

**MINUTES OF MEETING**  
**The MAX Charter School Board of Directors**

DATE: December 1, 2016

TIME: 9:00 A.M.

PLACE: Max Charter School

**Present:** Jake Giardina, Karen Chauvin, Carol “Boo” Broussard, Brian Aucoin, Dr. Angelle Hebert, Dr. Cleve Hill, Dr. Albert Davis, J.J. Buquet, Wendie Darcey, and Crystal Guillot. **Note:** K. Chauvin and Dr. A. Hebert left the meeting at 10:00 A. M.

**Also present were** Rebecca Walker, Dr. Jim Barr, Aline Barr, Suzy Bourg, and Janice Fabregas who took the minutes. Keith Womack was the teacher representative.

**Absent:** Andrea Bollinger-Giardina **Note:** Director Linda Musson was not present due to scheduled Christmas Play practice.

<b>AGENDA</b>	<b>RECOMMENDATION</b>	
<b>1. Call to Order</b>	J. Giardina called the meeting to order at 9:00 A.M.	
<b>2. Roll Call</b>	J. Giardina called the roll, and a sign-in sheet was passed around.	
<b>3. Approval of the Minutes</b>	The Minutes of November 3, 2016, were presented.	The Minutes of November 3, 2016, were accepted as presented.
<b>4. Board Training</b>	None	
<b>5. Teacher Representative Report</b>	<p>Teacher representative Keith Wommack, 6<sup>th</sup>-8<sup>th</sup> Grade Science, reported on the following:</p> <ul style="list-style-type: none"> <li>• MAX held its Annual Food Drive, and over 125 items were delivered to Loaves &amp; Fishes Food Bank.</li> <li>• The Scholar Dollar Store was open to students on Thursday, November 17<sup>th</sup>, and students were able to spend money they earned for academic performance on items in the store.</li> <li>• The practice for the Christmas play is in full swing.</li> </ul>	
<b>6. Finance Report</b>	<p><b>Financial Report and Update on Insurance and Finance Matters</b></p> <ul style="list-style-type: none"> <li>• S. Bourg presented the October 2016 financial statements.</li> <li>• S. Bourg went over the financials.</li> <li>• In October the school received the following reimbursements for the 1<sup>st</sup> quarter expenses:               <ul style="list-style-type: none"> <li>○ Title I    <b>\$2,142</b></li> <li>○ Title II   <b>\$ 757</b></li> <li>○ IDEAB    <b>\$7,601</b></li> </ul> </li> </ul> <p><b>Grants:</b>                The proposal to the LORIO Foundation was submitted in October. Dr. Barr will have more information on this in his report.</p> <p><b>Note:</b> Dr. Barr’s presentation on grants was delayed until later in the meeting.</p>	

<p><b>7. Ad-Hoc Committee/Coordinator Reports/Updates</b></p>	<p><b>Building &amp; Sites Representative Report:</b>  B. Aucoin reported several sections of flooring had to be replaced during the Thanksgiving holidays.</p> <p><b>Ad-Hoc Committee/Coordinator Reports/Updates</b>  Progress of Memorandum of Understanding (MOU) –  No report</p> <p><b>Public Relations Report:</b> (See Attached Copy)  B. Broussard reported on the following:</p> <ul style="list-style-type: none"> <li>• <b><u>November 2016 Edition of Point of Vue (POV)</u></b> – A picture of MAX personnel involved with <i>Girls on the Run</i> students appeared in “Scene In” of the monthly magazine. The girls were invited to attend a free screening of “The Student Body” hosted by <i>Girls on the Run</i> Bayou Region Council. Seven (7) of the MAX students attended along with two (2) coaches/sponsors of the MAX program Helena Salmon and Catrina Aucoin and Tara Broussard and daughter Madison.</li> <li>• <b><u>Thursday, November 3, 2016</u></b> – Information on MAX Charter School’s participation in the Veterans Day Program at Nicholls State University and the upcoming Christmas program went out to local media and <i>Inside NSU</i> for publication. Publicity began almost immediately and was continuous throughout the month.</li> <li>• <b><u>Wednesday, November 9, 2016</u></b> – A picture of E.D. White sophomore Samuel Avants, MAX 4<sup>th</sup> Grade ELA &amp; Social Studies teacher Ms. Rhonda Avant’s son, was featured in a sports article in <i>The Courier/Daily Comet</i>. Samuel took first place in a District 8-3A cross country meet. This was the Cardinal boys’ team 3<sup>rd</sup> consecutive district championship.</li> <li>• <b><u>Monday, November 7... Sunday, November 20 ... Tuesday, November 22, 2016 --- Congratulations, Jay Rodrigue, MAX 4<sup>th</sup> grader!</u></b> Jay competed in a bull riding competition in Las Vegas and placed 2<sup>nd</sup> in the nation, was named a world finalist in Mini Bull Riding and named reserve world champions in his respective age group.</li> </ul>	
<p><b>8. Other Reports</b></p>	<p><b>Principal’s Report</b> (See Attached Copy):  R. Walker reported on the following:</p> <ul style="list-style-type: none"> <li>• Louisiana Department of Education Updates <ul style="list-style-type: none"> <li>○ A conference call to discuss Alternative Framework Revisions will be held at noon on Friday, December 2<sup>nd</sup>.</li> <li>○ The following documents were given to the Board of Directors for review and discussion: <ul style="list-style-type: none"> <li>▪ 2015-2016 Annual Review</li> <li>▪ 2015-2016 School Report with School Performance Score.</li> </ul> </li> </ul> </li> </ul>	

- The Veteran’s Day Program at NSU was held on November 11<sup>th</sup>, and the students did an outstanding job honoring veterans and representing MAX.
  - Some of the veterans came to MAX that afternoon and spoke to the students.
- NSU Art Program – NSU Art students have been coming to MAX on select Fridays to conduct art lessons with the students. MAX appreciates this program, and the students enjoy it tremendously.
- Heartfelt Stories, which are very uplifting, are being told at the beginning of every staff meeting.
- *Girls on the Run* –
  - The 6<sup>th</sup>-8<sup>th</sup> grade girls will participate in The Reindeer Run in Houma at 2:00 P.M. on Sunday, December 4<sup>th</sup>.
  - The fall season ends, and the spring session will begin in February. Catrina Aucoin and Kim Landry will coach in the spring.
  - There has also been talk about starting a “Boys on the Run” program.
- **Computer, Internet, and Electronic Communications Acceptable Use Policy** – Revisions will be made to **Policy No. 6.4** of the present policy that will allow all teachers to use the MAX e-mail system.
  - The MAX Board will be asked to review and add suggestions to the amended policy so that final Board approval can be given soon.
- The Christmas Play will be held on Thursday, December 8<sup>th</sup> at 7:00 P.M. Tickets for the event are still available.

**Director’s Report**  
**No report**

**Parent Committee Report:**

Wendie Darcey reported on the following:

- The Hot Lunch Committee met and decided on lunch five (5) days a week...Monday and Tuesday from Coleys, Wednesday and Thursday from Cashios (online ordering and paying only) and alternate Pizza Hut and Firehouse Subs on Fridays.
- Two fundraisers were held --- Canes Night made **\$225**, and Off the Hook made **\$353**.
- The PTA will supply snacks and drinks for six (6) days of play practice.
- Candy grams will be sold for Team Blake the week of December 12<sup>th</sup>.
- The Santa Shop fundraiser will be held December 12<sup>th</sup> thru 14<sup>th</sup>.
- The second Coca Cola Fundraiser will be discussed at the

<p>***Dr. Jim Barr's Report***</p>	<p>next PTA meeting.</p> <ul style="list-style-type: none"> <li>• The Shoe Drive was a success, and the goal was met.</li> <li>• The race preparations are on-going, and raffle tickets are being sold.</li> <li>• The Teachers' Christmas Luncheon will be provided by the PTA and will be held on Wednesday, December 14<sup>th</sup>.</li> </ul> <p>Following the Parent Committee Report, J. Giardina asked that Dr. Jim Barr continue with his report on Grants.</p> <ul style="list-style-type: none"> <li>• Dr. Barr reported that the school was awarded <b>\$24,000</b> from the LORIO Foundation. The money will be used to purchase Chrome books.</li> <li>• Aline Barr also gave summary information on the Strategic Planning Meeting that was held on Wednesday, November 9<sup>th</sup>, 2016, at the home of J. Giardina with several Board members present. A copy of the information discussed at the meeting was given to the Board members for review and discussion.</li> </ul>	
	<ul style="list-style-type: none"> <li>• Consideration of appointment of Alex Arceneaux, Nicholls Chief of Staff, to the MAX Charter School Board of Directions.</li> <li>• J. Giardina expressed his desire to form a separate foundation once again and asked that the Board move to do so.</li> <li>• J. Giardina informed the Board that the MAX Christmas Party would be held on Friday, December 16<sup>th</sup>, at The Thibodaux Regional Medical Wellness Center.</li> </ul>	<p>A motion was made by J.J. Buquet, seconded by Dr. C. Hill, to accept the appointment of Alex Arceneaux, Nicholls Chief of Staff, to the MAX Charter School Board of Directors—pending the completion of necessary paperwork ... Motion was passed unanimously.</p> <p>A motion was made by B. Aucoin, seconded by J.J. Buquet, to form a separate foundation...Motion was passed unanimously.</p> <ul style="list-style-type: none"> <li>• <b>Note: The Minutes of September 1, 2016, reflect the Board's previous approval...</b> <i>"J. Giardina commented that with L. Musson, Dr. Barr, and others working together on projects to raise money for The MAX School and getting more exposure, he thought it would be advisable to form a foundation to go along with the school. J. Giardina suggested that if no one objected, he could get an attorney to set up a foundation. The Board gave their approval for this to be done."</i></li> </ul>
<p><b>10. Motion to Go Into Executive Session</b></p>	<p>None</p>	
<p><b>11. Announcements</b></p>	<ul style="list-style-type: none"> <li>• The next Board Meeting will be Thursday, January 5, 2017.</li> <li>• The MAX Christmas Program will be Thursday, December 8, 2016.</li> <li>• Winter Break will be December 19, 2016 – January 2, 2017.</li> </ul>	
<p><b>12. Adjournment</b></p>	<p>The meeting adjourned at 11:00 A.M.</p>	<p>Motion was made by B. Aucoin and seconded by Dr. C. Hill to adjourn the meeting ... Motion was passed unanimously.</p>