

MINUTES OF MEETING
The MAX Charter School Board of Directors

DATE: July 2, 2009

TIME: 9:00 am

PLACE: The MAX Charter School, Computer Lab

Present: Brian Aucoin, Carol “Boo” Broussard, Karen Chauvin, Dr. Albert Davis, Jake Giardina, and Dianne Savoie. Also present were Dr. O. Cleveland Hill, Linda Musson, Warren Triche, and Suzy Bourg who took the minutes.

Absent: Carol Blanchard, Mel Duplantis, Andrea Bollinger-Giardina, and Dr. Susan Roark-

AGENDA	DISCUSSION	RECOMMENDATION
1. Call to Order	J. Giardina called the meeting to order at 9:00 a.m.	
2. Roll Call	J. Giardina called the roll, and a sign-in sheet was passed around.	
3. Approval of the Minutes of June 4, 2009	The Minutes of May 7, 2009, were considered for approval.	B. Aucoin moved to accept the minutes as presented. C. Broussard, after commenting that no actual motion to approve the minutes is required, seconded the motion. All in favor...Motion approved.
4. Board & Standing Committee Reports	<p>Treasurer’s Report B. Aucoin presented the May 2009 financial statements. He stated that the school received \$87,000 in income and had about \$89,000 in expenses. B. Aucoin questioned why the cost of supplies had increased greatly in May. C. Hill informed the Board that he was purchasing supplies to be paid with PCSP grant funds before the award period deadline.</p> <p>B. Aucoin informed the Board that the balance sheet reflects an ending balance of \$57,000 in the operating account. He stated that the actual balance is approximately \$157,000; however, \$100,000 has been set aside for accrued 2008-2009 expenses. In comparison, last year the ending balance was about \$30,000.</p> <p>Grants Report: The EGMS 2009-2010 combined application and the EGMS ARRA stimulus application have been submitted for approval. A grant proposal was also submitted to the Louisiana Decentralized Arts Funding Program to hire an art instructor to teach 13 lessons of art to students during the 2009-2010 school year.</p> <p>Building Committee: No report</p> <p>Personnel and Policy Committee Report: Dr. Albert Davis suggested that the following adjustments be made to the by-laws -- Article V: Officers of the Board.</p>	<p>L. Musson suggested having specific job descriptions for paraprofessionals hired with EGMS funds. K. Chauvin stated she would like to have a training day for new and existing paraprofessionals.</p>

- Section A- Add *Chairman* as an officer of the Corporation.
- Section B- Eliminate the word *annually* in first sentence; eliminate entire second sentence--*Officers may serve more than one term.*
- Adjust Sections D, E, F, and G because of insertion of *Chairman* as officer.
 - Section D- Change to Section E; replace *President* with *Chairman*.
 - Section E- Change to Section F; replace *Vice President* with *President*, and replace *President* with *Chairman*.
 - Section F- Change to Section G.
 - Section G- Change to Section H.

Public Relations Committee Report:

C. Broussard presented the following written report to the Board via e-mail on June 25 and used the time at the Board meeting on July 2 to discuss and in-service the group on “Parliamentary Procedures,” explaining procedures and answering questions.

- The workshop on “*Parliamentary Procedures*,” held in Houma on Friday, June 12, was extremely informative, and Board members Dianne and Boo gathered some very relevant and valuable information from the presentation. Attached to this report, you will find a copy of the power-point presentation obtained from LANO Presenter Laura Campbell (laura@lano.org). At the July 2 MAX Board meeting, you should receive copies of the handouts that we received so that you can peruse these at your convenience and ask any questions of us at the July 2 or August 6 meeting. We can’t promise that we’ll know all the answers, but we will answer what we do know. You will be pleased to hear that 90% of what we are doing as a board is “*in sync*” with *Robert’s Rules of Orders*.
 - The agenda, you will notice, has been modified slightly.
 - We have added “Call to Order,” have placed the Board and Standing Committee Reports in front of all other reports, and have added “Announcements,” “Program,” and “Adjournment” as separate agenda items.
 - Some Bits of Information That We As Board Members Need to Know:
 - Agenda Item # 2—Approval of Minutes—a motion to approve is not necessary. The minutes are either approved as read or corrected, but without a vote. The Chair should assume a motion, as in –“If there are no (further) corrections, the minutes stand approved as read (as corrected.)” We can, of course, continue to do what we have been doing.
 - Agenda Items # 4 & #5—Board and Standing Committee Reports/Special Committee Reports—reports, including the Treasurer’s financial report,

Dr. A. Davis moved to approve the proposed changes to Article V of the Maxine Giardina Charter School, Inc. By-laws. D. Savoie seconded the motion. All in favor...Motion approved.

simply have to be “*received*” as they are given, and no motion should be made to “*adopt*,” “*accept*,” or “*approve*” them. An annual auditor’s report, on the other hand, is “*accepted*” or “*adopted*.”

- Phrases to Avoid:
 - “*So Moved*” is a very common, vague, and pointless statement frequently used at meetings. When making a motion, a Board member must state the actual motion he/she wishes to have considered. The Chair should be able to restate the motion *verbatim*, and the recording secretary should be able to record the phrasing of the motion *as stated*.
 - “*Move to Table*” should be “*Move to Lay on the Table*.” The preferred motion, though, should be “*Move to Postpone Indefinitely*.”
- Page 18 Handout “Six Steps to Every Motion!” contains the areas that we as a Board need to improve upon and practice doing. In summary,
 - When attempting to make a motion, a member needs to stand up, address the chair as Mr. Chairman, and wait to be recognized by the Chair before speaking. Upon being recognized, he/she makes the motion, “I move that...”and resumes his seat.
 - Another member, without rising, seconds the motion—“I second the motion.” The person seconding a motion does not have to be named in the minutes; it is only necessary that a motion be seconded.
 - Once a motion is made and seconded, the progress of the motion then becomes the sole responsibility of the Chair. The Chair then states, “It has been moved and seconded that...” The Chair restates the precise wording of the motion to the assembly and then allows for discussion/debate by asking, “Are you ready for the question?” The question is then open to discussion/ debate/consideration. All remarks should be conducted through the Chair who recognizes each speaker who wishes to speak.
 - If no one rises to claim the floor, the Chair then proceeds to take the vote by stating, “The question is on the adoption of the motion that ...” The Chair once again restates

	<p>the motion and asks for the affirmative votes and requests that all those in favor show their approval by standing up, raising their hands, saying “Aye,” etc. Likewise, the Chair should then request that those who oppose the motion show their disapproval in one of the above-mentioned ways.</p> <ul style="list-style-type: none"> ➤ The Chair should then announce the results of the voting before introducing the next item on the agenda. ○ Bylaws should be permanent and should never change. ○ In the eyes of the IRS, the courts, and auditors—board meeting minutes are <u>legal documents</u>/public records and should be transcribed and available for public viewing as soon as possible. ○ Special Resources: <i>Ctrl+ Click to follow link</i> <ul style="list-style-type: none"> ▪ http://www.parlipro.org ▪ http://www.rulesonline.com/ ▪ http://parliamentarians.org ▪ http://www.robertsrules.com/ 	
<p>5. Other Reports</p>	<p>Director’s Report: Dr. C. Hill requested the Board’s approval of the 2009-2010 teaching contracts for Shawn Dudek and Kimberly Landry.</p> <p>Dr. C. Hill presented Julie Borne’s letter of resignation to the Board.</p> <p>Dr. C. Hill asked the Board for approval to hire a replacement teacher for Julie Borne’s position.</p> <p>Dr. C. Hill informed the Board that a copy of the proposed Pupil Progression Plan was distributed to members of the Board for review. C. Hill requested that the 2008-2009 Pupil Progression Plan be considered for approval.</p> <p>Dr. C. Hill informed the Board that the enrollment lottery for 2009-2010 was conducted at the MAX Charter School on July 1, 2009, at 8:00 a.m. Local attorney Mrs. Toni Goaux conducted the lottery. The public was invited to attend. Twenty (20) students were selected for enrollment, bringing total enrollment to 111 students. The remaining students who applied were placed on waiting lists (by grade level).</p> <p>Dr. C. Hill informed the Board that he had spoken with Bruce Bordelon of the USDA. Dr. C. Hill requested Board permission to invite Bruce Bordelon</p>	<p>C. Broussard moved to approve the 2009-2010 teaching contracts for Shawn Dudek and Kimberly Landry. Dr. A. Davis seconded the motion. All in favor... Motion approved.</p> <p>B. Aucoin moved to accept Julie Borne’s letter of resignation. K. Chauvin seconded the motion. All in favor... Motion approved.</p> <p>C. Broussard moved to authorize Dr. C. Hill to seek and hire a replacement teacher for Julie Borne’s position. D. Savoie seconded the motion. All in favor... Motion approved.</p> <p>C. Broussard moved to approve the 2009-2010 Pupil Progression Plan as presented. Dr. A. Davis seconded the motion. All in favor... Motion approved.</p> <p>The Board requested that Bruce Bordelon be invited to the August meeting.</p>

	<p>to the August meeting to answer any questions concerning USDA grants and loans opportunities.</p> <p>Dr. C. Hill announced that Open House will be held on August 6, 2009, at 6 p.m. in Gouaux Hall at Nicholls State University. Board members are invited to attend.</p> <p>Dr. C. Hill reported that he, along with Cynthia Sanchez and Mel Duplantis, attended the National Charter School Conference in Washington, D.C. They went to Senator Charlie Melancon's office on June 24th. They were informed that several bills for funding building construction and facilities acquisition were being considered. C. Hill said that he plans to form a committee that would include parents to look further into this and possibly write proposals.</p> <p>Dr. C. Hill officially thanked the Bollinger Family Foundation for its grant award of \$20,000. The funds will be used to purchase student and teacher laptops, printers, and projectors.</p> <p>Dr. C. Hill thanked J. Giardina for suggesting/recommending that he stop by the National Geographic Store while at the National Charter School Conference in Washington, D.C. Dr. C. Hill purchased some hands-on science and social studies instructional supplies that will greatly benefit the MAX students</p> <p>Dr. C. Hill informed the Board that K. Portier's father passed away and asked that the Board members offer her their condolences.</p> <p>Parent Committee Report: No report</p> <p>Teacher Representative Report: No report</p>	
6. Old/Unfinished Business	No report	
7. New Business	B. Aucoin informed the Board that the Board Member's Insurance has been renewed.	
8. Announcements	The next Board meeting is scheduled for Thursday, August 6, 2009.	
9. Program	None	
10. Adjournment		There being no further business to discuss, B. Aucoin made a motion to adjourn the meeting. D. Savoie seconded the motion. All in favor...Meeting adjourned at 9:56 a.m.

MINUTES OF MEETING
The MAX Charter School Board of Directors

DATE: August 6, 2009

TIME: 9:00 am

PLACE: The MAX Charter School, Computer Lab

Present: Brian Aucoin, Carol Blanchard, Carol “Boo” Broussard, Karen Chauvin, Dr. Albert Davis, Mel Duplantis, Jake Giardina, and Dianne Savoie. Also present were Dr. O. Cleveland Hill, Linda Musson, Warren Triche, and Suzy Bourg who took the minutes.

Absent: Andrea Bollinger-Giardina and Dr. Susan Roark-

AGENDA	DISCUSSION	RECOMMENDATION
1. Call to Order	J. Giardina called the meeting to order at 9:00 a.m.	
2. Roll Call	J. Giardina called the roll, and a sign-in sheet was passed around. Note: As soon as the roll was called, J. Giardina excused himself from the meeting and asked C. Broussard to assume his duties since K. Chauvin was not present at the time of his departure. K. Chauvin arrived soon thereafter but chose to remain with the <i>status quo</i> .	
3. Approval of the Minutes of July 2, 2009	The Minutes of July 2, 2009, were presented for approval.	The minutes of July 2, 2009, were approved as read.
4. Board & Standing Committee Reports	<p>Treasurer’s Report B. Aucoin presented the end-of-year financial statements. He stipulated that the statements were for Board information only and not for public record and that the final statements will be made available after the annual audit.</p> <p>B. Aucoin disseminated quotes on Short-Term Disability Policies offered by Colonial Life. He stated that teachers currently have the option of purchasing short-term disability and other supplemental plans through Colonial Life. B. Aucoin and the Board discussed the possibility of the school purchasing a short-term disability plan for faculty and staff. C. Hill and Board members agreed that it would be a good recruiting tool and benefit and that it could be revoked at a later date if necessary. It was explained that if policies are paid by the MAX School, teachers would have the option to purchase upgraded short-term disability plans and defray the costs through payroll deductions. The Board agreed that the three-month plan with a fourteen-day waiting period would be the best and most cost-effective option. If approved at today’s meeting, plans would be effective September 1, 2009.</p> <p>B. Aucoin stated that currently the school accepts carryover sick days from other school districts on new employees. B. Aucoin discussed the financial implications of this, especially as it pertained to retirement. The Board discussed this issue and the retirement portability issue at length but could come to no resolution on the matter due to limited knowledge of the situation. W. Triche suggested that the Board research the matter further. He</p>	<p>M. Duplantis moved that the Board allow the school to offer and pay for the three-month/ fourteen-day wait period Short-Term Disability Plan through Colonial Life for eligible MAX faculty and staff. C. Blanchard seconded the motion. All in favor... Motion approved.</p> <p>Chairman of the Personnel Committee A. Davis offered to research who the responsible portability authorizer is-- the state or the local school board. If necessary, the Personnel Committee will develop a policy on assumption and payment or non-payment for carryover sick</p>

stated that he thought all state agencies are required to set aside funds for these mandated costs.

B. Aucoin informed the Board that he is requesting a quote from the LA Charter School Association's health insurance provider.

Grants Report:

S. Bourg reported the following on grant updates:

- The Public Charter School Program (Start-Up 1) grant has ended. A total of **\$169,063.00** was the amount spent and reimbursed.
- The Public Charter School Program (Start-Up 2) grant ended on July 31, 2009. A total of **\$131,025.00** was spent. Reimbursement is pending.
- The Public Charter School Program (Start-Up 3) grant is pending state funding and approval. If approved, the deadline to expend the last **\$200,000.00** in funds will be July 2010.
- The school is still waiting to hear the status on the LA Decentralized Arts Funding Program.

Building Committee:

No report

Personnel and Policy Committee Report:

No report

Public Relations Committee Report:

C. Broussard presented the following report:

- A **revised** "Partner in Education" letter has been written to accommodate the needs of the MAX Charter School for the 2009-2010 school year. (Copy of the letter was made available to all members for perusal.)
- An article about the school receiving laptop computers and other technology materials through the Bollinger Family Foundation grant has been written and sent to the Louisiana Branch of the International Dyslexia Association (LaBida) for publication in its fall newsletter. A copy of the article follows:
 - *Thanks to the generosity of the **Bollinger Family Foundation**, eighth grade students and classroom teachers and paraprofessionals at the **Maxine Giardina Charter School** will be the benefactors of grant money received for technology. The grant money will be used to purchase laptop computers, LCD projectors, and printers.*

days and retirement.

C. Broussard requested that the letter **not** be distributed at this point since it was in a "Draft" stage. She stated that A. Bollinger had made a few recommendations and that C. Hill wanted to add a few other things to it. She requested that the members of the Board input their suggestions before the next Board meeting.

	<p><i>The student-friendly Classmate PC (laptop) computers will allow students in the 8th grade class to enhance their knowledge and skills by providing them with a visual learning platform that will supplement the auditory instruction received in the class. An annual goal will be to add Classmate laptops (or similar computers) each year until each child enrolled at the MAX School has access to this technology. The MAX Charter School, committed to meeting the unique educational needs of students with dyslexia and other language-related learning differences, is located on the Nicholls State University Campus in Thibodaux, LA, and houses Grades 1-8. The school, whose mission is to empower the lives of these students who learn differently, is in its third consecutive year of operation.</i></p> <ul style="list-style-type: none"> • The launching of the MAX web site is still a work in progress as of this date. 	<p>C. Broussard mentioned that C. Hill would elaborate on this venture in his report.</p>
<p>5. Other Reports</p>	<p>Director's Report: Dr. C. Hill presented Allison LeBeouf's teaching contract for approval.</p> <p>Dr. C. Hill presented the Board with the following 2009-2010 enrollment information:</p> <ul style="list-style-type: none"> • A total of one hundred eleven (111) students are currently enrolled. • Twenty-five (25) students are new to MAX Charter School. • Five (5) students enrolled last year withdrew. • Thirty-two (32) students remain on the waitlist for 2009-2010. • Three (3) students who were selected from the lottery withdrew; those slots were filled according to the waitlist. <p>Dr. C. Hill requested the Board's permission to form a committee to explore initiating a capital campaign to secure funding for possible building construction and/or expansion.</p> <p>Dr. C. Hill informed the Board that the parent who volunteered to develop the MAX Charter School website has not been able to complete the project and expressed that he will seek other ways to obtain and maintain a school website.</p> <p>Dr. C. Hill informed the Board that the state of Louisiana has been awarded \$131,622,000.00 in federal funds to offer loans for the construction of charter school facilities.</p>	<p>C. Broussard moved to approve the 2009-2010 teaching contract for Allison LeBeouf. B. Aucoin seconded the motion. All in favor... Motion approved.</p> <p>K. Chauvin moved to authorize Dr. C. Hill to form a capital campaign committee. M. Duplantis seconded the motion. All in favor... Motion approved.</p> <p>K. Chauvin informed the Board that the LA Technology Council offers classes on website creation and may offer grants.</p>

	<p>Dr. C. Hill informed the Board that Open House was that night, August 6, 2009, beginning at 5:30 p.m. at Gouaux Hall (NSU). He invited Board members to attend.</p> <p>Parent Committee Report: M. Duplantis reported the following:</p> <ul style="list-style-type: none"> • Nine (9) parents attended the PTA meeting on July 15, 2009. • The minutes from the previous meeting were read. • The treasurer’s report estimated a PTA balance of \$2,519.00. • The school director spoke with parents about: parent agreements, open house, the national charter school conference, the grant writing committee, fall and spring fundraisers, the Bollinger Foundation award, and the new paint in the building. • There is a possibility of hosting a Poker Run on October 17th, 24th, or November 7th. • Tentative dates for the 2010 5K fundraiser are March 27, April 3, and April 10th. • Parents were informed that the Good Earth Transit bus schedule has changed- bus will arrive at 7:20, and students who ride the bus will be required to attend “Before Care.” • Discussion was held on how to improve PTA participation and attendance. • Discussion was held on creating a PTA phone tree to remind parents about meetings and to solicit volunteers. • The meeting adjourned at 7:00 p.m. • The next PTA meeting is scheduled for August 13, 2009, at 6:00 p.m. <p>M. Duplantis informed the Board that PTA officer nominations would be taken at the August meeting and that elections are tentatively scheduled for the September meeting.</p> <p>Teacher Representative Report: No report</p>	
6. Old/Unfinished Business	None	
7. New Business	None	
8. Announcements	<p>The next Board meeting is scheduled for Thursday, September 3, 2009.</p> <p>C. Hill informed the Board that he will be contacting some Board members about serving on a Capital Campaign Committee and that the first day of school went great.</p>	
9. Program	None... C. Hill informed the Board that Mr. Bruce Bordelon of the USDA could not attend today’s meeting due to prior commitments. He is scheduled to attend the September meeting.	
10. Adjournment		C. Blanchard made a motion to adjourn the meeting. M. Duplantis seconded the motion. All in favor...Meeting adjourned at 10:14 a.m.

MINUTES OF MEETING
The MAX Charter School Board of Directors

DATE: September 3, 2009

TIME: 9:00 am

PLACE: The MAX Charter School, Computer Lab

Present: Brian Aucoin, Carol Blanchard, Andrea Bollinger-Giardina, Carol “Boo” Broussard, Dr. Albert Davis, Mel Duplantis, Robyn Moss, Dr. Susan Roark, and Dianne Savoie. Also present were USDA Rural Development Community Programs Specialist Bruce Bordelon, Public Affairs Research Council of Louisiana (PAR) Board of Directors representative Jake Giardina Jr., Dr. O. Cleveland Hill, Linda Musson, PAR Special Projects Manager Dr. Karen Rowley, Warren Triche, and Suzy Bourg who took the minutes.

Absent: Karen Chauvin and Jake Giardina -

AGENDA	DISCUSSION	RECOMMENDATION
1. Call to Order	Vice President C. Broussard called the meeting to order at 9:00 a.m.	
2. Roll Call	C. Broussard called the roll, and a sign-in sheet was passed around. Parent representative Robyn Moss was officially introduced to the Board.	
3. Approval of the Minutes of August 6, 2009	The Minutes of August 6, 2009, were presented.	The Minutes of August 6, 2009, were approved as read.
4. Board & Standing Committee Reports	<p>Treasurer’s Report</p> <p>B. Aucoin presented the July 2009 financial statements. B. Aucoin went over the financials. He explained to the members of the Board that on July 20, 2009, the school received notification that Phase 2 of the federal start-up grant would expire on July 31, 2009. Consequently, in order to secure the receipt of the remaining allocated Phase 2 funds before the deadline date, the school felt the need to spend as much of the money as possible before the end of the month-- approximately \$130,000.00.</p> <p>B. Aucoin informed the Board that TRSL has requested retirement contributions for Consultant L. Musson/ <i>Teach to Teach</i>. B. Aucoin stated that he mistakenly overpaid contributions to TRSL for the year ended June 30, 2009. When he called to obtain/verify a credit for the overpayment, TRSL informed him that the credit was applied to the balance due for <i>Teach To Teach</i>. B. Aucoin is waiting to hear back from them. He indicated that the school may owe TRSL 15.5% of all money earned throughout the contracted period of employment for L. Musson/<i>Teach To Teach</i>.</p> <p>B. Aucoin stated that the MAX Charitable Contributions Acknowledgement Form, drafted by the Public Relations/Publicity Committee and sent to all members of the Board, met with his personal approval as Board treasurer. The form, designed to comply with the charitable contributions— substantiation and disclosure requirements of the IRS, will serve as an official record for taxpayers whose contributions to the school are tax deductible to the extent provided by law. The form will be sent out with a</p>	

thank-you note/card to individuals/businesses that make allowable tax-deductible contributions to the MAX Charter School or upon donor request.

Grants Report:

S. Bourg distributed a grant budget summary for 2009-2010.

Building Committee:

C. Hill reported that he spoke with Larry Howell at Nicholls State University about the possibility of placing additional portable buildings on the grounds at the MAX Charter School. Larry Howell informed C. Hill that he thought it was permissible according to the Memorandum of Understanding. Mr. Howell informed C. Hill that he would look into the matter further.

Personnel and Policy Committee Report:

Dr. A. Davis informed the Board that the Personnel and Policy Committee is currently working on an electronic communications policy to be presented to the Board for adoption. **Note:** The mandated policy, requiring that each school board “formulate, develop, adopt, and implement...policies, procedures, and practices applicable to school system employees relative to an electronic communication by an employee at a school to a student enrolled in that school,” is due by November 15, 2009.

Dr. A. Davis reported that, as promised at the last meeting, he contacted TRSL, BESE, and the Charter School Office regarding the question of the “portability of accrued sick leave.” Dr. Davis stated that he has not gotten a direct answer yet regarding this question and noted that this question seems to have been asked before by other charters.

Public Relations Committee Report:

C. Broussard informed the Board members of the following:

- A few additional bits of information have been added to the “Partner in Education” letter that was sent to Board members for perusal last month. The newly revised and updated letter, along with a special form for charitable contributions, should have been received by all Board members via e-mail. The letter and form simply await the approval or go-ahead from the MAX Board.

The capital campaign is being put on-hold for now. C. Hill mentioned that the PTA will focus on the 5-K Race fundraiser. The goal would be to raise \$150,000 this year. D. Savoie plans to attend the PTA meeting on September 10, 2009, to discuss the fundraising goals.

- Head of Briarwood School Carole Wills continues to maintain an on-going relationship with the MAX School. She held what she calls a four-day “A-Team Planning Meeting” with her administrative staff and department heads this past summer to evaluate the 2008-2009 school year and to formulate a plan of action

C. Hill recommended that the policy be comprehensive, as the issues regarding this matter is a growing problem in the nation. C. Hill informed the Board that only students who ride the transit bus are allowed to bring cell phones on school grounds.

Due to a few concerns expressed by Board member A. Bollinger-Giardina, C. Broussard requested that this matter be postponed until the October Board meeting.

	<p>for 2009-2010. Carole very generously shared a ten-page summary report of her findings with our director and educational consultant. The Max Charter School is honored to have Briarwood School as its educational partner and mentor. A copy of that summary is available for viewing if anyone is interested in seeing the report first-hand.</p>	
<p>Other Reports</p>	<p>Director's Report:</p> <p>Dr. C. Hill updated the Board on the H1N1 (swine flu) situation and sought to formalize and make official a August 19, 2009, e-mail message sent to the MAX Board that would authorize him to follow the US Department of Education recommendation to close the school if twenty percent (20%) or more of the school's population—inclusive of students, faculty, and staff—exhibit signs of the flu.</p> <p>M. Duplantis asked if any precautions were being taken at school to prevent infections. C. Hill replied that surfaces are being wiped down with Clorox wipes and that students are being instructed on sanitary precautions. Dr. Hill told the Board that the H1N1 vaccine is not projected to be available until mid-December, that there is a possibility that immunizations can be given at school, and that seasonal flu vaccines are being given for free at the Terrebonne and Lafourche Parish Health Units on November 19, 2009, from 8:00 A.M. to 6:00 P.M.</p> <p>Dr. C. Hill further informed the Board of the following:</p> <ul style="list-style-type: none"> • In the event of an emergency, Nicholls State University is allowing the MAX Charter School access to its website to post school information. The faculty and staff will also be able to use the NSU website to communicate with each other via an Internet blackboard, a special feature which allows authorized users to post relevant information so all users with access to that blackboard are able to view this information in emergency situations. • According to Ken Campbell, the school will receive the third and final phase of the start-up grant. • The MAX Charter School will participate in Family Day at NSU on October 31, 2009, from 9:00 A.M. to 1:00 P.M. All Board members are invited to attend. • The school will be hosting up to forty-two (42) Nicholls State University Education students. These students will be interviewing and observing MAX Charter School teachers. Delta Zeta Sorority will also be assisting the school by sending volunteers to help with the after-school child care program. • The Material Changes Request submitted to BESE will be reviewed at the October meeting. The school should receive a response in November. <p>Parent Committee Report:</p>	<p>M. Duplantis moved to give Dr. C. Hill the authority to close school if twenty percent (20%) or more of the school's population--including students, faculty, and staff—show signs of the flu. D. Savoie seconded the motion. All in favor... Motion approved.</p>

	<p>M. Duplantis reported the following:</p> <ul style="list-style-type: none"> • Thirteen (13) parents attended the PTA meeting on July 15, 2009. • The minutes from the previous meeting were read. • The treasurer's report estimated a PTA balance of \$1,890.56. • Newly elected officers of the 2009-2010 MAX PTA are as follows: President- Mel Duplantis Vice President- Robyn Moss Secretary- Daphne Melvin Reporter- Aimee Barbier & Lisa Hebert • The 5K Fundraiser date is March 27, 2010. • The Fitness Day/President's Challenge date is April 23, 2010. • The PTA will develop a Phone Tree communication system. • The PTA will adopt the <i>Three for Me</i> Parental Involvement Program. • The PTA is considering working the Superdome & New Orleans Arena concessions for a percentage of the profits (up to 15 %.) • Aimee Barbier is trying to get a Saints football player to make an appearance at the MAX Fitness Day. • The PTA will host a pizza sale once a month at the school. Melissa Fields, Jennifer Buckley, and Christie Thomas volunteered to help on pizza days. • The meeting adjourned at 7:15 p.m. • The next PTA meeting is August 13, 2009, at 6:00 p.m. <p>Teacher Representative Report: No report</p>	
<p>6. Old/Unfinished Business</p>	<p>W. Triche questioned if the funding ratio issue of the school had ever been answered. C. Hill informed the Board that Paul Pastorek sent a letter to the Board explaining that the funding ratio is determined according to the parish in which the school is domiciled.</p>	
<p>7. New Business</p>	<p>M. Duplantis announced that Christie Thomas has taken over the monthly school newsletter.</p>	
<p>8. Announcements</p>	<p>The next Board meeting is scheduled for Thursday, October 1, 2009.</p>	
<p>9. Program</p>	<p>Bruce Bordelon made a presentation on the funds available for community facilities construction through the US Department of Agriculture. After his formal presentation, he answered questions posed by those present.</p> <p>Dr. Karen Rowley introduced herself as the special projects manager from PAR, a non-profit, non-partisan public policy group. The group, in the process of identifying best practices in terms of organizational, funding, and governance structures for charter schools that can be implemented or replicated, plans to research and conduct a case study of twenty (20) schools to include the MAX School.</p>	
<p>10. Adjournment</p>		<p>M. Duplantis made a motion to adjourn the meeting. B. Aucoin seconded the motion. All in favor...Meeting adjourned at 10:35 P.M.</p>

MINUTES OF MEETING
The MAX Charter School Board of Directors

DATE: October 1, 2009

TIME: 9:00 am

PLACE: The MAX Charter School, Computer Lab

Present: Brian Aucoin, Carol Blanchard, Carol “Boo” Broussard, Dr. Albert Davis, Mel Duplantis, Andrea Bollinger-Giardina, Jake Giardina (Arrived 10:20,) Robyn Moss, Dr. Susan Roark and Dianne Savoie. Also present were Dr. O. Cleveland Hill, Monica Daigle, and Suzy Bourg who took the minutes.

Absent: Karen Chauvin -

AGENDA	DISCUSSION	RECOMMENDATION
1. Call to Order	C. Broussard called the meeting to order at 9:00 a.m.	
2. Roll Call	C. Broussard called the roll, and a sign-in sheet was passed around.	
3. Approval of the Minutes of September 3, 2009	The Minutes of September 3, 2009, were presented.	The Minutes of September 3, 2009, were approved as read.
4. Board & Standing Committee Reports	<p>Treasurer’s Report B. Aucoin presented the August 2009 financial statements and a copy of the July statements on an accrual basis. B. Aucoin went over the financials.</p> <p>B. Aucoin and A. Bollinger-Giardina discussed possible plans to create a new 501 (c) (3). They informed the Board that the proposed organization would operate/be separate and apart from the MAX School Board and would be more like a foundation. Its purpose would be to help raise funds to build a future permanent building and to help fund other school projects. The organization would not have anything to do with the operations or management of the MAX Charter School. They are presently seeking legal guidance before pursuing this idea further.</p> <p>Grants Report: S. Bourg reported that the school received its final approval from the state department for its use of recovery (stimulus) funds.</p> <p>A grant proposal was submitted to the Lowes Education Foundation for a landscaping project titled “Green to the MAX.” Dr. C. Hill received news that the grant was rejected.</p> <p>The art grant submitted to the Houma Regional Arts Council was approved. Local artist Ellen McCord will begin teaching art lessons to the students on Friday, October 2, 2009. The grant award will pay Ms. McCord’s artist fees for 39 art sessions and will pay for the students’ supplies.</p> <p>The MAX Grant Committee will meet on October 15, 2009, to begin working on a grant proposal to the Gheens Foundation to fund more professional development.</p>	

Building Committee:

No report

Personnel and Policy Committee Report:

Dr. A. Davis informed the Board that in order to comply with new legislation (Act 214), the MAX Personnel and Policy Committee wrote and disseminated to all Board members a new mandated policy on electronic communications. The newly proposed policy, entitled *Computer, Internet, and Electronic Communications Acceptable Use Policy*, awaits full Board approval before the deadline date of November 15, 2009.

Teacher Representative Report:

M. Daigle reported that the teachers are excited about the school year and that the overall environment and school climate of the school was very positive. She informed the Board that the IDA conference, which she was fortunate to attend last year, was a great and valuable learning experience for her. She encouraged the MAX Charter School, if at all possible, to participate again this year.

Before M. Daigle left the room, Dr. C. Hill commented that he had to suspend a student for misconduct. M. Daigle responded that the "big school teachers" used it as a learning lesson for the other students.

Public Relations Committee Report:

C. Broussard informed the Board members of the following:

- A picture of *Delta Zeta Sorority* of Nicholls State University presenting a check to Director of the MAX Charter School Dr. C.

M. Duplantis expressed concern about creating a "parent and student friendly" version of the policy. Dr. C. Hill stated that this can be done by enhancing and adding to the parent and student policy already in place.

M. Duplantis made a motion to approve the *Computer, Internet, and Electronic Communications Acceptable Use Policy*, as presented. It was stated that minor corrections could be made to the document as long as these corrections do not alter the content of the policy. A. Bollinger-Giardina seconded the motion. All in favor...Motion approved.

****Motion to Deviate**** Teacher representative M. Daigle requested that she be allowed to present her report at this time due to scheduling constraints.

M. Duplantis made a motion to deviate from the agenda and to allow M. Daigle to present the Teachers Representative Report before continuing with the remaining agenda items. D. Savoie seconded the motion. All in favor...Motion approved.

R. Moss asked M. Daigle how the new students were transitioning into the school. M. Daigle responded that when school first began, one could tell which students were new, but as the weeks went by, all students seemed to get along with and accept each other.

	<p>Hill was displayed in the September 2009 issue of <i>Point of Vue (PoV) Magazine</i>.</p> <ul style="list-style-type: none"> • The following items await the Board’s <i>official</i> approval or “go ahead”:<ul style="list-style-type: none"> ➤ The “Partner in Education” letter; ➤ The MAX Charitable Contributions Acknowledgement Form; ➤ A thank-you note to be sent to donors who qualify for tax-deductible contributions. 	<p>A. Bollinger-Giardina made a motion to approve the “Partner in Education” letter and the MAX Charitable Contributions Acknowledgement Form. D. Savoie seconded it. All in favor...Motion approved.</p>
<p>Other Reports</p>	<p>Director’s Report: Dr. C. Hill informed the Board members of the following:</p> <ul style="list-style-type: none"> • There have been seven (7) confirmed cases of the flu at school, including two (2) faculty members. • On September 21, 2009, a letter went out to MAX Charter School Faculty and Staff authorizing Ms. Brandi Delatte to serve in the capacity of Acting Director/Principal in the event of Dr. C. Hill’s absence. Documentation of the authorization would be sent to the Louisiana Charter School Office as soon as this authorization received official Board approval. • Three part-time paraprofessionals – Lana Heck, Laura Pellegrin, and Daphne Melvin —were hired, their salaries to be paid through recently approved stimulus funds. Official Board approval was requested. • LA Governor Bobby Jindal declared the month of October as Dyslexia Awareness Month. The official copy of the proclamation, signed by the governor, was presented to the Board for review. • Of the remaining funds available from the Public Charter School Program Grant, Phase 2, some of the funds may be used to send a few teachers to the IDA conference in November if registration and expenses can be paid prior to the grant’s expiration of October 31, 2009. • Angie Hammerli from Nicholls invited some of the MAX students to a dance class presentation in her Creative Arts class on the university campus. • NSU’s Family Day is scheduled for Saturday, October 31st. The MAX Charter School will have a tent set up and will do a cookout for the students and their families. Board members are invited. 	<p>C. Broussard moved to approve the letter and B. Delatte’s legal authorization to serve as acting director in C. Hill’s absence. M. Duplantis seconded it. All in favor...Motion approved.</p> <p>M. Duplantis moved to approve the hiring of three part-time paraprofessionals with the stimulus funds: Lana Heck, Laura Pellegrin, and Daphne Melvin. C. Blanchard seconded it. All in favor...Motion approved.</p> <p>A. Bollinger-Giardina suggested that a copy of the document be sent home with parents. C. Broussard said that she would contact the local media.</p> <p>The Board recommended that as much of the funds as possible be used. It was suggested that the school purchase computer equipment and invest in professional development, including the IDA conference.</p>

	<p>J. Giardina arrived at 10:20 A.M.</p> <p>Parent Committee Report: M. Duplantis gave the following PTA report:</p> <ul style="list-style-type: none"> • There is a meeting concerning the Run/Walk tonight at 5:00 p.m. A spokesperson from the Bayou Runners’ Association will be there to discuss the possibilities of this club sponsoring the 2nd annual event. • Twenty-one (21) parents attended the PTA meeting on September 10, 2009. The phone tree was used to remind parents of the meeting. • The minutes of the previous meeting were read. • The treasurer’s report was presented and indicated that the PTA had a closing balance of \$2,626.55 • The PTA will participate in the NSU Family Day on October 31. • The Superdome and New Orleans Center fundraising idea was eliminated due to logistics. • The Run/Walk Gala has been put on hold. • The effectiveness of the phone tree was discussed. It will continue to be implemented. • The following chairpersons were named: <ul style="list-style-type: none"> ➢ Lisa Hebert – 5K Run/Walk Committee and 4-H Committee; ➢ Rebecca Mulford – Three For Me Parental Involvement Committee; ➢ Jennifer Buckley -- Box Tops/Labels Committee. • “Partners in Education” letters were distributed to parents. • C. Hill informed the PTA that MAX would utilize the NSU website in emergencies and requested that the MAX Fitness Day and Fun Day be combined. • The meeting adjourned at 7:00 P.M. 	
6. Old/Unfinished Business	M. Duplantis reported that students are still getting off the bus at NSU in the morning. He suggested sending home a letter concerning the bus stop.	
7. New Business	<p>A. Bollinger-Giardina suggested that the PTA consider having a raffle as a fundraiser. She and J. Giardina would be happy to donate tickets for a Hornets game.</p> <p>C. Hill informed the Board that the students have already decided to sell T-shirts in the fall and candy in the spring to raise money for the school.</p> <p>B. Aucoin reported a representative from KPMG auditing will meet with the Board at a future date.</p>	The PTA will consider the raffle as a fundraiser and will research gaming policies.
8. Announcements	The next Board meeting is scheduled for Thursday, November 5, 2009.	
9. Adjournment	The meeting adjourned at 10:59 A.M.	

MINUTES OF MEETING
The MAX Charter School Board of Directors

DATE: November 5, 2009

TIME: 9:00 am

PLACE: The MAX Charter School, Computer Lab

Present: Brian Aucoin, Carol “Boo” Broussard, Karen Chauvin, Dr. Albert Davis (9:10 A.M.), Mel Duplantis, Jake Giardina, Robyn Moss, and Dianne Savoie. Also present were Dr. O. Cleveland Hill, Brandi Delatte, Janice Fabregas, Linda Musson, Warren Triche (9:10 A.M.), and Suzy Bourg who took the minutes.

Absent: Carol Blanchard, Andrea Bollinger-Giardina, and Dr. Susan Roark

AGENDA	DISCUSSION	RECOMMENDATION
1. Call to Order	J. Giardina called the meeting to order at 9:03 A.M.	
2. Roll Call	J. Giardina called the roll, and a sign-in sheet was passed around. Guest Janice Fabregas was introduced to the Board.	
3. Approval of the Minutes of October 1, 2009	The Minutes of October 1, 2009 were presented.	The minutes of October 1, 2009, were approved as read.
4. Board & Standing Committee Reports	<p>Treasurer’s Report B. Aucoin presented the September 2009 financial statements. B. Aucoin went over the financials. B. Aucoin stated that there was inflation in spending on supplies due to the PCSP grant (SU2) timeline extension.</p> <p>Copies of the 2008-2009 audit were distributed.</p> <p>B. Aucoin informed the Board that the cost for KPMG to prepare 990 form for this year will be approximately \$10,000.</p> <p>M. Duplantis asked how to find PTA funds balance on financial statements.</p> <p>Grants Report: S. Bourg reported that the school plans to submit the “Green to the MAX” landscaping grant proposal to Entergy in January.</p> <p>Building Committee: No report</p> <p>Personnel and Policy Committee Report: Dr. A. Davis informed the Board that a copy of the most recent by-laws has been distributed.</p> <p>Dr. A. Davis asked B. Aucoin if he received any response from TRSL regarding the portability question.</p>	<p>Dr. C. Hill informed the Board that there may be an adjustment to teacher salaries when new certification is attained.</p> <p>B. Aucoin agreed to send Mel Duplantis a statement of the PTA funds monthly.</p> <p>J. Giardina asked that he be notified when the grant is submitted.</p> <p>B. Aucoin informed Dr. A. Davis that he has not received a response.</p>

Teacher Representative Report:

No report

Public Relations Committee Report:

C. Broussard informed the Board members of the following:

October has proven to be an excellent month for the MAX Charter School to be “in the news.”

- On Thursday, October 1, 2009, immediately after our monthly board meeting, a few pictures were taken with the **October Dyslexia Month Proclamation** signed by Governor Jindal and sent to the local newspapers for publication. One of the pictures taken included three students and two teachers and was placed in the school’s October MAX Newsletter.
- On that same day, the MAX Charter School was mentioned in *The Nicholls Worth* by Staff Writer Noah Authement in an article entitled “Polk’s ‘Demo Room’ Site for Hands-on Learning Experience.”
- On Tuesday, October 27, 2009, one of the proclamation photos appeared in “Class Acts” in *The Courier*, Page 9A.
- On this same day, *Courier* Staff Writer Daniel McBride and Photographer Abby Tabor met with Dr. Hill and two of our teachers--Gina Coggins and Terri Matherne-- for an interview.
- On the next day, Wednesday, October 28, 2009, an article entitled “Dyslexia Always the Focus at Thibodaux Charter School” was published in both *The Comet* and in *The Courier*, Page 4A.
 - The front page of *The Courier* also included a picture of MAX Teacher Monica Daigle with the headline “Dyslexia Awareness Month Highlights Goal of School.” Interestingly enough, when one accesses the newspaper article via Internet, one of six (6) related links references a presentation by K. Chauvin—“Unmasking Their Potential.” (Related Links: [Teachers, parents gain tools to help kids with dyslexia](#))
- On Saturday, October 31, 2009, a small article on the editorial/opinion page under “CHEERS and JEERS” appeared in *The Courier*.

CHEERS Nothing new—The MAX Charter School in Thibodaux took part in Dyslexia Awareness Month during October, like many other schools around the state. The difference is that the school makes dyslexia its focus all year. It was founded in 2007 to teach children with dyslexia and other learning disabilities. It is the only school in the state that has geared its entire curriculum to such students. And it is one of just a handful around the nation. Local residents should rejoice that such a powerful and valuable resource is right here in our area for the students who really need it.

	<ul style="list-style-type: none"> On behalf of the MAX Charter School and its board, notes of appreciation and thank you notes were sent to the two local newspapers and the personnel responsible for the publicity. Mike Gorman, editorial page editor, did comment, "We love giving recognition for jobs well done and it certainly seems that your school is a great example of that." 	
<p>Other Reports</p>	<p>Director's Report: Dr. C. Hill informed the Board of the following:</p> <ul style="list-style-type: none"> Eight students and two staff members were confirmed with the flu last month. One student was confirmed with H1N1. The Office of Public Health will offer H1N1 to students at MAX Charter School. The vaccines are not available yet; however, they are expected to begin vaccinations at the schools in early December. Some students who are nine and under will require a second vaccination in January. Consent forms will be sent home to parents prior to vaccinations. A parent who is having financial hardships due to an automobile wreck requested a temporary waiver or reduction of child care fees until the parents can return to work. Joe Bernard, a computer technician, was hired to update the computers in the computer lab. He was contracted to work for six hours at an hourly rate of \$50.00 per hour. He may come back in January to work on computers in the classrooms. The requested material changes to the charter were approved by BESE on October 15, 2009. The Board was advised to make note of the registration period timeline changes. The registration period will begin January 15, 2010, and the lottery will be held on March 8, 2010. The dates of the LEAP and iLEAP testing have been revised. This year testing will be completed in two phases. Paula Hotard from the NSU Center for the Study of Dyslexia proposed having a fundraiser to raise funds for the MAX Charter School Student Council. Hastings Academy Director of Education Theresa Hastings from Ascension Parish will be visiting the school on Monday, November 9. She is interested in converting her private school for students with dyslexia into a Type II charter school. Karen Rowley returned and did interviews with teachers. PAR will be putting out a LA Charter School review in March 2010. The school participated in Family Day at NSU on October 31, 2009. The attendance for the event was smaller than last year. <p>Parent Committee Report: M. Duplantis reported the following:</p> <ul style="list-style-type: none"> Sixteen (16) parents attended the October PTA meeting. The minutes of the previous meeting were read. The Treasurer's report was presented--closing balance \$2,626.55 	<p>K. Chauvin moved to approve a child care fee waiver for three months or until parents are discharged from doctor and able to return to work, whichever comes first. D. Savoie seconded the motion. All in favor... Motion approved.</p> <p>D. Savoie and C. Broussard were asked to meet with Theresa Hastings.</p>

	<ul style="list-style-type: none"> • The PTA will host an art contest. The winning design will be used on the Run/Walk T-shirts. • The Run/Walk fundraiser date has been changed to March 20, 2010. The Bayou Runners Club will take charge of the event for a fee of \$175.00. • The PTA voted to not do a raffle for Hornets game tickets. • The pizza sale raised about \$100.00. • The PTA participated in the Red Ribbon Week Pep Rally. • The next PTA meeting will be held on November 12, 2009, at 6:00 P.M. • The next Run/Walk committee meeting is scheduled for November 12, 2009, at 5:30 P.M. 	Dr. C. Hill informed the Board that the NSU cheerleaders also volunteered and participated in the Red Ribbon Pep Rally.
6. Old/Unfinished Business	None	
7. New Business	D. Savoie requested that Board members think of possible sponsors for the Run/Walk fundraiser in March.	
8. Announcements	The next Board meeting is scheduled for Thursday, December 3, 2009.	
9. Adjournment	The meeting adjourned at 10:04 A.M.	

MINUTES OF MEETING
The MAX Charter School Board of Directors

DATE: December 3, 2009
TIME: 9 AM
PLACE: The MAX Charter School, Computer Lab

Present: Brian Aucoin, Carol Blanchard, Carol “Boo” Broussard, Dr. Albert Davis, Robyn Moss, Dr. Susan Roark, and Dianne Savoie. Also present were Dr. O. Cleveland Hill, Monica Daigle, and Janice Fabregas who took the minutes.

Absent: Karen Chauvin, Mel Duplantis, Andrea Bollinger-Giardina, and Jake Giardina

AGENDA

1. Call to Order

DISCUSSION

Vice President C. Broussard called the meeting to order at 9:03 a.m.

2. Roll Call

C. Broussard called the roll, and a sign-in sheet was passed around.

3. Approval of the Minutes of November 3, 2009

Due to the absence of S. Bourg, the minutes of November 3, 2009, were not available. C. Broussard made a motion to wait until the next meeting scheduled for January 7, 2010, to approve both the Minutes of November 3, 2009, and that of December 3, 2009. D. Savoie seconded the motion. All in favor...Motion approved.

4. Board & Standing Committee Reports

Treasurer’s Report

B. Aucoin presented the October 2009 financial statements.
B. Aucoin went over the financials.

B. Aucoin and Dr. C. Hill discussed the request made by the LA Charter School Office regarding the status of the school insurances—whether or not the school had some type of “Employee Dishonesty” coverage-- and if the school had an internal control policy or procedures in place to prevent and detect fraud and protect the school’s resources.

B. Aucoin discussed the need to have a procedure for handling monies received at the school and suggested that a receipt be issued for all monies received and timely deposits made (once a week.) He mentioned that he sent Dr. C. Hill a copy of procedures that could be sent to Kenneth Campbell in response to his request.

C. Broussard stated that she has already started on the writing of an Internal Controls Policy on behalf of the Personnel Committee.

Grants Report

The December meeting of the Grants Committee was cancelled, and the group plans to meet in January. Members are continuing to work on two charter school grants:

Gheens Grant for counseling
Entergy Grant for landscaping

Building Committee

No report

Personnel and Policy Committee Report

No report

Public Relations Committee Report

C. Broussard informed the Board members of the following:

- The Hastings Academy Director of Education, Theresa Hastings, and Principal, Rodney Hastings, along with Toni Biri and Nancy Elfer, two teachers from Galvez Primary School, met with Dr. C. Hill, K. Chauvin, C. Broussard, and B. Delatte on Monday, November 9, to discuss the possibility of opening a charter school of their own.
- The November 12 article that appeared in *The Courier* about the university's Veterans Day ceremony included mention of the MAX Charter School and remarks made by Dr. C. Hill and one of the students.
- An article in the November 2009 issue to the Louisiana Association of Public Charter Schools E-mail Newsletter featured the MAX Charter School.

5. Other Reports

Teacher Representative Report

M. Daigle reported that the pot luck faculty lunch went very well and that the overall environment/school climate is very positive.

After her departure, it was suggested that the Teacher Representative Report be moved to Agenda Item #4—ahead of the Board and Standing Committee Reports, which oftentimes are rather lengthy.

Director's Report

Dr. C. Hill informed the Board members of the following:

- Office of Public Health will be coming to the school on Friday, December 11, to give immunizations to students and teachers. The parents of thirty-six (36) students have consented to having the vaccination administered. Children 9 years and under will need a follow-up shot.
- Judge John Weimer will address the big school students on December 14 at 1:30. C. Broussard was asked to attend the meeting to handle publicity.

Dr. C. Hill asked for the Board's input on whether or not to excuse students' absenteeism from school for the hurricane in November. The Board left it up to him to decide. It was suggested that the school's hurricane policy be addressed at the beginning of the school term so all parents are properly informed.

Parent Committee Report

Robyn Moss gave the following information in the absence of M. Duplantis:

- PTA monthly meeting was well attended.
- The phone tree is very effective.
- Decision was made to meet every month on the second Thursday of the month at 5:30 pm.

Dr. C. Hill discussed ways to encourage parents to attend PTA meetings and incentives to get parents to commit to volunteer at the school. A suggestion was made to award parents at the end of the school year for participating as school volunteers.

6. Old/Unfinished Business

No report

7. New Business

A plant was sent to S. Bourg's father on behalf of the MAX Charter School. The MAX Memorial Fund Donations were mentioned, and forms were made available to those who requested them.

A brief discussion of plans for teachers at Christmas took place. Dr. C. Hill said that a potluck dinner at the school was planned and that he would send an e-mail out to Board members to inform them of the details.

8. Announcements

The next Board Meeting is scheduled for Thursday, January 7, 2010.

9. Adjournment

The meeting adjourned at 10:20 a.m.

MINUTES OF MEETING
The MAX Charter School Board of Directors

DATE: January 7, 2010

TIME: 9:00 am

PLACE: The MAX Charter School, Computer Lab

Present: Brian Aucoin, Carol Blanchard, Andie Bollinger-Giardina, Carol “Boo” Broussard, Karen Chauvin, Dr. Albert Davis, Mel Duplantis, Jake Giardina, Dr. Susan Roark, and Dianne Savoie. Also present were Dr. O. Cleveland Hill, Linda Munson, Warren Triche, Monica Daigle, and Janice Fabregas who took the minutes.

Absent: Robyn Moss

AGENDA	DISCUSSION	RECOMMENDATION
1. Call to Order	J. Giardina called the meeting to order at 9:03 A.M.	
2. Roll Call	J. Giardina called the roll, and a sign-in sheet was passed around.	
3. Approval of the Minutes of November 5, 2009, & December 3, 2009	The Minutes of November 5, 2009, and December 3, 2009, were presented.	The minutes of November 5, 2009, and December 3, 2009, were approved as read.
4. Board & Standing Committee Reports	<p>Treasurer’s Report B. Aucoin presented the November 2009 financial statements. B. Aucoin went over the financials.</p> <p>B. Aucoin reported that he has not yet received a reply to his e-mail from the insurance agency on coverage for theft.</p> <p>Grants Report: Dr. C. Hill informed the Board of the following on behalf of S. Bourg:</p> <ol style="list-style-type: none"> 1. The Entergy grant proposal for the “Green to the Max” landscaping project will be submitted within the next few days. Proposal is requesting \$5,291.00 to pay for landscaping supplies and labor fees. 2. Committee will be putting together a proposal to the Gheens Foundation. Proposed funds would be used to pay for contracted counseling services for students at Max Charter School. 3. Second phase of the Start-Up Grant (PCSP grant) has expired. A funds reimbursement request for \$28,450.66 was submitted to the Department of Education on 12/15/09. Total amount of funds expended and requested for the second phase of the grant is \$159,475.81. 4. Final stage of Start-Up Grant began on 8/1/09 and expires on 7/31/10. Final \$200,000 must be expended by the deadline of 7/31/10. Copy of budget for third stage of the grant was submitted. 5. Reimbursement request will be made next week for following state department grants: Title I Title I ARRA (Stimulus) Title IIA 	B. Aucoin will contact Kenneth Campbell’s office to get status.

IDEA B
IDEA B ARRA (Stimulus)

6. Request for payment has been submitted to Houma Regional Arts Council for \$2,140.00.

Teacher's Representative Report:

No report...

Monica Daigle did take a few minutes to speak about the positive climate in the school and, on behalf of the teachers, expressed her sincere appreciation to Jake and Andie for hosting the Christmas holiday gathering at their home.

Building Committee:

No report

Personnel and Policy Committee Report:

Dr. A. Davis requested that the Internal Controls Policy submitted to the Board for prior review be considered for approval and adoption by the Board members.

Public Relations Committee Report:

C. Broussard informed the Board members of the following:

1. Bayou Runners Association (BRASS) has started advertising the March 20, 2010, *Race for Their Future* 5K Run/Walk Fundraising Event on their website, which includes an ad and a flyer for the fundraiser.
2. The 2010-2011 application dates for the enrollment period at the Max Charter School are January 15 to March 1, 2010. An announcement was made in the December 3, 2009, *Dyslexia Center News*.
3. On December 22, 2009, an article mentioning the Max Charter School's participation in the Race to the Top competition appeared in *The Courier*.
4. On Monday, December 14, 2009, Louisiana Supreme Court Judge John Weimer visited the Max Charter School and addressed students in 7th & 8th grade classes. An article by Daniel McBride on the visit appeared in *The Courier* on December 15, 2009. Right under the article, mention was made of the school's closure due to flooding issues around the Bayou Region.
5. The D.A.R.E. graduation ceremony for 5th graders was held at the Max Charter School on Friday, December 18, 2009.
6. The *Tri-Parish News* featured an article by Howard Castay, Jr. on the Lafourche Parish Chapter NAACP banquet which was accompanied by a picture of keynote speaker Dr. O. C. Hill.

Since there was no rush on adopting this policy, the Board put off approving the new policy until its February meeting, thus allowing time for more intensive review of the document. B. Aucoin mentioned that he did have one adjustment to make. Dr. Davis said that he would re-present the policy at the next Board meeting.

<p>Other Reports</p>	<p>Director's Report: Dr. C. Hill's report consisted of the following:</p> <ol style="list-style-type: none"> 1. Requested Board's approval to use funds donated for memorials for student improvement 2. Briefly discussed <i>Race to the Top</i> Grant application and requested formal submission of Partnership Intent Agreement 3. Projected MAX Charter School status for 2010-2011 enrollment <ol style="list-style-type: none"> a. If all current 8th graders pass to 9th grade, and all current students in 1st grade through 7th grade return, returning population would be 94. b. MAX could enroll 21 students for 2010-2011. 4. Reported on Type II Charter Schools position on proposed legislation <ol style="list-style-type: none"> a. Will support moving legacy Type II Charter into MFP b. Will not take a position on whether the funding continues to come directly from the State or be pulled from district allocations 5. Indicated that an invitation was sent to area legislators to visit the MAX 6. Reported that a school from Alaska and from Utah inquired about our school 7. Thanked Andie and Jake for hosting the Christmas gathering at their home on December 17 8. Informed the Board that due to the predicted forecast of icy/freezing weather conditions for the area, the possibility of the MAX Charter School's closure on Friday was high. 9. Requested Board enter into Executive Session at end of the meeting. <p>Parent Committee Report: M. Duplantis reported that the current balance in the PTA account is \$2,179.01 and briefly discussed and updated the Board on the 5K Run/Walk and the combining of the two sponsor lists. He indicated that sponsorship letters would be sent out soon.</p>	<p>Motion made by C. Broussard and seconded by M. Duplantis that money/donations made to the memorial fund account be used exclusively for student enhancement unless otherwise stipulated by donor... Motion approved.</p> <p>Motion made by K. Chauvin and seconded that the MAX Charter School formally agree to participate in the R2T competition and to submit the signed Partnership Agreement by January 11...Motion approved</p> <p>The Board appreciated having this information presented ahead of time but saw no need for the Board's approval to close the school.</p>
<p>7. Old/Unfinished Business</p>	<p>None</p>	
<p>8. New Business</p>	<p>Renewing the school's membership in The Louisiana Association of Public Charter Schools (LAPCS) was introduced. The advantages of becoming a full member as opposed to an associate member were discussed.</p>	<p>Motion made by D. Savoie and seconded that the Max Charter School become a full member of the Louisiana Association of Public Charter</p>

	<p>Andie Bollinger-Giardina advised the Board to consider joining the local Chambers of Commerce and offered to find out the necessary information to do so and the fees involved for membership</p> <p>Since there was no further business to discuss, Dr. O. Hill reminded the Board that he needed to discuss a personnel issue and requested that the Board go into Executive Session.</p>	<p>Schools... Motion approved.</p> <p>The Board considered A. Bollinger-Giardina's suggestion a good one, and Andie agreed to pursue it as soon as possible.</p> <p>As per Dr. Hill's request, a motion was made and seconded that the Board go into Executive Session....Motion approved. Executive Session began at 10:05.</p>
9. Announcements	The next Board meeting is scheduled for February 4, 2010.	
10. Adjournment	The meeting adjourned at 10:40 a.m.	

MINUTES OF MEETING
The MAX Charter School Board of Directors

DATE: February 4, 2010

TIME: 9:00 am

PLACE: The MAX Charter School, Computer Lab

Present: Brian Aucoin, Carol “Boo” Broussard, Karen Chauvin, Dr. Albert Davis, Mel Duplantis, Jake Giardina, Andie Bollinger-Giardina, Dianne Savoie, and Robyn Moss. Also present were Dr. O. Cleveland Hill, Linda Munson, Warren Triche, Brandi Delatte, and Janice Fabregas who took the minutes.

Absent: Carol Blanchard & Dr. Susan Roark

AGENDA	DISCUSSION	RECOMMENDATION
1. Call to Order	J. Giardina called the meeting to order at 9:03 A.M.	
2. Roll Call	J. Giardina called the roll, and a sign-in sheet was passed around.	
3. Approval of the Minutes	The Minutes of January 7, 2010, were presented.	Treasurer B. Aucoin requested that a name change be made to his report in the minutes of January 7, 2010--“ B. Aucoin will contact <u>Schwing Insurance</u> to get status.” Minutes were accepted with recommended change.
4. Teacher Representative Report 5. Board & Standing Committee Reports	Teacher’s Representative Report: Teacher Brandi Delatte had no report. Treasurer’s Report B. Aucoin presented the January 2010 financial statements. B. Aucoin went over the financials. B. Aucoin advised the Board that TRSL is going up from 15.5% to 20.2%. This, coupled with C. Hill being placed on the school payroll beginning July 2010, will create an increased cost of over \$100,000. B. Aucoin advised the Board that \$7,825 has been collected for the Race for Their Future Fundraiser as of today’s date. Grants Report: B. Aucoin informed the Board of the following: <ul style="list-style-type: none"> • Entergy grant proposal for the landscaping project has been submitted. • The Start-Up grant (Phase 2) final reimbursement request for \$28,450.66 has been received. • The final stage of the Start-Up grant (PCSP grant) expires on 7/31/2010. The final \$200,000 must be expended by the 7/31/2010 deadline. Continuation request forms and updated budget have been submitted to the Louisiana Department of Education Grants Management Department and the Charter School Office. 	

- Reimbursement requests have been made for the following state department grants through 12/31/2009:
 - Title I, I ARRA, & IIA): **\$5,583.00** total
 - IDEA B & B ARRA: **\$8,739.00** total

When submitting reimbursement requests to the above funds, it was discovered that additional funds were allocated to the school. An additional **\$11,656.00** was allocated for IDEA B, and an additional **\$9,561.00** was added to Title I. Budget revisions must be approved before fund reimbursements are made.

Building Committee:

No report

Personnel and Policy Committee Report:

Dr. A. Davis re-presented the Internal Controls Policy with one small revision and requested Board approval.

Public Relations Committee Report:

C. Broussard’s report contained the following:

- The 2010 January and February issues of the *MAX Charter School Newsletter* contain a number of changes and improvements. A hardcopy of each was distributed to the Board.
- An article concerning the MAX students’ enthusiasm for reading was published in the January 2010 *MAX Newsletter*, and a copy of the article was sent to the local media and to the charter school newsletter for possible publication.
- The MAX Charter School has become a member of the Houma-Terrebonne and Thibodaux Chambers of Commerce.
- The Louisiana Center for Dyslexia and Related Learning Disorders hosted its second annual conference Saturday, January 30, in the Bollinger Memorial Student Union with keynote speaker Linda Farrell. Articles were published in *The Courier*, *The Comet*, *The Nicholls Worth*, and the *Dyslexia Center News* both before and after the event was held.
- K. Chauvin gave more information on the activities of the conference and mentioned how the MAX Charter School was given “bragging” space on a display table.
- MAX Charter School was mentioned in blurbs and articles published in *houmatoday.com*, the Thibodaux Chamber’s *ChamberGram*, the Houma-Terrebonne Chamber’s *Focus* and *e-Focus*, *The Courier*, *The Comet*, *Tri-Parish Times*, and the *Dyslexia Center News*. The articles included the school enrollment information, along with information on the second annual Race for Their Future 5K Run/Walk Fundraiser.

Director’s Report:

Motion made by D. Savoie and seconded by C. Broussard that the Board approve and adopt the Internal Controls Policy as re-presented ... motion approved unanimously.

K. Chauvin thanked the Giardina Family Foundation for its generous donation.

	<p>C. Hill advised the Board of the recent resignation of 6th, 7th, 8th grade teacher Allison LeBeouf and requested the Board’s approval of her resignation.</p> <p>C. Hill requested the Board’s approval to hire a replacement teacher.</p> <p>C. Hill requested the Board’s approval to hire Donna Gauthreaux for 49 days using excess Title I funds.</p> <p>C. Hill gave the Board information on the number of applications received at each grade level since the 2010-2011 Registration for Enrollment period started on January 15, 2010. The Board discussed the urgent need to pursue further investigation into the setting of criteria for enrollment into the MAX School. It was suggested that someone make personal phone calls and visits to charter schools to assess what was being done at their schools.</p> <p>C. Hill notified the Board of a home-bound MAX student.</p> <p>C. Hill shared an article published in the <i>Times Picayune</i>-- “Special needs students aren’t in charters.”</p> <p>C. Hill requested that the Board enter into Executive Session at the end of the meeting.</p>	<p>Motion made by M. Duplantis and seconded by B. Aucoin for the Board to approve the resignation of Allison LeBeouf ... motion approved unanimously.</p> <p>Motion made by C. Broussard and seconded by D. Savoie for the Board to approve the hiring of a replacement teacher ... motion approved unanimously.</p> <p>Motion made by C. Broussard and seconded by K. Chauvin to hire Donna Gauthreaux for 49 days using excess Title I funds ... motion approved unanimously.</p> <p>K. Chauvin and L. Munson were asked to assume this responsibility and to report back to the Board with the necessary information.</p>
	<p>Parent Committee Report: M. Duplantis reported the following:</p> <ul style="list-style-type: none"> • The PTA voted to use donations that were previously made to the school to cover the cost of the mass mailing of the sponsor letters for the 5K Run/Walk. Sponsor letters would also be handed out to the students to take home to their parents. • A fundraising opportunity through Raising Canes will take place on February 22 at the Thibodaux and Houma locations. For each combo meal ordered, whereby the MAX Charter School is mentioned, a donation will be given to the school. • C. Hill explained to the parents about the upcoming legislation on future funding of charter schools falling under the MFP, a proposition favored by the Charter School Association. • C. Hill sent letters to legislative delegation and invited them to visit the MAX. 	

7. Old/Unfinished Business	None	
8. New Business	<p>C. Broussard reminded the Board of Dr. Hill's request for Executive Session.</p> <p>Upon resuming the Regular Session of the meeting at 11:00, Policy Committee Chairperson Dr. Al Davis presented the following four (4) motions, each of which was presented individually to the Board for consideration:</p> <ol style="list-style-type: none"> 1. A motion to give Dr. Hill the authority to use his judgment to take care of on-going discipline problems at the school--using all methods available 2. A motion to include appropriate dyslexia and related learning disorders assessment instruments (DIBELS, for example) as part of the required program application packet 3. A motion to have a contract designed for each student enrolled at the MAX Charter School—listing the individual responsibilities of the administrator, the teacher, the parent, and the student. The detailed contract would become a part of the application process and would be signed by individual parents, students, teachers, and the director and returned as a required part of the completed application packet. 4. A motion to allow the Director to give Ms. Linda Musson the administrative authority to assist in disciplinary matters at the MAX Charter School. These administrative disciplinary duties would be defined and adjusted by the Director as needed. 	<p>Motion made by C. Broussard and seconded by D. Savoie to go into Executive Session. ...motion approved unanimously. Executive Session began at 10:07.</p> <p>Motion made by Dr. Davis and seconded by C. Broussard ...motion approved unanimously.</p> <p>Motion made by Dr. Davis and seconded by K. Chauvin...motion approved unanimously.</p> <p>Motion made by Dr. Davis and seconded by D. Savoie ...motion approved unanimously.</p> <p>Motion made by Dr. Davis and seconded by C. Broussard ...motion approved unanimously.</p>
9. Announcements	The next Board meeting is scheduled for March 4, 2010.	
10. Adjournment	The meeting adjourned at 11:04 a.m.	

MINUTES OF MEETING
The MAX Charter School Board of Directors

DATE: March 4, 2010

TIME: 9:00 am

PLACE: The MAX Charter School, Computer Lab

Present: Brian Aucoin, Andie Bollinger-Giardina, Carol “Boo” Broussard, Dr. Albert Davis, Jake Giardina, Dr. Susan Roark, Dianne Savoie, and Robyn Moss (9:12 a.m.)
 Also present were Dr. O. Cleveland Hill, Linda Munson, Warren Triche (10:41 a.m.), Brandi Delatte, Kimberly Landry, and Janice Fabregas who took the minutes.

Absent: Karen Chauvin, Carol Blanchard, and Mel Duplantis

AGENDA	DISCUSSION	RECOMMENDATION
1. Call to Order	J. Giardina called the meeting to order at 9:00 A.M.	
2. Roll Call	J. Giardina called the roll, and a sign-in sheet was passed around.	
3. Approval of the Minutes	The Minutes of February 4, 2010, were presented.	The minutes of February 4, 2010, were approved as read.
4. Teacher Representative Report	Teacher Representative Report: No report Kimberly Landry did take a few minutes to speak about the positive climate in the school.	
5. Board & Standing Committee Reports	Treasurer’s Report: B. Aucoin presented the February 2010 financial statements. B. Aucoin went over the financials. B. Aucoin advised the Board that \$22,360 has been collected for the “Race for Their Future” Fundraiser as of today’s date. Grants Report: Lafourche Education Foundation (LEF) Grant – Teachers Rebecca Walker and Kari Boudreaux submitted an application for this grant to purchase math software programs for the lower grades. Building Committee: No report It was mentioned that the road near the school is in need of repairs. Personnel and Policy Committee Report: Dr. A. Davis informed the Board members that he would be sending them a PDF version of the latest MAX Personnel Policies Manual—a copy that would include the February 4, 2010, Board-approved Internal Controls	J. Giardina will contact NSU President Dr. Stephen Hulbert to discuss the need for the repair of the potholes in the road.

<p>6. Other Reports</p>	<p>Director's Report: Dr. C. Hill's written and oral report consisted of the following:</p> <ul style="list-style-type: none"> • C. Hill requested approval from the Board to accept the hiring of Rebecca Albert to replace resigning teacher Allison LeBeouf. • C. Hill advised the Board that a student with behavioral problems was removed from the school and offered an alternative setting until the student could be placed in another school. • C. Hill informed the Board that the Louisiana Department of Education (LDOE) conducted the third year charter school evaluation on March 3, 2010. The initial report was that the school was doing very well for a three- year school. The final results of the evaluation should be ready in three (3) weeks. • The lottery was held March 4, 2010, for the 2010-2011 MAX Charter School term. Results are as follows: Grade 1 – 8 students applied, and all 8 were accepted; Grade 2 – 4 students applied, and 3 were accepted; Grade 3 – 8 students applied, and 3 were accepted; Grade 4 – 7 students applied, and none were accepted; Grade 5 – 4 students applied, and all 4 were accepted; Grade 6 – 3 students applied, and all 3 were accepted; Grade 7 – 2 students applied, and 2 were accepted; Grade 8 – 2 students applied, and 2 were accepted. Thirteen (13) students remain on the waitlist. • C. Hill informed the Board that Ken Campbell from the Charter School Office and Tammie McDaniel from BESE have resigned. • The MAX Charter School web site should be complete and running by the April Board meeting. • C. Hill requested that the Board enter into Executive Session at the end of the meeting. <p>Parent Committee Report: In the absence of PTA president Melvin Duplantis, PTA vice president Robyn Moss presented the following information:</p> <ul style="list-style-type: none"> • The current balance in the PTA account is \$2,944.56. • Approval was given for the artwork on the T-shirts for the upcoming "Race for Their Future." • PTA agreed to use Daphne Melvin's recommendation on a supplier 	<p>Motion made by C. Broussard and seconded by D. Savoie to hire Rebecca Albert to replace resigning teacher Allison LeBeouf ... motion approved unanimously.</p> <p>NOTE: In Grade 1, two (2) additional students applied via FAX by the deadline date, and these students were not mentioned in C. Hill's written report to the MAX Board. The report should have read, "10 students applied, and all 10 were accepted."</p>
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	<p>for the awards.</p> <ul style="list-style-type: none"> • Food at the race (jambalaya) will be supplied by Steve and Faye Daigle. • Raising Cane's Fundraiser took place on February 22 and raised over \$100.00. • R. Moss commented on the need to get more parents to attend PTA meetings. Some suggestions were to have Room Moms and possibly a Grandparents Day. 	R. Moss will send a request to Dr. Hill to look at the possibility of having Room Moms.
7. Old/Unfinished Business	None	
8. New Business	<p>W. Triche advised the Board that the state's allocation to charter schools will decrease this year from \$34.9 million to \$31 million.</p> <p>Since there was no further business to discuss, C. Hill requested that the Board enter into Executive Session.</p>	<p>As per Dr. Hill's request, a motion was made by C. Broussard and seconded by D. Savoie that the Board go into Executive Session....Motion approved. Executive Session began at 10:00 a.m.</p> <p>The regular session resumed at 10:41 a.m.</p>
9. Announcements	The next Board meeting is scheduled for April 1, 2010.	
10. Adjournment	With no further business to discuss, a motion was made and seconded that the meeting be adjourned. The meeting adjourned at 10:42 a.m.	

MINUTES OF MEETING
The MAX Charter School Board of Directors

DATE: April 1, 2010

TIME: 9:00 am

PLACE: The MAX Charter School, Computer Lab

Present: Brian Aucoin, Carol “Boo” Broussard, Karen Chauvin, Dr. Albert Davis, Mel Duplantis, Jake Giardina, Robyn Moss, Dr. Susan Roark, and Dianne Savoie. Also present were Dr. O. Cleveland Hill, Rebecca Albert, Brandi Delatte, Linda Musson, Kaci Portier, and Suzy Bourg who took the minutes.

Absent: Carol Blanchard and Andrea Bollinger-Giardina

AGENDA	DISCUSSION	RECOMMENDATION
1. Call to Order	J. Giardina called the meeting to order at 9:03 A.M.	
2. Roll Call	J. Giardina called the roll, and a sign-in sheet was passed around.	
3. Approval of the Minutes of March 4, 2010	The Minutes of March 4, 2010, were presented. Rebecca Albert, big school math teacher, introduced herself to the MAX Board.	The minutes of March 4, 2010, were approved as read.
4. Teacher Representative’s Report	No report	
5. Board & Standing Committee Reports	<p>Treasurer’s Report B. Aucoin presented the February 2010 financial statements. B. Aucoin went over the financials.</p> <p>B. Aucoin advised the Board that the “Race for Their Future” grossed a profit of approximately \$24,000.00</p> <p>B. Aucoin informed the Board that, according to the 990 guidelines, the Board needs to create and adopt policies on the following: Conflict of Interest, Whistleblower Protection, and Retention and Destruction.</p> <p>Grants Report: S. Bourg reported that the school is currently focusing on expending funds and requesting reimbursement for the PCSP final phase (SU3.)</p> <p>Dr. Hill informed the Board that he will be submitting the Gheens Proposal for counseling funds on Monday. Dr. Hill stated that we still have not had a response from Entergy on the “Green to the MAX” beautification project.</p>	<p>The Personnel & Policy Committee will work on developing policies on Conflict of Interest, Whistleblower Protection, and Retention and Destruction.</p> <p>Dr. Hill requested that B. Aucoin arrange for someone at the District Attorney’s office to come and speak to the Board concerning “Conflict of Interest and Ethics.”</p>

Building Committee:

J. Giardina informed the Board that the entrance road to the school will be hard-surfaced this May sometime after school lets out and that the city of Thibodaux and Nicholls State University will split the cost for the paving. He requested that the Board members thank Dr. Hulbert and Mayor Caillouet if and when they see them.

D. Savoie reminded the Board members that the school is short on space and to keep the school in mind if someone comes across a portable building being given away or sold at a reasonable price.

Personnel and Policy Committee Report:

Dr. A. Davis informed the Board that the Personnel Committee is willing to assist the school leadership in any way with matters concerning student enrollments.

Public Relations Committee Report:

C. Broussard informed the Board members of the following:

- Pre-publicity on the “Race for Their Future” fundraiser was very regular and pronounced in the month of March. Articles, blurbs, editorials, and other public notices and announcements occurred in the following media sources:
 - *The Courier*
 - *Daily Comet*
 - *The Courier/Daily Comet--Big Fun on the Bayou*—a weekly publication
 - *Tri-Parish Times*—a weekly publication but online daily
 - *Tri-Parish Times—GUMBO Entertainment Guide*
 - *March 2010 GUMBO Entertainment Guide*—“the monthly publication that’s read daily”
 - *BRASS (Bayou Runners Association) February 2010 Newsletter*, which came out at the beginning of March
 - *March LA Center for Dyslexia Newsletter*, a monthly publication
 - Houma-Terrebonne Chamber of Commerce (www.houmachamber.com) weekly *e Focus Newsletter* and its monthly publication *Focus*
 - Thibodaux Chamber of Commerce (www.thibodauxchamber.com) weekly ChamberGram
 - *BRASS* website: www.bayourunners.com
 - Charter Media—a thirty-second commercial ran from Saturday, March 6, through Friday, March 19, the day before the actual race.
 - HTV—MAX Director Cleve Hill and PTA Vice President Robyn Moss were interviewed on Channel 10 by Jimmy

C. Broussard thanked Dr. Hill and Robyn Moss. One of the Board members suggested that HTV be contacted for a taped copy of the interview.

	<p>Dagate.</p> <ul style="list-style-type: none"> ○ FACEBOOK... thanks to Lisa Marie Godfrey Doyle whose son Matthew is a 2nd grader here at the MAX. Besides giving the particulars about the race, Lisa commented, “The school has been a real blessing to us.” ● Post-publicity, thus far, has been limited to three (3) entities: <ul style="list-style-type: none"> ○ The BRASS website www.bayourunners.com that posted, along with the race results, close to 500 pictures on its website-- thanks to Photographer Erin Bryan; ○ The April MAX Newsletter-- thanks to the efforts of Business Manager Suzy Bourg; ○ “Class Acts” that posted three (3) pictures straight across Section D’s front page of <i>The Courier</i> on Sunday, March 28, 2010. ● More post-publicity on the race is expected since the newspapers and various other media sources were contacted after Saturday’s race and were sent pictures and other relevant race-related information. It is anticipated that the MAX Charter School’s website www.mymaxcharterschool.org will also be posting race pictures. 	
<p>6. Other Reports</p>	<p>Director’s Report: Dr. C. Hill’s report consisted of the following:</p> <ul style="list-style-type: none"> ● Dr. Hill asked Administrative Assistant Kaci Portier to present a preview of the MAX Charter School website. Kaci informed the Board that the site www.mymaxcharterschool.org is still in rough draft form and requested that the Board peruse the website and send her any suggestions or revisions. Dr. Hill informed the Board that once the editing was complete, the website will be launched and made available to the public. ● Dr. Hill informed the Board that the full report on the state department’s three-year evaluation is not yet available. He informed the Board that the Executive Summary has been released and is overall positive. Dr. Hill stated that he was concerned about Item #3 on the LDOE Classroom Observation Form Summary regarding the weakness in instruction using Bloom’s Taxonomy. ● Dr. Hill presented the proposed 2010-2011 academic year calendar to be considered for approval. C. Broussard informed the Board that a few minor adjustments would have to be made to two of the dates but that the number of instructional and staff days would remain the same. She stated that the proposed MAX calendar closely reflected the Lafourche Parish School Board’s calendar. ● Dr. Hill informed the Board that he attended a Louisiana Public 	<p>Board members reviewed the basic website format presented and offered a few “on-the-spot” suggestions: change font of Charter School, add PDF files for policies, add Board meeting schedules and minutes, add Dyslexia Center link, and add message from NSU President.</p> <p>Dr. A. Davis offered to ask Stephen Hulbert to compose a message for the site.</p> <p>The Board briefly discussed Bloom’s Taxonomy, and Dr. Hill stated that analytical teaching will be one of the school’s priorities and will be a focus of this summer’s professional development.</p> <p>B. Aucoin moved to approve the 2010-2011 academic year calendar including the adjustments. M. Duplantis seconded the motion. All in favor...Motion approved.</p>

	<p>Charter Schools Association meeting last week and made the following observations:</p> <ul style="list-style-type: none"> ○ It is unlikely that Type II charter schools will be included in the traditional MFP funding next year. ○ Funding for Legacy Type II charter schools will be included in HB 1, which subjects funding to cuts or elimination. ○ House Bill 388 proposes to eliminate the three-year teacher leave available to teachers who leave other school districts to teach at charter school districts. ○ House Bill 420 may result in a lower per pupil allocation to charters—LAPCS is trying to get legislator to pull the bill. ○ House Bill 1154 proposes to eliminate BESE’s control over charter schools and to create a separate commission—a move that could greatly impact Types II, IV, and V. ○ Senate Bill 492 would require school board members to annually disclose their financials to the public. ○ Senate Bill 353 would prohibit charter schools from receiving any local revenue unless a special election is held and the voters so decide by a majority vote. <ul style="list-style-type: none"> ● Dr. Hill informed the Board that the student council purchased a large school sign with some of the funds they raised this year. He informed the Board that the sign should be up in front of the school before the end of the school year. <p>Parent Committee Report: M. Duplantis reported the following:</p> <ul style="list-style-type: none"> ● Eighteen (18) parents attended the March PTA meeting. ● The minutes of the previous meeting were read. ● The treasurer’s report was presented with a closing balance of \$3,174.31. ● Old Business--Committee finalized details for the race. ● New Business—Committee discussed pizza sales, Raising Canes Fundraiser, Leap/iLeap schedules, report cards, and early dismissal. ● The next PTA meeting will be held on April 8, 2010, at 6:00 P.M. ● The meeting adjourned at 6:40 P.M. 	<p>C. Broussard requested that the PTA come up with a clear definition of a <i>sponsorship</i> for next year’s race fundraiser. The Board suggested that the PTA meet and make a final evaluation on the race to discuss what worked well and what could be improved for next year’s race.</p>
<p>7. Old/Unfinished Business</p>	<p>B. Aucoin requested that when a faculty members or members are sent to conferences/workshops for professional development that a presentation or report be made available to the Board on what the faculty learned and gained from the event.</p>	
<p>8. New Business</p>	<p>M. Duplantis expressed a concern about an incident that happened at the school.</p>	<p>It was recommended that the Board go into Executive Session to discuss the matter.</p>
<p>9. Motion to Go into Executive Session</p>	<p>M. Duplantis moved that the Board go into Executive Session. C. Broussard seconded the motion. All in favor.</p>	<p>Executive Session began at 10:07 A.M. Meeting resumed at 10: 40 A.M.</p>
<p>10. Announcements</p>	<p>The next Board meeting is scheduled for Thursday, May 6, 2010.</p>	
<p>11. Adjournment</p>	<p>The meeting adjourned at 10:42 A.M.</p>	

MINUTES OF MEETING
The MAX Charter School Board of Directors

DATE: May 6, 2010

TIME: 9:00 am

PLACE: The MAX Charter School, Computer Lab

Present: Brian Aucoin, Andie Bollinger-Giardina, Carol “Boo” Broussard, and Dianne Savoie

Also present were Dr. O. Cleveland Hill, Warren Triche (9:45 a.m.), Rebecca Walker, Gina Coggins, and Janice Fabregas who took the minutes.

Absent: Jake Giardina, Karen Chauvin, Carol Blanchard, Dr. Albert Davis, Dr. Susan Roark, Mel Duplantis, and Robyn Moss

AGENDA	DISCUSSION	RECOMMENDATION
1. Call to Order	In the absence of Chairman J. Giardina and President K. Chauvin, Vice President C. Broussard called the meeting to order at 9:00 A.M.	
2. Roll Call	C. Broussard called the roll, and a sign-in sheet was passed around.	
3. Approval of the Minutes	The Minutes of April 1, 2010, were presented.	The minutes of April 1, 2010, were approved as read.
4. Teacher Representative Report	<p>Teacher’s Representative Report: R. Walker reported on the 1st and 2nd graders’ field trip to the zoo on April 20, 2010. Student participation was 100%, and parent participation was 95%. The trip proved to be a successful learning experience for the students, who, as a follow-up activity, gave reports and harvested butterfly larvae in their science class.</p> <p>R. Walker informed the Board about a website/photo share site she created on Shutterfly for her class where pictures and videos of what’s going on in her class can be viewed. The site is www.mrswalkeratmax.shutterfly.com. Site password: read</p> <p>G. Coggins advised the Board her class was going to visit the Louisiana Arts & Science Museum in Baton Rouge on May 6.</p> <p>G. Coggins personally invited the Board, on behalf of the 8th grade ELA class, to the upcoming Time-Warp Victorian Tea on Wednesday, May 19, from 8:00 A.M. to 10:00 A.M. She informed the Board members that each student had read the book <i>A Secret Garden</i> and would be sharing a follow-up activity with them at the tea. Since they were required to write and illustrate a book of their own, they would share this with the parents and Board members who attended the tea, and a book signing would be held at the end of the tea.</p> <p>R. Walker and G. Coggins gave the Board copies of reports on the IDA Conference held in November 2009 in Florida. They discussed the benefits</p>	<p>C. Broussard commented on R. Walker’s site, praised her for her regular reports on her students’ activities throughout the year, and suggested that her technology expertise could be utilized in getting her peers to create a website of their own. R. Walker said that she would be happy to assist others who may want to establish their own individual classroom sites. It was mentioned that, perhaps, she could assist in getting the MAX website up and running.</p> <p>D. Savoie suggested the teachers put together a Power Point presentation to present at the next</p>

<p>5. Board & Standing Committee Reports</p>	<p>of going to conferences, and both agreed that the exchanging of ideas with other teachers is beneficial.</p> <p>Dr. Hill reiterated that he felt there was value in going to conferences and hearing speakers who could benefit the school. C. Hill suggested the next step would be to have MAX teachers attend conferences and make presentations.</p> <p>Treasurer’s Report B. Aucoin presented the March 2010 financial statements. B. Aucoin went over the financials.</p> <p>B. Aucoin advised the Board that he has contacted KPMG for their assistance in the steps necessary to create and adopt policies on Conflict of Interest, Whistleblower Protection, and Retention and Destruction.</p> <p>Both Dr. Hill and B. Aucoin contacted the District Attorney’s office to arrange for someone at their office to come and speak to the Board concerning “Conflict of Interest and Ethics,” but messages left to return their calls have been unsuccessful.</p> <p>Grants Report: Dr. Hill advised the Board he has not yet submitted the Gheens Proposal for counseling funds as the IRS 990 form needs to be submitted, and B. Aucoin is presently working on completing this.</p> <p>Building Committee: In J. Giardina’s absence, Dr. Hill informed the Board that the hard surfacing of the entrance road would be done ahead of schedule, but as of yet, no work has begun.</p> <p>The new school sign has been received, but it needs to be installed professionally.</p> <p>Personnel and Policy Committee Report: A copy of the LDOE Office of School Choice Site Visit Summary was given to each Board member present to read at his/her leisure.</p> <p>Public Relations Committee Report:</p> <ul style="list-style-type: none"> • C. Broussard informed the Board that post-publicity on the “Race for Their Future” fundraiser was basically limited to pictures and was fairly regular. MAX pictures appeared weekly throughout the month of April 	<p>IDA Conference-- which would be a good opportunity to get information out on the school.</p> <p>C. Broussard felt that the school needed to network more and that the teachers and staff should take advantage of the school’s membership in three chambers by getting involved in one or more of their Partners in Education initiatives and luncheons.</p> <p>D. Savoie suggested that MAX teachers consider speaking at Rotary meetings to get more information out to the public on the school.</p>
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	<p>in either <i>The Courier</i> under “Class Acts,” “Big Fun on the Bayou,” and/or the Dyslexia Center News.</p> <ul style="list-style-type: none"> • Thank You notes were sent out to the media, and Shane Thibodaux, editor of “Big Fun on the Bayou” responded in an e-mail. • The local media was contacted about the ELA Tea on May 19. • Information on the Houma Terrebonne Chamber of Commerce Website was recently updated to include a description of the school. As soon as the school’s website is published for community viewing, this information will also be added. 	
<p>6. Other Reports</p>	<p>Director’s Report: Dr. C. Hill’s report requested Board approval on the following three items:</p> <ul style="list-style-type: none"> • The resignations of MAX teachers Terri Matherne and Cynthia Sanchez... letters of resignation were submitted to the Board... • Authorization to hire two new teachers to replace the two who resigned... • Authorization to add professional dress code clause to 2010-2011 contracts of full-time and part-time employees as follows: <i>“The Max Charter School teachers and staff are required to wear school-approved uniforms or dress that is considered work-place appropriate. Work-place appropriate dress is determined by the Max Charter School Board of Directors.”</i> <p>Dr. C. Hill informed the Board that May 19th has been declared Charter School Day in Louisiana and that parents from across the state had been invited to convene at the Capitol steps to discuss the impact of charter schools. It was his hope that some of our parents would be at the State Capitol in Baton Rouge on that day to rally for charter schools.</p> <p>The end of the school year for students is Thursday, May 20, 2010, along with the Awards Program at Gouaux Hall Auditorium from 8:30 a.m. to 10:30 a.m. The Board is invited to attend.</p> <p>Parent Committee Report: In the absence of both parent representatives, D. Savoie distributed copies of the April 8 PTA report for M. Duplantis and R. Moss.</p> <ul style="list-style-type: none"> • The current balance in the PTA account is \$3,174.31. • The latest report on the 5K Race for Their Future was given. Total income as of April 1, 2010-- \$29,755; Total expenses-- \$5,351.83; Total profit--\$24,403.17... These numbers are subject to change as more bills are paid. • Raising Canes fundraiser earned \$92.00, and the Pizza sale cleared \$131.50. • PTA funded the Teacher Appreciation Luncheon at Flanagan’s Restaurant. 	<p>Due to the lack of a quorum, an <i>official</i> vote of approval for the three requests could not be obtained at this time. The four Board members present, however, advised Dr. Hill to proceed with his requests since the three personnel issues needed to be addressed before contracts for the 2010-2011 school year were signed in May and because it was almost certain that the other members would concur with the recommendation. An <i>official</i> vote would be taken on the three requests at the Board meeting on June 3, 2010.</p>

	<ul style="list-style-type: none"> • The prospect of holding a cookbook fundraiser for next year was presented and will be looked at by Vanessa Benoit and Nancy Duplantis. • Dr. Hill thanked everyone who participated in the Run/Walk and reminded everyone about the Field Day/ Fun Day on April 23 at the NSU Stadium. • The next PTA meeting will be May 13 at 6:00 pm. The PTA will not hold meetings in the months of June or July. • The meeting adjourned at 7:10 pm. 	
7. Old/Unfinished Business	C. Broussard inquired about whether or not thank you notes were sent out to all donors after the fundraiser or only to certain price-range sponsorships, etc. Dr. C. Hill said that he sent out to those whose names were given to him. He added that J. Giardina had also sent some out. C. Broussard commented that if the MAX expected any future monetary or in-kind contributions from the individuals and businesses that contributed this year, then we needed to make sure that all these entities were acknowledged.	C. Broussard suggested that all donors-- regardless of amount or type of contribution— be sent a short note of appreciation. C. Hill said that he would check on the matter.
8. New Business	<p>W. Triche gave an updated report to the Board regarding the issues being brought to the Legislature that will affect the funds appropriated to the school. He informed the Board that the MAX Charter School may receive an additional distribution of \$103,000.00 for 2009-2010, pending approval of Bill 1358, and if approved, the school would receive these funds before the end of the fiscal year. This would be above and beyond monies already being given to the school.</p> <p>Charter school funding for 2010-2011 budget is still uncertain.</p> <p>C. Broussard suggested that B. Aucoin relate to the Board a concern he had when he was completing the IRS 990 Form. At this point B. Aucoin mentioned the need for a <i>non-discriminatory statement</i> on all future documents, advertisements, flyers, and other published material sent out to the public.</p>	It was recommended that a <i>non-discriminatory clause</i> be included in as many documents and advertisements as possible since the inclusion of such wording is often questioned when filling out financial forms and questionnaires from auditors, etc.
9. Announcements	The next Board meeting is scheduled for Thursday, June 3, 2010.	
10. Adjournment	The meeting adjourned at 10:50 a.m.	Motion to adjourn made by B. Aucoin and seconded by A. Bollinger-Giardina.

MINUTES OF MEETING
The MAX Charter School Board of Directors

DATE: June 3, 2010

TIME: 9:00 am

PLACE: The MAX Charter School, Computer Lab

Present: Brian Aucoin, Carol “Boo” Broussard, Dianne Savoie, Dr. Albert Davis, Carol Blanchard, Mel Duplantis, and Robyn Moss
 Also present were Dr. O. Cleveland Hill, Warren Triche (10:00 a.m.), Linda Musson, and Janice Fabregas who took the minutes.

Absent: Jake Giardina, Andie Bollinger-Giardina, Karen Chauvin, and Dr. Susan Roark

AGENDA	DISCUSSION	RECOMMENDATION
1. Call to Order	In the absence of Chairman J. Giardina and President K. Chauvin, Vice President C. Broussard called the meeting to order at 9:00 A.M.	
2. Roll Call	C. Broussard called the roll, and a sign-in sheet was passed around.	
3. Approval of the Minutes	<p>The Minutes of May 6, 2010, were presented. Treasurer B. Aucoin pointed out an incorrect date in his May 6 report; the financial statements presented should have been those of March 2010.</p> <p>After the approval of the May minutes, C. Broussard commented that she had researched previous minutes and noticed that five (5) other similar situations had the same discrepancy. C. Broussard asked the Board to consider re-approving the minutes of the five (5) reports that she found to be in error. For visual support, she distributed copies of the following corrections to be made (inclusive of today’s correction) :</p> <ul style="list-style-type: none"> • Minutes of November 5, 2009....B. Aucoin presented the September 2009 financial statements. • Minutes of January 7, 2010... B. Aucoin presented the November 2009 financial statements. • Minutes of February 4, 2010...B. Aucoin presented the December 2009 financial statements. • Minutes of March 4, 2010...B. Aucoin presented the January 2010 financial statements. • Minutes of April 1, 2010...B. Aucoin presented the February 2010 financial statements. • Minutes of May 6, 2010...B. Aucoin presented the March 2010 financial statements. 	<p>The minutes of May 6, 2010, were approved as read—with the adjusted date in the Treasurer’s Report.</p> <p>The minutes of November 5, 2009, January 7, 2010, February 4, 2010, March 4, 2010, and April 1, 2010 were re-approved by the Board with the adjusted dates in the Treasurer’s Reports.</p>
4. Teacher Representative Report	No Report	
5. Board & Standing Committee Reports	<p>Treasurer’s Report B. Aucoin presented the April 2010 financial statements. B. Aucoin went over the financials.</p> <p>B. Aucoin distributed copies of the “Questionnaire for the Officers, Directors, Trustees and Key Employees” to the Board members present.</p>	<p>It was recommended that the members review and fill out the questionnaire. Upon completing, Board members were to sign the forms and</p>

return to B. Aucoin at the next Board meeting on July 1, 2010.

L. Musson raised a concern from the teachers about how the money collected from the “Race For Their Future” fundraiser would be spent —whether or not the money would go toward a permanent building. A discussion was held—whereby most members agreed that the money from the race was not intended for a building. The proceeds from the race would be placed in a special account to be used as needed.

Grants Report:

Dr. Hill informed the Board of the following:

- S. Bourg applied to SU3 (Start-Up grant—final stage) for reimbursement of funds.
- The Entergy grant (*Green to the MAX*) in the amount of **\$5, 291.00** has been received and will be used for school landscaping.
- The Gheens grant has been submitted and, if approved, will be used to help fund a much-needed school counselor-intern position.

Building Committee:

In J. Giardina’s absence, Dr. Hill informed the Board that the hard surfacing of the entrance road has not yet started.

Dr. Hill will call the NSU police about using Afton Road as an alternate until repairs are made.

Personnel and Policy Committee Report:

Dr. A. Davis said that he would be sending three (3) draft policies to the Board members for review...Conflict of Interest Policy, Whistle Blower Policy, and Written Document Retention and Destruction Policy.

Dr. Davis expressed the need to discuss confidential information in an Executive Session before adjournment.

Public Relations Committee Report:

C.. Broussard reported on the following:

- The third annual MAX Field Day/Fun Day was held at John Guidry Stadium on the NSU campus on Friday, April 23. Three (3) pictures of the event were in the May MAX Newsletter. All three photos were submitted to the local media for publication, and all three were published in either *The Courier* or “Big Fun on the Bayou” or both.
- The eighth graders in the ELA class taught by Ms. Gina Coggins hosted a Time-Warp Victorian Tea on Wednesday, May 19th. Pictures were sent to the local media and published in *The Courier* and the June 2010 MAX Newsletter. These pictures were also sent, along with an accompanying newspaper article, to LA Charter School Personnel Caroline Roemer Shirley and Elizabeth Garrett on Friday, May 21. A response was received from Elizabeth Garrett that it would be published in their monthly newsletter.

	<ul style="list-style-type: none"> • The MAX Charter School’s Third Annual Student Awards Day Program was held Thursday, May 20, in Gouaux Hall Auditorium at NSU. Five (5) pictures were sent to the media. As of June 3 no pictures have appeared in the local newspapers. Four (4) of the pictures, however, did appear in the June 2010 MAX Newsletter. • Articles on the tea, the “MAX Team Building Retreat” that included the visit to The Briarwood School in Houston, and the four-day teacher professional development training session for the MAX scheduled for June 7-10 were sent to Georgann Mire at the end of May to be included in the summer edition of the Louisiana Branch of the International Dyslexia Association (LaBIDA) Newsletter. • A copy of the June MAX Newsletter was sent to Head of Briarwood School Carole Wills. C. Wills sent a very nice reply thanking the group from MAX for their visit and commending the school on its accomplishments. C. Wills invited the team from MAX to join the Briarwood School team on September 25 at the Houston Branch IDA Fall Symposium. Keynote speakers will be Gordon Sherman and Dee Rosenberg. G. Sherman’s focus will be on the future (technology oriented) of the LD field. 	
<p>6. Other Reports</p>	<p>Director’s Report: Dr. C. Hill requested the Board’s approval on the following:</p> <ul style="list-style-type: none"> • Resignations of teachers Cynthia Sanchez and Terri Matherne • Authorization to hire two new teachers Rachal Sollie and LaQuisha Trahan to replace the two who resigned <p>The Board discussed the absolute necessity of training these new teachers and the need for workshops to be conducted for teachers. D. Savoie asked that Dr. Hill call both new teachers and emphasize the importance of their attendance at the training sessions/workshops planned for June.</p> <ul style="list-style-type: none"> • Continuing employment of Monica Daigle, Rebecca Walker, Kari Boudreaux, Kimberly Landry, Alison Borne, Rebecca Albert, Gina Coggins, Shawn Dudek, and Brandi Delatte...C. Broussard 	<p>Motion made by C. Broussard and seconded by M. Duplantis that the Board approve the resignations of teachers Cynthia Sanchez and Terri Matherne ... motion approved unanimously.</p> <p>Motion made by B. Aucoin and seconded by M. Duplantis that the Board approve the hiring of two new teachers Rachal Sollie and LaQuisha Trahan to replace the two resigning teachers ... motion approved unanimously.</p> <p>It was suggested that training be moved closer to the beginning of school. It was also recommended that Rachal and LaQuisha attend the July 1 MAX Board meeting and introduce themselves to the Board. Dr. Hill will contact the two new teachers regarding their attending the next meeting.</p> <p>Motion made by M. Duplantis and seconded by C. Blanchard that the Board approve the continuing employment of ten (10) returning teachers ... motion approved unanimously.</p>

questioned why full-time paraprofessional Monica Chiasson was not included in the list. Dr. C. Hill replied that the omission of her name was simply an oversight and that her name should have been included along with the other full-time employees.

- Landscaping by Green Acres Nursery with Entergy Grant funds

Dr. Hill reported on the following:

- The faculty retreat and site visit to Briarwood School in Houston that served as a positive re-affirmation of what we are doing at The MAX ;
- The iLEAP and LEAP test results, which were a bit disappointing;

- The need to call on the NSU Police to remove a disruptive student, who, he mentioned, would not be returning to the school;
- The submission of the Gheens Grant Application;
- The need for volunteers from the MAX Board to attend and participate in some of the functions and meetings of the local Chambers of Commerce to which the school belongs.

Parent Committee Report:

PTA President M. Duplantis informed the Board of the following:

- Nine (9) parents were in attendance at the May 13 meeting.
- The current balance in the PTA account is **\$2,078.56**.
- Under **Old Business**, discussion was held on the Run /Walk and how to make it better.
- Under **New Business**, discussion was held on the new Max Charter School website and the Max Charter School Awards Day scheduled for Thursday, May 20, 2010. Student Ian Duplantis won the \$25.00 gift certificate given to a MAX student whose parent/parents attended the most PTA meetings during the 2009-2010 school year.
- Under **Administrator's Comments**, Dr. Hill asked for volunteers to attend a Louisiana Association of Charter School Rally at the capitol in Baton Rouge on May 19; announced that there would be an appreciation breakfast at the school on May 20 for all parents who volunteered during the year, and mentioned that parent volunteers are needed during the summer to help develop new school policies on Harassment, Bullying, and Sexting and, also, to help with developing a Parental Involvement Plan.

Motion made by C. Blanchard and seconded by M. Duplantis to go ahead with landscaping by Green Acres Nursery with Entergy Grant funds... motion approved unanimously.

Curriculum Consultant L. Musson suggested the need to review the scores to see if something is missing in the curriculum or with teachers' preparation/ teaching.

D. Savoie offered to assist Cleve and said that she might be able to attend a few of the meetings and functions.

7. Old/Unfinished Business	B. Aucoin reminded the Board of the need for the <i>non-discriminatory statement</i> on all future documents, advertisements, flyers, and other published material sent out to the public.	
8. New Business	W. Triche gave an updated report to the Board regarding the issues being brought to the Legislature that will affect the funds appropriated to the school. Charter school funding for 2010-2011 budget is still uncertain.	
9. Motion to Go into Executive Session	C. Broussard reminded the MAX Board of Dr. A. Davis's earlier request for an Executive Session.	Motion made by D. Savoie and seconded by M. Duplantis that the Board go into Executive Session ... Motion approved Executive Session began at 10:56. Executive Session ended at 11:10.
10. Announcements	The next Board meeting is scheduled for Thursday, July 1, 2010.	
11. Adjournment	The meeting adjourned at 11:12 a.m.	Motion to adjourn made by C. Blanchard and seconded by R. Moss.