

MINUTES OF MEETING
The MAX Charter School Board of Directors

DATE: July 6, 2017

TIME: 9:00 A.M.

PLACE: Max Charter School

Present: Jake Giardina, Carol “Boo” Broussard, Brian Aucoin, Dr. Albert Davis, Dr. Angelle Hebert (left 10:20), and Wendie Darcey

Also present were Rebecca Walker, Linda Musson, Suzy Bourg, Dr. J Field, Warren Triche (9:30), and Janice Fabregas who took the minutes,

Absent: Karen Chauvin, Andrea Bollinger-Giardina, Dr. Cleve Hill, J J Buquet , Alex Arceneaux, and Crystal Guillot

AGENDA	RECOMMENDATION
1. Call to Order	J. Giardina called the meeting to order at 9:00 A.M.
2. Roll Call	J. Giardina called the roll, and a sign-in sheet was passed around.
3. Approval of the Minutes	The Minutes of June 1, 2017, were presented. The Minutes of June 1, 2017, were accepted as presented.
4. Board Training/Special Guest Presentation NOTE: Deviation Requested	<p>Dr. J Field distributed a written analysis of the 2016-2017 results of the Employee Satisfaction and Parent Performance Perception Survey of the MAX Charter School. (See Report.)</p> <ul style="list-style-type: none"> In Dr. Field’s summary and detailed explanation of the results, he explained that the parent survey results were basically in line with last year’s results and that there was a slight increase in satisfaction. He did emphasize that the response was down this year at 44% compared to 55% last year. <p>At the conclusion of Dr. Field’s presentation at 10:05 A.M. and because one of the MAX Board members had to leave early, B. Broussard requested that a motion be made to deviate from the agenda to handle the three (3) action items in Agenda Item No. 7 of the agenda.</p> <p>Discussion of/Consideration of Board Approval of Proposed MAX Lunch Policy...(A. Davis)</p> <ul style="list-style-type: none"> As discussed/recommended at the June 2017 MAX Board meeting, Dr. A. Davis presented the proposed MAX Lunch Policy that would be included in the policy manual to align with the request made by the State Department regarding the lunch policy. <p>Discussion of/ Consideration of Board Approval of Proposed 2017-2018 Calendar Dates of Monthly MAX Board of Directors Meetings...(B. Broussard)</p> <ul style="list-style-type: none"> B. Broussard submitted the proposed 2017-2018 Calendar Dates for Monthly MAX Board of Directors Meetings for approval. <p>A motion was made by B. Broussard, seconded by B. Aucoin, to deviate from the agenda to handle the three (3) action items in Agenda Item No. 7 of the agenda ...Motion was passed unanimously.</p> <ul style="list-style-type: none"> A motion was made by Dr. A. Davis, seconded by B. Broussard, to accept and implement the formal lunch policy (7.4. Administration and Staff Responsibilities Regarding Student Meals)... Motion passed unanimously. A motion was made by B. Broussard, seconded by Dr. A. Hebert, to accept the 2017-2018 Calendar as written and change it only if necessary ... Motion was passed unanimously.

<p>7. Ad-Hoc Committee/Coordinator Reports/Updates</p>	<ul style="list-style-type: none"> • The doorbell needs to be replaced. • Cameras need to be checked for malfunction. <p>Ad-Hoc Committee/Coordinator Reports/Updates</p> <ul style="list-style-type: none"> • SEE ABOVE FOR OTHER REPORTS. <p>Public Relations Report: (See Attached Copy)</p> <p>B. Broussard reported on the following:</p> <ul style="list-style-type: none"> • <u>Saturday, June 3, 2017</u> – Pictures of MAX Charter School’s 9th Annual “Race for Their Future” 5-K Race Fest appeared in <i>The Courier</i>. • <u>Friday, June 9, 2017</u> – Board members were sent another forwarded message from LAPCS containing an informational update on the Legislative Session. • <u>Saturday, June 10, 2017</u> – A picture of the winners in the D.A.R.E. Essay Contest appeared in <i>The Courier</i>. Winners were Peyton Thibodaux (1st), Aaron Benoit (2nd) and Seth Lirette (3rd). • <u>Monday, June 12, 2017</u> - Board members were sent an email notification that contained a front-page article entitled “Nicholls Ranks High for Students with Dyslexia,” which included a picture of K. Chauvin. This article appeared again on Sunday, June 4, 2017, in the Area News (InBrief) section of the newspaper. • <u>Wednesday, June 21, 2017</u> – Board members were sent a forwarded email from LAPCS Legal & Policy Director Sarah Vandergriff entitled “2017 Second Special Legislative Session Recap” that included a list of more than twenty-five (25) education bills that were passed and are awaiting the Governor’s signature. 	<ul style="list-style-type: none"> • J. Giardina offered to get the number for Protecht Security to Rebecca or Suzy to address this problem.
<p>8. Other Reports</p>	<p>Principal’s Report (See Attached Copy):</p> <p>R. Walker reported on the following:</p> <ul style="list-style-type: none"> • Current enrollment for 2017-2018 is 120 students with twenty-eight (28) students on the waiting list. • Teachers Deborah Guidry, Rhonda Avants, and Ciji Monaghan have elected not to return. • Brenda Goulas (former para) will teach 6, 7, and 8 grade math. • MAX has hired two (2) teachers and will hire a para. • Tiffany Quick will be working part-time. Jason Talbot and Dr. Meghan Medley will work in some capacity with MAX. • Trustees will come on July 17 & 18 for school maintenance. The hall will be painted, and the outside of the building will be pressure washed. • <i>Project Read</i> and <i>Language Science</i> trainings, led by Ms. Musson and Terri Matherne, will be held on July 25, 26, and 27. Teachers and para-professionals are to attend. 	

	<ul style="list-style-type: none"> • Online Ethics Training (www.ethics.la.gov) is to be done once a year. • Back-to-School Staff Development Days will be held on August 4, 7, 8, and 9. All staff is expected to attend. <ul style="list-style-type: none"> ○ Presentations pertaining to 504, Special Education, FERPA (Student Privacy), Bullying, Dyslexia, and ADHD will take place. <ul style="list-style-type: none"> ▪ B. Broussard inquired about a crisis management and response plan training, but administration could not confirm a definite training date at this time. ○ Inspirational speaker Steve Morgan is scheduled. • Lunch Policy – A lunch policy has been written as requested by the State Department and will be included in the policy manual. • LEAP Scores received are as follows: <ul style="list-style-type: none"> ○ ELA – 57% Proficient ○ Math – 33% Proficient • Students report to school on Thursday, August 10, 2017. • 2017-2018 school-wide theme is <i>There’s No Place Like MAX</i>. <p>Director’s Report L. Musson reported on the following:</p> <ul style="list-style-type: none"> • MAX has received the mock-up of the rack card for its website, but the website has not been updated as of yet. • MAX would like to get the Charter Contract amended to increase enrollment for the future. <p>Parent Committee Report: Wendie Darcey reported on the following:</p> <ul style="list-style-type: none"> • Parents can sign up for a voluntary hot lunch program. <ul style="list-style-type: none"> ○ MAX will offer students the option to purchase lunch from Sodexo on Monday-Thursday for \$4.00 each. ○ On Fridays students will be able to purchase lunches from Pizza Hut, Firehouse Subs, or Canes at reasonable prices. • The PTA is looking into other fundraisers for the coming school year – for example – a bike event in the fall or a fais do do. • Open House will be held on Tuesday, August 22, 2017. 	<ul style="list-style-type: none"> • The State Department & BESE need to be contacted to get this amendment in motion.
9. New Board Business	None	
10. Motion to Go Into Executive Session	None	
11. Announcements	The next Board meeting will be Thursday, August 3, 2017	
12. Adjournment	The meeting adjourned at 10:45 A.M.	A motion was made by B. Aucoin, seconded by Wendie Darcey, to adjourn the meeting ... Motion was passed unanimously.