

**MINUTES OF MEETING**  
**The MAX Charter School Board of Directors**

DATE: July 7, 2016

TIME: 9:05 A.M.

PLACE: Max Charter School

**Present:** Jake Giardina, Karen Chauvin, Carol “Boo” Broussard, Brian Aucoin, Dr. Al Davis, Dr. Cleveland Hill, and Crystal Guillot

**Also present were** Linda Musson, Rebecca Walker, Rhonda Avant, and Warren Triche (9:20.)

**Absent:** Andrea Bollinger-Giardina, Dr. Angelle Hebert, J.J. Buquet, and Wendie Darcey

AGENDA	RECOMMENDATION
<b>1. Call to Order</b>	J. Giardina called the meeting to order at 9:05 A.M.
<b>2. Roll Call</b>	J. Giardina called the roll, and a sign-in sheet was passed around.
<b>3. Approval of the Minutes</b>	The Minutes of June 2, 2016, were presented. <span style="float: right;">The Minutes of June 2, 2016, were approved as presented.</span>
<b>4. Board Training/Special Guest Presentation</b>	<ul style="list-style-type: none"> <li>• Although there was no actual training, B. Broussard reported that Louisiana Superintendent of Schools John White will be in Houma on August 1<sup>st</sup> at the Terrebonne Parish School Board Office from 10:00 A.M. to 12:00 noon. He will discuss the new <i>ESSA (Every Student Succeeds Act)</i> which replaces <i>NCLB (No Child Left Behind.)</i> <ul style="list-style-type: none"> <li>○ Representing MAX Charter will be R. Walker and L. Musson, along with anyone else who wishes to attend.</li> </ul> </li> </ul> <span style="float: right;">• J. Giardina asked to be reminded about the meeting.</span>
<b>5. Teacher Representative Report</b>	None
<b>6. Finance Report</b>	<p><b>Financial Report and Update on Insurance and Finance Matters</b></p> <ul style="list-style-type: none"> <li>• S. Bourg presented the May 2016 financial statements.</li> <li>• S. Bourg went over the financials.</li> </ul> <p><b>Grants:</b></p> <p><b>S. Bourg’s report consisted of the following:</b></p> <ul style="list-style-type: none"> <li>• The EGMS grant application for the 2016-2017 school year has been submitted and is substantially approved—meaning that expenses can now be allocated toward these funds.</li> <li>• S. Bourg is currently working on the periodic expense reports and the reimbursement request for the expenses for the 4<sup>th</sup> quarter ending June 30<sup>th</sup>.</li> <li>• The federal allocations for next year are as follows: <ul style="list-style-type: none"> <li>Title I <span style="float: right;"><b>\$25,159</b></span></li> <li>Title II <span style="float: right;"><b>\$ 3,793</b></span></li> <li>IDEAB <span style="float: right;"><b>\$27,680</b></span></li> </ul> </li> <li>• Unfortunately, <b>no funds</b> were received from the <b>Bayou Community Foundation</b> for the grant request of <b>\$32,000</b> for 60 laptops. <ul style="list-style-type: none"> <li>○ J. Giardina asked if there were any grant request applications for the <b>Lorio Foundation</b> for this year—which</li> </ul> </li> </ul> <span style="float: right;">• R. Walker will generate a list of needs of the teachers,</span>



	<p>decisions or bills that would affect Type 2 Charters or other schools of choice.</p> <ul style="list-style-type: none"> <li>• Several articles and/or pictures related to the MAX School were published in the month of June 2016 which included the following: <ul style="list-style-type: none"> <li>○ A June 8<sup>th</sup> article on the <i>16<sup>th</sup> Annual Louisiana Girls Leadership Academy</i> held at Nicholls State University from June 12-15, 2016, and a picture on June 18<sup>th</sup> of MAX students Madison Broussard, Anne-Marie Orlando, and Victoria Smith-- three (3) of fifty-seven (57) girls selected to participate in the event;</li> <li>○ A picture of MAX student Benjamin Lebouef, 11, who was one of twenty-four (24) participants in Nicholls State University's First Junior Chefs Culinary Camp at the Chef John Folse Culinary Institute;</li> <li>○ A picture of the MAX 8<sup>th</sup> graders bidding a fond farewell to Ms. Musson, a group photo of MAX teachers and staff taken at the closing ceremony, and a picture taken at the LSU Medical School's Neuroscience Center in New Orleans.</li> </ul> </li> </ul>	
<p><b>8. Other Reports</b></p>	<p><b>Director's/Directors' Report (s)</b> (See Attached.)  MAX Director R. Walker reported on the following:</p> <ul style="list-style-type: none"> <li>• The current school population for 2016-2017 is <b>119</b> students.</li> <li>• The admissions applications statistics are as follows: <ul style="list-style-type: none"> <li>○ One (1) student on waitlist</li> <li>○ Three (3) applicants with files that need review</li> <li>○ Six (6) applicants with incomplete files.</li> </ul> </li> <li>• School maintenance: <ul style="list-style-type: none"> <li>○ Floor waxing is complete.</li> <li>○ Painting is nearing completion.</li> <li>○ Moving, unpacking, organizing and purging/donating are underway.</li> </ul> </li> <li>• A Master Calendar meeting was held on Wednesday, June 29, at 4:00 P.M. Parents, teachers, and Board members attended.</li> <li>• Diabetic Care and Medication Administration Training will be held on Thursday, July 7, from 11:00 A.M. – 2:00 P.M. <ul style="list-style-type: none"> <li>○ Nurse Jane Boudreaux will train six (6) staff members.</li> </ul> </li> <li>• Teachers and para-professionals will attend <i>Project Read</i> Webinars scheduled for Tuesday, Wednesday, and Thursday, July 26, 27, and 28.</li> <li>• All staff will attend Back-to-School Staff Development Days scheduled for August 3, 4, and 5. <ul style="list-style-type: none"> <li>○ Presentations pertaining to <i>504</i>, Special Education, FERPA (Student Privacy), Bullying, Dyslexia and ADHD will take place.</li> <li>○ Terri Matherne will train ELA teachers.</li> </ul> </li> <li>• State LEAP scores from Spring 2016 have not been released.</li> <li>• The template for the <i>2016-2016 Pupil Progression Plan</i> has been</li> </ul>	<ul style="list-style-type: none"> <li>• Another calendar meeting will be held in August.</li> </ul>

	<p>released. A committee will be formed, and a meeting will be scheduled to revise the current plan—as deemed necessary.</p> <ul style="list-style-type: none"> <li>• School opening will be Monday, August 8<sup>th</sup>.</li> </ul> <p><b>Parent Committee Report:</b> Crystal Guillot reported on the following:</p> <ul style="list-style-type: none"> <li>• The PTA is working on fund raisers for this coming school year and new ideas for this year’s Race for Their Future.</li> </ul>	
<b>9. New Board Business</b>	<ul style="list-style-type: none"> <li>• Dr. A. Davis inquired about the possibility of finding out if any teachers might be interested in putting together text books with the information/material that they are teaching that is compatible with iPads. This would be targeted especially to students with dyslexia. <ul style="list-style-type: none"> <li>○ R. Avant commented that she has been approached by companies that are looking to partner with others to get this type of text book made available.</li> <li>○ L. Musson reported that R. Walker and some other teachers attended a Leadership Summit in New Orleans recently and met with people from the <b>CHADD</b> organization. During the conversation, one of the teachers, A. Borne, offered the services of The MAX School as a lab school for this new project. <ul style="list-style-type: none"> <li>▪ The school is waiting on a response from the <b>CHADD</b> organization.</li> </ul> </li> </ul> </li> </ul> <p><b><u>NOTE:</u> Children and Adults with Attention-Deficit/Hyperactivity Disorder (CHADD)</b> is a national nonprofit organization that improves the lives of people affected by ADHD.</p> <ul style="list-style-type: none"> <li>• L. Musson informed the Board of the following: <ul style="list-style-type: none"> <li>○ She is scheduled to appear on HTV 10 <b>Bayou Time</b> in August to speak about The MAX School.</li> <li>○ She will also be visiting one-on-one with the <b>DA</b>’s in the surrounding parishes.</li> </ul> </li> <li>• W. Triche, referencing the administrative training announced earlier, spoke to the Board about programs LSU is promoting on obesity and diabetes—especially as it relates to children.</li> </ul>	<ul style="list-style-type: none"> <li>• R. Avant offered to get more information and work with Dr. A. Davis on this project. <ul style="list-style-type: none"> <li>○ Dr. C. Hill suggested that a resolution be made to give the administration the authority to work with any type of company who could help with this project. <ul style="list-style-type: none"> <li>▪ A motion was made by Dr. C. Hill, seconded by K. Chauvin, to give the administration the authorization to work with any type of company that could help with the project without waiting for it to be brought before the full Board at a future Board meeting.... Motion was passed unanimously.</li> </ul> </li> </ul> </li> <li>• W. Triche offered to obtain more information on these programs.</li> </ul>
<b>10. Motion to Go Into Executive Session</b>	None	
<b>11. Announcements</b>	The next Board meeting will be held on Thursday, August 11, 2016—the second Thursday of the month.	
<b>12. Adjournment</b>	The meeting adjourned at 10:10 A.M.	Motion was made by B. Aucoin, seconded by K. Chauvin, to adjourn the meeting ... Motion was passed unanimously.