

MINUTES OF MEETING
The MAX Charter School Board of Directors

DATE: July 1, 2010

TIME: 9:00 am

PLACE: The MAX Charter School, Computer Lab

Present: Jake Giardina, Andie Bollinger-Giardina, Brian Aucoin, Carol “Boo” Broussard, Karen Chauvin, Dianne Savoie, Dr. Albert Davis, Dr. Steve Welsh, and Robyn Moss
 Also present were Linda Musson, Suzy Bourg, Dr. Leslie Jones, and Janice Fabregas who took the minutes.

Absent: Mel Duplantis **NOTE:** Board member Carol Blanchard resigned from the MAX Board, effective July 1, 2010.

AGENDA	DISCUSSION	RECOMMENDATION
1. Call to Order	J. Giardina called the meeting to order at 8:56 A.M.	
2. Roll Call	J. Giardina called the roll, and a sign-in sheet was passed around. Dr. Steve Welsh and Dr. Leslie Jones were introduced to the MAX Board.	As mandated in Article IV, Section D, of <i>Bylaws of the Maxine Giardina Charter School, Inc.</i> , the Dean of the Nicholls State University College of Education shall serve as ex-officio Director on the MAX Charter School Board. Hence, Dr. Steve Welsh, who replaces Dr. Susan Roark as interim Dean of Education at NSU, was accepted as a new MAX Board member, effective July 1, 2010. The Board was advised that Dr. Leslie Jones, Associate Professor/Teacher Education at NSU, would be assisting Dr. Welsh and oftentimes attending monthly Board meetings.
3. Approval of the Minutes	The Minutes of June 3, 2010, were presented.	The minutes of June 3, 2010, were approved as read.
4. Teacher Representative Report	No Report	
5. Board & Standing Committee Reports	Treasurer’s Report B. Aucoin presented the May 2010 financial statements. B. Aucoin went over the financials. Grants Report: S. Bourg informed the Board of the following: <ul style="list-style-type: none"> • The school received a check in the amount of \$5,291.00 from Entergy. The funds were used to implement the school’s “Green to the MAX” project. Thank you letters were sent to Entergy. • The school received notification from the Gheens Foundation that MAX Charter was approved for \$25,000.00 to be used for counseling services for the students. Funds have not yet been received. • The final phase of the PCSP Grant (Start-Up Grant) expires on July 22, 2010. MAX Charter has already requested reimbursement and 	

received payment in the amount of **\$38,179.00**. All funds remaining-- **\$161,821.00**-- are in the process of being expended. It is intended that all remaining funds will be spent prior to the July 22 deadline.

- Teachers Kari Boudreaux and Rebecca Walker submitted grant proposals to Lafourche Education Foundation, Inc. Kari received approval for the math grant entitled “Center Time for Me.” The grant check for **\$954.50** was used to purchase Versatile math kits, Levels 1-7 and three sets of answer cases.
- The school submitted the Final Report and Request for Payment to the Houma Regional Arts Council for last year’s art program. An additional grant proposal to continue the art project for the upcoming 2010-2011 school year has also been submitted. The newly submitted proposal is requesting funds to pay art instructor Ellen McCord’s fees and supplies to teach MAX students art lessons for 18 weeks for a total of 72 sessions.
- The E-Grant application for the 2010-2011 school term has been submitted to the LA Department of Education and has been substantially approved, meaning any funds expended on or after July 1, 2010, are eligible for reimbursement. The 2010-2011 allocations are as follows:
Title I - **\$13,610.00**
Title II- **\$4,433.00**
IDEA B- **\$29,131.00**

Building Committee:

J. Giardina informed the Board that work has started on the resurfacing of the entrance road. Material will also be put in the school parking lot to eliminate the potholes.

D. Savoie once again mentioned the continued need for additional space and suggested that the Board look into the possibility of obtaining more portable buildings.

Personnel and Policy Committee Report:

Dr. A. Davis reminded the Board that the results of the end-of-the-year confidential surveys by staff and Board members on the Director and the parent surveys on the effectiveness of the MAX Charter School, sent home with members at the June Board meeting, needed to be discussed. He suggested that an Executive Session be held before adjournment. He also reminded the Board that Dr. C. Hill’s contract was up for renewal for the 2010-2011 school year.

Public Relations Committee Report:

C. Broussard reported on the following:

J. Giardina asked that S. Bourg and Dr. C. Hill get quotes on portable buildings and submit these to the Board for consideration. He suggested that Comark be contacted for prices on additional modules.

Due to Dr. C. Hill’s absence, it was suggested that two other contracts—that of S. Bourg and K. Portier—be considered for renewal when Dr. C. Hill would be present to recommend these renewals.

	<p>In the month of June, pictures of the MAX Charter School appeared weekly in the local media.</p> <ul style="list-style-type: none"> • The Victorian Tea Party hosted by the MAX eighth grade students at the end of the school year was once again featured. <ul style="list-style-type: none"> ○ The Bon Temps section of “Big Fun on the Bayou” published pictures in its June 4, 11, 18, and 25 publications. ○ The May 2010 Louisiana Association of Public Charter Schools (LAPCS) Newsletter published a picture of the eighth grade students and their teacher Ms Gina Coggins. The picture was accompanied by an article. • A picture of the MAX Charter School sign, donated by the 2009-2010 MAX Student Council, was published in <i>The Courier</i> on June 15, 2010. • A picture of “Little School” award winners from the school’s third annual Student Awards Program held at the end of the 2009-2010 school year in Gouaux Hall Auditorium appeared in the Bon Temps section of “Big Fun on the Bayou” on June 25. • A news release entitled “Entergy Charitable Foundation Provides Grant to Maxine Giardina Charter School” was sent out to local media on June 16, 2010, by Entergy Services, Inc. –highlighting its \$5,291.00 grant funding for the “Green to the MAX” project. 	<p>C. Broussard requested that Board members, if possible, remain after the meeting so that pictures of the new landscaping could be taken with Harry Shields, customer service manager for Entergy Louisiana, LLC.</p>
<p>6. Other Reports</p>	<p>Director’s Report: In the absence of Dr. C. Hill, S. Bourg reported on the following:</p> <ul style="list-style-type: none"> • Summer LEAP Remediation... <ul style="list-style-type: none"> ○ Fifteen (15) students participated. ○ Three (3) teachers instructed--Rebecca Albert and Rebecca Walker for 8th grade students and Kim Landry for 4th grade students. ○ LEAP testing was held Monday and Tuesday, June 28 and 29. • The Gheens Foundation Grant... The MAX Charter School has received \$25,000.00 of a requested \$52,000.00 funding request to hire a counselor intern from NSU’s Counselor Education Program. • Summer Professional Development for July... <ul style="list-style-type: none"> ○ July 8, 2010 – Linda Musson with new teachers ○ July 12, 2010 – Linda Musson (written expression) for selected teachers ○ July 13, 2010 – Teachers in-service (Harry Wong) – teachers teaching teachers ○ July 14, 2010- Donna Gauthreaux (Math Workshop) for selected teachers • Landscaping... The “Green to the MAX” landscaping project, funded by Entergy, has been completed. 	<p>R. Moss made a suggestion that whoever creates the school calendar be fully aware beforehand of the dates the summer LEAP test results will be received by individual schools. She asked that the start date of the new school year take into account these dates so that students are assigned to the appropriate grade level on the first day of school.</p>

	<ul style="list-style-type: none"> Information on the recent legislation that impacted charter schools was given to each Board member. Effective July 1, 2010, Dr. Steven Walsh, Acting Dean of Education, will serve on the MAX Board. <p>Parent Committee Report: No report; no PTA meeting was held in June.</p>	
7. Old/Unfinished Business	B. Aucoin reminded the Board of the 990 questionnaire that needs to be completed by all Board Members.	
8. New Business	<p>Dr. A. Davis informed the Board of the resignation of Carol Blanchard. He then turned to Dr. Leslie Jones and suggested that she may want to consider filling the position vacated by C. Blanchard. Dr. L. Jones agreed to do so if that was the wish of the Board. The Board was unanimously in favor of the replacement.</p> <p>On behalf of Dr. C. Hill, D. Savoie asked the Board members to mark their calendars for the August 5 meeting to be held in Gouaux Hall Auditorium at NSU at 6:00. Consultant Gay Hess will be presenting a talk entitled “Understanding and Educating the Dyslexic Child” to both parents and teachers.</p>	<p>Effective August 5, 2010, Dr. Leslie Jones will be the newest member of the MAX Charter School Board of Directors.</p> <p>D. Savoie invited and encouraged all Board members to attend.</p>
9. Motion to Go into Executive Session	<p>Dr. A. Davis reminded the Board of his earlier request to go into Executive Session before adjournment.</p> <p>Executive Session ended at 9:52, and the regular meeting resumed with a motion on the floor from the Personnel Committee Chair.</p>	<p>Motion made by C. Broussard and seconded by B. Aucoin that the Board go into Executive Session ... Motion approved</p> <p>Executive Session began at 9:24.</p> <p>Motion made by Dr. A. Davis and seconded by C. Broussard to reappoint Dr. C. Hill to serve as director of the Max Charter School for the 2010-2011 school year ... motion approved unanimously.</p>
10. Announcements	<p>The next Board meeting is scheduled for Thursday, August 5, 2010.</p> <p>C. Broussard once again reminded the Board to meet in front of the school for pictures with Harry Shields.</p>	
11. Adjournment	The meeting adjourned at 9:55 A.M.	Motion to adjourn made by B. Aucoin and seconded by A. Bollinger-Giardina.

MINUTES OF MEETING
The MAX Charter School Board of Directors

DATE: August 5, 2010

TIME: 9:00 am

PLACE: The MAX Charter School, Computer Lab

Present: Jake Giardina, Andie Bollinger-Giardina, Brian Aucoin, Carol “Boo” Broussard, Karen Chauvin, Dianne Savoie, Dr. Albert Davis (9:12 am), Dr. Steve Welsh, Dr. Leslie Jones, ,and Mel Duplantis

Also present were Dr Cleveland Hill, Linda Musson, Tracy Purvis, Rebecca Walker, Brandi Delatte, Warren Triche, and Janice Fabregas who took the minutes.

Absent: Robyn Moss

AGENDA	DISCUSSION	RECOMMENDATION
1. Call to Order	J. Giardina called the meeting to order at 8:56 A.M.	
2. Roll Call	J. Giardina called the roll, and a sign-in sheet was passed around. LaQuisha Trahan and Rachael Sollie, two new teachers, were introduced to the MAX Board. Tracy Purvis, the counselor hired with the funds from the Gheens Foundation Grant, was introduced to the MAX Board.	
3. Approval of the Minutes	The Minutes of July 1, 2010, were presented.	The Minutes of July 1, 2010, were approved as read.
4. Teacher Representative Report	R. Walker advised the MAX Board of the following: <ul style="list-style-type: none"> • Changes in the dress code for teachers and students for the 2010-2011 school term. <ul style="list-style-type: none"> ○ A copy of the teachers’ dress code was given to the Board members for perusal. It was hoped that the dress code would meet Board approval. ○ A new policy added to the students’ dress code will allow the students to wear solid black outer wear. • A combined parent handbook/code of conduct handbook will be given to students at the beginning of the school year. A change was made in the conduct handbook to the rule which stated, “...after 3 suspensions a child would be expelled.” The number of days was deleted and replaced with...“after a serious offense, expulsion could result.” 	
5. Board & Standing Committee Reports	Treasurer’s Report B. Aucoin presented the June 2010 financial statements. B. Aucoin went over the financials. Grants Report: B. Aucoin informed the Board of the following:	

- The final phase of the PCSP Grant (Start-Up Grant) expired on July 22, 2010.
- Other grants that are regenerated every year and their amounts as of today are...
 - IDEA Part B **\$27,446.00**
 - Title I **\$6,179.00**
 - Title I Funds **\$9,721.00**
 - Title II Eisenhower Grant **\$571.00**
 - Title II Improv. Teach. **\$1,081.00**
 - Title IV Safe & Drug Free **\$199.00**
- **Funds** for counseling services were received from The Gheens Foundation Grant --**\$25,000.00** through the grant and **\$25,000.00** in matching funds from Benny Cenac. This grant will be divided over a 3-year period.

Building Committee:

J. Giardina informed the Board that the resurfacing of the entrance road has been completed. Nicholls State University and the City of Thibodaux are to be thanked for their generosity.

C. Hill informed the Board that he had contacted Comark for prices on additional modules and was waiting on this information.

L. Musson mentioned to the Board that the closure mechanism on one of the outside doors was presenting a problem.

Personnel and Policy Committee Report:

Dr. A. Davis informed the Board that the three new policy proposals--Conflict of Interest Policy, Whistle Blower Policy, and Written Document Retention and Destruction Policy, slated for review and inclusion in the policy manual, were forthcoming.

Dr. A. Davis expressed the need to go into an Executive Session before making motions relative to two personnel issues that were put on hold at the July 1, 2010, MAX Board meeting. He requested that he be allowed to postpone these motions until after the Executive Session was completed—at which time he could thoroughly explain the recommendations of the Personnel Committee on the two pending contracts.

Public Relations Committee Report:

C. Broussard presented the following report:

- Pictures of the completed “Green to the MAX” landscaping project were taken with Entergy representative Harry Shields after the July 1 MAX Board meeting. The photos were sent to Harry Shields, the pictured board members, and the local media. One of the

Dr. C. Hill volunteered to call a locksmith or someone else to handle the problem so that the door would open and close properly.

Dr. A. Davis’s request was granted, and the Chairman moved to the next item on the agenda.

	<p>landscaping pictures was published in the Bon Temps section of “Big Fun on the Bayou” on July 30, 2010. The news release sent by Entergy Services, Inc. on June 16 appeared in the Houma Terrebonne Chamber of Commerce weekly newsletter.</p> <ul style="list-style-type: none"> • Five pictures – one of the MAX sign donated by the 2009-2010 MAX Student Council and four from the school’s third annual Student Awards Program held at the end of the 2009-2010 school year in Gouaux Hall Auditorium – appeared in the Bon Temps section of “Big Fun on the Bayou”—three on July 2 and two on July 9. • On July 22 Dr. C. Hill and new MAX Board member Dr. Steve Welsh attended a Thibodaux Chamber of Commerce luncheon featuring Superintendent of Education Paul Pastorek. • On July 27 <i>The Courier</i> published a letter written by Dr. C. Hill and entitled “Several Factors Can Lead to Dropping Out.” Copies were sent to board members via email. • The following announcement was sent to the local newspapers on July 26 and to the Houma-Terrebonne Chamber of Commerce Newsletter on July 27: The MAX Charter School will host a special presentation for MAX teachers and parents on Thursday, August 5, 2010, at 6:00 P.M. in Gouaux Hall Auditorium on the Nicholls State University campus. Educational consultant, Gay Hess, M.S. CCC-SLP will present “Understanding and Educating the Dyslexic Child.” The announcement appeared in <i>The Courier</i> on July 30. • D. Savoie commented on Gay Hess’s generosity in making this special presentation. • K. Chauvin invited the MAX Board to attend the Partners in Education business card exchange sponsored by the Terrebonne Parish Chamber of Commerce on September 16 at Ellender High School. 	
<p>6. Other Reports</p>	<p>Director’s Report: Dr. C. Hill’s report consisted of the following information:</p> <ul style="list-style-type: none"> • The MAX Charter School was designated as <i>Academically Unacceptable</i> by the Louisiana State Department of Education. Dr. C. Hill said that 5/7 fourth graders and 4/9 eighth graders who took the summer retest passed; these summer retest scores, however, did not affect/change the School Performance Scores (SPS) for the MAX Charter School for the 2009-2010 school year. After speaking with state officials, Dr. Hill offered a two-part proposal, whereby the school would adhere to the guidelines to offer supplemental education services, etc, and the school would possibly develop a position paper to present to BESE to consider an alternate evaluation plan for MAX. A lengthy discussion ensued with some of the following points or observations made: <ul style="list-style-type: none"> ○ Only Title I students are eligible for tutoring services. ○ The supplemental services to be provided by MAX are not funded by the state. 	<p>D. Savoie said that BESE Board member Glennie Lee Buquet had contacted her personally and offered to meet with the MAX Board if needed. It was recommended that the Personnel Committee, along with Dr. C. Hill and Linda Musson, take advantage of this opportunity to confer with Glennie.</p> <p>The Personnel Committee decided to meet directly after the Board meeting to map out a plan of action to approach Glennie Lee and get some answers on various concerns. New Board members Dr. L. Jones and Dr. S. Welsh from the College of Education were invited to join the discussion.</p>

	<ul style="list-style-type: none"> ○ The state provides a list of vendors to use, but only one vendor was listed for dyslexia. ○ Dr. C. Hill plans to send out letters to the different vendors to see what they have to offer to our students. ○ Nicholls State University was not on the state-approved vendors list, and so Dr. Hill will inquire about what is needed to get NSU’s name added to the list. Since members of the MAX Board are employees of NSU and the Center, MAX may have to obtain an ethics ruling. ○ The MAX is a unique school with unique students. Its students learn differently. To insist that all students—regardless of disability—reach an “all-or-nothing” standard is almost unrealistic. <ul style="list-style-type: none"> ● A letter was received from BESE stating that the BESE Board “granted a one-year extension of the charter for The MAX Charter School (Type 2) and placed the school on contract probation.” When asked why, the reason given was very vague. ● A request to submit the latest Pupil Progression Plan is pending review by the PTA. Dr. Hill explained that the basic change to the plan involves the grade scale and that the changes mandated by law were automatically put into the policy. After review by the PTA, the plan will need the approval of the Board. ● August 19 will be the MAX Charter School Open House. ● The newly appointed LDE Charter School Director is Erin Bendily. <p>Dr. C. Hill requested an Executive Session to discuss a personal matter.</p> <p>Parent Committee Report: No report</p>	
<p>7. Old/Unfinished Business</p>	<p>NOTE: An Executive Session was needed before any old/unfinished business could be addressed and appropriate motions made.</p>	
<p>8. New Business</p>	<p>NOTE: An Executive Session was needed before any new business could be addressed and appropriate motions made.</p>	
<p>9. Motion to Go into Executive Session</p>	<p>As per requests of Personnel Committee Chair Dr. A. Davis and MAX Director Dr. C. Hill, the Board entertained a motion to go into Executive Session.</p> <p>The Executive Session ended at 10:49, and the regular Board meeting immediately resumed. On behalf of the Personnel Committee, Chairman Dr. A. Davis entertained two (2) motions relative to the two contracts up for renewal for the 2010-2011 school year.</p>	<p>A motion to go into Executive Session was made by M. Duplantis and seconded by C. Broussard ... Motion approved unanimously... Executive Session began at 10:20.</p> <p>A motion was made by Dr. A. Davis and seconded by C. Broussard to increase the salary and related benefits and to redefine the job description, as appropriate, for the part-time Administrative Assistant position with the</p>

Dr. C. Hill mentioned that the part-time contract for the Administrative Assistant position **may** be a new contract and not a renewal.

following stipulations:

- The raise, not counting benefits, would total **\$900.00** annually and would be attached to the position;
- An extra four (4) weeks of employment-- two (2) weeks before the semester begins and two (2) weeks after the semester ends-- would be a requirement for this increase.

Motion approved unanimously.

A second motion was made by Dr. A. Davis and seconded by M. Duplantis to provide a merit-based monetary incentive for the full-time **Business Leader** position with the following stipulations:

- The current Business Leader will be asked to register and complete four accounting courses at either Fletcher Community College or Nicholls State University. These four courses will be the first four accounting courses offered by these institutions.
- The Business Leader will have an opportunity to improve her pay from the current **\$27,000.00** to **\$30,000.00** per year as follows:
 - For each of the four (4) courses completed with a grade of "A," the Business Leader will receive a raise of **\$500.00** per year; with a grade of "B," the Business Leader will receive a raise of **\$400.00** per year; with a grade of "C," the Business Leader will receive a raise of **\$300.00** per year; a grade of "D" or "F" will provide no compensation.
 - The MAX Charter School will pay tuition for the above- mentioned courses with no retakes.
- Completion of all four (4) courses with a grade of "A" in each course will provide an additional **\$1000.000** per year in salary to the Business Leader.

Motion approved unanimously...

C. Broussard used this opportunity to address the teacher dress code policy, a copy of which was given to the members of the Board by Rebecca Walker

	earlier in the meeting. When asked for their input, both Dr. C. Hill and L. Musson were in favor of what the teachers had written.	A motion was made by C. Broussard and seconded by D. Savoie to approve the new dress code for teachers Motion approved unanimously...
10. Announcements	The next Board meeting is scheduled for Thursday, September 2, 2010. Personnel Committee meeting would be held immediately after adjournment with a 5-minute break in-between.	
11. Adjournment	The meeting adjourned at 10:58 a.m.	A motion for adjournment was made by B. Aucoin and seconded by M. Duplantis. Motion passed unanimously...

MINUTES OF MEETING
The MAX Charter School Board of Directors

DATE: September 2, 2010

TIME: 9:00 am

PLACE: The MAX Charter School, Computer Lab

Present: Jake Giardina, Andie Bollinger-Giardina, Brian Aucoin, Carol “Boo” Broussard, Dianne Savoie, Dr. Albert Davis, Dr. Steve Welsh, Dr. Leslie Jones, Mel Duplantis, and Vanessa Benoit

Also present were Dr. Cleveland Hill, Linda Musson, Suzy Bourg, Warren Triche, Daniel McBride, and Janice Fabregas who took the minutes

Absent: Karen Chauvin

AGENDA	DISCUSSION	RECOMMENDATION
1. Call to Order	J. Giardina called the meeting to order at 9:04 A.M.	
2. Roll Call	J. Giardina called the roll, and a sign-in sheet was passed around. C. Broussard introduced <i>Courier</i> reporter Daniel McBride.	
3. Approval of the Minutes	The Minutes of August 5, 2010, were presented. B. Aucoin requested that the format of the minutes be changed to include only the pertinent details of each report and that a copy of the detailed report submitted by Committee Chairs be attached to the minutes.	The minutes of August 5, 2010, were approved as read. Board agreed that the format of the minutes be changed.
4. Teacher Representative Report	No teacher representative present. L. Musson gave a summary of reassuring comments made by some of the teachers. She also read a letter from one of the parents voicing satisfaction with the MAX School and the positive effects it has had on her child.	
5. Board & Standing Committee Reports	<p>Treasurer’s Report B. Aucoin presented the July 2010 financial statements. B. Aucoin went over the financials.</p> <p>Grants Report: Dr. Hill informed the Board of the following: Two grants were written:</p> <ul style="list-style-type: none"> • W.L. Spencer Foundation \$250,000.00 • Miliken Family Foundation \$25,000.00 <p>Also, three letters of intent were written:</p> <ul style="list-style-type: none"> • Greater New Orleans Foundation (IMPACT 2010) \$30,000.00 • RGK Foundation for twenty-six (26) laptop computers LEGO Children’s Foundation \$5,000.00 <p>Building Committee: J. Giardina informed the Board that asphalt work in the parking lot had been completed.</p> <p>L. Musson informed the Board that there was a problem with a leak in the</p>	This will be checked.

	<p>roof of one of the classrooms.</p> <p>Dr. Hill informed the Board that he had once again contacted Comark for pricing on additional modules, but, as of this date, he has still not received any quotes.</p> <p>Personnel and Policy Committee Report: Dr. A. Davis thanked the Personnel Committee, Board members, and faculty and staff for their concern and for their professional response to the announcement of Dr. Hill’s need to relinquish his position as MAX Charter School Director due to health issues. On behalf of the Personnel Committee, he recommended that the Board officially approve the appointment of Linda Musson as Director for the 2010-2011 school year. He further recommended that Dr. Cleve Hill be appointed the Administrative Liaison of the MAX Charter School for this school year.</p> <p>Public Relations Committee Report (See Attached Copy): C. Broussard’s report consisted of the mention of six (6) items about the MAX Charter School and/or its students. Most prominent among them were the August 11 front-page article written by <i>The Courier</i> reporter Daniel McBride entitled “State Labels Local Charter School ‘Unacceptable’” and an August 13 Letter to the Editor written by Mel Duplantis in response.</p>	<p>Motion made by Dr. A. Davis and seconded by C. Broussard to appoint Linda Musson as Director of the MAX Charter School for the 2010-2011 school year. Motion was approved unanimously.</p> <p>Motion made by Dr. A. Davis and seconded by C. Broussard to appoint Dr. Cleve Hill as Administrative Liaison of the MAX Charter School for the 2010-2011 school year. Motion was approved unanimously.</p>
<p>6. Other Reports</p>	<p>Director’s Report (See Attached Copy): L. Musson discussed the Academically Unacceptable status of the MAX and the importance of teaching the MAX students to read. She made the Board aware of some discipline issues at the school, the need to call in an exterminator to spray for pests, and the need to purchase some medical supplies. She mentioned that the teachers, as well as S. Bourg, will receive training to dispense medications to students.</p> <p>The need for a bus shelter was discussed.</p> <p>She informed the Board that Philip Toups would be taking a leave of absence from October 7 to October 20.</p> <p>She informed the Board that student enrollment is currently at 106.</p> <p>She notified the Board of two important meetings:</p> <ul style="list-style-type: none"> • Board training on special education will be provided by LAPCS in New Orleans on Tuesday, September 14, 2010, from 5:00 to 6:30 pm. • Special Education Compliance Monitoring will be held in New Orleans on February 28, 2011. 	<p>The Board approved contacting an exterminator and purchasing the needed medical supplies.</p> <p>A recommendation was made to check with Mike Davis at NSU to see if this is allowed.</p> <p>The Board approved hiring a temporary replacement.</p> <p>A. Davis emphasized the need to enroll students who can benefit from the school’s expertise.</p> <p>Board members are encouraged to attend the training.</p>

	<p>Parent Committee Report (See Attached Copy): PTA President M. Duplantis reported that twenty-five (25) parents attended the August meeting and that the current balance in the account is \$1,388.15.</p> <p>Major business centered on the 2010-2011 Election of Officers and the naming of the Finance Committee members. Vanessa Benoit agreed to be chairperson for the Third Annual “Race for Their Future,” and a tentative date of March 12, 2011, was announced. Phone Tree Volunteers were requested for future meetings.</p> <p>Both Dr. C. Hill and Ms. Linda Musson were present to explain their new administrative roles in the MAX School.</p> <p>Dr. C. Hill spoke about the Academically Unacceptable status of the MAX and discussed Dr. Sumita Bhattacharyya’s Go Green Project and the need to raise the needed funds for the students to attend.</p> <p>He reviewed the Pupil Progression Plan and the School Improvement Plan with the parents,</p> <p>L. Musson addressed the membership on her new role and on her motto of “Whatever It Takes.”</p> <p>Before moving on to the next agenda item, D. Savoie introduced Vanessa Benoit, 2010-2011 Vice President of the PTA, to the MAX Board of Directors as the replacement for Robyn Moss.</p>	<p>Both the PPP and the SIP were unanimously accepted by the PTA membership.</p>
<p>7. Old/Unfinished Business</p>	<p>No old business</p>	
<p>8. New Business</p>	<p>MAX School is having a fund raiser and will be selling cook books. A request to submit recipes was made to the Board members.</p>	
<p>9. Presentation (See Attached Handouts)</p>	<p>At 9:40 Dr. C. Hill introduced Ms. Andrea Chen, Membership and Programs Director of the Louisiana Association of Public Charter Schools (LAPCS.)</p> <p>Ms. Chen stated that LAPCS advocates on behalf of all charter schools at every legislative session and BESE meeting and explained to the Board the 2010-2011 Membership Benefits—concerned with Advocacy, Communications and Best Practices, Financing, and Group Purchasing Opportunities. (See 2010-2011 Membership Benefits Sheet.)</p> <p>After Ms. Chen’s formal presentation, she entertained questions and concerns from the Board members and staff present.</p> <ul style="list-style-type: none"> • Type II formula for per child allocation was discussed. Ms. Chen expressed a need to investigate the shorting of funds for the MAX School. 	<p>To better serve the needs of the MAX Charter School, Andrea Chen left an annual survey form to be completed by Board members.</p>

	<ul style="list-style-type: none"> • Pupil appraisal funding was discussed. It was mentioned that there is no funding stream for the assessment of students. • Dr. S. Welsh asked how to get Nicholls State University on the state-approved providers list to be an identified state- approved appraisal center. • W. Triche discussed the supplemental appropriation from the legislature and explained how the MAX School is completely different from other charter schools. • Ms. Chen discussed the Value-Added Credit that gives credit for bringing kids to a higher grade level during the school year. 	<p>Dr. Welsh will e-mail information to A. Chen to investigate.</p> <p style="text-align: center;">Contact Information: achen@lacharterschools.org</p>
<p>10. Presentation (See Attached Handout)</p>	<p>At 10:25 Dr. C. Hill introduced Ms. Kenya Jenkins Pierce, Education Program Consultant from the Louisiana State Department of Education (LDOE.)</p> <p>Ms. Pierce discussed Supplemental Educational Services (SES) as they apply to the eligible students at the MAX School that has been newly identified as a Title 1 school in AUS 1.</p> <p>After Ms. Pierce’s initial presentation, questions and concerns centered on funding and providers since there is only \$1,295.00 of PPA funds available, and there are very few, if any, providers that are familiar with instructing students with dyslexia. Also, with some of the hourly rates being charged by the state-approved providers, only three (3) students out of a possible eighteen (18) eligible students will be able to receive services. It was mentioned that response to the after- hours tutoring services, thus far, has been minimal. Ms. Pierce said that if parents choose not to use the state provider entity, these funds can be moved to another line item in the MAX school budget to be used for tutoring.</p> <p>The uniqueness of the MAX Charter School and its partnership with Nicholls State University and the Dyslexia Center were explained to Ms. Pierce, and questions were raised about doing the necessary tutoring and getting on the state-approved providers list. Ms. Pierce discussed the criteria for such an action.</p> <p>Dr. A. Davis asked if Nicholls State University and the MAX School could be integrated so that full NSU resources could be used.</p>	<p style="text-align: center;">Contact Information: (225) 219-7374 kenya.pierce@la.gov</p> <p>The Nicholls State University Center for Dyslexia and Nicholls State University Appraisal Center will apply to be included on the state-approved providers list.</p> <p>The Board agreed to look into this possibility.</p>
<p>11. Motion to Go into Executive Session</p>	<p>Not needed</p>	
<p>12. Announcements</p>	<p>The next Board meeting is scheduled for Thursday, October 7, 2010.</p> <p>Personnel Committee meeting would be held immediately after adjournment.</p>	
<p>13. Adjournment</p>	<p>The meeting adjourned at 11:07 a.m.</p>	<p>It was moved and seconded that the meeting be adjourned. Motion passed unanimously.</p>

MINUTES OF MEETING
The MAX Charter School Board of Directors

DATE: November 4, 2010

TIME: 9:00 am

PLACE: The MAX Charter School, Computer Lab

Present: Jake Giardina, Andie Bollinger-Giardina, Brian Aucoin, Carol “Boo” Broussard, Karen Chauvin, Dianne Savoie, Dr. Albert Davis, and Dr. Leslie Jones

Also present were Linda Musson, Suzy Bourg, Florina Bergeron, and Janice Fabregas who took the minutes. **Note:** Teachers Rebecca Albert and Brandi Delatte were present for Agenda Item #4...Teacher Representative Report. Teachers Shawn Dudek and LaQuishia Trahan were present for Agenda Item # 10—the announcement about the Bistro Dinner.

Absent: Mel Duplantis, Dr. Steve Welsh, and Vanessa Benoit

AGENDA	DISCUSSION	RECOMMENDATION
1. Call to Order	J. Giardina called the meeting to order at 9:00 A.M.	
2. Roll Call	J. Giardina called the roll, and a sign-in sheet was passed around.	
3. Approval of the Minutes	The Minutes of October 7, 2010, were presented.	The Minutes of October 7, 2010, were approved as read.
4. Teacher Representative Report	<p>Teacher representatives were Rebecca Albert (6-8 grade) and Brandi Delatte (Special Education.)</p> <ul style="list-style-type: none"> • R. Albert first thanked the Board for giving her the opportunity to attend the National Council of Teachers of Mathematics (NCTM) Regional Conference held October 28 and 29 in New Orleans, where she received technology information and resources she was able to share with her colleagues. • R. Albert then reported on the following: <ul style="list-style-type: none"> ○ The success of and good attendance at the October 12 parent teacher conferences ○ The “Big School” visit and inspirational presentation given by Joshua Larose, a local 19-year-old who has struggled with dyslexia but has overcome his differences and is excelling with his music ○ A successful Red Ribbon Week, thanks to teacher G. Coggins who coordinated activities held the week of October 25-October 29. • B. Delatte informed the Board of the following: <ul style="list-style-type: none"> ○ The monthly Gator Gala, a positive behavior support for students with A/B conduct, was held on October 29. ○ Professional Development on October 29 was a team-building presentation by Steve Morgan who did personality profiles on each teacher and showed how all types of personalities are required to make a team. ○ Local author Lesa Feazel visited the MAX students and made a presentation to the students on her book about bullying. 	<p>C. Broussard suggested R. Albert write a report and include pictures—if they were available—that could be featured in the monthly MAX Newsletter and in local media.</p> <p>C. Broussard recommended that if more of these visits by “successful dyslexics” would be beneficial to the MAX students, then D. Savoie, Coordinator of the Giardina Family Foundation, would be the ideal person to contact for a list of potential speakers.</p>

	<ul style="list-style-type: none"> • R. Albert then informed the Board of the following: <ul style="list-style-type: none"> ○ The MAX students were taken to the Century Room at Nicholls State University on Science Day (October 22) where they viewed and participated in different science experiments and hands-on activities conducted by university students in Dr. Sumita Bhattacharyya’s classes. ○ The Food Drive, sponsored by the MAX Student Council, continues until November 18. All collected items will be donated to the food bank before the Thanksgiving holidays. ○ The MAX students are preparing to sing “God Bless the USA” at the annual Veterans Day assembly on November 11 at Nicholls State University. ○ B. Delatte will be involved with the Job Fair at Nicholls State University on Thursday, November 11. 	<p>J. Giardina reiterated the earlier suggestion that notes and pictures be taken for any activities, workshops, or programs that involve the MAX students, especially those in coordination with Nicholls State University.</p>
<p>5. Board & Standing Committee Reports</p>	<p>Treasurer’s Report B. Aucoin presented the September 2010 financial statements. B. Aucoin went over the financials.</p> <p>Grants Report: D. Savoie reported on behalf of Dr. C. Hill that three (3) grants were submitted in October: #1...Toyota and #2...ING Corporation for-after school tutoring #3...Sony Electronics for teacher professional development</p> <p>S. Bourg reported on the various grant allocations, the amount spent, and the total collected. (See Attached Report.)</p> <p>Building Committee: D. Savoie reported on behalf of Dr. C. Hill that in following up on his inquiry on the cost of an additional modular building, he was informed that Comark had filed for bankruptcy and liquidation of resources—meaning the company was going out of business.</p> <p>Personnel and Policy Committee Report: Dr. A. Davis informed the Board that the Nicholls State University College of Education, in collaboration with university-affiliated members of the Maxine Giardina Charter School Personnel Committee, met to write a formal proposal to enhance the Memorandum of Understanding between NSU and the MAX. (See Attached Proposal +.)</p>	<p>Dr. A. Davis distributed a copy of the draft of proposed changes to the charter, along with additional relevant information, for the Board’s review and recommended that Board members re-familiarize themselves with the original charter that was adjusted with <i>material changes</i> because of inadequate resources at the time. This proposal, if approved, would be officially submitted to NSU President Dr. Stephen Hulbert. (See Attached Proposal +.) A motion was made by Dr. A. Davis and</p>

Dr. A. Davis discussed the need to update the school's bullying policy to comply with new legislation.

Dr. A. Davis distributed to Board members for review a copy of a proposed therapeutic after-school program prepared by Dr. K. Chris Rachal, Associate Professor of Psychology at Nicholls State University. In essence, the proposal, at a nominal cost, will improve the behavioral functioning of the MAX students and will provide school psychology students clinical experience—both of which will promote collaboration between the two entities. **(See Attached Proposal.)**

Dr. A. Davis requested the need for an Executive Session at the end of the meeting to discuss a personnel matter.

Public Relations Committee Report (See Attached Copy):

C. Broussard reported on the following:

- Pictures taken at the October 7, 2010, MAX Board meeting of the first and second grade students in Ms. Rebecca Walker's class presenting "apples of appreciation" were sent to the local newspapers for publication and also sent to each Board member via e-mail.
- Pictures of Ms. Shawn Dudek's 7th grade science students with their "Hum Dingers" were published in local newspapers.
- The MAX Charter School received an invitation to attend the Lafourche Chamber of Commerce's 16th Annual Awards Banquet to be held on November 11, 2010, at the Larose Civic Center beginning at 6:00 p.m. A copy of the invitation as sent to each Board member via e-mail.
- As a member of the Houma-Terrebonne Chamber of Commerce, the MAX Charter School was given an opportunity to vote for a maximum of ten (10) candidates out of twenty (20) to serve for a three-year term on its Board of Directors.
- C. Hill is progressing well and is on track to be back in limited circulation by January. Forty-three (43) MAX students sent him letters, and he was impressed that so many of them had improved in their writing skills as well in their self-confidence.
- M. Duplantis sent his thanks to everyone for the good wishes for a

seconded by C. Broussard that the MAX reinstate the wording in its original charter concerning the school's eleven short-and long-term goals, specifically the original sections numbered 6-11 with slight modifications as follows: the use of DIBELS and AIMSweb shall be conducted at least every three weeks...**motion was approved unanimously.**

A motion was made by Dr. A. Davis and seconded by D. Savoie that the MAX Charter School, through its school-based policies and procedures, voice its support for the newly amended House Bill No. 1458, Act Number 755, regarding bullying in schools ...**motion was approved unanimously.**

speedy recovery said that he is progressing slowly but surely.

6. Other Reports

Director's Report (See Attached Copy):

L. Musson informed Board members of the following:

- The bullying policy has been prepared and put into place.
- The present school population is **104**.
- The MAX School is presently working with the Drama Club at Nicholls State University to present a Christmas play tentatively scheduled for December 15. The music department of Nicholls will be coming to the school to assist with the music for the play.
- One of the fathers of a student will begin teaching art classes to the students on Fridays during art activities.
- First and second grade teacher R. Walker attended the Charter School Conference in New Orleans on October 15.
- The school is still awaiting a reply on the letter mailed to BESE requesting the MAX Charter School be placed on its November agenda regarding reformatting tests for LEAP and iLEAP.
- After-school LEAP tutoring has begun for 4th and 8th grade students and also for some 7th grade students. MAX teachers are K. Landry and R. Sollie.
- LEAP calendars were made and sent to parents.
- The MAX will once again contract with Lafourche Parish for appraisals instead of relying on NSU appraisals.
- Students will not attend the National Science Teacher Association program in March in San Francisco, CA, but science projects will be sent.
- Supplemental Educational Services (SES) with Sylvan has begun for the two (2) students who signed up. L. Musson personally plans to observe the after-school tutoring.

L. Musson also...

- Gave updated information on SAT that she reviewed with the Board

- Gave an update on the flag pole project
- Thanked C. Broussard for her assistance in writing job descriptions and stated that these were presented to all personnel who signed them without question
- Attended performance-base documentation workshop at Nicholls State University—recommended by Dr. A. Davis at the October Board meeting
- Attended the Thibodaux Rotary Club meeting with R. Walker who presented a power-point presentation.

Upon receiving a copy of the “**SAT Grade Level Averages**” for 2nd – 8th grade for Fall 2008, 2009, and 2010, some of the Board members found the printout difficult to read and suggested that the scores be placed in a bar graph or something similar. Dr. L. Jones suggested that the scores be sent to her office since she has graduate students in Leadership that could easily perform this task.

	<p>Parent Committee Report: None</p> <p>Administrative Liaison Report: None</p>	<p>Ms. Musson expressed the need for more advertising/publicity since some of the Rotary Club members didn't even know about the MAX Charter School. She reported that she recently received \$400 from the PTA to be used for advertising. She plans to have the MAX logo placed on coffee cups to be displayed in the Lunch Basket Restaurant for one year.</p>
7. Old Business	<p>C. Broussard asked L. Musson for an update on three (3) items discussed in October.</p> <ul style="list-style-type: none"> • Praxis...Of three (3) suggested teachers to take test, L. Trahan was scheduled to take it. • Waiting for Superman...The movie received good reviews from most faculty and parents who attended the showing in N.O. • Comparison Study...Information from Terrebonne & Lafourche Parish has not yet been compiled. 	
8. New Business	<ul style="list-style-type: none"> • A. Bollinger-Giardina inquired about the possibility of utilizing space that may become available on the Nicholls campus by the MAX School...Most members didn't see this as a possibility. • L. Musson informed the Board that a Discipline Flow Chart was made and will be given to parents at the PTA Meeting. 	
9. Motion to Go into Executive Session	<p>Executive Session began at 10:02</p> <p>Executive Session ended at 10:32, and the regular meeting resumed.</p>	<p>A motion was made by C. Broussard and seconded by B. Aucoin that the Board go into Executive Session to discuss personnel issues...motion was approved unanimously.</p> <p>A motion was made by Dr. A. Davis and seconded by J. Giardina that the MAX Charter School Board of Directors approve the hiring of Teach to Teach, effective August 2010, to provide services as Director/Principal of MAX for a yearly rate of \$64,000 ... motion was approved unanimously.</p>
10. Announcements	<p>J. Giardina and A. Bollinger-Giardina will be hosting a Bistro Dinner for the faculty and staff of the MAX School on November 19 at the Carmel Inn.</p> <p>The next Board meeting is scheduled for Thursday, December 2, 2010.</p>	
11. Adjournment	<p>The meeting adjourned at 10:44 a.m.</p>	<p>A motion to adjourn the meeting was made by B. Aucoin and seconded by Dr. A. Davis...motion was approved unanimously.</p>

MINUTES OF MEETING
The MAX Charter School Board of Directors

DATE: December 2, 2010

TIME: 9:00 am

PLACE: The MAX Charter School, Computer Lab

Present: Jake Giardina, Andie Bollinger-Giardina, Brian Aucoin, Carol “Boo” Broussard, Karen Chauvin, Dianne Savoie, Dr. Albert Davis, Dr. Leslie Jones, and Vanessa Benoit. Also present were Linda Musson (9:52), Suzy Bourg, Warren Triche(9:40), and Janice Fabregas who took the minutes. **Note:** Teacher Gina Coggins was present for Agenda Item #4... Teacher Representative Report.

Absent: Mel Duplantis and Dr. Steve Welsh

AGENDA	DISCUSSION	RECOMMENDATION
1. Call to Order	J. Giardina called the meeting to order at 9:00 A.M.	
2. Roll Call	J. Giardina called the roll, and a sign-in sheet was passed around.	
3. Approval of the Minutes	The Minutes of November 4, 2010, were presented.	The Minutes of November 4, 2010, were approved as read.
4. Teacher Representative Report	<p>The teacher representative’s report by Gina Coggins (6-8 grade) consisted of the following three areas:</p> <ul style="list-style-type: none"> • Little School <ul style="list-style-type: none"> ○ Students and their parents attended a Thanksgiving Feast at the Nicholls State University cafeteria. ○ Grades 1-3 learned about the first Thanksgiving, and the 3rd graders wrote a paragraph about the first Thanksgiving and their own Thanksgiving. ○ Grades 1-2 compared the past Thanksgiving traditions with today’s Thanksgiving traditions. ○ The Little School students will be participating in a Christmas play, along with the rest of the school, at 6:00 P.M. on Wednesday, December 15, 2010, at Peltier Auditorium at Nicholls State University. • Max Student Council <ul style="list-style-type: none"> ○ The student council collected can goods for the food drive during November and delivered the items to the Food Bank on November 18, 2010. The students were accompanied by their sponsor Ms. Gina Coggins, the school’s secretary Ms. Tara Broussard, and Ms. Florina Bergeron who took pictures. ○ The Max Student Council is raising money to purchase a 20-foot flag pole. The students will be taught flag etiquette. • THANK YOU! Jake and Andie-Bollinger Giardina were once again thanked for hosting “A Night at the Bistro,” which everyone enjoyed tremendously and appreciated even more. 	<p>Pictures will be sent to C. Broussard for publication in the local media. G. Coggins reported that someone from <i>Bayou Catholic</i> was present at the food delivery and took pictures.</p>

5. Board & Standing Committee Reports

Treasurer's Report

B. Aucoin presented the October 2010 financial statements. B. Aucoin went over the financials.

B. Aucoin informed the Board that the approval of the audit of last year's financial statements was sent to the state.

As soon as copies of the audited financial statements for June 2010 are received, they will be distributed to the Board.

Grants Report:

- S. Bourg reported on the various grant allocations for Title I, Title I ARRA, Title II, IDEA B, and IDEA B ARRA, the amount spent, and the total reimbursement collected. (See Attached Report.) She informed the Board that the 2nd quarter for EGMS funds ends on 12/31/2010. At that time, reimbursement requests will be made for all eligible funds spent during the period (10/1/2010-12/30/2010.) These funds (approximately **\$10,000.00**) are usually received from the state within about two (2) weeks of submitting requests.
- D. Savoie reported on behalf of Dr. C. Hill that a letter of inquiry was submitted to the **Walton Family Foundation** inquiring about a building addition. As of now, no response has been received. A grant request for after-school tutoring was also submitted to the **Caterpillar Foundation**, but, unfortunately, it was denied. D. Savoie stated that Dr. C. Hill is hoping to be able to return to work on a limited basis in January.
- D. Savoie informed the Board that a total of **\$11, 550.00** was recently received for a **Technology Grant**. Donors and contributions follow:
 - Tom & Ruthie Hassell/Hassell Family Foundation-- **\$4,800.00**
 - Andie Bollinger-Giardina...Matching funds-- **\$4,800.00**
 - Kevin Voisin-- **\$600.00**
 - Ta-Wa-Si Grant -- **\$1,000.00**

NOTE: Ta- Wa-Si is a Women's Civic Club. The grant was written and submitted by Director Linda Musson.

 - LPL Financial (Tom Hassell's broker-dealer)-- **\$350.00**

Building Committee:

No report

Personnel and Policy Committee Report:

- Dr. A. Davis informed the Board that the previously submitted draft of the proposed document that defines a closer affiliation between the Max Charter School and Nicholls State University was changed slightly to incorporate the wording, "...the use of DIBELS and AIMSweb shall be conducted at least every three weeks."

The Hassell Family Foundation funds are basically designated for the purchase of six (6) copies of the *Franklin Dictionary Thesaurus*, three (3) children's talking dictionary spell correctors, twenty-four (24) *Kendel Book Readers*, and thirty (30) copies of *My First Dictionary*.

A three-part motion was made by Dr. A. Davis and seconded by J. Giardiana. The motion stipulated that the Board accept the proposed changes to the document defining the closer affiliation between the MAX and Nicholls State University, submit the approved document to Dr. Stephen Hulbert for consideration, and, if accepted by Dr. S. Hulbert, proceed with the planning of a meeting where representatives of

	<ul style="list-style-type: none"> • Dr. A. Davis requested that the Board commit to the funding of the therapeutic after-school program proposal received from Dr. Chris Rachal. The proposal, distributed to the Board members for review at the November meeting, proposed a counseling fee of \$1,000.00 for ten (10) students for a period of ten (10) sessions during the spring semester. K. Chauvin commented that Dr. Rachal’s counseling proposal could be valuable to the MAX School in assisting with a suicide prevention procedure/ crisis plan for the MAX School. • Dr. Davis informed the Board that K. Chauvin and S. Welsh are working on the material changes to the charter that might need to be done. In January these would probably be submitted to the Board for acceptance. Once approved by the Board, these changes would then be submitted to BESE for approval. <p>Public Relations Committee Report (See Attached Copy): C. Broussard reported on the following: Pictures of the MAX students involved in the following activities in late October and in the month of November were taken and sent to local media:</p> <ul style="list-style-type: none"> • October 22, 2010 – <u>Science Day</u> at Nicholls State University • November 11, 2010 – <u>Veterans Day</u> program at Nicholls State University...In conjunction with Veterans Day, Christopher Sollie, a specialist with the 1-244th AHB unit and the brother of teacher Rachal Sollie, visited the school and talked to the students. • Student Council Food Bank Donation <p>C. Broussard also reported on the following:</p> <ul style="list-style-type: none"> • Pictures of 6-8 grade teacher Rebecca Albert were sent to the media to recognize her participation at the National Council of Teachers of Mathematics Regional Conference October 28-29, 2010, in New Orleans. • On November 9, 2010, the Max School was featured in <i>LE POISSON ROUGE</i>, the Thibodaux Rotary Club’s newsletter. Director Linda Musson and teacher Rebecca Walker were the guest speakers at the Tuesday, November 2, event at the Envie Restaurant in Thibodaux. • The MAX School brochure has been sent to the printer. The brochure will be included with sponsorship letters. --A discussion then ensued on the sponsorship letter for the upcoming “Race for Their Future.” 	<p>MAX and the university would formally sign the mutual agreement...motion was approved unanimously.</p> <p>A motion was made by Dr. A. Davis and seconded by D. Savoie that the MAX Charter School Board approve Dr. Chris Rachal’s counseling proposal <i>as written</i> and that the MAX Board commit the initial sum of \$1,000.00 so that Nicholls can begin the process as described in the proposal for the time period and under the conditions indicated...motion was approved unanimously.</p> <p>J. Giardina asked S. Bourg or C. Broussard to send a copy of the sponsorship letter to him. A. Bollinger-Giardina asked to make changes to it. D. Savoie requested that the final details be worked out so that the letter could be mailed out with the brochures as soon as possible. B. Aucoin reminded the Board to be sure to include the non-discriminatory statement on the letter.</p>
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	<ul style="list-style-type: none"> • Contact has been made with <i>Point of Vue (POV) Magazine</i> for future inclusion in their monthly magazine. • C. Broussard informed the Board that the school has been given yet another way to publicize its existence and promote its mission and its accomplishments. She requested Board permission to subscribe to the new e-newsletter of the Houma/Terrebonne Chamber of Commerce. The new e-newsletter that will be launched will not be about the Chamber; it will be about its members and will feature articles and press releases about special events and news stories that the school writes and sends to news@houmachamber.com. 	<p>A motion was made by D. Savoie and seconded by B. Aucoin that permission be given to C. Broussard to subscribe to the soon-to-be launched <i>E Focus...</i> motion was approved unanimously</p>
<p>6. Other Reports</p>	<p>Director's Report (See Attached Copy): S. Bourg gave the following Director's Report until L. Musson arrived from her meeting in Lockport:</p> <ul style="list-style-type: none"> • The school has ordered a flag pole for the front of the school. The purchase was made using funds raised by the MAX Student Council. • The school has secured funding totaling \$11,550.00 to purchase e-readers and other classroom technology for students to use. • Delta Zeta also sent a check to the MAX in the amount of \$750.00, a portion of the proceeds from their jambalaya dinner. • The Max Charter School's first Christmas Play is scheduled for December 15, 2010, at 6:00 P.M. in Peltier Auditorium at Nicholls State University. The Board members were presented with complimentary tickets. • L. Musson informed the Board that Dr. Sumita Bhattacharyya's science students are assisting two (2) of the MAX students with their science projects that will be sent to the 2011 National Science Conference in San Francisco, CA, to be held March 10-13, 2011. <p>Parent Committee Report: None</p> <p>Administrative Liaison Report: See Dr. C. Hill's Report under Agenda Item # 5.</p>	<p>L. Musson personally expressed her thanks and appreciation to all the donors for their generosity and to K. Chauvin and D. Savoie for their assistance in getting the funding and coordinating the technology purchases for the school.</p> <p>L. Musson once again expressed her thanks and appreciation—this time to Mike Davis for securing Peltier Auditorium for the December 15 performance</p>
<p>7. Old Business</p>	<p>None</p>	
<p>8. New Business</p>	<p>After being recognized by the Chairman, W. Triche reported on the serious problems facing the MAX School in regard to future funding from the state and to the budget problems the legislature is presently facing. He spoke on the need to get the legislative delegation to stand up and fight for the future funding of the MAX Charter School. W. Triche spoke about the need to have a meeting with local area legislators to let them know the problems that exist for the MAX School in an effort to rally the necessary support needed for survival. He stated</p>	<p>A. Bollinger-Giardina proposed that a committee be formed consisting of A. Bollinger-Giardina, J. Giardina, and W. Triche to look into the situation and push to get support from the legislators.</p> <p>W. Triche recommended that the following</p>

	that he would like to look into the possibility of putting up a bill to get the MAX School funding changed to the highest formula possible.	actions be taken: <ul style="list-style-type: none"> • Contact Louisiana State Superintendent of Education Paul Pastorek for meeting with the MAX Board; • Invite local legislators in the area to meet with the Max Board at the beginning of the year; • Invite Paul Rainwater, LA Commissioner of Administration, to meet with the MAX Board; • Invite 3rd District BESE member/ Secretary-Treasurer Glenn Lee Buquet to meet with MAX Board and to visit the school.
9. Motion to Go into Executive Session	Executive Session Not Needed	
10. Announcements	<p>K. Chauvin and the Center for the Study of Dyslexia will have the Third Annual Teacher Training Conference at Nicholls State University on January 29, 2011. The Giardina Family Foundation will be a co-sponsor. Carole Wills, Head of the Briarwood School in Houston, will be the keynote speaker and will visit the MAX School on January 28. Flyers will be given to the Board members.</p> <p>The next Board meeting is scheduled for Thursday, January 6, 2011.</p>	
11. Adjournment	The meeting adjourned at 10:00 A.M.	A motion to adjourn was made by B. Aucoin and seconded by Dr. A. Davis...Motion was approved unanimously.

MINUTES OF MEETING
The MAX Charter School Board of Directors

DATE: January 6, 2011

TIME: 9:00 am

PLACE: The MAX Charter School, Computer Lab

Present: Jake Giardina, Andie Bollinger-Giardina, Brian Aucoin, Carol “Boo” Broussard, Dianne Savoie, Dr. Albert Davis, Mel Duplantis, Dr. Steve Welsh, Dr. Leslie Jones, and Vanessa Benoit.

Also present were Linda Musson, Warren Triche, Florina Bergeron, Dr. Cleveland Hill, and Janice Fabregas who took the minutes. **Note:** Teacher Shawn Dudek was present for Agenda Item #4...Teacher Representative Report.

Absent: Karen Chauvin

AGENDA	DISCUSSION	RECOMMENDATION
1. Call to Order	J. Giardina called the meeting to order at 9:00 A.M.	
2. Roll Call	J. Giardina called the roll, and a sign-in sheet was passed around.	
3. Approval of the Minutes	The Minutes of December 2, 2010, were presented.	The Minutes of December 2, 2010, were approved as read.
4. Teacher Representative Report	<p>Teacher representative Shawn Dudek (6-8 grade) began her report with a request that the MAX Board review the Sick Leave Policy and then proceeded to comment on the following happenings in the school:</p> <ul style="list-style-type: none"> • Little School <ul style="list-style-type: none"> ○ First/Second grade teacher R. Walker is planning to submit a Lafourche Education Foundation (LEF) grant for mathematics. ○ First/Second grade teacher Kari Boudreaux and third grade teacher Laquishia Trahan are currently working on a LEF grant application for literacy materials. ○ Third graders have begun learning multiplication facts using a program called “Rhymes and Times” and “Math Rap.” ○ The Little School teachers, along with Ms. B. Delatte, completed work that needed to be done on the school improvement plan. • Big School <ul style="list-style-type: none"> ○ Big School teachers are also working on the school improvement plan. ○ The teachers are focusing on LEAP preparation. Reading and reading comprehension activities are a daily focus across the curriculum. Direct writing instruction is also being taught daily across the curriculum to prepare for the writing portion of LEAP (to be administered to 4th and 8th graders on March 22.) ○ AIMSweb probes were completed in both reading and writing, and the school is in the process of analyzing the data to create 	<p>Upon the completion of S. Dudek’s report, Dr. A. Davis made reference to S. Dudek’s request at the beginning of her comments. Quoting from a letter signed by the teachers, addressed to the Personnel Committee, and sent to B. Broussard over the holiday break, he requested that she go back to her fellow teachers and ask them to explain the statement in their letter, “...“we do not receive the same benefits as teachers from other parishes.” A brief discussion was held on the concerns of the teachers and the legal, financial, and retirement concerns of the Board.</p> <p>Dr. A. Davis said that the Personnel Committee had no problem with revisiting or rewriting the policy since the policy, as written and approved, did not even mention the term “personal leave.” He explained that this was an oversight on the part of the policy makers. He recommended that the Personnel Committee meet to review the current policy and rewrite it to include mention of personal leave and, hopefully, have a proposal before the Board for the February Board meeting.</p>

	<p>individual interventions.</p> <ul style="list-style-type: none"> ○ A technology committee is being formed, and teachers would like to use donated funds to purchase more technology for student use. They are currently checking into the various devices available (Barnes & Noble Nooks/iPad/iPod Touch, etc.) so that they can make best use of the donated funds. 	<p>He thanked S. Dudek for her professionalism and asked her to convey his message to the other teachers.</p>
<p>5. Board & Standing Committee Reports</p>	<p>Treasurer’s Report B. Aucoin presented the November 2010 financial statements. B. Aucoin went over the financials.</p> <p>Grants Report: (See Attached Report.) B. Aucoin reported for S. Bourg on the grants as follows:</p> <ul style="list-style-type: none"> • EGMS Grants (TOTAL: \$18, 792.00) <ul style="list-style-type: none"> ○ IDEA B...\$11,247.00... due/ should receive this in a week to ten (10) days ○ IDEA B ARRA...\$1,074.00 ○ Title I ARRA...\$3,915.00...received on 01/04/2011 ○ Title I...\$2,556.00 ○ Title II A...\$0 • A grant payment of \$5,000.00 was received from Dr. James Peltier (The Peltier Foundation.) • M. Duplantis inquired about funds received from cookbook sales, but this information was not available. <p>Building Committee: No report</p> <p>Personnel and Policy Committee Report: Dr. A. Davis, first of all, welcomed Dr. C. Hill back and reported that he had met with Dr. Hill and L. Musson to decide what roles each would have in regard to the MAX School for the rest of the 2010-2011 school year. Dr. A. Davis stated that an appropriate job description would be written for Dr. C. Hill—based on suggestions from the two of them.</p> <p>Dr. A. Davis requested the need for the MAX Board to go into Executive Session for the purpose of discussing a personnel issue when Agenda Item #9 came up.</p> <p>Public Relations Report: (See Attached Copy.) B. Broussard reported on the following:</p> <ul style="list-style-type: none"> • The December 2010 issue of <i>Point of Vue Magazine</i> contained two (2) Veterans Day pictures of the MAX students, and the January 2011 issue contained four (4) pictures of the holiday gathering “A Night at the Bistro” hosted by Jake and Andie Bollinger-Giardina. • On December 3, 2010, <i>The Courier</i> published a picture of MAX teacher Rachal Sollie and her brother U.S. Army Specialist Christopher Sollie. 	<p>A .Bollinger-Giardina suggested a committee within the school be appointed to handle the long-range planning needs of the school. L. Musson agreed to set up a committee.</p>

- On December 7, 2010, the Science Day pictures with Nicholls State University Professor Dr. Sumita Bhattacharyy were posted in a Gallery Link on a website for the *Daily Comet/Courier*.
- On December 10, 2010, the Bon Temps section of “Big Fun on the Bayou” contained two (2) Veterans Day pictures of the MAX students.
- On December 17, 2010, a picture collage and an article on **Christmas the MAX Way** were sent to Elizabeth Garrett and Caroline Roemer Shirley for publication in the *LA Association of Public Charter Schools E-Mail Newsletter*.
- The Christmas play was a huge success, and a video was made.
- On December 19, 2010, three (3) pictures were published in *The Courier* – a picture of Rebecca Albert recognizing her participation at the NCTM Regional Conference – and two (2) Veterans Day photos published previously in other media areas.
- Publicity on the upcoming registration dates (January 18, 2011 – March 1, 2011) for the 2011-2012 MAX school year is forthcoming.
- Publicity and advertisement on the March 12, 2011, “Race for Their Future” fundraiser should begin soon.

6. Other Reports

Director’s Report (See Attached Copy):

L. Musson’s report included the following items:

- Total school enrollment is **106** students.
- MAX has newly certified teacher—Shawn Dudek.
- Five (5) MAX teachers have been requested to take the Praxis test to become “highly qualified” teachers, which will help raise our scores.
- Admissions will open January 18, 2011 and close on March 1, 2011.
- The lottery will be held Friday, March 11, 2011.
- SES service by Sylvan is ongoing.
- The application for the Dyslexia Center to be one of the entities approved as one of the choices for SES services has been received.
- A flag has been donated to the MAX School. A flag pole still needs to be purchased. Mr. John Bergeron has volunteered to teach the children flag etiquette.
- A parent involvement program has started at the MAX School.
- The school is focusing on **attendance**. As of July 1, 2010, a new attendance law—making five (5) tardies or five (5) unexcused absences **truancy**—took effect. This matter is presently being addressed with the parents of MAX students since attendance affects the school performance score, and the school appears to need a score of **65 or greater** to remove itself from AUS.
- Friday, January 28, will be early dismissal. Head of Briarwood School Ms. Carole Wills will come to MAX to observe teachers in the morning and give a report and motivational speech to the teachers in the afternoon. Ms. Wills will also be the keynote speaker at the Dyslexia Center’s “Unmasking Their Potential” Conference on Saturday, January 29, at Nicholls State University.

J. Giardina will look into the procurement and installation of the flag pole.

	<ul style="list-style-type: none"> • On February 28, the State Department of Education will conduct an evaluation. • A MAX Yearbook Committee has been formed. • On behalf of her teachers, a personal request for a review of the Sick Leave Policy was included in the Director’s Report. <p>Parent Committee Report: (See Attached PTA Minutes of December 9.)</p> <ul style="list-style-type: none"> • After distributing copies of the December 9, 2010, PTA minutes to the Board members, M. Duplantis reported on the following: <ul style="list-style-type: none"> ○ The PTA will donate a bike as an incentive for MAX students to participate in the March 12, 2011, “Race for Their Future” 5K Run/Walk. The name of the winning student will be chosen in a drawing to be held the day of the race; the student must be present to win. ○ A fee of \$25.00 needs to be paid to certify the race. ○ The race will be announced in the Community Calendars of the Houma/Thibodaux papers, and the PTA hopes to get publicity through some of the other resources used last year. • Race Chairperson V. Benoit reported that packets with race information were sent to the parents of the MAX students, and the letters were sent out to the public. She further reported that billboards were donated by Bayou Signs, and some small signs are being donated by other companies. • Administrative Liaison Report: None 	<p>Dr. C. Hill offered to contact Gary Palmer, and B. Broussard said that she would contact Martin Folsie at HTV.</p>
<p>7. Old Business</p>	<p>A. Bollinger-Giardina requested that Board members send her any names that they might have that were not included on the master mailing list for the race letter.</p> <p>W. Triche reported he had sent a copy of the response from George S., the Analyst for the Appropriations Committee for the House of Representatives, regarding the supplemental money...whereby the funds were \$20,000 less than anticipated.</p>	
<p>8. New Business</p>	<p>None</p>	
<p>9. Motion to Go into Executive Session</p>	<p>The Executive Session ended at 11:29, and the regular Board meeting immediately resumed.</p>	<p>A motion to go into Executive Session was made by B. Aucoin and seconded by Dr. S. Welsh ... Motion was approved unanimously. Executive Session began at 10:17.</p>
<p>10. Announcements</p>	<p>The next Board meeting is scheduled for Thursday, February 3, 2011.</p>	
<p>11. Adjournment</p>	<p>The meeting adjourned at 11:30 a.m.</p>	<p>A motion to adjourn was made by Dr. S. Welsh and seconded by B. Aucoin ... Motion was approved unanimously.</p>

MINUTES OF MEETING
The MAX Charter School Board of Directors

DATE: February 3, 2011

TIME: 9:00 am

PLACE: The MAX Charter School, Computer Lab

Present: Jake Giardina, Andie Bollinger-Giardina, Brian Aucoin, Carol “Boo” Broussard, Dianne Savoie, Mel Duplantis, Dr. Leslie Jones, and Karen Chauvin.

Also present were Linda Musson, Dr. Cleveland Hill, Suzy Bourg, and Janice Fabregas who took the minutes. **Note:** Teacher Shawn Dudek was present for Agenda Item #4...Teacher Representative Report.

Absent: Dr. Al Davis, Dr. Steve Welsh, and Vanessa Benoit

AGENDA	DISCUSSION	RECOMMENDATION
1. Call to Order	J. Giardina called the meeting to order at 9:02 A.M.	
2. Roll Call	J. Giardina called the roll, and a sign-in sheet was passed around.	
3. Approval of the Minutes	The Minutes of January 6, 2011, were presented, and C. Broussard cautioned the Board to check the rewording of Agenda Item #7 Old Business in regard to W. Triche before giving Board approval.	The reworded Minutes of January 6, 2011, were approved as submitted. D. Savoie will email adjusted Minutes to the Board.
4. Teacher Representative Report	<p>Teacher Representative Shawn Dudek (6-8 grade) gave the following report:</p> <ul style="list-style-type: none"> • Little School <ul style="list-style-type: none"> ○ The Little School teachers enjoyed Carole Wills’s visit to the school and the Dyslexia Conference at Nicholls State University. ○ Third grade has started iLEAP practice in math and English language arts. • Middle School <ul style="list-style-type: none"> ○ Fourth grade has started LEAP preparation project. ○ Middle School has started a 4-teacher rotation with outside reading specialists working with all 4th grade students. Ms. Terri Matherne, Certified Academic Therapist in Dyslexia, is providing an extra hour in academic therapy. Ms. Donna Gauthreaux, Certified Math Specialist, is working with 4th grade students. ○ Teachers thanked the Board/anonymous donor for paying the school’s registration for the January 29th conference. • Big School <ul style="list-style-type: none"> ○ Big School is continuing its preparation for iLEAP/LEAP. ○ The MAX Student Council has been involved with the following activities: <ul style="list-style-type: none"> ▪ Sale of Valentine messages on Monday, January 31, 2011 ▪ Sale of pickles ▪ Preparation for delivering Valentines to residents at the 	.

	<p style="text-align: center;">Audubon Guest House/Audubon Health & ReHab Facility</p> <ul style="list-style-type: none"> ○ Teachers thanked the Board/anonymous donor for paying the school's registration for the January 29th conference. ● On behalf of her co-workers, Shawn answered the question posed to the faculty by Personnel Committee Chair Dr. A. Davis at the January 6 MAX Board meeting in regard to the statement that MAX employees made in stating that they "...do not receive the same benefits as teachers from other parishes." She cited the following four (4) examples: <ul style="list-style-type: none"> ○ Teacher salaries at MAX are lower than Terrebonne and Lafourche. ○ Teachers feel that they should be awarded stipends for after-hours work. ○ Insurance premiums are too high. ○ Other schools have extended leave...such as maternity leave, etc. 	<p>M. Duplantis recommended that these four (4) concerns be taken under consideration by the Board and then, perhaps, the Personnel Committee will meet with the faculty to discuss these benefits in relationship to other parishes</p>
<p>5. Board & Standing Committee Reports</p>	<p>Treasurer's Report B. Aucoin presented the December 2010 financial statements. B. Aucoin went over the financials.</p> <p>Grants Report: (See Attached Report.) S. Bourg reported on the grants as follows: Reimbursement for requests submitted December 20, 2010, were received as follows: January 4, 2011 - \$3,915.00 January 7, 2011 - \$14,877.00</p> <p>Dr. Hill added that he submitted a grant to the Braitmayer Foundation for professional development and tutoring funds in the amount of \$34,400.00.</p> <p>Building Committee: L. Musson reported that a committee has been formed to handle long-range planning needs of the school as recommended at the last Board Meeting.</p> <p>Dr. C. Hill reported that he had been contacted by Andrew Frye, formerly with Comark, who informed him that the now bankrupt company had formed a new company-- Palomar Modular Buildings. Mr. Frye is working on floor plans and getting information to the MAX School for additional buildings.</p> <p>Personnel and Policy Committee Report: C. Broussard delivered the following committee report for Dr. A. Davis: <ul style="list-style-type: none"> ○ In regard to the personal leave policy issues brought to the attention of the Board at the last meeting, the policy on Sick Leave (3.2, Page 16) was amended to include a separate Personal Leave section (Page 17) that complies with Louisiana Revised Statutes 17:1208. Of the allowed ten (10) days/eighty (80) hours, up to two (2) of those days may be used for personal leave which </p>	<p>Prior to the meeting, MAX School Building Committee member B. Delatte wrote down the name and contact information of Jeremy Landry as a possible resource for obtaining used modular buildings. This information was given to J. Giardina.</p> <p>Although C. Broussard had sent copies of the policy additions to the MAX Board via e-mail earlier, she distributed hard copies with the highlighted changes to the Board and asked members to peruse the highlighted sections before calling for a motion to approve.</p> <p>A motion was made by K. Chauvin and</p>

does not accrue from one year to the next.

- To clarify any future oversights or unforeseen policy situations, the committee saw fit to add an additional section—**7.0 Administration of Policy and Other Policies Related to Employment (Pages 55, 56, and 57.)**
- With the soon-to-be official signing of the latest **MOU** between MAX and NSU, C. Broussard addressed the matter of a Dress Code Policy that would align more closely with that of the Department of Education at Nicholls State University. She called on Leslie Jones to explain the need for it in more detail.

Public Relations Report: (See Attached Copy.)

C. Broussard reported on the following:

- Publicity on MAX 2011-2012 registration, the March 12th “Race for Their Future” Fundraiser, and the January 29th “Unmasking Their Potential” Conference at Nicholls State University has been fairly regular throughout the entire month of January. Pictures of happenings in the school, blurbs, and major news articles have occurred throughout the month.
- The MAX Charter School website www.mymaxcharterschool.org and the Bayou Runners Association (BRASS) website www.bayourunners.com have both been updated. On-going advertisement/publicity continues on the Houma Terrebonne Chamber of Commerce website www.houmachamber.com . Just click on the **Events Calendar**.
- The MAX Charter School was included, along with other Lafourche Parish public schools in the area, in *Living Here, a Guide to the Terrebonne/Lafourche Area ...2011 Edition*.
- The MAX has added two (2) new publicity contacts – *The Weekly* and Columnist Bill Ellzey of *The Courier*.
- Head of Briarwood School Carole Wills spent the day at the MAX Charter School on January 28 observing classes, meeting with the teachers, and conferencing with MAX Director L. Musson and two (2) MAX Board members.
- On January 29, the 3rd Annual “Unmasking Their Potential” Conference, hosted and co-sponsored by the Louisiana Center for Dyslexia and Related Learning Disorders and the Giardina Family Foundation, was extremely well attended and included a few of the MAX parents and at least fifteen (15) MAX School employees.
- On March 3 at 7:00 P.M., M. Duplantis and S. Dudek will be interviewed by HTV regarding the “Race for Their Future” fundraiser.
- L. Musson was contacted and interviewed for *POV Magazine*.
- The March issue of *Gumbo* will probably feature the MAX School fundraising event.

seconded by B. Aucoin that the changes to the policy on **Sick Leave** be included in the MAX Personnel Policies. Motion passed unanimously.

. After a brief discussion that even included mention of school uniforms for teachers, it was suggested that the dress code issue be reviewed by the Personnel Committee and then discussed with Board and faculty before deciding on a course of action.

6. Other Reports

Director's Report (See Attached Copy):

L. Musson's report included the following items:

- L. Musson gave thanks to C. Broussard and D. Savoie for all their hard work.
- Board members were reminded that school admissions opened on January 18 and will end March 1. Lottery will be held on Friday, March 11.
 - ❖ Nineteen (19) students have applied thus far, and the 4th grade class is full.
- L. Musson thanked the Giardina Family Foundation for bringing in Carole Wills who visited the school and gave L. Musson information on ways to improve the school.
- The January 29th Conference at NSU was a success and attended by thirteen (13) staff members and nine (9) parents.
- A newly revised **Sick/Emergency Leave Request Form**, which aligns more closely with policy and includes a personal leave provision, has been created for the MAX.
- A spreadsheet on employee absences was given to the Board members.
- L. Musson inquired about the status of the SES Application for 2011-2012.
 - ❖ K. Chauvin advised this was sent in and discussed with Dr. S. Welsh, but it probably would not be approved this year because the MAX School did not have enough testing data on the students in the tutoring program.
- L. Musson also inquired about the status of the Nicholls student evaluation team in lieu of contacting outsiders for pupil appraisals.
- A Technology Committee, as requested at the last Board Meeting, has been formed. The first meeting will be taking place in February.
- A Building Committee, also requested at the last Board Meeting, has been formed. The first item on the agenda will be to paint the lounge and office area.

Parent Committee Report:

M. Duplantis reported on the following:

- Attendance at the January 13 PTA meeting was 28.
- Absenteeism was discussed with parents to stress the role this plays in test scores.
- Some of the parents have volunteered to do painting at the school.
- PTA will help with food and refreshments for the visit of the state personnel.
- Preparation for the Race is on-going.
 - Total money received thus far is **\$19,980**.
 - Logo for the race has been submitted for awards and T-shirts.
 - PTA will have a tent at the Race and sell hotdogs, popcorn, and snowballs.

L. Musson will contact Dr. S. Welsh about the status.

To encourage student attendance at school, Dr. Hill issued a challenge—to sponsor a student's participation in the race if the student has perfect attendance from the next PTA meeting until Race Day (February 11th through March 11th .)

C. Broussard has designed a more colorful race flyer for distribution to area businesses and schools/universities. The new flyers will be sent

	<ul style="list-style-type: none"> ○ Flyers have been distributed at the gyms in Houma. ● Three for Me, a parent involvement program, has started at The MAX. Parents who volunteer three (3) hours to support school initiatives get their name placed on a board in the cafeteria. For every additional three (3) hours volunteered, a star is added alongside their name. <p>Administrative Liaison Report: Dr. C. Hill informed the Board of the following:</p> <ul style="list-style-type: none"> ● His attendance at the BESE Board Finance Committee Meeting where he learned that <ul style="list-style-type: none"> ○ Legacy Type II charters will now go into a Minimum Foundation Program (MFP) so MAX will not be eliminated from appropriations from now on. ○ All charter schools will be subjected to a projected cut of 2.06% next year. ● His attendance at the full BESE Board meeting, whereby the Teachers Retirement System (TRS) gave its presentation and announced a projected 3% increase for employers for next year ● His attendance at a technical assistance workshop in Metairie on school improvement grants...Due to the stipulations involved in applying, The MAX will not apply for this grant. ● His plans to attend a master disciplinary plan workshop ● His favorable response from Gary Palmer of Charter Media to do a 30-second commercial to advertise the “Race for Their Future.” ● His unsuccessful attempts to contact Assistant DA Thad Toups to help with truancy and children missing school. 	<p>via e-mail to Board members.</p> <p>J. Giardina will contact Cam Morvant.</p>
<p>7. Old Business</p>	<p>D. Savoie quickly reviewed the results of the Parent Survey she recently sent out at the request of J. Giardina and the Personnel Committee. Of the one hundred six (106) copies of the survey sent out, she reported having only thirteen (13) returned. A copy of the survey results was given to the Board members.</p>	
<p>8. New Business</p>	<p>None</p>	
<p>9. Motion to Go into Executive Session</p>	<p>The Executive Session ended at 11:40, and the regular Board meeting immediately resumed.</p>	<p>A motion to go into Executive Session to discuss personnel and parent issues was made by C. Broussard and seconded by M. Duplantis. Motion was approved unanimously. Executive Session began at 10:25.</p>
<p>10. Announcements</p>	<p>The next Board meeting is scheduled for Thursday, March 3, 2011. The Board was reminded of the official MOU signing scheduled at 11 o'clock in Dr. Hulbert's conference room.</p>	
<p>11. Adjournment</p>	<p>The meeting adjourned at 10:41 a.m.</p>	<p>A motion to adjourn was made and seconded ... Motion was approved unanimously.</p>

MINUTES OF MEETING
The MAX Charter School Board of Directors

DATE: March 3, 2011

TIME: 9:00 am

PLACE: The MAX Charter School, Computer Lab

Present: Jake Giardina, Brian Aucoin, Carol “Boo” Broussard, Dianne Savoie, Mel Duplantis, Vanessa Benoit, Dr. Leslie Jones, Dr. Al Davis, Dr. Steve Welsh, and Karen Chauvin.

Also present were Linda Musson, Dr. Cleveland Hill, Warren Triche (9:20,) and Janice Fabregas who took the minutes. **Note:** Teacher Rebecca Durocher was present for Agenda Item #4...Teacher Representative Report.

Absent: Andie Bollinger-Giardina

AGENDA	DISCUSSION	RECOMMENDATION
1. Call to Order	J. Giardina called the meeting to order at 8:55 A.M.	
2. Roll Call	J. Giardina called the roll, and a sign-in sheet was passed around.	
3. Approval of the Minutes	The Minutes of February 3, 2011, were presented.	Two (2) corrections were recommended: <ul style="list-style-type: none"> • M. Duplantis requested that the word “sell” be changed to “give” or “give away” in his report. • The time of adjournment should have been 11:41 A. M. The minutes of February 3, 2011, were approved as corrected. D. Savoie will make the necessary changes to the minutes.
4. Teacher Representative Report	L. Musson introduced new temporary Max teacher Rebecca Durocher to the Board members. Ms. Durocher then gave the Board members more information about herself. Teacher representative Rebecca Durocher proceeded to give the following report : <ul style="list-style-type: none"> • Little School <ul style="list-style-type: none"> ○ The third graders are participating in iLeap preparation. ○ The third graders will begin a plant project with Wisconsin Fast Plants which will enhance math and science objectives. ○ The first and second graders will visit the demo room at Nicholls State University March 21- March 25. • Middle School <ul style="list-style-type: none"> ○ The fifth graders have been doing science experiments on friction, magnetism, and gravity. ○ After attending the Dyslexia Conference at Nicholls State University, the fourth and fifth graders have been introduced to a hands-on activity called Counting Beads. The beads, purchased by 	

	<p>the PTA, are used in teaching multiplication and division.</p> <ul style="list-style-type: none"> • Big School <ul style="list-style-type: none"> ○ Student Council officers delivered Valentines to residents of the Audubon Guest House. ○ The Valentine message sale made \$106.00. ○ All the boxes of World's Finest Chocolate were sold the first week. ○ Leap and iLeap practices are being done daily. ○ Seventh and eighth graders have completed Language Book C and are moving to Book D. ○ In science the seventh graders are learning about the human skeletal system, and the eighth graders are learning about star constellations. 	
<p>5. Board & Standing Committee Reports</p>	<p>Treasurer's Report B. Aucoin presented the January 2011 financial statements. B. Aucoin went over the financials. Copies of the audited financial statements for year ending June 30, 2010, were distributed to the Board members.</p> <p>Grants Report: No Report</p> <p>Building Committee:</p> <ul style="list-style-type: none"> • B. Aucoin reported on some problems with the school building. <ul style="list-style-type: none"> ○ A problem existed with floor tiles coming up. Tiles were reinstalled. ○ In order to make sure that everything was okay, a company was hired to do an analysis of the air quality. No abnormal conditions were found. ○ Some work on piping under the building was also done. ○ A problem with water sitting on outside of building was noted, but this was not due to a leak but was caused by an obstruction in the gutters. • M. Duplantis advised that there was a problem in changing the A/C filters and that the size of the filters used was probably incorrect. • L. Musson reported on odors in the building. • Dr. C. Hill submitted copies of several different floor plans he received from Palomar Modular Buildings for the Board's review. Cost quoted was \$40 to \$70 per square foot. <p>Personnel and Policy Committee Report: Dr. A. Davis reported that the meeting held with the MAX teachers and staff to discuss various concerns and to answer questions they had went very well. L. Musson, J. Giardina, and K. Chauvin were also present to address</p>	<p>J. Giardina suggested that maybe the filters need to be changed from the outside of the building and not inside. M. Duplantis will check on this.</p> <p>M. Duplantis suggested removing urinals from boys' restroom and replacing them with toilets.</p>

concerns. The Sick Leave Policy, which allows two (2) of the ten (10) sick and emergency days to be used for personal leave, is now in line with other surrounding parishes.

B. Broussard reported that the school website has been updated to include all the **MAX Personnel Policies** for easy reference.

Public Relations Report: (See Attached Copy.)

B. Broussard reported on the following:

- On February 3, 2011, Max Board members met with Nicholls State University officials to witness the signing of the newest Memorandum of Understanding (MOU) between the two learning institutions. HTV filmed the event and interviewed two MAX Board directors – CEO Jake Giardina and Nicholls State University Dean of University College Dr. Albert Davis.
 - The video footage was shown to the MAX Board members.
 - The event was publicized by several different news media.
- The February 2011 issue of *Dyslexia Center News* contained an article about the success of the Third Annual “Unmasking Their Potential” Conference, along with pictures of MAX individuals. Also contained within the newsletter was information about the MAX 2011-2012 enrollment registration period and the Third Annual “Race for Their Future” Fundraiser.
- The week of February 7-11, 2011...Students at the MAX celebrated Valentine’s Day.
 - MAX first, second, and third graders wrote, drew, and sent Valentine’s Day cards, notes, and messages to media reporters Daniel McBride and Shane Thibodaux thanking them for all they do for the school.
 - Six (6) MAX Student Council members, accompanied by Ms. Gina Coggins and parent photographer Ms. Flo Bergeron, visited the residents of Audubon Health and Rehab to deliver Valentine’s Day cards and letters to them.
- February 8, 2011... Raising Cane’s Fundraiser was held. Chaperones Monica Chaisson and Ms. Flo Bergeron took pictures of the students trying to “drum up” business on behalf of the MAX Charter School.
- February 9, 2011... Pictures of seventh grade students engaged in the hands-on experiment “Analyzing Food Energy” were sent to local newspapers for publication.
- February 10, 2011...The MAX website was updated to include the MAX Charter School Personnel Policies.
- February 23, 2011... Dr. Hill attended the Lafourche Chamber of Commerce’s monthly “Bayou Briefing” in Raceland.
- Publicity for the MAX continues on a regular on-going basis.
- March 3, 2011... MAX Board member and PTA president Mel Duplantis and MAX teacher Shawn Dudek will be interviewed on HTV at 6:30 regarding the “Race for Their Future.”
- The March 2011 *Point of Vue Magazine (POV)* contains an article about

L.Musson informed the Board that she had

	<p>the MAX entitled “Taking Learning to the MAX.” The article quoted parent/Board member Vanessa Benoit, Director/Principal Linda Musson, and teacher Rachal Sollie. LaQuishia Trahan was pictured within.</p> <ul style="list-style-type: none"> • A thirty-second commercial, promoted by Gary Palmer of Charter Media, on the MAX Charter School and its upcoming race has been airing on television for a few weeks. 	<p>received an e-mail from Judge Jude Fanguy commenting on the good work of the MAX School.</p>
<p>6. Other Reports</p>	<p>Director’s Report (See Attached Copy): L. Musson’s report included the following items:</p> <ul style="list-style-type: none"> • Monica Daigle turned in a letter of resignation on February 14, 2011. <ul style="list-style-type: none"> ○ Rebecca Durocher was hired as a replacement for Ms. Daigle. ○ Board approval was requested. • L. Musson thanked the PTA for donating the paint and expressed her gratitude to the twelve (12) parents who volunteered to help clean and paint the office before the State visit. • L. Musson presented information to the Board on JPAMS, a technological program that inputs school data and would benefit the MAX Charter School. Teachers can use grade book to communicate with parents directly. Report cards and progress reports would be electronically entered into this system, a system that is directly linked to the State Department system. The upfront cost would be \$14,000, and the maintenance fee would be \$5,000 per year. Teachers would have access to all student information. This system would help with value-added assessments and E-grants. • L. Musson reported on the State Department of Education visit which consisted of ten (10) people/two (2) teams—IDEA with Special Education and No Child Left Behind—both representing the federal funding received in the school. <ul style="list-style-type: none"> ○ All teachers were interviewed, and a verbal report was given to the school by each team, and a written report is expected within thirty (30) days. ○ Some areas of need cited were the following: <ul style="list-style-type: none"> ▪ School needs a comprehensive assessment plan before doing a school plan. ▪ School needs a guide that is updated quarterly on how this plan is implemented. ▪ School is not school-wide Title I but Targeted-Assisted Title I – which means that certain students are assisted, and so the school needs to be sure about criteria for selection of these students. ▪ School needs more staff development on Title X (Homeless Children.) ▪ School has no proper documentation for midterm special education progress reports to send to the parents. ▪ School needs to do more for speech only students. ○ Folwell Dunbar, Louisiana Department of Education Academic 	<p>A motion was made by B. Broussard, seconded by D. Savoie, that Rebecca Durocher be hired for the rest of the school year to replace Monica Daigle ... motion was approved unanimously.</p> <p>L. Musson will get with schools that are already using the system to get information on how it is working and the service received and will present this information to the Board at the next Board meeting.</p> <p>Ms. Musson will have a copy of the report to present to the Board.</p>

Adviser for Charter Schools, and Dr. James Barr, Professor Emeritus at NSU, visited the MAX School and met with the state teams. Both are supportive of the MAX School.

- Registration for enrollment has ended. Admissions applications to date consist of the following:
 - 5 – 1st grade
 - 5 – 2nd grade
 - 4 – 3rd grade
 - 12 – 4th grade
 - 3 – 5th grade
 - 6 – 6th grade
 - 1 – 7th grade
 - 0 – 8th grade
 - L. Musson presented information on **Read 180** computer program which could be used in the 6th, 7th, and 8th grades for remediation. The cost for 60 licenses is **\$37,000**. Every year new student books would need to be purchased.
 - L. Musson is planning to visit **Focus Academy** in Dallas which is a school for dyslexic students and also with **Kipp**.
 - Copy of Mock Walk-Through was presented to the Board members.
 - Building Committee members are Alison Borne, LaQuishia Trahan, Gina Coggins, and Rebecca Albert.
 - Spreadsheet of absences was presented to the Board members.
 - MAX science projects were showcased at Nicholls State University through the efforts of Dr. Sumita Bhattacharyya and her science students. The projects are being sent to the National Science Conference in California.
 - School received notice from Jacob Landry/Charter School Office.

Parent Committee Report:

M. Duplantis reported on the following:

- Attendance at the February 10, 2011, PTA meeting was **23**.
- The homeroom with the highest percentage of students who sign up for the race will receive a party.
- A student who participates in or volunteers at the race is eligible to receive a bicycle if his/her name is selected in a drawing.
- Dr. Hill and the PTA will donate the registration fee for twenty (20) MAX students if they have perfect attendance between February 14 and the day of race.
- Raising Cane fundraiser raised **\$268.00**.
- Volunteers for paint day went very well.
- V. Benoit reported **\$35,720.00** had been received to date for the race.
- PTA will cover the cost of the supplies for the jambalaya if no one else offers to do so.

J. Giardina made a recommendation that L. Musson make a list of priorities of what the MAX School needs and e-mail it to the Board members.

D. Savioe suggested that Donald Rouse be contacted regarding donation.

	<p>Administrative Liaison Report: Dr. C. Hill's report consisted of the following:</p> <ul style="list-style-type: none"> • Copies of various building floor plans from Palomar Modular Buildings were distributed to Board members, and a discussion followed. • A draft of a proposed Truancy and Attendance Policy and a draft truancy letter were presented to the Board for review. These will need to be approved by the Board after they have been reviewed and finalized. • Dr. Hill attended a Master Discipline workshop in Algiers and a Special Education workshop in Baton Rouge. <ul style="list-style-type: none"> ○ Information on completion of e-Grant application was the most critical piece of information received. <ul style="list-style-type: none"> ▪ L. Musson and S. Bourg will attend a workshop on e-Grants on March 10, 2011. • Dr. C. Hill represented MAX at the Lafourche Chamber's legislative forum on redistricting in Raceland. <ul style="list-style-type: none"> • A possible third round of School Improvement Grants (SIG) may be forthcoming in which LEA's may apply directly for funds in lieu of applying through the LDOE. 	<p>B. Broussard mentioned that a few of the Board members requested that their names be removed from the weekly forwarding of Chamber news. It was agreed that Dr. C. Hill would continue to receive all forwarded updates, but Board members would receive only those that concerned the MAX or other specific MAX-related areas of interest.</p>
<p>7. Old Business</p>	<p>B. Aucoin brought to the attention of the Board that there is no actual signed contract between the MAX School and Teach to Teach and that this needs to be obtained. B. Aucoin gave a draft of a contract to L. Musson to approve for her signing. L. Musson questioned one clause in the contract.</p>	<p>J. Giardina suggested that the contract be reviewed by an attorney.</p>
<p>8. New Business</p>	<p>Dr. S. Welsh gave his thanks to the MAX School for working with Dr. Rachal and allowing the Nicholls State University students to do observation at the school.</p>	
<p>9. Motion to Go into Executive Session</p>	<p>The Executive Session ended at 11:57, and the regular Board meeting immediately resumed.</p>	<p>A motion to go into Executive Session to discuss personnel issues was made by B. Broussard and seconded by D. Savoie ... Motion was approved unanimously. Executive Session began at 10:55.</p>
<p>10. Announcements</p>	<p>The next Board meeting is scheduled for Thursday, April 7, 2011.</p>	
<p>11. Adjournment</p>	<p>The meeting adjourned at 11:58 A. M.</p>	<p>A motion to adjourn was made by B. Aucoin and seconded by S. Welsh ... Motion was approved unanimously.</p>

MINUTES OF MEETING
The MAX Charter School Board of Directors

DATE: April 7, 2011

TIME: 9:00 am

PLACE: The MAX Charter School, Computer Lab

Present: Jake Giardina, Andie Bollinger-Giardina, Brian Aucoin, Carol “Boo” Broussard, Dianne Savoie, Mel Duplantis, Vanessa Benoit, Dr. Leslie Jones, Dr. Al Davis, Dr. Steve Welsh, and Karen Chauvin.

Also present were Linda Musson, Suzy Bourg, Warren Triche, and Janice Fabregas who took the minutes.

Absent: None

Special Guest: Paul Coffman, Account Executive for CGI Communications, Inc. (9:15 A.M.-10:10 A.M.)

AGENDA	DISCUSSION	RECOMMENDATION
1. Call to Order	J. Giardina called the meeting to order at 8:57 A.M.	
2. Roll Call	J. Giardina called the roll, and a sign-in sheet was passed around.	
3. Approval of the Minutes	The Minutes of March 3, 2011, were presented.	The Minutes of March 3, 2011, were approved as read.
4. Teacher Representative Report	<p>Paul Coffman, scheduled to speak during this agenda item, was a bit tardy, and so L. Musson gave the following report for the teachers.</p> <p>Little School</p> <ul style="list-style-type: none"> ○ The third graders, involved with iLeap preparation, are practicing math and reading skills. ○ Ms. Walker is planning fun educational activities (such as visiting the Nicholls State University Library and the museum) for her students who will be off campus during the Leap/iLeap testing. ○ Students will be taking a field trip to Zam’s Swamp Tours on April 20. ○ Teachers in Little School wrote a math grant. <p>Middle School No report</p> <p>Big School</p> <ul style="list-style-type: none"> ○ Leap/iLeap preparation has been the main focus of study in all classes. ○ Following Leap/iLeap testing, students will continue to prepare for next year’s studies. ○ Physical fitness training is being implemented to prepare the students for the Physical Fitness Challenge. 	K. Chauvin offered to house the students in her office during the week if necessary.
5. Board & Standing Committee Reports	<p>Treasurer’s Report</p> <ul style="list-style-type: none"> ○ B. Aucoin presented the February 2011 financial statements. B. Aucoin went over the financials. ○ B. Aucoin reported that the State would be withholding an underfunded amount of \$53,726.00 which means the school would be receiving \$55,479.00 per month instead of \$79,030.00. ○ B. Aucoin also reported that any increase or decrease in student population above 5% would change the amount presently paid to the school. Any count 	

	<p>change under 5% would not change the funds received from the State.</p> <ul style="list-style-type: none"> ○ W. Triche asked if anything had been received yet regarding the supplemental funds <p>Grants Report: S. Bourg reported the following: Reimbursement Requests and Periodic Expense Reports for the 3rd Quarter Department of Education Grants are being submitted to the state as follows for period January 1, 2011, through March 31, 2011:</p> <ul style="list-style-type: none"> ○ Title I - \$5,310 ○ Title I ARRA - \$2,220 ○ Title II - \$140 ○ IDEAB - \$10,260 ○ IDEAB ARRA - \$1,473 <p>This reimbursement-- totaling \$19,403-- should be received in two (2) weeks.</p> <p>D. Savoie, on behalf of Dr. C. Hill, reported that Dr. Hill submitted two grant requests to:</p> <ul style="list-style-type: none"> ○ Sony Electronics on March 21, 2011, for \$36,000 to purchase the <i>READ 180 Literacy Program...</i> This grant request was denied. ○ Energy Charitable Foundation for \$6,000 to purchase ten (10) laptop computers to upgrade the computer lab. <p>NOTE: At this time the Board welcomed Paul Coffman, who arrived at 9:15. Mr. Coffman briefly explained his reason for coming</p> <p>Building Committee:</p> <ul style="list-style-type: none"> ○ D. Savoie, on behalf of Dr. Hill, reported that Dr. Hill had met with Jerry Simoneaux of Simoneaux Movers about a modular building for MAX Charter School. A copy of the letter received by J. Giardina giving a description of the building and other buildings the company have for sale, along with transport and set-up fees, was presented to the Board members for discussion and review. Discussion ensued. ○ M. Duplantis notified the Board that the air conditioning vent problem will be fixed at a cost of \$2,614.00. <p>Personnel and Policy Committee Report:</p> <ul style="list-style-type: none"> ○ Dr. A. Davis requested Board approval on adjustments/alterations made to Policy 6.6 Internal Controls Policy and to Policy 7.3 Reporting of Violations of Law...now changed to Whistleblower Policy and the Reporting of Violations of Law. Copies of both revised policies had been sent by e-mail to all Board members for perusal at the end of March. ○ In an April 4 e-mail, Dr. C. Hill sent an Attendance and Truancy Policy to the Board members for review and consideration for approval. B. Broussard mentioned that there were still a few minor errors that needed to be corrected and that C. Hill had indicated that the policy was part of a larger “Master Plan of Discipline” that was to be submitted to BESE for June. ○ B. Aucoin referenced a policy statement under Chapter 3.0 Leaves and Absences...Sick Leave for Assault and Battery and wanted an explanation or clarification on the amount of money to be paid out to employees who may fall under this category. 	<p>Mr. Triche will look into this.</p> <p>Because Mr. Coffman needed time to set up some equipment for his presentation, it was recommended that the meeting continue until he was ready for his presentation.</p> <p>J. Giardina will meet with Dr. Hill to see unit and to determine if it will be able to be used with existing units.</p> <p>A motion was made by B. Broussard and seconded by K. Chauvin that the two (2) revised policies— Policy 6.6 and Policy 7.3--be accepted as presented...motion was approved unanimously.</p> <p>No immediate action was taken on the policy.</p> <p>Policy Committee will review and investigate the policy further and make appropriate adjustments.</p>
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	<p>Public Relations Report: (See Attached Copy.)</p> <ul style="list-style-type: none"> ○ B. Broussard reported that publicity in March was primarily centered on the Third Annual “Race for Their Future” 5K Run/Walk held on March 12, 2011. She cited pre-/post-publicity articles and pictures sent to and published in the local newspapers and <i>POV Magazine</i>, and she introduced two (2) tapes created by HTV Channel 10 for Board viewing. <p>GUEST PRESENTATION (9:40A.M.) Paul Coffman’s presentation concerned a two-year promotional and marketing campaign endorsed by Lafourche Parish President Charlotte Randolph and City of Thibodaux Mayor Tommy Eschete. The MAX Board saw samples of professionally produced videos and was given the choice of two (2) photo video packages at the special rates of \$5,000 for a sixty-second commercial and \$3,000 for a thirty-second commercial for a period of twenty-four (24) months.</p> <p>Other MAX activities, pictures, and events mentioned in the Public Relations report included the following:</p> <ul style="list-style-type: none"> ○ Valentine’s Day cards were delivered by MAX Student Council members to residents of Audubon Health & Rehabilitation. ○ Angela Hammerli extended an invitation to the MAX Charter School students and staff to attend some of the many performances and activities at its 13th Annual Jubilee: A Festival of the Arts and Humanities at Nicholls State University—running from March 14 through April 16. <ul style="list-style-type: none"> ● MAX students did participate in Singers of United Lands (S.O.U.L.) on March 18. ○ Pictures were taken of students setting up for the school’s three-day Book Fair/Grandparents Day and of Ms. Dudek’s science class displaying their skeletal models of the human foot. <p>M. Duplantis added that the Raising Cane’s Fundraiser made \$265.00 and that MAX student Ian Duplantis won the Crying Eagle Sporting Clay and Southern Regional South Clay Championship Sporting Event.</p>	<p>Since S. Bourg was not able to “find” the five-minute segment of the HTV interview with M. Duplantis and S. Dudek or the actual race day interview/run on the tapes in a timely manner, Guest Paul Coffman was asked to continue his Public Relations presentation .</p> <p>Mr. Coffman was thanked for his presentation and told that the MAX Board would make a decision on the matter and notify him as soon as possible.</p>
<p>6. Other Reports</p>	<p>Director’s Report (See Attached Copy):</p> <p>L. Musson’s report included the following information:</p> <ul style="list-style-type: none"> ○ MAX held a very successful and profitable Book Fair/Grandparents’ Day...The \$1,467 earned will be used to purchase books. ○ LEAP/iLEAP testing will be held April 11-15, 2011. ○ The 2011-2012 MAX SCHOOL CALENDAR was sent via e-mail to the Board members for review and consideration of approval. <ul style="list-style-type: none"> ○ Letters of Intent were handed out and completed by all employees. ○ Teacher interviews for rehire/reappointment will be held on April 18. ○ Physical Fitness and Fun Day will be held April 21, 2011. ○ The flagpole project is close to completion. ○ The D.A.R.E. Program will begin May 2, 2011. ○ The MAX School was recently notified by the State that the School Improvement Plan (SIP) for 2010-2011 was rejected. The school was given seven (7) days to make the necessary changes to the plan. The 	<p>A motion was made by A. Bollinger-Giardina and seconded by M. Duplantis to accept the school calendar as presented ... motion was approved unanimously.</p> <p>B. Broussard commented that the original plan was worked on during the summer visit to The Briarwood School in Houston and submitted by</p>

adjusted plan was resubmitted for approval.

- **Read 180 Program** has been estimated to cost **\$44,298** for **60** licenses.
- The **JPAMS** software program will cost **\$14,000**.
- Board members were given a copy of the form entitled **Employee Sick/Personal Leave Remaining Days Available as of 04/03/2011**.

Before concluding her report, Ms. L. Musson expressed her concern over a few incidents/situations (to be discussed in Executive Session) that have occurred in the school involving the safety and well-being of the students. She informed the Board that she is seriously considering purchasing a surveillance camera system and wanted to know the members' feelings on such a purchase; she advised the Board members that she has already received a quote of **\$10,500** for 20 cameras. Discussion ensued, and various recommendations and suggestions were made.

Parent Committee Report:

M. Duplantis reported on the following:

- Twenty-one (21) members were in attendance at the March 10, 2011, PTA meeting.
- There is a financial balance of **\$6,050.76**.
- As of March 10, 2011, the race had collected **\$37, 680.00**.
- L. Musson reviewed the report from the State with those present and thanked all involved in getting the school ready for that meeting.
- Parents were reminded of the following dates:
 - March 11...Pizza sale
 - March 14...PTA Meeting
 - March 16...Report cards
 - March 22...First phase of LEAP Testing
 - March 29... Grandparents/Book Fair Day
 - April 7... Monthly MAX Board Meeting
 - April 21...Physical Challenge/Fun Day
- The child that sells the most yearbook ads will receive movie tickets.

Administrative Liaison Report:

- D. Savoie, on behalf of Dr. C. Hill, informed the Board that Dr. Hill had attended the following:
 - The Joint Juvenile Justice Commission/Louisiana Department of Education meeting on March 14, 2011, in Baton Rouge, where he received information for developing the mandated Master Plan of Discipline for MAX.
 - The Houma Chamber of Commerce Business to Business Breakfast on March 18, 2011, in Houma, where he shared information about MAX with business and school community leaders.
- Dr. Hill is in the process of gathering information from Louisiana Department of Education and local agencies toward developing a Master Plan of Discipline and on having a Comprehensive Needs Assessment completed for MAX to be in a better position to apply for federal grants.
- Dr. Hill plans to represent MAX at the Lafourche Education Foundation luncheon on April 17, 2011.

Dr. C. Hill at the beginning of the 2010-2011 school year and that the school was just now being notified of its non-acceptance.

A motion was made by B. Broussard and seconded by M. Duplantis to give authority to L. Musson to investigate further and purchase if necessary a video surveillance system as described ...motion was approved unanimously.

	<ul style="list-style-type: none"> ○ Dr. Hill is working with two (2) physical education majors from NSU as they complete their field experiences at MAX. 	
7. Old Business	None	
8. New Business	<ul style="list-style-type: none"> ○ B. Aucoin informed the Board of L. Musson's request to add twenty (20) extra days to Administrative Assistant Tara Broussard's work load (before the start of school and after school ends for teachers) and to increase her daily pay rate to \$74.48 as compared to \$64.29. B. Aucoin submitted a detailed worksheet comparing wages earned by the person holding the position previously to that of T. Broussard. ○ D. Savoie informed the Board of the following: <ul style="list-style-type: none"> • The updated year- end parent survey was completed, and copies were distributed to all Board members. • Only three (3) evaluations out of a possible eleven (11) evaluations for L. Musson had been turned in thus far from Board members. She reminded the Board members to turn these in as soon as possible. • The faculty would also be asked to complete and return an evaluation on L. Musson. The results will be sent by e-mail to Board members. ○ K. Chauvin distributed copies of a letter from the Department of Education advising that auditors would be coming to the MAX School to conduct an audit. ○ B. Broussard asked for a decision from the Board on Paul Coffman's proposal. After a brief discussion, it was decided that funds were not available. 	<p>A motion was made by A. Bollinger-Giardina and seconded by D. Savoie to accept L. Musson's request for extra days and daily pay increase for T. Broussard--retroactive beginning March 1, 2011. ...motion was approved unanimously.</p> <p>S. Bourg was instructed to notify P. Coffman about the Board's decision not to participate.</p>
9. Motion to Go into Executive Session	<p>The Executive Session ended at 11:07, and the regular Board meeting immediately resumed.</p>	<p>A motion to go into Executive Session to discuss personnel issues was made by B. Broussard and seconded by M.Duplantis ... Motion was approved unanimously. Executive Session began at 10:55.</p>
10. Announcements	The next Board meeting is scheduled for Thursday, May 5, 2011.	
11. Adjournment	The meeting adjourned at 11:08 A. M.	A motion to adjourn was made by K. Chauvin and seconded by B. Aucoin ... Motion was approved unanimously.

MINUTES OF MEETING
The MAX Charter School Board of Directors
Special Emergency Meeting

DATE: April 13, 2011

TIME: 4:00 pm

PLACE: The MAX Charter School, Computer Lab

Present: Jake Giardina, Brian Aucoin, Carol “Boo” Broussard, Dianne Savoie, Mel Duplantis, Vanessa Benoit, Dr. Leslie Jones, Dr. Al Davis, and Karen Chauvin
 Also present was Janice Fabregas who took the minutes.

Absent: Andie Bollinger-Giardina and Dr. Steve Welsh

AGENDA	DISCUSSION	RECOMMENDATION
1. Call to Order	J. Giardina called the meeting to order at 3:55 p. m.	
2. Roll Call	J. Giardina called the roll, and a sign-in sheet was passed around.	
3. Personnel Report	J. Giardina and Dr. A. Davis informed the Board of a recent conversation held with Dr. C. Hill regarding his health concerns and his resignation from his position at the MAX Charter School –effective May 31, 2011.	J. Giardina suggested that Dr. Hill’s future position at the MAX for the 2011-2012 school year would be on a day-to-day basis depending on his medical situation and the advice of his doctor.
3. Motion to Go into Executive Session for Emergency Personnel Concerns	The Board went into Executive Session to discuss urgent personnel matters at 4:03.	The Board resumed regular session at 4:10. A motion was made by Dr. A. Davis and seconded by M. Duplantis to rehire Teach to Teach to take over the duties of Director/Principal of the MAX Charter School for a period of one fiscal year...motion was approved unanimously.
4. Announcements	The next regularly scheduled Board meeting will be May 5, 2011.	
5. Adjournment	The meeting adjourned at 4:15 p.m.	.

MINUTES OF MEETING
The MAX Charter School Board of Directors

DATE: May 5, 2011

TIME: 9:00 am

PLACE: The MAX Charter School, Computer Lab

Present: Andie Bollinger-Giardina, Brian Aucoin, Carol “Boo” Broussard, Dianne Savoie, Mel Duplantis, Dr. Al Davis, and Dr. Steve Welsh

Also present were Linda Musson, Dr. Cleve Hill, Suzy Bourg, Warren Triche, and Janice Fabregas who took the minutes. **Note:** Teacher Kari Boudreaux came into the meeting to give the Teacher Representative Report. (9:53)

Absent: Jake Giardina, Karen Chauvin, Dr. Leslie Jones, and Vanessa Benoit

AGENDA	DISCUSSION	RECOMMENDATION
1. Call to Order	In the absence of Chairman J. Giardina and President K. Chauvin, Vice President B. Broussard called the meeting to order at 9:00 A.M.	
2. Roll Call	B. Broussard called the roll, and a sign-in sheet was passed around.	
3. Approval of the Minutes	The Minutes of April 7, 2011, were presented. The Minutes of April 13, 2011, “Special Emergency Meeting,” were presented.	The Minutes of April 7, 2011, were approved with the noted correction made in the Grants Report to the spelling of <u>Entergy</u> Charitable Foundation. The Minutes of April 13 were approved as read.
4. Motion to Go into Executive Session (Deviation from the Agenda)	A change in the agenda was made to accommodate the early departure of Dr. Steve Welsh and the need to go into Executive Session to discuss personnel issues and confidential information before his departure. The Executive Session ended at 9:51, and the regular Board meeting immediately resumed.	A motion to deviate from the agenda items and to go into Executive Session was made by B. Aucoin and seconded by M. Duplantis...Motion was approved unanimously. Executive Session began at 9:02 A.M. A motion was made by M. Duplantis and seconded by Dr. S. Welsh to accept the Director’s recommendations for appointment and non-reappointment of personnel and to allow her to notify the individual teachers at an appropriate time and in an appropriate manner...Motion was approved unanimously.
5. Teacher Representative Report	K. Boudreaux, 3 rd grade teacher, gave the Teachers’ Report: Little School: <ul style="list-style-type: none"> • Little school students visited Zam’s Swamp Tours on April 20, 2011. • The three (3) teachers in little school have all signed up for the following school-based committees: Corrective Action Plan (CAP), School Improvement Plan (SIP), and the MAX School Discipline Leadership Team.. Middle School: <ul style="list-style-type: none"> • The 5th graders began the DARE program and will have graduation on Friday, May 20, 2011. • Middle school students will be visiting Zam’s Swamp Tours on May 17. 	

	<p>Big School:</p> <ul style="list-style-type: none"> • The 8th graders are starting the DARE program. • Big school students will be participating in Zam’s Swamp Tours on Friday, May 6, 2011. • The MAX Student Council will have a popcorn sale on Friday, May 13. • Ms. Coggins’s 8th grade students will be hosting a Victorian Tea on Friday, May 20, 2011, as a culminating activity to reading the novel <i>The Secret Garden</i>. • In preparation for the last day of school for the 8th grade students, Ms. Musson has ordered caps and gowns for these students and plans to have a traditional “graduation” ceremony in Peltier Auditorium. • K. Boudreaux read a statement from Ms. Coggins that every child in 6th through 8th grade has shown progress in the language area. Documentation of the progress reports could not be perused by Board members because individual student names were on the forms. • Two lower school teachers are attending the <i>Plain Talk about Reading Conference</i> in New Orleans on Thursday and Friday, May 5 and 6. 	
<p>6. Board & Standing Committee Reports</p>	<p>Treasurer’s Report</p> <ul style="list-style-type: none"> • B. Aucoin presented the March 2011 financial statements. B. Aucoin went over the financials. • B. Aucoin noted that the cost of supplies has increased, and he questioned the high usage of paper at the school. A discussion followed, and suggestions were made on how to cut down on or monitor the usage. <p>Grants Report: Dr. Hill reported that he submitted two grant requests:</p> <ul style="list-style-type: none"> • <i>Toyota USA</i> on April 18, 2011, for \$6,000 to purchase ten (10) laptop computers in order to upgrade some of the existing ones. • <i>Lowes Foundation</i> for \$24,000 toward purchase of modular building. <p>S. Bourg reported that the state did an audit on the IDEA and Title I funds. When the report was received for the IDEA and AARA audit, a desk audit, there were no issues of non-compliance found.</p> <p>Building Committee: No further information on the building was available since the last meeting.</p> <p>Personnel and Policy Committee Report: Dr. A. Davis reported on the following:</p> <ul style="list-style-type: none"> • Teacher interviews were conducted on Monday, April 18, with all teachers who asked to be considered for reappointment and who signed individual <i>Letters of Intent</i>. Dr. A. Davis, K. Chauvin, and B. Broussard participated in the scripted interviews. <ul style="list-style-type: none"> ○ A teacher dress code was discussed with each interviewee. 	<p>Ms. Musson said that she would bring the matter to the attention of the teachers, but, in their defense, she also stated that many of the MAX students need hard copies of notes, etc.</p> <p>Andie Bollinger-Giardina said that she would remind J. Giardina about going to inspect the modular building.</p> <p>A copy of the script was sent to each teacher in case any wanted to expand on their answers after having more time to reflect on the questions. The script was also e-mailed to the Board members.</p> <p>L. Musson will meet with teachers to discuss uniforms and decide on details of dress code for next school year.</p>

	<ul style="list-style-type: none"> • The policy for contract length was brought up and discussed. It was determined that, due to our school’s unique students, its special needs, its <i>AUS</i> label , and its specific mission that requires specialized curriculum training and instruction for its teachers, perhaps a shorter length or more flexible contract may be needed for some of the teachers hired or even rehired. • Mention was again made in regard to clarifying the leave policy for teachers who are injured as a result of a student’s attack and Workers Compensation. <p>Public Relations Report: (See Attached Copy.) B. Broussard reported on the following:</p> <ul style="list-style-type: none"> • Head of Briarwood School Carole Wills sent good luck wishes to the school wishing us success during the Leap/iLeap week. • A copy of the March <i>2011 POV Magazine</i> article was sent to Caroline Roemer Shirley, Executive Director of the LA Association of Public Charter Schools. • Pictures of MAX seventh grade students appeared in local newspapers on three (3) separate occasions. (Pictures were distributed to Board members.) • Dr. C. Hill, on behalf of the MAX Charter School, will speak at the <i>8th Grade Career Exploration Fair</i> on May 10 at the East Middle School Gymnasium from 8:00 A.M. to 10:45 A.M. • The <i>Courier/Comet</i> was sent the 2011-2012 Max School Calendar and the announcement of L. Musson’s (<i>Teach to Teach</i>) Board-approved reappointment as MAX Director/Principal for the 2011-2012 school year. • Board members were reminded of the 2nd Annual Time-Warp Victorian Tea scheduled for Friday, May 20. (Pictures taken at last year’s event were passed around.) 	<p>It was suggested that the policy on one-year/annual contracts be adjusted to provide for a probationary or developmental period to determine if the teacher is the right fit for the school. A motion was made by D. Savoie and seconded by M. Duplantis to give the Director permission to issue a “half-year” contract or contract for less than a full year when necessary. Such term contracts would be subject to Board approval. The Personnel Committee agreed to make the appropriate change to the policy manual if needed ... Motion was approved unanimously.</p> <p>It was decided that further investigation and discussion needed to be held before a recommendation could be made.</p>
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7. Other Reports

Director's Report (See Attached Copy):

L. Musson's report included the following items:

- A special flag ceremony was held on Thursday, April 21, in the front of The MAX, and Mr. John Bergeron showed the students the correct way to fold the American flag and the meaning of each fold.
 - The 2011 MAX Student Council donated the flag pole.
 - Mr. K... Rodrigue donated the cement and his time, and Mr. M. Duplantis offered his tiller.
 - The MAX PTA donated the flowers surrounding the flag pole.
 - Mr. J. Bergeron donated the flag and a plaque.

***After the flag ceremony, the children had a Challenge and Fun Day.

- End-of-Year activities include the following:
 - Teacher Appreciation Week—May 2-6, 2011
 - Victorian Tea on Friday morning, May 20, 2011, from 8:00 to 10:00
 - DARE graduation on Friday afternoon, May 20, 2011, beginning at 1:30... Invitations were sent to the Board members.
 - Awards Day on Monday, May 23, 2011, from 10:00-noon in Peltier Auditorium
 - Teachers' Record Day on Tuesday, May 24, 2011 (last day for teachers4)
- Teachers attended a Webinar on **Core Curriculum State Standards (CCSS.)**
- The MAX received the State Evaluation/**Corrective Action Plan (CAP.)**
 - Copies of the report were distributed to the Board members.
 - L. Musson has requested that the State Department send personnel to help with CAP on Friday, May 13.
- Admissions assessments will be held on Tuesday and Wednesday, May 10 and 11, 2011.
- The **District Assistance Team (DAT)**, a requirement for schools that are in corrective action, has been assembled at The MAX.
 - This group has to make observations of the teachers.
 - Also, a **Louisiana Needs Assessment (LANA)** has to be done with the teachers.
 - After this is completed, the information will be used do a **School Improvement Plan (SIP)** that needs to be turned into the State no later than the end of May.
- Dr. C. Hill has started the **Master Discipline Plan**, and the School Leadership Team will meet on Monday, May 23, 2011.
- A meeting for the **School Improvement Plan (SIP)** will be held on Wednesday, May 25, 2011.

Since the status of the modular building was unknown and had been mentioned earlier in the meeting, L. Musson requested some kind of Board decision or directive on purchasing the *Read 180 Program*, the surveillance system for the school, and JPams. When asked to prioritize her needs, she listed her priorities as follows:

Read 180, Surveillance System, and JPams

The cost and the necessity for each one were again discussed, and it was suggested that the money collected from the fundraiser be used to purchase the *Read 180 Program* and perhaps even the other items if sufficient funds were available. B. Broussard mentioned that it would be good PR/publicity for the school—knowing that the money donated at each fundraiser was being put to good use by the school.

	<p>L. Musson asked to meet with B. Aucoin to discuss any available funds to hire speech and data specialists.</p> <p>Dr. C. Hill discussed the No Child Left Behind Act and the problems of giving standard iLeap and Leap tests to students with dyslexia</p> <p>Parent Committee Report: (See Attached Copy) M. Duplantis reported on the following:</p> <ul style="list-style-type: none"> • Attendance at the April 14, 2011, PTA meeting was 21. • The current financial balance is \$5,958.97. • Director L. Musson gave the Administrator's Report. • The election of PTA officers for next year will be held at the May 12, 2011, PTA meeting. • Discussion was held on the following: <ul style="list-style-type: none"> ○ Sign-up for race committees for next year was promoted. ○ August 8, 2011, will be the 1st day of school for students. ○ May 23, 2011, will be Awards Day. ○ Awards will be presented at Awards Day for Fitness Challenge. ○ PTA will pay for fitness awards, and the school will pay for academic awards. <p>Administrative Liaison Report: Dr. C. Hill reported that he...</p> <ul style="list-style-type: none"> • Represented MAX at Lafourche Education Foundation (LEF) Awards Luncheon on Tuesday, April 17, 2011, • Will be representing MAX at the Thibodaux Chamber of Commerce <i>Career Exploration Fair</i> on Tuesday, May 10, 2011, at East Thibodaux Middle School, • Is working with MAX School Leadership Team to develop State-mandated Master Plan of Discipline. <p>He informed the board that BESE Board meetings have been cancelled for May.</p>	
<p>8. Old Business</p>	<p>Dr. C. Hill thanked the Board members for their support during his illness and recovery.</p>	
<p>9. New Business</p>	<p>As a point of information, D. Savoie informed the Board that the Giardina Family Foundation will be working with St. Stanislaus. The school is developing a dyslexia program, and she will serve on its Advisory Board. An informational bulletin was passed around to the Board members.</p> <p>L. Musson asked the Board's permission to hold Language Circle®/Project Read® Sponsored Open Enrollment Workshops for teachers during the summer at the MAX School.</p>	<p>L. Musson received permission from the Board to do so.</p>
<p>10. Announcements</p>	<p>The next Board meeting is scheduled for Thursday, June 2, 2011.</p>	
<p>11. Adjournment</p>	<p>The meeting adjourned at 11:25 A. M.</p>	<p>A motion to adjourn was made M. Duplantis and seconded by B. Aucoin ... Motion was approved unanimously.</p>

MINUTES OF MEETING
The MAX Charter School Board of Directors

DATE: June 2, 2011

TIME: 9:00 am

PLACE: The MAX Charter School, Computer Lab

Present: Jake Giardina (arrived 10:42), Andie Bollinger-Giardina (left 10:00,) Brian Aucoin, Carol “Boo” Broussard, Dianne Savoie, Vanessa Benoit, Dr. Al Davis, Dr. Leslie Jones (left 10:10,) and Florina Bergeron

Also present were Linda Musson and Janice Fabregas who took the minutes.

Absent: Karen Chauvin and Dr. Steve Welsh

AGENDA	DISCUSSION	RECOMMENDATION
1. Call to Order	In the initial absence of Chairman J. Giardina and President K. Chauvin, Vice President B. Broussard called the meeting to order at 9:00 A.M.	
2. Roll Call	B. Broussard called the roll, and a sign-in sheet was passed around.	
3. Approval of the Minutes	The Minutes of May 5, 2011, were presented.	The Minutes of May 5, 2011, were approved as read.
4. Teacher Representative Report	No Report	
5. Board & Standing Committee Reports	<p>Treasurer’s Report B. Aucoin presented the April 2011 financial statements. B. Aucoin went over the financials.</p> <p>Grants Report: (See Attached Copy.) B. Aucoin reported the following on behalf of S. Bourg:</p> <ul style="list-style-type: none"> • EGMS Reimbursement requests for the third quarter have been paid by the Department of Education. Max Charter School received \$22,948 in April and May for the following period – January 1, 2011- March 31, 2011. • The school has received its initial 2011-2012 EGMS Allocations: <ul style="list-style-type: none"> ○ Title I - \$13,211 ○ Title II - \$4,103 ○ IDEAB - \$27,809 ○ SIG 1003a - \$97,350 <p>Building Committee: Since both Dr. C. Hill and J. Giardina were not present at this time, no updated information on the modular building was available.</p>	

	<p>Personnel and Policy Committee Report: Dr. A. Davis stated that the Board members should have received a copy of the updated policy manual and that he would be scheduling a MAX Personnel Committee meeting soon to discuss the following :</p> <ul style="list-style-type: none"> • The “Central Office” position vacated by Dr. C. Hill • The 2011-2012 contract for <i>Teach- to-Teach</i> (L. Musson) • The school’s financial responsibility as it relates to the policy on Workers Compensation and Sick Leave for Assault or Battery. • Other possible Material Changes to the original charter <p>Public Relations Report: (See Attached Copy.) B. Broussard reported that as of today’s meeting, there has been no publicity for the MAX Charter School during the month of May. Pictures and information on the following end-of-school activities have been sent to the media but have not yet been published in the local paper:</p> <ul style="list-style-type: none"> • Max D.A.R.E. Graduation • Lafourche Education Foundation (LEF) Grant recipients – Ms. Kari Boudreaux and Ms. Rebecca Walker • “Time-Warp Victorian Tea” • MAX 8th Grade Completion Ceremony and Student Awards Program. <p>The MAX June 2011 Newsletter will contain articles and pictures on most of these.</p>	<p>B. Broussard informed the Board that a Material Amendment involving the school’s change in management had been sent to J. Landry but that other substantive changes may need to be addressed.</p>
<p>6. Other Reports</p>	<p>Director’s Report: (See Attached Copy.) L. Musson’s report included the following items:</p> <ul style="list-style-type: none"> • The 8th graders had their graduation ceremony on May 23, 2011, at Peltier Hall on the Nicholls State University Campus with a reception following. • All students went on a field trip to Zam’s Swamp Tours and wrote reports about their trip. • Ms. Coggin’s 8th grade students hosted a Victorian Tea on Friday, May 20, 2011, as a culminating activity to reading the novel <i>The Secret Garden</i>, and each student wrote a book. • Two MAX Charter School teachers received grants from the Lafourche Education Foundation—1st/2nd grade teacher R. Walker for math and 3rd grade teacher K. Boudreaux for reading. • Eight (8) students and three (3) teachers are involved in Monday through Thursday summer school classes, which began on May 31 and will end on June 30. • <i>Read 180</i> has been purchased, and training will be held on July 25, 2011, for teachers. L. Musson invited Board members to come by the school. 	

- As reported earlier, the building status is still unknown.
- Contracts are pending for the two (2) newly hired teachers-- Ann Dufrense (science) and Jenna Knight (social studies.)
- Admissions assessments have been conducted, and sixteen (16) new students will be enrolled at The MAX for the 2011-2012 school year—bringing the school’s total enrollment to **117** students.
- The students’ dress code will be strictly enforced next school year.
- A **\$25** fee for supplies will be charged to each student.
- The following planning and development programs have been completed:
 - Master Discipline Plan
 - NCLB CAP & IDEA CAP
 - EGMS Program Plan
 - SIP & SIP Program Plan
- Plans are being made to hire four (4) paraprofessionals to work part-time--under 20 hours a week with no benefits.
- The following Board-requested price quotes for the surveillance cameras were received:
 - KC Audio - **\$10,500**
 - Safeguard - **\$11,800**
 - AAR - **\$22,500**
 - MMR - **\$30,000+**

Discussion followed regarding the use of the surveillance cameras in the school since a few of the Board members had some concerns and reservations.

- A copy of the 2010 and the 2011 LEAP/iLEAP test scores by grade was given to each Board member for review and comparison.

Parent Committee Report: (See Attached Copy.)

V. Benoit reported on the following:

- Attendance at the May 12, 2011, PTA meeting was **14**.
- The current financial balance is **\$5,425.20**
- The PTA gave out Physical Challenge Awards on May 23, 2011.
- Teacher Appreciation went well, and all teachers received gift cards from the PTA.
- Director L. Musson gave the Administrator’s Report.
- Awards Day was held at Peltier Hall on May 23, 2011.
- The 2011-2012 MAX PTA Elections were held, and the following officers were selected:
 - President – Vanessa Benoit
 - Vice President – Florina Bergeron
 - Treasury – Rebecca Mulford
 - Secretary – Sonya Sampey
 - Reporter – To be announced at August meeting.

A question was raised regarding a possible conflict of interest in having Florina Bergeron serve on the Board and also be paid to substitute teach at the MAX School. D. Savoie has contacted Caroline Roemer but has not received a reply. A. Davis will check with another contact source.

	<ul style="list-style-type: none"> • A pizza sale was held on May 13, 2011. • Ian Duplantis won the gift card for his parent attending the meeting. • V. Benoit requested permission from the Board to allow the PTA to conduct a raffle and to put the MAX Charter School name on the raffle tickets. <p>Administrative Liaison Report: No report</p>	The Board gave their permission and approval and suggested that the PTA simply use MAX PTA.
7. Old Business	No report	
8. New Business	L. Musson advised the Board that the School Performance Score (SPS) and AUS status will be given on July 28, 2011, and notification will be sent to the Board members.	
9. Motion to Go into Executive Session	<p>The Executive Session ended at 10:41 and the regular Board meeting immediately resumed.</p> <p>**J. Giardina arrived, and he was immediately brought up-to-date with matters discussed earlier. Questions on the modular building were presented to him, and he asked that others look into its availability and determine for themselves if it met the aesthetic, educational, and functional needs of the school.</p>	<p>A motion to go into Executive Session to discuss personnel and other confidential issues was made by D. Savoie and seconded by A. Davis ... Motion was approved unanimously.</p> <p>Executive Session began at 10:30.</p>
10. Announcements	The next Board meeting is scheduled for Thursday, July 7, 2011.	
11. Adjournment	The meeting adjourned at 10:48 A. M.	A motion to adjourn was made by J. Giardina and seconded by B. Aucoin ... Motion was approved unanimously.