

MINUTES OF MEETING
The MAX Charter School Board of Directors

DATE: November 2, 2017

TIME: 9:00 A.M.

PLACE: Max Charter School

Present: Jake Giardina, Carol “Boo” Broussard, Brian Aucoin, Dr. Albert Davis, Dr. Cleve Hill, J.J. Buquet, Dr. Angelle Hebert, and Crystal Guillot (arrived at 9:25A.M.)

Also present were Rebecca Walker, Linda Musson, Suzy Bourg, Dr. Jim Barr, Michelle Giardina, and Janice Fabregas who took the minutes. **Note:** Teacher Representative Rebecca Durocher

Absent: Karen Chauvin, Andrea Bollinger-Giardina, Alex Arceneaux, and Wendie Darcey

AGENDA	RECOMMENDATION
1. Call to Order	J. Giardina called the meeting to order at 9:02 A.M.
2. Roll Call	J. Giardina called the roll, and a sign-in sheet was passed around.
3. Approval of the Minutes	The Minutes of October 5, 2017, were presented. The Minutes of October 5, 2017, were accepted as presented.
4. Board Training	<ul style="list-style-type: none"> • Dr. Hill distributed a handout that briefed the MAX Board on what he learned at the October 11th Lunch & Learn Workshop presented by Sarah Vandergriff (LAPCS Legal & Policy Director) and Dr. Keith Courville (A+PEL Executive Director) in New Orleans, along with Neil Ranu (LAPCS Governance Director) and another A+PEL representative. <p>Dr. Hill will get more information when he attends the LAPCS Conference in December.</p> <ul style="list-style-type: none"> • It was recommended that The MAX start looking at the MFP Accountability Reports from the LaDoE to obtain as much data as possible so that there will be enough data to address any discrepancies noted. • Another suggestion was that The MAX start utilizing the services of A+PEL. <ul style="list-style-type: none"> ○ One of their services is helping with surveys (<i>pro bono</i>) which could be beneficial to The MAX. The contact person is Keith Courville.
5. Teacher Representative Report	<p>Rebecca Durocher, 4th & 5th Grade Math teacher, gave the following report:</p> <ul style="list-style-type: none"> • Family Fun Night was held on Thursday, October 26th and was a huge success. Approximately 140 people attended, including students and family members. • October was Dyslexia Awareness Month. <ul style="list-style-type: none"> ○ Students participated in “Dimes for Dyslexia,” an activity that will conclude Friday, November 3rd. The class winner will be announced next week. ○ Students held a “Dance for Dyslexia” on Friday, October 27, 2017, ten minutes before dismissal. ○ The students celebrated Red Ribbon Week/Drug-Free Week with lots of fun activities. • Lower School had a visit from the Thibodaux Fire Department on Monday, October 23, 2017. • Middle School and Upper School are preparing for the <i>LEAP 360 Diagnostic Test</i> coming up in the next few weeks. • Upper School had their first pumpkin carving contest. Students also were given a lesson on mummification in Mrs. Salmon’s room and used a chicken (Pharaoh Bob) to demonstrate the process.

<p>6. Finance Report</p>	<p>Financial Report and Update on Insurance and Finance Matters</p> <ul style="list-style-type: none"> • S. Bourg presented the September 2017 financial statements. • S. Bourg went over the financials <p>Grants: Dr. J. Barr reported on the following:</p> <ul style="list-style-type: none"> • A 3-hour grant-writing workshop is planned for Friday, November 3, from 12:00 until 3:00 P.M. Shannon Lafont will assist Dr. Barr with the workshop as they help four (4) science and math teachers work on the QSM (Quality in Science and Math) Grant. • The <i>Lorio Foundation</i> has changed its structure on funding and is now looking at long-term investments. • Dr. Hill asked about the changes in the structure of the <i>Gates Foundation</i>, but Dr. Barr did not have this information. <p>Building & Sites Representative Report: B. Aucoin reported on the following: The issues with the walls of the boys' bathroom will be addressed by putting stainless steel on the walls.</p>	<ul style="list-style-type: none"> • Dr. Barr suggested a group get together to look at funding strategies.
<p>7. Ad-Hoc Committee/Coordinator Reports/Updates</p>	<p>Ad-Hoc Committee/Coordinator Reports/Updates</p> <ul style="list-style-type: none"> • Dr. A. Davis gave an update on the amended Policy 3.0 Leaves & Absences...As It Relates to Part-time Employees. <ul style="list-style-type: none"> ○ Dr. Davis met with R. Walker, and the amendment was made as requested. This amended policy will be sent to the Board members by email for review, and this will be submitted to the Board members for approval at the next Board meeting. • Progress of Memorandum of Understanding (MOU) – <ul style="list-style-type: none"> ○ J. Giardina reported that the MOU has been renewed and signed. <p>Public Relations Report: (See Attached Copy) B. Broussard reported on the following:</p> <p>Publicity requests for MAX Charter School's CAJUN CHRISTMAS FESTIVAL were sent to <i>The Courier</i>, <i>The Daily Comet</i>, Bill Ellzey, "Big Fun on the Bayou," "Class Acts," <i>What Now Magazine</i>, <i>POV Magazine</i>, the Thibodaux Chamber Insight Newsletter, and Gumbo Entertainment.</p> <ul style="list-style-type: none"> • Saturday, October 7, 2017 – <i>The Courier</i> published a picture sent by DAR (Daughters of the American Revolution) that included The MAX faculty, students, and parents during the annual commemoration of Constitution Week celebrated during the week of September 17-23, 2017. • Sunday, October 8, 2017 – Congratulations to Rochelle Bergeron, a former MAX student of the Class of 2015, who was selected as the 2017 Teen Queen of Lower Atchafalaya River. • Wednesday, October 18, 2017 – Board members were sent a reminder about the Tuesday, October 24, 2017, ethics training to be 	<ul style="list-style-type: none"> • A copy of the signed MOU will be sent to B. Broussard, who will email it to the MAX Board.

	<p>held at the Warren Harang, Jr. Municipal Auditorium from 2:00 P.M. to 3:00 P.M..</p> <ul style="list-style-type: none"> • Saturday, October 28, 2017 – Two (2) pictures involving MAX Charter School were published in <i>The Courier</i>. One was a repeat from October 7, and the second was of MAX 7th Grader Hunter Savoie ringing the Lafourche Parish Courthouse Bell. • The decision on the Type 2 Funding Lawsuit before the Louisiana Supreme Court has not yet been received. The Board members will be sent an email as soon as a decision is reached. 	
<p>8. Other Reports</p>	<p>Principal’s Report (See Attached Copy):</p> <p>R. Walker reported on the following:</p> <ul style="list-style-type: none"> • The janitor position has been filled. Sophia Flakes has been hired. • In matters concerning the Louisiana Department of Education... <ul style="list-style-type: none"> ○ The 2017 SPS Score (D) was released verbally in a conference call on Tuesday, October 31st. This score will be released publicly on Tuesday, November 7th. <ul style="list-style-type: none"> ▪ R. Walker explained how this score is/was calculated. • The Board packet contained a copy of the new Louisiana School Finder, an interactive, online tool that provides families with information about schools in their area. • R. Walker, A. Borne, and L. Musson will be attending the Supervisor and Coordinator’s Collaboration Meeting on Thursday, November 16th. • R. Walker attended the New Principal’s Meeting, sponsored by the Louisiana Association of Principals, in Baton Rouge on Monday, October 23rd. <ul style="list-style-type: none"> ○ R. Walker met the principal of Greater Grace Charter Academy in Vacherie, LA, and will be in future contact with her. • R. Walker and A. Borne attended the LaKey Luncheon and Presentation by Drs. Sally and Bennet Shaywitz. <ul style="list-style-type: none"> • The Personnel Attendance Policy has been amended and is pending the approval of the Board. • The Cell Phone and Internet Safety Presentation will be given by Kristine Russell, Assistant District Attorney, Lafourche Parish, on Tuesday, November 7th, to the parents and on Thursday, November 9th, to the students. • De-escalation strategies and bullying issues were addressed by Tiers, an organization of school psychologists who offer professional assistance to Type II charter schools. • The Veterans Day Program will be held on Friday, November 10, at 11:00 at Nicholls State University. <p>Director’s Report</p> <p>L. Musson reported on the following:</p> <ul style="list-style-type: none"> • The NSU Job Fair will be held on Tuesday, November 14th, and some 	<ul style="list-style-type: none"> • R. Walker expressed a concern about MAX not being included/mentioned as a school for dyslexia and plans to bring it to the attention of the Shaywitzes since she was reluctant to do so at the actual presentation. • Board approval will be proposed at the December 7th meeting.

	<p>of the MAX personnel will be attending.</p> <ul style="list-style-type: none"> • During yard maintenance it was noted that some of the plants were dying, and so they were removed, and new ones will be replanted. • Staff Development in October included the following: <ul style="list-style-type: none"> ○ Suicide Prevention/Awareness ○ Seclusion/Restraint Policy Overview ○ Written Expression/Report Form ○ De-escalation Techniques, Bullying Awareness/Prevention, and Dating Violence Awareness/Prevention • The Christmas play will be held on Tuesday, December 19, and practice is ongoing. Tickets are on sale for \$8, \$10, and \$12. • The MAX website is still a work in process. <p>Parent Committee Report: Crystal Guillot reported on the following:</p> <ul style="list-style-type: none"> • The PTA is working on the Christmas Fest which will be held on Saturday, December 9th at the Chackbay Fairgrounds. • The PTA is also working on preparations for the annual Race on March 10, 2018 . <ul style="list-style-type: none"> ○ Raffle tickets will be available soon. 	
9. New Board Business	None	
10. Motion to Go Into Executive Session	None	
11. Announcements	<ul style="list-style-type: none"> • The next Board meeting will be Thursday, December 7, 2017. • Cajun Christmas Fest: Saturday, December 9, at the Chackbay Fairgrounds • The 10th Anniversary Louisiana Charter Schools Conference in New Orleans...December 13-14, 2017. • MAX Christmas Play: Tuesday, December 19, 2017 • MAX Christmas Dinner: Wednesday, December 20, 2017, at the Thibodaux Regional Wellness Center at 6:30 P.M. 	
12. Adjournment	The meeting adjourned at 10:02 A.M.	Motion was made by J.J. Buquet and seconded by Dr. C. Hill to adjourn the meeting ... Motion was passed unanimously.