

**MINUTES OF MEETING**  
**The MAX Charter School Board of Directors**

DATE: October 5, 2017

TIME: 9:00 A.M.

PLACE: Max Charter School

**Present:** Jake Giardina, Karen Chauvin, Carol “Boo” Broussard, Brian Aucoin, Dr. Albert Davis, Dr. Cleve Hill, J.J. Buquet, and Wendie Darcey

**Also present were** Rebecca Walker, Linda Musson, Suzy Bourg, Michelle Giardina, and Janice Fabregas who took the minutes. **Note:** Teacher Representative Elizabeth Kohlhund

**Absent:** Andrea Bollinger-Giardina, Dr. Angelle Hebert, Alex Arceneaux, and Crystal Guillot

AGENDA	RECOMMENDATION	
<b>1. Call to Order</b>	J. Giardina called the meeting to order at 9:00 A.M.	
<b>2. Roll Call</b>	J. Giardina called the roll, and a sign-in sheet was passed around.	
<b>3. Approval of the Minutes</b>	The Minutes of September 7, 2017, were presented.	The Minutes of September 7, 2017, were accepted as presented.
<b>4. Board Training</b>	Dr. Hill will attend the Leadership Training luncheon for Board members in New Orleans next week and will report on it at the next Board meeting.	
<b>5. Teacher Representative Report</b>	<p>Elizabeth Kohlhund, 4<sup>th</sup> &amp; 5<sup>th</sup> Grade Science teacher, gave the following report:</p> <ul style="list-style-type: none"> <li>• <b><u>Lower School</u></b> <ul style="list-style-type: none"> <li>○ Teachers are working on 2<sup>nd</sup> grade interventions to improve students’ Dibels scores.</li> <li>○ Students are working hard in <i>Lexia</i>, and all students have reached their first milestone.</li> <li>○ The 2<sup>nd</sup> graders are starting a new <i>Reading Wonders</i> program.</li> <li>○ Synergy Bank representatives are providing 3<sup>rd</sup> graders economic lessons once a month and have started a savings program for the students.</li> </ul> </li> <li>• Since the state is requiring schools to have a recycling program implemented, Ms. E. Kohlhund, Ms. S. Pierce, and Ms. M. Crosby attended an <b>Environmental Awareness Training and Recycling Program</b> in Assumption Parish.</li> <li>• <b><u>Middle School</u></b> <ul style="list-style-type: none"> <li>○ Plans are being made for a field trip to <i>An Acadian Thanksgiving</i> the week of November 6<sup>th</sup> or November 13<sup>th</sup> at 9:15 A.M. or 11:00 A.M. at the Thibodaux Playhouse Wetlands Center at 314 St. Mary Street, Thibodaux, LA. <ul style="list-style-type: none"> <li>▪ The school is working on securing transportation for this field trip.</li> </ul> </li> </ul> </li> <li>• Students have been introduced to a new IXL Computer-Based Program that offers individualized remediation and acceleration type studies for all students in all subjects.</li> <li>• The first MAX Student Council dance was a success.</li> <li>• <b>Family Fun Night</b> is scheduled for the end of October.</li> </ul>	<p><b>NOTE:</b> 8<sup>TH</sup> graders are also included in this Synergy Bank Partnership.</p> <p>Students will receive lessons on these programs— one in the fall and one in the spring.</p>



	<p>Upper School students performed a <b>Reader’s Theater Presentation</b> of “United We Stand” to re-enact the story about our nation’s Constitution. The event was held in Peltier Auditorium on the Nicholls State University Campus. Pictures were taken and sent to the media for publication.</p>	
<p><b>8. Other Reports</b></p>	<p><b>Principal’s Report</b> (See Attached Copy):</p> <p>R. Walker reported on the following:</p> <ul style="list-style-type: none"> <li>• MAX Janitor Sue Cressione has resigned. The position is temporarily filled, and applicants are being interviewed.</li> <li>• The <b>Redesign Grant</b> was submitted on Friday, September 29, to the state. <ul style="list-style-type: none"> <li>○ The 3-year grant proposal requested approximately <b>\$500,000</b> to include professional development, salary for interventionist and salary for school counselor, weekly data team meetings, and a math program.</li> </ul> </li> <li>• The <b>LDOE Renewal Visit</b> was held with some minor findings which are being corrected. The renewal is going to BESE in January.</li> <li>• The <b>Personnel Attendance Policy</b> needs to be revisited to add a section to apply to part-time employees to grant 10 days (8 sick days and 2 personal days) per year with the potential to grant emergency days with principal/director approval.</li> <li>• The Synergy Bank Partnership is going well. Representatives have been helping students with setting up savings accounts and providing lessons to 3<sup>rd</sup> and 8<sup>th</sup> graders.</li> <li>• An application has been made to the <b>Lorio Foundation</b> for a <b>\$50,000</b> grant to be used for “The Leader in Me Program.”</li> <li>• The following Staff Development days have been scheduled: <ul style="list-style-type: none"> <li>○ Suicide Awareness/Prevention--Tuesday, October 2 (Dr. Medley)</li> <li>○ Seclusion/Restraint Policy Overview--Tuesday, October 10 (Ms. Borne)</li> <li>○ Written Expression Training--Tuesday, October 17 (Ms. Musson)</li> <li>○ De-escalation Techniques, Bullying Awareness/Prevention, Dating Violence Awareness/Prevention – Thursday, October 19.</li> <li>○ Report Form Training (Ms. Musson)... Tuesday, October 24</li> </ul> </li> <li>• The following building issues were discussed: <ul style="list-style-type: none"> <li>○ Bell System Update</li> <li>○ Video Surveillance Update</li> <li>○ Locks on Doors</li> <li>○ Boys’ Bathroom</li> <li>○ “Soft Spots” in Janitor’s Closet</li> <li>○ A/C Repairs</li> <li>○ Baseboards</li> <li>○ Board of Health Visit in April.</li> </ul> </li> </ul> <p><b>Director’s Report</b></p> <p>L. Musson reported on the following:</p> <ul style="list-style-type: none"> <li>• Ms. Musson gave out copies of a Resolution co-sponsored by</li> </ul>	<p>Dr. Al Davis will work with administration and others to amend this policy to include part-time employees.</p>

	<p>Congressman Bill Cassidy designating <b>October 2017</b> as “<b>National Dyslexia Awareness Month.</b>”</p> <ul style="list-style-type: none"> <li>○ MAX observes <b>Dyslexia Awareness Month</b> in October.</li> <li>○ MAX participates in collecting “<i>Dimes for Dyslexia.</i>”</li> <li>○ <i>Dance for Dyslexia</i> will be held at the end of October.</li> </ul> <ul style="list-style-type: none"> <li>● Ms. Musson will conduct Teacher Staff Development on October 17, 2017, and October 24, 2017.</li> <li>● Advertisement is now underway, and the rack cards have been received.</li> <li>● The MAX website is being worked on.</li> </ul> <p><b>Parent Committee Report:</b> Wendie Darcey reported on the following:</p> <ul style="list-style-type: none"> <li>● The Coke Fundraiser made a profit of <b>\$2,000.</b> <ul style="list-style-type: none"> <li>○ <b>\$1,000</b> of this amount will go toward the cruise on the raffle for the Race.</li> </ul> </li> <li>● The next fund raiser will possibly be plate lunches.</li> <li>● The <b>Cajun Christmas Fest</b> will be held on <b>Saturday, December 9<sup>th</sup></b>, at the Chackbay Fairgrounds from 10:00 A.M. to 2:00 P.M.</li> <li>● Sodexo will no longer provide lunches Monday through Thursday due to insufficient participation. PTA will still provide Firehouse &amp; Pizza Hut on Fridays.</li> </ul>	Board members were invited to take a card.
<b>9. New Board Business</b>	None	
<b>10. Motion to Go Into Executive Session</b>	None	
<b>11. Announcements</b>	<ul style="list-style-type: none"> <li>● The next Board meeting will be Thursday, November 2, 2017.</li> <li>● MAX employees and MAX Board/committee members must attend a one-hour ethics training annually. For online training please go to <a href="http://www.ethics.la.gov">www.ethics.la.gov</a>. <ul style="list-style-type: none"> <li>○ Ethics training will also be held at the Warren J. Harang, Jr. Municipal Auditorium on Tuesday, October 24, 2017, from 2:00 P.M. – 3:00 P.M. Go to <a href="http://www.ethics.la.gov">www.ethics.la.gov</a> for more details.</li> </ul> </li> <li>● The <b>MAX Christmas Gathering/Dinner</b>, cohosted by the Giardina Family, will be held on <b>Wednesday, December 20, 2017</b>, at the <b>Thibodaux Regional Wellness Center</b> beginning at 6:30 P.M.</li> </ul>	
<b>12. Adjournment</b>	The meeting adjourned at 10:00 A.M.	Motion was made by J.J. Buquet and seconded by B. Aucoin to adjourn the meeting ... Motion was passed unanimously.