

**MINUTES OF MEETING**  
**The MAX Charter School Board of Directors**

DATE: June 2, 2011

TIME: 9:00 am

PLACE: The MAX Charter School, Computer Lab

**Present:** Jake Giardina (arrived 10:42), Andie Bollinger-Giardina (left 10:00,) Brian Aucoin, Carol “Boo” Broussard, Dianne Savoie, Vanessa Benoit, Dr. Al Davis, Dr. Leslie Jones (left 10:10,) and Florina Bergeron

Also present were Linda Musson and Janice Fabregas who took the minutes.

**Absent:** Karen Chauvin and Dr. Steve Welsh

AGENDA	DISCUSSION	RECOMMENDATION
<b>1. Call to Order</b>	In the initial absence of Chairman J. Giardina and President K. Chauvin, Vice President B. Broussard called the meeting to order at 9:00 A.M.	
<b>2. Roll Call</b>	B. Broussard called the roll, and a sign-in sheet was passed around.	
<b>3. Approval of the Minutes</b>	The Minutes of May 5, 2011, were presented.	The Minutes of May 5, 2011, were approved as read.
<b>4. Teacher Representative Report</b>	No Report	
<b>5. Board &amp; Standing Committee Reports</b>	<p><b>Treasurer’s Report</b>            B. Aucoin presented the April 2011 financial statements. B. Aucoin went over the financials.</p> <p><b>Grants Report: (See Attached Copy.)</b>            B. Aucoin reported the following on behalf of S. Bourg:</p> <ul style="list-style-type: none"> <li>• EGMS Reimbursement requests for the third quarter have been paid by the Department of Education. Max Charter School received <b>\$22,948</b> in April and May for the following period – January 1, 2011- March 31, 2011.</li> <li>• The school has received its initial <b>2011-2012 EGMS Allocations:</b> <ul style="list-style-type: none"> <li>○ Title I - <b>\$13,211</b></li> <li>○ Title II - <b>\$4,103</b></li> <li>○ IDEAB - <b>\$27,809</b></li> <li>○ SIG 1003a - <b>\$97,350</b></li> </ul> </li> </ul> <p><b>Building Committee:</b>            Since both Dr. C. Hill and J. Giardina were not present at this time, no updated information on the modular building was available.</p>	

	<p><b>Personnel and Policy Committee Report:</b>  Dr. A. Davis stated that the Board members should have received a copy of the updated policy manual and that he would be scheduling a MAX Personnel Committee meeting soon to discuss the following :</p> <ul style="list-style-type: none"> <li>• The “Central Office” position vacated by Dr. C. Hill</li> <li>• The 2011-2012 contract for <i>Teach- to-Teach</i> (L. Musson)</li> <li>• The school’s financial responsibility as it relates to the policy on <b>Workers Compensation</b> and <b>Sick Leave for Assault or Battery</b>.</li> <li>• Other possible <b>Material Changes</b> to the original charter</li> </ul> <p><b>Public Relations Report: (See Attached Copy.)</b>  B. Broussard reported that as of today’s meeting, there has been no publicity for the MAX Charter School during the month of May. Pictures and information on the following end-of-school activities have been sent to the media but have not yet been published in the local paper:</p> <ul style="list-style-type: none"> <li>• Max D.A.R.E. Graduation</li> <li>• Lafourche Education Foundation (LEF) Grant recipients – Ms. Kari Boudreaux and Ms. Rebecca Walker</li> <li>• “Time-Warp Victorian Tea”</li> <li>• MAX 8<sup>th</sup> Grade Completion Ceremony and Student Awards Program.</li> </ul> <p>The MAX June 2011 Newsletter will contain articles and pictures on most of these.</p>	<p>B. Broussard informed the Board that a <b>Material Amendment</b> involving the school’s change in management had been sent to J. Landry but that other substantive changes may need to be addressed.</p>
<p><b>6. Other Reports</b></p>	<p><b>Director’s Report: (See Attached Copy.)</b>  L. Musson’s report included the following items:</p> <ul style="list-style-type: none"> <li>• The 8<sup>th</sup> graders had their graduation ceremony on May 23, 2011, at Peltier Hall on the Nicholls State University Campus with a reception following.</li> <li>• All students went on a field trip to Zam’s Swamp Tours and wrote reports about their trip.</li> <li>• Ms. Coggin’s 8<sup>th</sup> grade students hosted a Victorian Tea on Friday, May 20, 2011, as a culminating activity to reading the novel <i>The Secret Garden</i>, and each student wrote a book.</li> <li>• Two MAX Charter School teachers received grants from the Lafourche Education Foundation—1<sup>st</sup>/2<sup>nd</sup> grade teacher R. Walker for math and 3<sup>rd</sup> grade teacher K. Boudreaux for reading.</li> <li>• Eight (8) students and three (3) teachers are involved in Monday through Thursday summer school classes, which began on May 31 and will end on June 30.</li> <li>• <i>Read 180</i> has been purchased, and training will be held on July 25, 2011, for teachers. L. Musson invited Board members to come by the school.</li> </ul>	

- As reported earlier, the building status is still unknown.
- Contracts are pending for the two (2) newly hired teachers-- Ann Dufrense (science) and Jenna Knight (social studies.)
- Admissions assessments have been conducted, and sixteen (16) new students will be enrolled at The MAX for the 2011-2012 school year—bringing the school’s total enrollment to **117** students.
- The students’ dress code will be strictly enforced next school year.
- A **\$25** fee for supplies will be charged to each student.
- The following planning and development programs have been completed:
  - Master Discipline Plan
  - NCLB CAP & IDEA CAP
  - EGMS Program Plan
  - SIP & SIP Program Plan
- Plans are being made to hire four (4) paraprofessionals to work part-time--under 20 hours a week with no benefits.
- The following Board-requested price quotes for the surveillance cameras were received:
  - KC Audio - **\$10,500**
  - Safeguard - **\$11,800**
  - AAR - **\$22,500**
  - MMR - **\$30,000+**

Discussion followed regarding the use of the surveillance cameras in the school since a few of the Board members had some concerns and reservations.

- A copy of the 2010 and the 2011 LEAP/iLEAP test scores by grade was given to each Board member for review and comparison.

**Parent Committee Report: (See Attached Copy.)**

V. Benoit reported on the following:

- Attendance at the May 12, 2011, PTA meeting was **14**.
- The current financial balance is **\$5,425.20**
- The PTA gave out Physical Challenge Awards on May 23, 2011.
- Teacher Appreciation went well, and all teachers received gift cards from the PTA.
- Director L. Musson gave the Administrator’s Report.
- Awards Day was held at Peltier Hall on May 23, 2011.
- The 2011-2012 MAX PTA Elections were held, and the following officers were selected:
  - President – Vanessa Benoit
  - Vice President – Florina Bergeron
  - Treasury – Rebecca Mulford
  - Secretary – Sonya Sampey
  - Reporter – To be announced at August meeting.

A question was raised regarding a possible conflict of interest in having Florina Bergeron serve on the Board and also be paid to substitute teach at the MAX School. D. Savoie has contacted Caroline Roemer but has not received a reply. A. Davis will check with another contact source.

	<ul style="list-style-type: none"> <li>• A pizza sale was held on May 13, 2011.</li> <li>• Ian Duplantis won the gift card for his parent attending the meeting.</li> <li>• V. Benoit requested permission from the Board to allow the PTA to conduct a raffle and to put the MAX Charter School name on the raffle tickets.</li> </ul> <p><b>Administrative Liaison Report:</b> No report</p>	The Board gave their permission and approval and suggested that the PTA simply use MAX PTA.
<b>7. Old Business</b>	No report	
<b>8. New Business</b>	L. Musson advised the Board that the School Performance Score (SPS) and AUS status will be given on July 28, 2011, and notification will be sent to the Board members.	
<b>9. Motion to Go into Executive Session</b>	<p>The Executive Session ended at 10:41 and the regular Board meeting immediately resumed.</p> <p>**J. Giardina arrived, and he was immediately brought up-to-date with matters discussed earlier. Questions on the modular building were presented to him, and he asked that others look into its availability and determine for themselves if it met the aesthetic, educational, and functional needs of the school.</p>	<p>A motion to go into Executive Session to discuss personnel and other confidential issues was made by D. Savoie and seconded by A. Davis ... Motion was approved unanimously.</p> <p>Executive Session began at 10:30.</p>
<b>10. Announcements</b>	The next Board meeting is scheduled for Thursday, July 7, 2011.	
<b>11. Adjournment</b>	The meeting adjourned at 10:48 A. M.	A motion to adjourn was made by J. Giardina and seconded by B. Aucoin ... Motion was approved unanimously.

**MINUTES OF MEETING**  
**The MAX Charter School Board of Directors**

DATE: July 7, 2011

TIME: 9:00 A.M.

PLACE: The MAX Charter School, Computer Lab

**Present:** Jake Giardina (left at 9:17), Brian Aucoin, Carol “Boo” Broussard, Dianne Savoie, Dr. Steve Welsh, Dr. Al Davis, Dr. Leslie Jones, and Vanessa Benoit  
 Also present were Linda Musson, Dr. Cleveland Hill, Warren Triche, and Suzy Bourg who took the minutes.

**Absent:** Karen Chauvin, Andrea Bollinger-Giardina, and Florina Bergeron

AGENDA	RECOMMENDATION	
<b>1. Call to Order</b>	J. Giardina called the meeting to order at 9:05 a.m.	
<b>2. Roll Call</b>	J. Giardina called the roll, and a sign-in sheet was passed around	
<b>3. Approval of the Minutes</b>	The Minutes of June 2, 2011, were presented.	The Minutes of June 2, 2011, were approved as read.
<b>4. Teacher Representative Report</b>	No Report	
<b>5. Board &amp; Standing Committee Reports</b>	<p><b>Treasurer’s Report</b></p> <ul style="list-style-type: none"> <li>• B. Aucoin presented the May 2011 financial statements. B. Aucoin went over the financials.</li> <li>• B. Aucoin advised the Board that a budget for 2011-2012 is being prepared.</li> </ul> <p>J. Giardina excused himself from the meeting at 9:17 A.M. but asked the Board to allow W. Triche to speak on some funding issues that occurred in the last legislative session.</p> <p>B. Broussard took over the meeting and immediately turned the floor over to W. Triche who distributed a <b>fact sheet</b> from the House Fiscal Division to the Board members present.</p> <ul style="list-style-type: none"> <li>• According to W. Triche, The Maxine Giardina Type 2 Charter School will be incorporated (effective July 1, 2011) into the <b>Minimum Foundation Program (MFP)</b> which, in effect, secures its funding.                             <ul style="list-style-type: none"> <li>○ The initial allocation for Fiscal Year 2011-2012 is <b>projected</b> to be <b>\$975,947</b>.</li> <li>○ If legislature does not approve this amount, funding will remain at <b>\$907,883--</b> as allocated the previous year.</li> <li>○ The per-pupil amount is <b>projected</b> to increase from <b>\$8,176</b> to <b>\$8,659--</b>based on the real student count which will be taken in October.</li> </ul> </li> <li>• C. Hill added that MAX is a Type 2 Charter and that the original amounts for Special Education students would probably remain the same.</li> </ul>	<p>J. Giardina cautioned the Board that due to the decrease in funds from the state, it was important to be more conservative in future spending so that the school doesn’t spend more than it takes in.</p> <p>Since B. Aucoin and others had some questions about amounts <b>actually</b> received versus amounts appearing on the fact sheet, W. Triche recommended that any questions or concerns be presented to B. Aucoin to give to him so that he could bring them to an analyst.</p>

**Grants Report:**

No report

**Building Committee:**

D. Savoie reported that the building addition was not purchased.

**Personnel and Policy Committee Report:**

- Dr. A. Davis asked the MAX Board to approve the **Sick Leave for Assault or Battery Policy** with the committee’s recommended revisions.
  - End of first paragraph... *“The Max School reserves the right to require the employee to see a physician of the school’s choice. Upon being released from said doctor’s care or within ninety (90) days from the date of the actual assault, whichever comes first, this sick leave for assault or battery will cease.”*
  - End of second paragraph... *“During the time that said employee is unable to perform his/her duties and as soon as the Workers’ Compensation insurance becomes effective, two-thirds of the employee’s salary will be the responsibility of Workers’ Compensation, and one-third of the employee’s salary will be the responsibility of the school.”*
- Because he was scheduled to attend an important meeting at NSU, Dr. A. Davis then requested that the Board deviate from the agenda to go into Executive Session at this time to discuss a confidential matter relating to personnel.

Executive Session began at 10:08.

Executive Session ended at 10:47, and the Regular Session resumed.

- Dr. A. Davis reviewed a **Letter of Appointment** with the Board acknowledging the hiring of **Teach to Teach, LLC** to provide administrative services for the position of Director/Principal of MAX for a 12-month period beginning July 1, 2011.

**Public Relations Report:** (See Attached Copy.)

- B. Broussard reported that The MAX was in the news for five (5) consecutive weeks with close to ten (10) photos being published and three (3) mentions of the school in regard to **House Bill 13** by Rep. Gisclair.
- She reminded the MAX Board about the free webcast of the 2011 National Charter Schools Conference in Atlanta, GA, and that videos will be accessible for 90 days.

D. Savoie suggested/recommended that we consider applying for a teacher grant or school impact grant from the **Terrebonne Foundation for Academic Excellence (TFAE)** and offered to set up a meeting with Executive Director Yolanda Trahan, L. Musson, B. Broussard, and herself to look into this possibility.

A motion was made by B. Aucoin and seconded by D. Savoie to accept the new revisions to the **Sick Leave for Assault or Battery Policy**...Motion was approved unanimously.

The motion to deviate from the agenda to go into Executive Session was made by Dr. A. Davis and seconded by Dr. L. Jones...Motion was approved unanimously.

A motion was made by Dr. A. Davis and seconded by Dr. S. Welsh that the Board accept the **Letter of Appointment** as written with the addition of the proper title—President, Teach to Teach LLC--behind Linda Musson’s name...Motion was approved ...D. Savoie was absent for the vote.



**MINUTES OF MEETING**  
**The MAX Charter School Board of Directors**

DATE: August 4, 2011

TIME: 9:00 A.M.

PLACE: The MAX Charter School, Former Computer Lab

**Present:** Jake Giardina, Brian Aucoin, Carol “Boo” Broussard, Dianne Savoie, Dr. Al Davis, Dr. Leslie Jones, Vanessa Benoit, Florina Bergeron, and Andrea Bollinger-Giardina (arrived at 9:24)

Also present were Linda Musson, Warren Triche, Suzy Bourg, and Janice Fabregas who took the minutes.

**Absent:** Karen Chauvin and Dr. Steve Welsh

AGENDA	RECOMMENDATION
<b>1. Call to Order</b>	J. Giardina called the meeting to order at 9:00 A.M.
<b>2. Roll Call</b>	J. Giardina called the roll, and a sign-in sheet was passed around
<b>3. Approval of the Minutes</b>	The Minutes of July 7, 2011, were presented. The Minutes of July 7, 2011, were approved as read.
<b>4. Teacher Representative Report</b>	<ul style="list-style-type: none"> <li>• Shaun Dudek, modeling the new MAX teacher uniform, introduced the new MAX teachers and paraprofessionals to the Board members. Missing from the group of six (6) newly hired employees was Data Specialist Rhonda Duplantis.</li> <li>• <b>Read 180</b> has been implemented and will be used in teaching 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> graders.</li> <li>• Teachers and paraprofessionals are being trained for <b>Language Science</b> which will be implemented this school year in all classes.</li> </ul>
<b>5. Board &amp; Standing Committee Reports</b>	<p><b>Treasurer’s Report</b></p> <ul style="list-style-type: none"> <li>• B. Aucoin presented the June 2011 financial statements. B. Aucoin went over the financials.</li> <li>• B. Aucoin reported that additional funds in the amount of <b>\$59,000</b> were received from the State of Louisiana.</li> </ul> <p><b>Grants Report:</b> (See Attached Copy.) S. Bourg gave the Board a summary of the Federal Funds Plans for 2011-2012. The following programs: Title I, Title II, IDEAB, and SIP will be funded with special revenue received in the amount of <b>\$154,096.70</b>.</p>

	<p><b>Building Committee:</b> No report</p> <p><b>Personnel and Policy Committee Report:</b> Dr. A. Davis indicated that a proposed policy on <b>personal leave surrounding a holiday</b>, as per request at the July meeting, had been written and sent via e-mail to the Board members for review and consideration. He requested an official vote of approval on the amended policy so that the Personnel Policy Manuel would reflect the change before the start of the new school year.</p> <p><b>Public Relations Report:</b> (See Attached Copy.) B. Broussard reported on two (2) items:</p> <ol style="list-style-type: none"> <li>1. July 8, 2011...Five (5) pictures of The MAX Charter School were published in the “Bon Temps” section of <i>Big Fun on the Bayou – The Courier &amp; Daily Comet</i> entertainment guide.</li> <li>2. July 25, 2011... Pictures were taken of teachers and staff involved in the <i>Read 180 Workshop</i> hosted at the school.</li> </ol>	<p>A motion was made by Dr. A. Davis and seconded by D. Savoie to accept the amended Personal Leave Policy concerning holidays. Motion was approved unanimously.</p>
<p><b>6. Other Reports</b></p>	<p><b>Director’s Report</b> (See Attached Copy): L. Musson’s report included the following items:</p> <ul style="list-style-type: none"> <li>• The current school enrollment is <b>107</b> students.</li> <li>• The School Performance preliminary Score (SPS) is <b>61.6</b>. Next year, the SPS target will be <b>77</b>.</li> <li>• This school year the MAX School teachers will participate in four (4) extended school days/professional development days each week-- Monday thru Thursday from 3:15 to 4:15-- so that teachers can study data and plan lessons. Teachers will be paid a stipend from the <b>\$97,000.00</b> received as a result of the AUS1 label.</li> <li>• An update on the progress of the current projects being done at the MAX School was given. <ul style="list-style-type: none"> <li>○ <i>Read 180</i> – The program is ready for implementation.</li> <li>○ Cameras – These will be installed over the weekend.</li> <li>○ JPAMS –The final workshop will be August 5, 2011.</li> <li>○ Painting/Waxing – These two projects are near completion. A total of <b>\$4,500.00</b> was collected from the PTA and other generous donors to offset the cost.</li> </ul> </li> <li>• Brandi Delatte, Special Ed teacher, has resigned.</li> </ul>	<p>A motion was made by B. Broussard and seconded by Dr. A. Davis to accept the resignation of Brandi Delatte as Special Ed teacher...Motion was</p>



<b>7. Old Business</b>	None	
<b>8. New Business</b>	<ul style="list-style-type: none"> <li>• B. Aucoin distributed copies of a questionnaire for each Board member to complete for the <b>Form 990</b>.</li> <li>• D. Savoie reported that on October 1, 2011, there will be a La BIDA workshop in Shreveport, Louisiana.</li> <li>• D. Savoie informed the Board that plans are being made for Motivational Speaker Chris Waddell, the first paraplegic to summit Mt. Kilimanjaro, to visit the MAX School in 2012.</li> <li>• B. Broussard emphasized the need to update the school website and brochure and requested that the website be done before school starts.</li> <li>• J. Giardina spoke about a presentation he attended at E.D. White Catholic High School concerning the school-wide use of iPads by the teachers and students-- which E.D. White will be implementing in the near future.</li> </ul>	
<b>9. Motion to Go into Executive Session</b>	<p>Executive Session began at 9:50 A.M.</p> <p>Executive Session ended at 10:24 A.M.</p>	Motion was made by B. Broussard and seconded by A. Bollinger-Giardina to go into Executive Session to discuss a legal matter...Motion was approved unanimously.
<b>10. Announcements</b>	The next Board meeting is scheduled for Thursday, September 1, 2011.	
<b>11. Adjournment</b>	The meeting adjourned at 10:25A.M.	A motion to adjourn was made by B. Aucoin and seconded by Dr. A. Davis...Motion was approved unanimously.

**MINUTES OF MEETING**  
**The MAX Charter School Board of Directors**  
**SPECIAL EMERGENCY MEETING**

DATE: August 17, 2011  
 TIME: 9:00 A.M.  
 PLACE: The MAX Charter School

**Present:** Jake Giardina, Karen Chauvin, Brian Aucoin, Carol “Boo” Broussard, Dianne Savoie, Dr. Leslie Jones, Vanessa Benoit, and Florina Bergeron  
 Also present were Linda Musson, Suzy Bourg, Dr. Cleve Hill, and Jaimme Collins.

**Absent:** Andrea Bollinger-Giardina, Dr. Al Davis, and Dr. Steve Welsh

<b>AGENDA</b>	<b>RECOMMENDATION</b>	
<b>1. Call to Order</b>	J. Giardina called the meeting to order at 9:19 A.M.	
<b>2. Roll Call</b>	J. Giardina called the roll, and a sign-in sheet was passed around.	
<b>3. Motion to Go into Executive Session</b>	Executive Session began at 9:22 A.M.  Executive Session ended at 10:38 A. M.	A motion was made by B. Broussard and seconded by D. Savoie to go into Executive Session to discuss a pending legal matter... Motion was approved unanimously.
<b>4. Announcements</b>	Our next Board meeting is Thursday, September 1, 2011.	
<b>5. Adjournment</b>	Meeting adjourned at 10:40 A. M.	A motion was made by B. Aucoin and seconded by K. Chauvin that the meeting be adjourned...Motion was approved unanimously.

**MINUTES OF MEETING**  
**The MAX Charter School Board of Directors**

DATE: September 1, 2011

TIME: 9:00 am

PLACE: The MAX Charter School, Conference Room/Library

**Present:** Jake Giardina (left at 9:35), Karen Chauvin, Brian Aucoin, Carol “Boo” Broussard, Dianne Savoie, Dr. Leslie Jones, Vanessa Benoit, and Florina Bergeron  
 Also present were Linda Musson, Suzy Bourg, Dr. Cleve Hill, Attorney Jaimmé Collins, and Janice Fabregas who took the minutes.

**Note:** Teacher Representative Shawn Dudek was present for her report.

**Absent:** Andie Bollinger-Giardina, Dr. Al Davis, and Dr. Steve Welsh

AGENDA	RECOMMENDATION	
<b>1. Call to Order</b>	J. Giardina called the meeting to order at 9:00 a.m.	
<b>2. Roll Call</b>	J. Giardina called the roll, and a sign-in sheet was passed around.	
<b>Note: Deviation from Agenda... Agenda Item #9...Executive Session</b>	J. Giardina then requested that the Board deviate from the agenda to go into Executive Session to discuss pending legal issues. Executive Session began at 9:04.  Executive Session ended at 9:35, and the Regular Session resumed. J. Giardina departed at 9:35, and K. Chauvin took over the meeting.	The motion to deviate from the agenda to go into Executive Session was made by B. Broussard and seconded by F. Bergeron ... Motion was approved unanimously.
<b>3. Approval of the Minutes</b>	The Minutes of August 4, 2011, were presented for approval.  The Minutes of two (2) emergency meetings—that of August 11, 2011, and August 17, 2011, were presented for approval.	B. Aucoin made a correction to the Treasurer’s Report. The amount of additional funds was incorrectly stated as <b>\$59,000</b> and should be corrected to <b>\$53,726</b> . A motion was made by B. Broussard and seconded by B. Aucoin to approve the minutes of August 4, 2011, subject to the change noted by B. Aucoin...Motion was approved unanimously.  A motion was made by B. Aucoin and seconded by Dr. L. Jones to accept the minutes of August 11, 2011, and August 17, 2011, as presented...Motion was approved unanimously.

<p><b>4. Teacher Representative Report</b></p>	<p>Shawn Dudek presented the Teacher Representative Report:</p> <p><b>Little and Middle School...</b></p> <ul style="list-style-type: none"> <li>• Ms. Walker reported that the <b>SIP</b> team worked to revise the MAX School Improvement Plan and that revisions have been submitted to the LDOE for approval.</li> <li>• Math and Language Science teachers have ability-grouped students and are working in smaller groups to better meet the students' needs.</li> <li>• Social studies grades 1 to 4 students did a project and created a time line of their lives.</li> </ul> <p><b>Upper School...</b></p> <ul style="list-style-type: none"> <li>• <b>Read 180</b> is going well. S. Dudek proudly informed the Board that the students are always engaged and reading. As part of the program, students are required to read level books and take tests on these books. To date, the students have read over <b>149,000</b> words. She then explained to the Board the general concept of the <b>Read 180</b> program. She reported that diagnostic reports are being done for each student, that she is individualizing instruction so that every child will have a folder of his/her individual skills that need work, and that progress reports will be sent to the parents.</li> <li>• MAX Student Council elections will be held after Labor Day. Operation White Socks and a bake sale are two (2) events programmed for the near future.</li> </ul> <p><b>Entire School...</b></p> <ul style="list-style-type: none"> <li>• The MAX Faculty is attending a daily power hour from 3:15 to 4:15 Monday through Thursday. This time allows teachers to participate in professional development and facilitates team building.</li> <li>• Faculty also has weekly staff meetings to discuss positive aspects of the daily school life as well as improvements teachers and staff would like to see made in the school.</li> </ul>	
<p><b>5. Board &amp; Standing Committee Reports</b></p>	<p><b>Treasurer's Report</b></p> <ul style="list-style-type: none"> <li>• B. Aucoin presented the July 2011 financial statements. B. Aucoin went over the financials.</li> <li>• B. Aucoin reported that the school would be receiving approximately <b>\$81,533</b> per month based on the school being in MFP and on an enrollment of 105 students. If enrollment is less than 105 students, this amount could be reduced.</li> <li>• The LaPorte audit is scheduled for the week of September 26, 2011.</li> </ul> <p><b>Grants Report:</b> No report</p> <p><b>Building Committee:</b> No report</p>	

**Personnel and Policy Committee Report:**

In the absence of Committee Chairman Dr. A. Davis, B. Broussard updated the MAX Board on the progress of the **2011-2012 Pupil Progression Plan** that requires Board approval before submission to the Louisiana Department of Education.

- The 2010-2011 Pupil Progression Plan was edited and revised, as deemed necessary, by a committee of five (5) parents and seven (7) educators. All official committee meetings were announced as part of public record.
- A hard copy of the PPP Committee-approved 2011-2012 Pupil Progression Plan was presented to the Board for consideration of approval. Since the due date for submission was August 31, 2011, and the MAX Board monthly meeting was September 1, 2011, the school was granted an extension so that the plan could be approved by the Board before submission.
  - Ms. Broussard first apologized for the inconvenience and delay in getting the PPP finalized but explained that the PPP Committee worked with the previous format in its meetings and had only been made aware of a **new format** when Ms. Musson called the Louisiana State Department to inquire about the need for a foreign language waiver.
  - Ms. Broussard noted the following major revisions to the plan:
    - Uniform grade scale
    - The inclusion of **a Connections Program**, a program for overage (15+) eighth grade students
    - The inclusion of a waiver for the foreign language requirement, a request that needs to be done annually
    - The inclusion/addition in the new format of the school's policies or procedures on twenty-six (26) items...Due to time constraints, these were not actually included in the hard copy presented to the MAX Board for approval but would be retrieved from various sources and added to the plan before submission.

Ms. Broussard asked for a motion to approve the 2011-2012 Pupil Progression Plan.

**Public Relations Report:** (See Attached Copy.)

B. Broussard reported on the following:

- Max Board members Dr. Leslie Jones and Dr. Al Davis were featured in the Fall 2011 *Voila!*, the magazine of Nicholls State University.
- Dr. Cleveland Hill was featured in "Louisiana Style" of *The Courier*.
- Four (4) pictures of the professional staff development

A motion was made by D. Savoie and seconded by Dr. L. Jones to accept the **Pupil Progression Plan** as submitted ... Motion was approved unanimously.

	<p>workshop on language science delivered by Ms. Terri Matherne, former MAX teacher and certified academic language therapist, was published in the “Bon Temps” section of <i>Big Fun on the Bayou –The Courier &amp; Daily Comet</i> Entertainment Guide.</p> <p>Dr. Hill asked that the school send a get well card to Dr. Sumita Bhattacharyya—“Dr. B.”—at Nicholls State University.</p>	<p>Dr. L. Jones supplied the address.</p>
<p><b>6. Other Reports</b></p>	<p><b>Director’s Report</b> (See Attached Copy):  L. Musson’s report included the following items:</p> <ul style="list-style-type: none"> <li>• A theft of the school’s lawn equipment occurred.</li> <li>• The lawn mower is damaged and will need to be replaced.</li> <li>• L. Musson requested that the Board look into obtaining a storage unit.</li> <li>• The Parent Orientation Meeting and PTA Meeting were held on August 11, 2011, and attendance was very good.</li> <li>• For those parents who were unable to attend the PTA meeting, L. Musson will meet with them at the parent teacher conference in regard to the signing of a Parent-Teacher Contract that is required by the MAX.</li> <li>• The following documents have been finalized and/or submitted to the Louisiana Department of Education (LDOE): <ul style="list-style-type: none"> <li>○ <b>School Improvement Plan</b>...Preliminary approval received—waiting on final approval from State</li> <li>○ <b>Corrective Action Plan</b>...Approved</li> <li>○ EGrants...Preliminary approval received—waiting on final approval from State</li> <li>○ 2011-2012 <b>Pupil Progression Plan</b>...Approved by Board—ready to be sent to the State</li> </ul> </li> <li>• A team attended the NCLB/IDEA Academy in Baton Rouge on August 22, 2011.</li> <li>• A team will be attending the Performance Based Monitoring meeting in Baton Rouge on September 8, 2011.</li> <li>• Stanford Diagnostic Tests will be administered on September 20-22, 2011.</li> <li>• LEAP After-School Tutoring will begin on September 7, 2011. Letters have been sent out to the parents.</li> <li>• Math U See Tutoring will begin on September 12, 2011, at a rate of \$5 per hour. Parents will have the option to buy materials for home study. Thirty-six (36) students have applied for this tutoring.</li> <li>• Supplemental Education Service parental notification letters and applications have been sent home to parents. Three (3) providers have been chosen to do the tutoring.</li> </ul>	<p>B. Aucoin will check on storage units.</p>

	<p><b>Parent Committee Report: (See Attached Copy)</b></p> <p>V. Benoit reported on the following:</p> <ul style="list-style-type: none"> <li>• The first PTA meeting was a success.</li> <li>• The current financial balance is <b>\$3, 126.23</b>.</li> <li>• “Three for Me” was explained to the new parents that attended the meeting.</li> <li>• PTA membership forms, “Race for Their Future” committee forms, and forms for raffle donations were distributed.</li> <li>• Members discussed having “Junk in Your Trunk” sale on November 5, 2011, in the Max School parking lot.</li> </ul>	
<b>7. Old Business</b>	L. Musson asked about the status of the documents from Dr. Welsh at Nicholls State University.	There was no information on this.
<b>8. New Business</b>	None	
<b>9. Executive Session (See Deviation.)</b>	See Motion to Deviate.	
<b>10. Announcements</b>	The next Board meeting is scheduled for Thursday, October 6, 2011.	
<b>11. Adjournment</b>	The meeting adjourned at 10:35 A.M.	A motion to adjourn was made by B. Aucoin and seconded by F. Bergeron ... Motion was approved unanimously.

**MINUTES OF MEETING**  
**The MAX Charter School Board of Directors**

DATE: October 6, 2011

TIME: 9:00 am

PLACE: The MAX Charter School, Library

**Present:** Jake Giardina, Andie Bollinger-Giardina, Karen Chauvin, Brian Aucoin, Carol “Boo” Broussard, Dianne Savoie, Dr. Leslie Jones, Dr. Al Davis, Dr. Steve Welsh, and Vanessa Benoit **Note:** Effective September 13, 2011, PTA vice president and parent representative Florina Bergeron resigned from the MAX Board of Directors. Also present were Linda Musson, Suzy Bourg, Florina Bergeron, Dr. Cleve Hill, Kelly Rodrigue, Lee Reid, Caroline Roemer Shirley, Adrian Mendez, Warren Triche, and Janice Fabregas who took the minutes.

**Absent:** None

AGENDA	RECOMMENDATION	
<b>1. Call to Order</b>	J. Giardina called the meeting to order at 9:00 a.m.	
<b>2. Roll Call</b>	J. Giardina called the roll, and a sign-in sheet was passed around.	
<b>3. Approval of the Minutes</b>	The Minutes of September 1, 2011, were presented.	The Minutes of September 1, 2011, were approved as read.
<b>4. Presentation</b>	Chairman J. Giardina introduced Kelly Rodrigue, NSU University Registrar, who gave a brief presentation to the Board on the Boy Scouts of America program and the benefits of having this program offered to the MAX Charter School students.	
<b>5. Motion to Go into Executive Session</b>	<p>J. Giardina then requested that the Board go into its scheduled Executive Session to discuss pending legal issues.</p> <p>Executive Session ended at <b>10:03</b>, and the Regular Session resumed.</p>	<p>The motion to go into Executive Session to discuss pending legal issues was made by B. Aucoin and seconded by Dr. A. Davis ... Motion was approved unanimously. Non-Board members, except for Attorney Lee Reid and Director L. Musson, left the room. Jaimme Collins was in on the proceedings via a conference call. Executive Session began at <b>9:10</b>.</p> <p>Attorney Lee Reid of Adams and Reese LLP recommended to the Board that a motion be made to allow Adams and Reese to review the potential and pursue the possibility of making MAX a statutorily created school for students with dyslexia.</p> <p>A motion was made by B. Broussard and seconded by D. Savoie to allow Adams and Reese to review the potential and pursue the possibility of making MAX a statutorily created school for students with dyslexia... Motion was approved unanimously.</p>

<p><b>Note: Motion to Deviate from Agenda Agenda Item #11 was moved forward.</b></p>	<p>Upon approval of the above recommendation, L. Reid assured the Board that his firm would work with the MAX School to pursue and make sure the renewal is obtained and that his firm would explore some amendments to the charter contract that would allow enrollment criteria based upon screening for dyslexia.</p> <p>A discussion ensued among Board members and guests on the requirements for charter contract renewal. Board members were informed that the school would be evaluated in November. Max Charter School will also be exploring the possibility of an alternative evaluation system.</p> <p>Ms. C. Roemer first introduced Adrian Mendez, who is on the staff of the Louisiana Association of Public Charter Schools (LAPCS.) Ms. Roemer addressed a few of the concerns expressed by various Board members in a previous e-mail communication. She discussed issues regarding policies and procedures and how her office could assist the MAX Charter School. She explained that the Office of Parental Options (OPO) is currently working on a project that focuses on legal and contract performances. The final product will be a guideline or checklist for charters to use to ascertain compliance.</p> <p>Ms. Roemer discussed TRSL and the options available to the MAX School to participate in or opt out of TRSL and/or provide its own retirement program. At present <b>23.7%</b> is paid by the employer, and <b>8%</b> is paid by the teachers. BESE needs to approve the school's decision to opt out of TRSL.</p> <p>The annual LAPCS Conference will be held in Baton Rouge on November 11, 2011, with keynote speaker Reed Hastings, President &amp; Founder of Netflix.</p> <p>Upon the completion of C. Roemer's presentation, the three (3) guests departed but agreed to pose outside for a picture. B. Broussard left the meeting at this point to take a photo.</p>	<p>In an effort to continue the on-going and relevant discussion regarding charter school contract renewal and to allow for the joint departure of the three guests, a motion was made by B. Broussard and seconded by K. Chauvin to deviate from the agenda to put Caroline Roemer Shirley, Executive Director of LAPCS, next on the agenda ... Motion was approved unanimously.</p>
<p><b>6. Teacher Representative Report</b></p>	<p>No report...Although a report from LaQuishia Trahan was planned, Ms. Trahan was unable to give her report due to the shift in agenda items that prevented her from doing so.</p>	
<p><b>7. Board and Standing Committee Reports</b></p>	<p><b>Treasurer's Report</b> B. Aucoin presented the August 2011 financial statements. B. Aucoin went over the financials.</p>	

	<p><b>Grants Report:</b> No report</p> <p><b>Building Committee:</b> L. Musson referred to a statement in her Director’s Report that the state has mandated an asbestos check.</p> <p><b>Personnel and Policy Committee Report:</b> No report</p> <p><b>Public Relations Report:</b> (See Attached Report.) No verbal report was given since B. Broussard was taking pictures of the departing guests. A written report, however, was turned in for Board perusal.</p>	
<p><b>8. Other Reports</b></p>	<p><b>Director’s Report</b> (See Attached Copy): L. Musson’s report included the following items:</p> <ul style="list-style-type: none"> <li>• Present student population is 102 students.</li> <li>• L. Musson will be attending the 2011 Charter School Summit in New Orleans on Friday, October 7, 2011. L. Musson will give a report at the next Board meeting.</li> <li>• The Pupil Progression Plan (PPP) was submitted, but no word has been received on this.</li> <li>• A Homeless Policy is required by the Louisiana State Department. L. Musson and B. Broussard are working on this and will submit a drafted policy to the Board at its next meeting.</li> <li>• The state has sent a notice that an Asbestos Management Plan must be prepared by the school, and an asbestos check is required.</li> <li>• L. Musson emphasized the need for a storage unit.</li> <li>• The school received an F+ on their school report card according to the student performance score.</li> <li>• The school, however, did gain <b>17.4</b> points going from a <b>54</b> target point to <b>71.4</b> points. The school’s average real score is <b>61.6</b> points.</li> </ul> <p><b>Parent Committee Report: (See Attached Copy)</b> V. Benoit reported on the following:</p> <ul style="list-style-type: none"> <li>• Flo Bergeron, PTA representative, has resigned, effective September 13, 2011, from the Board and has turned in a letter of resignation.</li> <li>• The PTA “Junk in Your Trunk” will be held on Saturday, November 5, 2011, in the MAX School parking lot.</li> </ul>	<p>J. Giardina will work on getting this asbestos check done. J. Giardina will meet with B. Aucoin to discuss the storage unit acquisition.</p>
<p><b>9. Old Business</b></p>	<ul style="list-style-type: none"> <li>• Dr. A. Davis thanked Flo Bergeron for the service she has given to the Board.</li> </ul>	<p>A motion was made by Dr. A. Davis and seconded by D. Savoie to nominate Dr. C. Hill to fill the vacancy on the Board due to the resignation of F. Bergeron... Motion was approved unanimously.</p>

	<ul style="list-style-type: none"> <li>D. Savoie reminded the Board about a possible BESE Board meeting in November.</li> </ul>	
<b>10. New Business</b>	A. Bollinger-Giardina announced that she and J. Giardina are planning to host the annual staff and board appreciation dinner at the Culinary School on Wednesday, November 16, 2011.	L. Musson will check with the staff to see if this date is convenient.
<b>11. Guest Speaker... See Deviation Above</b>		
<b>12. Announcements</b>	<ul style="list-style-type: none"> <li>The next Board meeting is scheduled for Thursday, November 3, 2011.</li> <li>Dr. C. Hill thanked the Board for nominating him to the Board.</li> <li>B. Broussard reported that school yearbooks are available at a cost of \$20.</li> </ul>	
<b>13. Adjournment</b>	The meeting adjourned at <b>11:45</b> .	A motion to adjourn was made by K. Chauvin and seconded by Dr. S. Welsh ...Motion was approved unanimously.

**MINUTES OF MEETING**  
**The MAX Charter School Board of Directors**

DATE: November 3, 2011

TIME: 9:00 am

PLACE: The MAX Charter School, Computer Lab

**Present:** Jake Giardina, Andie Bollinger-Giardina, Karen Chauvin, Brian Aucoin, Carol “Boo” Broussard, Dianne Savoie, Dr. Leslie Jones, Dr. Al Davis, Vanessa Benoit, and Dr. Cleve Hill

Also present were Linda Musson,, Suzy Bourg, Flo Bergeron, Warren Triche, and Janice Fabregas who took the minutes. **Note:** Shawn Dudek was present for the Teacher Representative Report.

**Absent:** Dr. Steve Welsh

AGENDA	RECOMMENDATION	
<b>1. Call to Order</b>	J. Giardina called the meeting to order at 9:00 a.m.	
<b>2. Roll Call</b>	J. Giardina called the roll, and a sign-in sheet was passed around. J. Giardina departed the meeting (9:03) and turned the meeting over to MAX Board president K. Chauvin. <b>Note:</b> J. Giardina returned at 10:02 during Parent Committee Report.	
<b>3. Approval of the Minutes</b>	The Minutes of October 6, 2011, were presented.	A motion was made by D. Savoie and seconded by B. Aucoin to approve the minutes of October 6, 2011, as read. Motion was approved unanimously.
	Upon recommendation of counsel, B. Broussard requested that the agenda be amended.	B. Broussard moved to amend the agenda of November 3, 2011, to include important action items related to the school’s charter renewal that needed to be addressed and approved at the November 3 Board meeting to satisfy compliance requirements of the Louisiana State Department of Education. The motion was seconded by B. Aucoin. Motion was approved unanimously.  B. Broussard moved that the Board allow counsel to work with Linda Musson and the Board chairman or president to change her original <i>Letter of Appointment</i> to reflect an independent contract relationship for services rendered by Ms. Musson as Director/Principal of the MAX Charter School. The motion was seconded by B. Aucoin. Motion was approved unanimously.  Dr. A. Davis moved that the MAX Board seek renewal of the school’s charter and send the necessary signed documents to the Louisiana State Department of Education. The motion was seconded by Dr. C. Hill. Motion was approved unanimously.

		<p>B. Aucoin moved that the MAX Board approve all material amendments to its charter as discussed with Attorneys Lee Reid, Jaimmé Collins, or other parties associated with Adams and Reese LLP so that The MAX Charter School can more efficiently fulfill the mission for which it was designed. The motion was seconded by D. Savoie. Motion was approved unanimously.</p> <p>After some discussion on appropriate wording, Dr. A. Davis moved that the MAX Board approve a non-material amendment to its charter as it relates to the required documentation concerning changes to membership on the MAX Board of Directors and send this information on to the OPO as requested. Dr. C. Hill seconded the motion. Motion was approved unanimously.</p> <p>D. Savoie moved that the MAX Board approve a non-material amendment to its charter as it relates to the changes made in the bylaws and send this information on to the OPO as requested. Dr. L. Jones seconded the motion. Motion was approved unanimously.</p>
<p><b>4. Teacher Representative Report</b></p>	<p>Teacher Representative Shawn Dudek (6-8grade) reported on the following:</p> <ul style="list-style-type: none"> <li>• Students are doing very well with the <i>Read 180</i> program.</li> <li>• At least half of the students in the upper classes increased their Lexile score.</li> <li>• For those students who did not increase their Lexile score, intervention folders to address their weaknesses have been made.</li> <li>• An interactive Smart Board is being used by the students.</li> <li>• Virus protection has been installed on all computers.</li> <li>• Plans are being made for the Christmas play scheduled for December 16, 2011. The theme is <i>Christmas Around the World</i>.</li> <li>• The student council started its fundraising with a nacho sale –making approximately <b>\$120.00</b>.</li> </ul>	
<p><b>5. Board and Standing Committee Reports</b></p>	<p><b>Treasurer’s Report</b>  B. Aucoin presented the September 2011 financial statements.  B. Aucoin went over the financials.</p> <p><b>Grants Report:</b>  No report</p> <p><b>Building Committee:</b>  No report</p>	

**Personnel and Policy Committee Report:**

Dr. A. Davis discussed the Personnel Policy and Procedures Manual and the new Homeless Policy.

- Dr. Davis suggested that, until a more defined method or system of categorizing policies could be worked out, all new policies would be included at the back of the manual as they become effective. He further suggested dividing the manual into sections. School- based policies, for example, could be in one section; personnel policies etc. could be in another to better organize the new policies added.
- Dr. Davis requested Board approval on the **Homeless Policy** sent to the Board for perusal via e-mail beforehand and included in the Board’s “packet.”

**Public Relations Report: (See Attached Copy.)**

B. Broussard’s report consisted of the following:

- **October 6, 2011** – Pictures were taken at the September MAX Board Meeting of guests – Kelly Rodrigue, Lee Reid, Caroline Roemer Shirley and Adrian Mendez and sent to the local media for publication.
- **October 7, 2011** – Pictures were taken of MAX Director Linda Musson and Business Manager Suzy Bourg with Louisiana Department of Education officials and presenters at the 2011 Charter School Leaders Summit held in New Orleans at the University of New Orleans, Lindy Boggs Conference Center and sent to the local medial for publication.
  - Attendance at the summit proved very beneficial and helped to improve the school’s relationship with the state officials as follows:
    - It allowed for meeting and interacting personally with many of the top officials in the Louisiana State Department of Education.
    - It gave a clearer insight on new charter policies and the new charter monitoring plan.
    - It allowed the MAX to obtain a hard copy of a new monitoring checklist (sent to MAX Board and attorneys via email on October 19) prior to the scheduled November site visit from the state.
    - It helped to open the door to better communication with the various departments and supplied a ready-made list of key contacts so that more information can be acquired on what is expected for the state visit in November.
- **October 13, 2011** - A Google Alert was received from NSU announcing the initial publication of the PTA

Dr. A. Davis made a motion, seconded by B. Broussard, to accept the **Homeless Policy** as presented and to include it, upon adoption, in the Personnel Policy and Procedures Manual. Motion was approved unanimously.

	<p>fundraising event “Junk in Your Trunk” in the Community Calendar of <i>The Courier</i> and of <i>The Comet</i>.</p> <ul style="list-style-type: none"> <li>• <b>October 26, 2011</b> – The Max Board received an invitation via email from the Louisiana Association of Public Charter Schools (LAPCS) to attend a luncheon featuring Reed Hastings, Netflix Founder/CEO on Friday, November 11, 2011 at the Crowne Plaza Hotel in Baton Rouge, Louisiana.</li> <li>• The November MAX Newsletter is completed. Copies are available for viewing.</li> </ul>	
<p><b>6. Other Reports</b></p>	<p><b>Director’s Report: (See Attached Copy.)</b>  L. Musson’s report included the following items:</p> <ul style="list-style-type: none"> <li>• The Contract for Charter Renewal was discussed with the Board.</li> <li>• The Five-Year Evaluation with the state team is scheduled for the end of November.</li> <li>• IDEA/NCLB Evaluations are scheduled to be held December 5-8, 2011.</li> <li>• The PTA is sponsoring “Junk in Your Trunk” on November 5, 2011, in the school parking lot.</li> <li>• The MAX School will participate in the NSU Job Fair which will be held November 10, 2011.</li> <li>• The MAX School will participate in the NSU Veterans Day program on November 11, 2011.</li> <li>• Dennis Guillot is holding P.E. classes with the students twice a week during recess time.</li> <li>• Auditions have begun for the Christmas play scheduled for Friday, December 16, 2011.</li> </ul> <p><b>Parent Committee Report: (See Attached Copy)</b>  V. Benoit reported on the following:</p> <ul style="list-style-type: none"> <li>• The PTA account balance is <b>\$5,600.00</b>. Attendance at the meetings has been very good.</li> <li>• The PTA “Junk in Your Trunk” will be held on Saturday, November 5, 2011, in the MAX School parking lot.</li> <li>• The PTA is working on the March 10 Race raffle tickets, and these will be distributed soon.</li> </ul>	<p>W. Triche cautioned the PTA to be sure to call the State Police and the State Gaming Committee</p>
<p><b>7. Old Business</b></p>	<p>Dr. A. Davis brought up Kelly Rodrigue’s presentation regarding the Boy Scouts made at the previous Board meeting and asked if the MAX School wanted Mr. Rodrigue to follow up with a presentation to the parents of the students.</p> <p>L. Musson inquired about the status of the storage building.</p>	<p>K. Chauvin suggested that Mr. Rodrigue contact V. Benoit to set up a presentation with the PTA parents.</p> <p>B. Aucoin informed the Board that the building he had found was not in good moveable condition and said that he would check with Lowe’s on prices for storage buildings.</p> <p>J. Giardina will check on getting a storage container.</p>

<p><b>8. New Business</b></p>	<p align="center"><b>BOARD TRAINING ON INFORMATION RECEIVED AT 2011 CHARTER SCHOOL SUMMIT</b></p> <p>Presented by B. Broussard, the training basically touched on or reviewed the following Governance Compliance Checklist Concerns:</p> <ul style="list-style-type: none"> <li>• <b>Eligibility to Serve Documentation</b> for all Board members, including background checks, assurances, etc.</li>   <li>• <b>Annual Financial Disclosure</b></li>   <li>• <b>Annual Training Schedule/LDE-Mandated Trainings</b> B. Broussard said that she could, if needed, document on-going training from 2007-Present.</li>   <li>• <b>Board Operating in Accordance with Bylaws</b></li>   <li>• <b>Louisiana Open Meetings Laws</b></li> </ul>	<p>All new Board members were asked to turn in appropriate documentation to be sent to Office of Parental Options (OPO.) An updated roster will be sent in to OPO as a <b>non-material change</b> to the MAX Charter School Contract.</p> <p>All Board members were asked to turn in their disclosure of financial interest and conflict of interest documentation to be sent to OPO.</p> <p>Dr. C. Hill suggested that the Board place this item on its regular monthly agenda at the beginning of each meeting. Members of the Board concurred. D. Savoie will put Board Training on the agenda for future Board meetings.</p> <p>Updated Board-approved bylaws will be sent in to OPO as a <b>non-material change</b> to MAX Charter School Contract.</p> <p>Calendar listing scheduled Board meetings and locations will be turned in to OPO with other compliance items.</p>
<p><b>9. Motion to Go into Executive Session</b></p>	<p>K. Chauvin then requested that the Board go into Executive Session to discuss a matter pertaining to Personnel.</p> <p>Executive Session ended at 10:45 a.m and the Regular Session resumed.</p>	<p>The motion to go into Executive Session was made by Dr. C. Hill and seconded by A. Bollinger-Giardina. Motion was approved unanimously. Executive Session began at 10:40 a.m.</p>
<p><b>10. Announcements</b></p>	<p>A. Bollinger-Giardina reminded the Board about the appreciation dinner on November 16, 2011, for the MAX Charter School Board of Directors and staff.</p> <p>The next Board meeting is scheduled for Thursday, December 1, 2011.</p>	
<p><b>11. Adjournment</b></p>	<p>The meeting adjourned at <b>10:48 a.m.</b></p>	<p>A motion to adjourn was made by B. Aucoin and seconded by Dr. C. Hill. Motion was approved unanimously.</p>

**MINUTES OF MEETING**  
**The MAX Charter School Board of Directors**

DATE: November 14, 2011  
 TIME: 4:00 P.M.  
 PLACE: The MAX Charter School, Library

**Present:** Jake Giardina, Andie Bollinger-Giardina, Karen Chauvin, Brian Aucoin, Carol “Boo” Broussard, Dianne Savoie, Dr. Leslie Jones, Dr. Al Davis (4:50), Vanessa Benoit, Dr. Cleve Hill, and Dr. Steve Welsh  
 Also present were Linda Musson, Florina Bergeron, Erin Bendily, Mike Higgins, Myra Rhodies, Raphael Gang, and Suzy Bourg who took the minutes.

<b>AGENDA</b>	<b>RECOMMENDATION</b>	
<b>1. Call to Order</b>	J. Giardina called the meeting to order at 4:00 P.M.	
<b>2. Roll Call</b>	J. Giardina called the roll, and a sign-in sheet was passed around.	
<b>3. Presentation from the Charter Renewal Team</b>	<p>The charter renewal site-visit team, consisting of Erin Bendily, Raphael Gang, Mike Higgins, and Myra Rhodies, introduced themselves to the MAX Board. The four-member team discussed the following items with the Board:</p> <ul style="list-style-type: none"> <li>• How the school will improve academically in the future and what goals are being established by the school</li> <li>• The need to develop an <b>alternative assessment</b> specific to the MAX Charter School population of dyslexic students—one that will still include LEAP/iLeap and maintain high expectations—but is tailored to meet the needs of the student population.</li> <li>• The possibility of changing or modifying the admissions/enrollment criteria for MAX Charter School since Type 2 charters may have admission requirements that are consistent with the school’s role, scope, and mission.</li> </ul>	<p>The renewal team suggested that an alternative evaluation may be an option to pursue. The members recommended that the Board write a letter stating that MAX Charter School is working on an <b>alternative assessment plan</b>—outlining some details of the plan and providing a framework of sorts. They suggested that this be done within the month.</p> <p>The team recommended that the Board create/ craft a proposal/ material amendment to the charter that would address <b>specific admissions/enrollment criteria</b>, whereby the <b>minimum standard to enroll would be a diagnosis of dyslexia</b>. The members emphasized that MAX must still have an Open Admissions Policy that would not discriminate under IDEA. The team advised the Board to have this written by Friday so that the proposal could be presented to BESE in December. A recommendation for a renewal of the school’s charter could be made with the understanding that the two above-mentioned items would be under consideration.</p>

	<p>The team informed the Board that they reviewed the documents and appreciated the organization of the information especially considering the short timeline in which to get it together. They discussed the possibility of having a web-based portal to upload documents to the OPO in the future.</p> <p>The team informed the Board that the at-risk population determined by income was not high enough for a Type 2 Charter.</p> <p>The team informed the Board that the school needs a plan for an alternate setting.</p> <p>The team stated that they would be in touch with the Board by the end of the month to inform them of its recommendation.</p>	<p>The team offered to have someone from the state work with the school to implement a plan to increase the at-risk population. Some items suggested included weighted lotteries, increased registration publicity, and the possibility of adding a lunch program.</p> <p>The team suggested that the Board get in touch with local school boards or other resources. LDOE is willing to work with MAX to get the cooperation from Lafourche/Terrebonne, etc., if necessary.</p>
<p><b>4. Announcements</b></p>	<p>The next Board meeting is scheduled for Thursday, December 1, 2011.</p>	
<p><b>5. Adjournment</b></p>	<p>The meeting adjourned at <b>5:30 P.M.</b></p>	<p>A motion to adjourn was made by Karen Chauvin and seconded by Dr. S. Welsh. Motion was approved unanimously.</p>

**MINUTES OF MEETING**  
**The MAX Charter School Board of Directors**

DATE: December 1, 2011

TIME: 9:00 am

PLACE: The MAX Charter School, Computer Lab

**Present:** Jake Giardina, Andie Bollinger-Giardina, Karen Chauvin, Brian Aucoin, Carol “Boo” Broussard, Dianne Savoie, and Dr. Al Davis. Also present were Linda Musson, Suzy Bourg, Flo Bergeron, Warren Triche, and Janice Fabregas who took the minutes.

**NOTE:** Teacher Kari Boudreaux was present for her report.

**Absent:** Dr. Steve Welsh, Dr. Leslie Jones, Dr. Cleveland Hill, and Vanessa Benoit

AGENDA	RECOMMENDATION
<b>1. Call to Order</b>	J. Giardina called the meeting to order at 9:00 a.m.
<b>2. Roll Call</b>	J. Giardina called the roll, and a sign-in sheet was passed around.
<b>3. Approval of the Minutes</b>	The Minutes of November 3, 2011, and November 14, 2011, were presented.  The minutes of November 3, 2011, and November 14, 2011, were approved as read.
<b>4. Board Training</b>	On behalf of Dr. C. Hill who was absent from the Board meeting, D. Savoie reported that Dr. Hill attended the November 11 Board Training Workshop – part of the Louisiana Association of Public Charter Schools (LAPCS) 4 <sup>th</sup> Annual Conference held in Baton Rouge at the Crowne Plaza Hotel.  B. Broussard advised the Board that Jaimmé Collins, legal counsel, offered to do <i>pro bono</i> training for the MAX Board. This would probably be a two to three (2-3)-hour training session in the spring.  Dr. Hill will make a training presentation at the next Board meeting in January 2012.  D. Savoie will contact Jaimmé Collins to make arrangements for the training.  A. Bollinger-Giardina generously offered the use of her home for the training.
<b>5. Teacher Representative Report</b>	Teacher Representative (5th grade) Kari Boudreaux reported on the following: <ul style="list-style-type: none"> <li>• On behalf of the faculty/staff, K. Boudreaux thanked Jake and Andie Giardina for hosting the appreciation dinner on November 16, 2011.</li> <li>• Grades 1-5, along with some of the parents, went to Nicholls State University Café for Thanksgiving dinner.</li> <li>• During the week commemorating Veterans Day, Dr. Michoux from Nicholls State University spoke to Grade 5 students about past wars which coincided with their study of the Civil War.</li> <li>• Grades 1-3 will travel by bus (Thank you, Ms. Chauvin!) to Audubon Guest House to donate gifts, sing Christmas carols, and hand out Christmas cards they are making for the residents.</li> <li>• Props and costumes are being collected for the December 16 Christmas play entitled <i>Christmas Around the World</i>.</li> <li>• Teachers are preparing for the visit of the IDEA and NCLB team.</li> </ul>
<b>6. Board and Standing Committee Reports</b>	<b>Treasurer’s Report</b> B. Aucoin presented the October 2011 financial statements. B. Aucoin went over the financials.

	<p>The amount spent on Title I, II, IDEA, and SIP is <b>\$73,467.00</b>.</p> <p>Discussion was held concerning the payment for the special education students. Presently, <b>21</b> students are enrolled in special education, but payment is only being received for <b>13</b> students—creating a financial strain on the school’s budget and resources.</p> <p><b>Grants Report:</b>  S. Bourg reported on the following:</p> <ul style="list-style-type: none"> <li>• The amount spent on Title I, II, IDEA, and SIP is <b>\$73,467.00</b>. The money for these should be received shortly.</li> <li>• There was a change in how money is budgeted in EGMS. The school needs to separate this year’s allocated budget based on last year’s rollover money.</li> </ul> <p>J. Giardina brought up an article that was in the <i>Wall Street Journal</i> regarding what foundations and people who give money expect from the receiving parties and suggested that this could be a guideline when the MAX School requests grants.</p> <p><b>Building Committee:</b>  L. Musson asked the Board for an update on the storage container.</p> <p><b>Personnel and Policy Committee Report:</b>  Dr. A. Davis is working on collecting all policies (school-based policies, personnel policies, and bylaws), putting them in one place, and making separate sections to tie them all together.</p> <p><b>Public Relations Report: (See Attached Copy of Report &amp; Pictures.)</b>  B. Broussard’s report consisted of the following:</p> <ul style="list-style-type: none"> <li>• <b>November 3 &amp; 4, 2011</b> – More publicity on the MAX Charter School’s first-ever PTA-sponsored “Junk in Your Trunk” fundraiser appeared in the local papers.</li> <li>• <b>November 5, 2011--</b> Pictures were taken at the “Junk in Your Trunk” parking lot sale, and <b>\$805.00</b> was collected.</li> <li>• <b>November 11, 2011--</b> Pictures were taken of the MAX Charter School students at the Nicholls State University Veterans Day Program. <ul style="list-style-type: none"> <li>○ Retired Army National Guard Major General and former Louisiana Speaker of the House of Representatives Hunt Downer posed for a picture with the MAX students.</li> </ul> </li> </ul>	<p>A suggestion was made that a letter be written from the MAX to LDOE explaining the situation regarding the additional eight (8) special education students whose services are not being funded and requesting assistance in obtaining the funds.</p> <p>L. Musson volunteered to write the letter.</p> <p>She informed the Board that the MAX School applied for some High-Risk funds but that the school’s application had not been selected or chosen for funding.</p> <p>D. Savoie suggested that MAX submit a request for the Gheens Grant again this year and offered to check on this.</p> <p>D. Savoie will send a copy of this article to each Board member.</p> <p>B. Aucoin will contact the Lorio Foundation to see if the foundation will pay for the container.</p>
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	<ul style="list-style-type: none"> <li>○ Pictures of MAX students appeared in <i>The Courier</i> and in <i>The Comet</i> on <b>November 12, 2011</b>.</li> <li>○ <i>Courier/Comet</i> photographer Abby Tabor posted his pictures into a photo gallery, and the link was sent to all MAX Board members.</li> </ul> <ul style="list-style-type: none"> <li>● <b>November 11, 2011</b> – Thanks to Jake Giardina for sponsoring Dr. C. Hill’s attendance at the Board Training Workshop at the 4<sup>th</sup> Annual LAPCS Conference held in Baton Rouge at the Crowe Plaza Hotel!</li> <li>● <b>November 14, 2011</b> – Pictures were taken of the officials present at the Louisiana State Department of Education MAX Board Governance Compliance Site-Visit meeting and sent to them, along with a thank you note.</li> <li>● <b>November 16, 2011</b> – Pictures were taken at the MAX Appreciation Dinner hosted by Jake and Andie Bollinger-Giardina at the Bistro at Carmel Inn.</li> <li>● <b>December 2011</b> – The December MAX Newsletter should be finalized soon and will be sent to the Board members this month.</li> </ul> <p>A very special <b>Thank You</b> was extended to MAX Business Manager Suzy Bourg for her <b>exceptional</b> work in gathering and organizing the necessary Board Governance Compliance documents and papers and placing them in labeled binders for the site-visit committee to review.</p>	
<p><b>7. Other Reports</b></p>	<p><b>Director’s Report (See Attached Copy):</b> L. Musson’s report included the following items:</p> <ul style="list-style-type: none"> <li>● Letter was received from the State Department/Special Education closing the file on November 23, 2011, on the complaint filed.</li> <li>● The NCLB/IDEA Evaluations will be held December 5-8, 2011.</li> <li>● The proposed revision to the Charter contract was submitted to the Office of Parental Options (OPO.)</li> <li>● L. Musson and K. Chauvin contacted the OPO and Scott Norton’s office to discuss supplemental assessment plans. <ul style="list-style-type: none"> <li>➢ Nicholls sent a working document as a proposal for SDOE.</li> </ul> </li> <li>● L. Musson requested the Board’s approval of <b>January 16-March 2</b> as the lottery registration dates for the next school term. The lottery will be held <b>March 7, 2012</b>.</li> <li>● L. Musson advised the Board that the school will be required to advertise for the at-risk population and to document this effort.</li> <li>● The school must also have a plan to provide meals for students who cannot furnish their own lunch.</li> <li>● The Christmas play will be held December 16, 2011, at Talbot Hall on the Nicholls State University campus. <b>Note:</b> Location was later changed to Peltier Auditorium.</li> </ul> <p><b>Parent Committee Report:</b> In the absence of PTA President V. Benoit, PTA Vice President F. Bergeron reported that the raffle tickets are now ready to be sold.</p>	<p>Board unanimously approved the lottery registration dates of January 16-March 2, 2012.</p>

<b>8. Old Business</b>	B. Aucoin advised the MAX Board that extra copies of the questionnaire for Form 990 were available to those who needed copies.	
<b>9. New Business</b>	<p>K. Chauvin informed the Board that she is working with MAX teacher Ms. K. Foret and the MAX students on their upcoming visit to the Audubon Guest House residents.</p> <p>K. Chauvin introduced the Board to “<b>Happy Bucks,</b>” where a container is passed around, and a monetary donation of any amount is placed in the container as participants get to announce what makes them happy. The Board members had a good time passing the container around, and the money collected was to be used to help purchase gifts for the residents at Audubon Guest House.</p>	
<b>10. Motion to Go into Executive Session</b>	<p>Dr. A. Davis then requested that the Board go into Executive Session to discuss a personnel matter.</p> <p>Executive Session ended at 10:14 A.M., and the Regular Session resumed.</p>	<p>The motion to go into Executive Session to discuss a personnel matter was made by B. Aucoin and seconded by A. Bollinger-Giardina... Motion was approved unanimously.</p> <p>Executive Session began at 9:50 A.M.</p>
<b>11. Announcements</b>	<p>A. Bollinger-Giardina reminded the Board about the appreciation dinner on November 16, 2011, for the MAX Charter School Board of Directors and staff.</p> <p>The next Board meeting is scheduled for Thursday, January 5, 2012.</p>	
<b>12. Adjournment</b>	The meeting adjourned at <b>10:15 A.M.</b>	

**MINUTES OF MEETING**  
**The MAX Charter School Board of Directors**

DATE: January 5, 2012

TIME: 9:00 A.M.

PLACE: The MAX Charter School, Library/Meeting Room

**Present:** Jake Giardina, Andie Bollinger-Giardina, Karen Chauvin, Brian Aucoin, Carol “Boo” Broussard, Dianne Savoie, Dr. Al Davis, Dr. Cleveland Hill, Dr. Leslie Jones, and Vanessa Benoit

Also present were Linda Musson, Suzy Bourg, Flo Bergeron, Warren Triche, Dr. Jim Barr, and Janice Fabregas who took the minutes.

**Absent:** Dr. Steve Welsh

AGENDA	RECOMMENDATION
<b>1. Call to Order</b>	J. Giardina called the meeting to order at 9:00 A. M.
<b>2. Roll Call</b>	J. Giardina called the roll, and a sign-in sheet was passed around.
<b>3. Approval of the Minutes</b>	The Minutes of December 1, 2011, were presented. <span style="float: right;">The minutes of December 1, 2011, were approved as read.</span>
<b>4. Board Training</b>	Dr. C. Hill briefed the MAX Board members on what was presented at the November 11 Board Training Workshop – part of the Louisiana Association of Public Charter Schools (LAPCS) 4 <sup>th</sup> Annual Conference held in Baton Rouge at the Crown Plaza Hotel. In his in-service, Dr. Hill noted that the training meeting consisted of three (3) separate sessions and referenced the abundance of informational materials sent via e-mail to each Board member for review and/or discussion. He emphasized that effective January 1, 2012, ethics training is required of every charter school board. <span style="float: right;">J. Giardina offered to contact Cam Morvant for this training--if necessary.</span>
<b>5. Teacher Representative Report</b>	Teacher Representative Shawn Dudek gave the following report: <ul style="list-style-type: none"> <li>• All classes are writing across the curriculum in preparation for the writing portion of the iLEAP/LEAP tests.</li> <li>• The Christmas play was a huge success with a total of 634 tickets sold this year.</li> <li>• The MAX Charter School will conduct a fundraiser at Raising Cane’s in Thibodaux on Tuesday, January 24, 2012.</li> <li>• The MAX Math Department will sponsor a “Math Numeracy Night” on Wednesday, January 25, 2012.</li> <li>• An “English Literacy Night” is being planned for some time in the future.</li> <li>• On Friday, January 13, 2012, Parent Teacher Conferences will be held in the morning, and staff development will be held in the afternoon. There will be no school for students.</li> </ul>

**6. Board and Standing Committee Reports**

**Treasurer's Report**

B. Aucoin presented the November 2011 financial statements.  
B. Aucoin went over the financials.  
The amount collected thus far for School Improvement, Title II, and Title IV is **\$13,125.00**.  
The remaining reimbursements to be paid by the end of January 2012 amount to **\$58,885.00**.

**Grants Report:**

S. Bourg reported on the following:  
To date, the following reimbursements have been received from the state:

School Improvement S1-1003a	<b>\$ 5,377.00</b>
Title IIa	<b>\$ 7,737.00</b>
Title IV	<b>\$ 11.00</b>
Total	<b>\$13,125.00</b>

The remaining reimbursements to be paid by the end of the month include:

School Improvement SI-1003a	<b>\$35,392.00</b>
IDEA B	<b>\$13,128.00</b>
Title I	<b>\$10,365.00</b>
Total	<b>\$58,885.00</b>

The School Improvement SI-1003a allocation increased from **\$112,145.00** to **\$120,070.00** in December 2011.

Mrs. Robyn Moss delivered a check in the amount of **\$1,500.00** to the MAX School on January 4, 2012, from Exxon Mobil Corporation.

**Building Committee:**

J. Giardina reported to the Board that a 20- foot container has been purchased for storage and that he is awaiting delivery. The storage unit will be located behind the school building.

**Personnel and Policy Committee Report:**

No Report

**Public Relations Report (See Attached Copy):**

- B. Broussard reported on the following:
- December was a very busy month for the MAX Charter School and besides the normal daily school activities, the school was engaged in the following:
    - Writing and completing reports to comply with state-mandated deadlines;
    - Applying for charter school renewal;

- Collecting and organizing data and documentation for Louisiana Department of Education (LDOE) officials and representatives from the Individuals with Disabilities Education Act (IDEA) and No Child Left Behind (NCLB) meeting;
- Participating in interviews by state officials on their monitoring site visits;
- Preparing for the school's 2<sup>nd</sup> annual Christmas production.
- December 2011—MAX 4<sup>th</sup> grade student Madison Broussard participated in the city of Thibodaux's 12<sup>th</sup> Annual "Trim the City Hall Christmas Tree." Her decorated ornament was chosen as one of the City Hall tree ornaments.
- December 7/December 8, 2011 – IDEA exit meeting and NCLB exit meeting included two (2) MAX Board members, along with the Director and other pertinent staff.
- December 14, 2011 – MAX 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> grade students visited Audubon Health and Rehab to sing Christmas carols and to present residents with gifts and handmade Christmas cards. Thanks to Ms. K. Chauvin and NSU for providing the students bus transportation to and from the facility! Pictures were sent to the local media for publication.
- December 16, 2011 – The 2<sup>nd</sup> annual Christmas program took place in NSU's Peltier Auditorium and was extremely well received by those who attended. Pictures were taken and will be published in the January 2012 MAX Newsletter.
- December 2011 – Ms. K. Chauvin was interviewed by Lee Daigle (University Relations at NSU) at the HTV studio. The interview focused on dyslexia and the Center at NSU, but Ms. Chauvin also spoke about MAX Charter School, admissions information, and the MAX raffle and upcoming "Race for Their Future" on March 10, 2012.
- A news article entitled "Walt Disney World Fundraiser Raffle" appeared in the December edition of *Dyslexia Center News*.
- The January 2012 MAX Newsletter will be sent via email to the Board members.

**7. Other Reports**

- Director's Report** (See Attached Copy):  
 L. Musson introduced special guest Dr. Jim Barr to those present. Her report included the following items:
- BESE approved a three- year extension of contract with the following conditions:
    - Develop an admissions/enrollment policy aligned to the school's mission.
    - Develop an alternative mastery evaluation framework for students' academic performance.

This was done and presented to LDOE officials.  
  
 This is presently being handled and is an on-going endeavor.

- Implement a plan for alternative education.
- Improve recruiting of “at risk” students.
- Comply with IDEA and admissions policies
- Establish guidelines for the provision of meals to students and for the documentation and reporting required by law.
- IDEA asked about an extended school year.
- L. Musson, along with B. Broussard and K. Chauvin, sat in on a telephone conference with Lee Reid and Jaimmé Collins on November 16, 2011, regarding the extended three –year school contract and the LDOE’s dissatisfaction with the initial proposal entitled **MAX Supplemental Assessment System (MSAS)** presented by The MAX for consideration.
  - A meeting was held with Dr. Jim Barr on January 4, 2012, to get his professional advice and input on ways to improve the recommended proposal so that it would be approved by the state.
  - Dr. Barr addressed the Board, presented his thoughts, and offered suggestions for getting the LDOE to understand what The MAX needed. He requested permission to meet independently with the Parental Options Office to clarify the value of the base model.
- **2012-2013 School Year Enrollment Registration Dates** are Tuesday, **January 17, 2012**, through Monday, **March 5, 2012**. The **lottery** will be held on **Wednesday, March 7, 2012**. This will be a weighted lottery, and proof of having dyslexia will be a determining factor since Type 2 Charters may have admissions policies, and the MAX charter renewal contract mandates an admissions/enrollment policy aligned to the school’s mission.
- L. Musson informed the Board that Anne Dufresne (6-8 grade teacher) turned in her resignation.
- L. Musson proposed the possibility of year- round schooling.

L. Musson will contact Larry Howell at Assumption School Board to help with implementing a plan for alternative education.

L. Musson and K. Chauvin are working on getting information out to the public in different parishes, and a new brochure is being prepared.

L. Musson suggested attaching the criteria for free and reduced lunches to the admissions form. This information could possibly be put on the school website.

L. Musson will check into the resources available in order to have an extended school year.

Dr. Barr suggested that he be allowed to meet one-on-one with Parental Options officials on behalf of The MAX to help finalize an alternative assessment strategy.

Motion was made by Dr. C. Hill and seconded by D. Savoie to permit Dr. Jim Barr to speak with the state department officials on behalf of the MAX Charter School to help develop an alternate assessment system ... Motion was approved unanimously.

L. Musson is interviewing for a replacement teacher.

L. Musson will check into this and research the pros and cons and the cost of year- round schooling and how this could be funded. Dr. L. Jones will also get information on the year- round schooling.

	<p><b>Parent Committee Report: (See Attached Copy)</b></p> <p>V. Benoit reported on the following:</p> <ul style="list-style-type: none"> <li>• The Race for Their Future Walk/Run is scheduled for Saturday, March 10, 2012.</li> <li>• T-shirts are being printed for the race with new color and logo.</li> <li>• V. Benoit asked the Board about the date for the mailing out of the letters, race forms, and brochures.</li> </ul> <ul style="list-style-type: none"> <li>• V. Benoit also reported that there was some interest in having additional activities for race day (silent auction, a petting zoo, face painting, etc.) <b>and</b> charging an entrance fee to the event. Discussion ensued, but no definite decision was made.</li> <li>• A meeting held with BRASS personnel suggested that items such as T-shirts, packs, etc. be given instead of medals or trophies.</li> <li>• V. Benoit gave an update on the raffle ticket sales.</li> </ul>	<p>A. Bollinger-Giardina will contact Copy Connection to schedule the printing. Since brochures will not be finalized in time for the mailing, it was suggested that a flyer be designed and printed to send out with the mailing. B. Broussard volunteered to assist with this.</p> <p>B. Broussard challenged the MAX Board to sell and/or buy a minimum of a book of tickets in support.</p>
<b>8. Old Business</b>	<p>W. Triche commented on the school lottery and the fact that it was mentioned that extra weight would be given to students who have dyslexia.</p>	<ul style="list-style-type: none"> <li>• Mr. Triche suggested that extra weight maybe should be given to students who are high risk.</li> <li>• W. Triche recommended that the Lafourche and Terrebonne Parish School Boards be contacted to get a list of “at risk” criteria to see if it aligns with the MAX School’s criteria.</li> <li>• W. Triche also suggested that the MAX School should send information on the school to all new BESE Board members to give them a better idea about the school and how it operates.</li> </ul>
<b>9. New Business</b>	<p>D. Savoie and L. Musson plan to touch base with Chris Waddell Tuesday after the race.</p>	
<b>10. Motion to Go Into Executive Session</b>	<p>None required.</p>	
<b>11. Announcements</b>	<p>The next Board meeting is scheduled for Thursday, February 2, 2012.</p>	
<b>12. Adjournment</b>	<p>The meeting adjourned at <b>10:34 A.M.</b></p>	<p>A motion to adjourn was made by K. Chauvin and seconded by B. Aucoin... Motion was passed unanimously.</p>

**MINUTES OF MEETING**  
**The MAX Charter School Board of Directors**

DATE: February 2, 2012

TIME: 9:00 A.M.

PLACE: The MAX Charter School, Library/Meeting Room

**Present:** Jake Giardina, Andie Bollinger-Giardina, Brian Aucoin, Carol “Boo” Broussard, Dianne Savoie, Dr. Al Davis, Dr. Cleveland Hill, Dr. Leslie Jones, and Dr. Steve Welsh  
 Also present were Linda Musson, Suzy Bourg, Flo Bergeron, Warren Triche, Dr. Jim Barr (9:17-9:56), and Janice Fabregas who took the minutes. Two students from Nicholls-- Careen Tetiah and Toni Joseph –were present to observe the meeting, and Dr. Claudette Aubert from St. James Parish was an invited guest of Dr. Cleveland Hill.

**Note:** Teacher representative Rebecca Walker was present for the Teacher Representative Report (Agenda Item # 5,) and new science teacher Ms. Erin Verret was present for her introduction to the Board.

**Absent:** Karen Chauvin and Vanessa Benoit

AGENDA	RECOMMENDATION
<b>1. Call to Order</b>	J. Giardina called the meeting to order at 9:00 A. M.
<b>2. Roll Call</b>	J. Giardina called the roll, and a sign-in sheet was passed around.
<b>3. Approval of the Minutes</b>	The Minutes of January 5, 2012, were presented. The minutes of January 5, 2012, were approved as read.
<b>4. Board Training</b>	Dr. Jim Barr was to update the Board on his meeting with the LDOE staff in Baton Rouge and the information he obtained concerning the development of an alternative assessment for MAX. The presentation was postponed since Dr. Barr had not yet arrived. **See Deviation under Treasurer’s Report.
<b>5. Teacher Representative Report</b>	Before giving her report, Teacher Representative R. Walker introduced teacher LaQuishia Trahan and some of the 1 <sup>st</sup> and 2 <sup>nd</sup> grade students who presented Valentine’s Day cards, made by the students, to the Board members. Ms. Walker’s report consisted of the following: <ul style="list-style-type: none"> <li>• The MAX Math Department sponsored a “Math Numeracy Night” on Thursday, January 26, 2012. Approximately twenty (20) parents attended.</li> <li>• The 4<sup>th</sup> and 8<sup>th</sup> grade students have been involved in writing across the curriculum to prepare for <i>Phase I</i> of the LEAP testing scheduled for March 20, 2012.</li> <li>• The 5<sup>th</sup> grade and upper science classes will work with parent Mr. John Bergeron to create a MAX vegetable garden.</li> <li>• R. Walker introduced Ms. Erin Verret, the new science teacher for 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> grades. Ms. Verret expressed her appreciation for being hired and briefed the Board members on her educational background and teaching experience.</li> </ul>
<b>6. Board and Standing Committee Reports</b>	<b>Treasurer’s Report</b> B. Aucoin presented the December 2011 financial statements. B. Aucoin went over the financials. <ul style="list-style-type: none"> <li>• In reviewing the financials, B. Aucoin mentioned in particular the bill from Adams and Reese.</li> </ul>

**\*\*DEVIATION\*\***

- A brief discussion on whether or not to renew membership in the three (3) Chambers of Commerce then took place since dues were due.

**\*\*B.** Broussard moved that the Board deviate from the agenda at this time to allow for Dr. Jim Barr’s presentation.

- Dr. Jim Barr informed the Board that he had met with the Office of Parental Options staff in Baton Rouge.
  - This group proposed that the MAX School develop its own instrument that addresses a parallel assessment which would be able to make the assumption that the students at MAX School have certain issues with assessment, with time lines and learning, and this can be accommodated with an instrument that is designed especially for them.
  - The group also recommended that the MAX look at students and establish a baseline outside the school. The State Department would need to provide the MAX School with multi-year iLEAP/LEAP databases in order to identify the performance of students that have dyslexia outside the school which would help to track back to the performance of the students at the MAX.
- Dr. Barr then discussed with the Board the requirements necessary to implement such a process and also the time and costs involved.
  - The initial activity of acquiring and analyzing the assessment data and providing an acceptable report would establish a baseline for comparing the success of the students at Max with students who were not receiving comparable instruction.
  - The end result would bolster the school's impact across the state and help push specialized support for students with dyslexia.
- A final discussion ensued that concluded that a preliminary proposal should be prepared that provides a brief plan for a feasibility study on the development of a specialized assessment that could be used not only by students at Max, but by students with dyslexia in other schools.

At this time, J. Giardina informed the Board that on Friday, February 24, 2012, State Representative Bill Cassidy will visit the dyslexia center at Nicholls State University and would also like to visit the MAX Charter School. He explained that Mr. Cassidy is interested in putting together some type of legislation that will prevent a charter school from having too much federal interference.

The Board agreed that membership in the Houma-Terrebonne Chamber was the most beneficial of the three (3) and suggested that renewal of the others take place every three (3) years instead of every year.

Dr. S. Welsh suggested it would be good idea to have assurances **in writing** from the State—stipulating that the State recognizes that the MAX is working on developing an alternative strategy toward doing assessments.

Since The MAX will be closed for a week due to Mardi Gras holidays, a fact that would pose a barrier to the meeting, J. Giardina recommended that someone devise a 1-2-3 one-page list of the particulars about the school, its concerns, and what it needs. This could then be presented to either Mr. or Mrs. Cassidy.

Dr. S. Welsh, K. Chauvin, Dr. Jim Barr, along with input from MAX Director L. Musson, will draft a preliminary proposal that provides for a feasibility study to develop a specialized

assessment that could be used not only by students at Max, but by students with dyslexia in other schools.

Before moving on to the next report, Dr. C. Hill introduced his guest Dr. Claudette Aubert to the MAX Board. He explained that she is thinking of opening a Type I charter school in St. James Parish.

**Grants Report:** (See Attached Copy)

S. Bourg reported on the following:

The school received reimbursements for federal "EGMS" funds for expenses paid through 12-30-2011. On the 16<sup>th</sup> of December, \$13,125.00 was deposited into the school's account, and on January 13 an additional \$62,968 was received. The next reimbursement requests will be made for expenses from January 1 through March 30, 2012.

The school received funds to be used for **student technology purchases.**

Total amount collected	\$13,050.00
Total amount spent to date	\$ 991.00
Total remaining	\$12,059.00
Proposed purchases...Total	\$12,071.00

S. Bourg thanked Ms. Musson and the Board for giving her and data specialist Rhonda Duplantis the opportunity to attend the Excel seminar in New Orleans on January 17 and 18, 2012.

**Building Committee:**

J. Giardina informed the Board the storage container would be delivered to the school on February 3, 2012.

**Personnel and Policy Committee Report:**

No Report

**Public Relations Report** (See Attached Copy):

B. Broussard reported on the following:

- The month of January focused on getting information ready for the upcoming 4<sup>th</sup> Annual "Race for Their Future" 5K Run/Walk and the registration for enrollment criteria for the 2012-2013 school year.
  - January 2012...The MAX website was updated, as well as the Bayou Runners Association (BRASS) website.
  - January 13, 2012...The January 2012 MAX Newsletter was sent via e-mail to MAX Board members.
  - January 19, 2012...Pictures were taken of new MAX science teacher Ms. Erin Verret with her 8<sup>th</sup> grade students conducting an experiment. Pictures and captions were sent to local newspapers for publication.
  - January 20, 2012...A public notice on registration for enrollment dates at the MAX Charter for the 2012-2013 school year was published in *The Daily Comet*.

- January 23, 2012...Publicity blurbs on enrollment and on the race were sent to all three (3) local newspapers for publication.
- January 24, 2012...Student projects made in Ms. J. Knight's 7<sup>th</sup> grade history class were on display, and pictures were taken and sent to the local media. An article was written for the school newsletter.
- January 24, 2012...The Raising Cane's Fundraiser was held in Thibodaux for the MAX Charter School. Raising Cane donated 15% of its sales back to the school to those who said, "It's for MAX."
- January 24, 2012...A video clip from the LAPCS was forwarded to the MAX Board members. An article on *National School Choice Week* was written for the school newsletter.
- January 26, 2012...*Numeracy Night* was held at The MAX, and pictures were taken.
- January 28, 2012...MAX teachers and staff attended the 4<sup>th</sup> annual "Unmasking Their Potential" Conference at NSU.

**7. Other Reports**

**Director's Report** (See Attached Copy):

L. Musson's report consisted of the following:

- L. Musson requested two (2) emergency sick days for medical reasons for one of the teachers.
- Admissions and registration are still open. There is a larger number of 1<sup>st</sup> graders that have applied this school year.
- L. Musson requested approval by the Board for an already funded technology purchase of fifteen (15) laptops for upper school, twelve (12) iPads for the lower/middle school, and two (2) SPED laptops for a total of **\$12, 071.00**.
- The Scholastic Book Fair/Grandparents Day will be held the week of February 6, 2012.
- L. Musson informed the Board that she would like to look into the possibility of Sodexo preparing hot lunches for the MAX School.

**Parent Committee Report:**

On behalf of PTA President Ms. V. Benoit who was absent, PTA Vice President F. Bergeron reported that the race preparations are going very well. She brought up the subject of charging a small fee for the Kiddie Korner (Kidz Korner) on the day of the race.

A motion was made by B. Broussard and seconded by D. Savoie to allow two (2) emergency sick days to be given to a teacher for medical reasons...Motion was passed unanimously.

J. Giardina requested that L. Musson check into the security of using this equipment. Dr. S Welsh also informed L. Musson that NSU could work with the MAX School in getting this equipment working and secure.

Motion was made by B. Broussard and seconded by D. Savoie to allow L. Musson to purchase the stipulated laptops and iPads ...Motion was passed unanimously.

The Board agreed on charging a fee for the Kiddie Korner (Kidz Korner.) A motion was made by Dr. C. Hill and seconded by B. Broussard to charge an entry fee and obtain the bounce houses...Motion was passed unanimously.

<b>8. Old Business</b>	<p>A. Bollinger-Giardina informed the Board that the letters for the race were mailed on February 1, 2012.</p> <p>D. Savoie thanked A. Bollinger-Giardina for helping with organizing the mailing of the letters for the race and also for sponsoring the attendance of nine (9) MAX teachers/paraprofessionals to the 4<sup>th</sup> Annual “Unmasking Their Potential” Conference at NSU.</p>	
<b>9. New Business</b>	None	
<b>10. Motion to Go Into Executive Session</b>	None required.	
<b>11. Announcements</b>	<p>The next Board meeting is scheduled for Thursday, March 1, 2012.</p> <p>Dr. S. Welsh informed the Board that John White, former head of the New Orleans Recovery School District and the newly selected Louisiana Superintendent of Education, will be meeting with the Chamber group on February 9 at the main library in Houma at 3:00 P.M. regarding charter schools.</p>	
<b>12. Adjournment</b>	The meeting adjourned at 10:30 A.M.	A motion to adjourn was made by Dr. C. Hill and seconded by Dr. S. Welsh...Motion was passed unanimously.

**MINUTES OF MEETING**  
**The MAX Charter School Board of Directors**

DATE: March 1, 2012

TIME: 9:00 A.M.

PLACE: The MAX Charter School, Library/Meeting Room

**Present:** Jake Giardina, Andie Bollinger-Giardina (9:22), Karen Chauvin, Brian Aucoin, Carol “Boo” Broussard, Dianne Savoie, Dr. Al Davis, Dr. Leslie Jones, and Vanessa Benoit (Left 9:57)

Also present were Linda Musson, Suzy Bourg, Flo Bergeron, and Janice Fabregas who took the minutes. **Note:** Rebecca Durocher was present for Teacher Representative Report.

**Absent:** Dr. Steve Welsh and Dr. Cleveland Hill

<b>AGENDA</b>	<b>RECOMMENDATION</b>	
<b>1. Call to Order</b>	J. Giardina called the meeting to order at 9:04 A.M.	
<b>2. Roll Call</b>	J. Giardina called the roll, and a sign-in sheet was passed around.	
<b>3. Approval of the Minutes</b>	The Minutes of February 2, 2012, were presented.	The Minutes of February 2, 2012, were approved as read.
<b>4. Board Training</b>	None	
<b>5. Teacher Representative Report</b>	<p>Teacher Representative Rebecca Durocher gave the following report:</p> <ul style="list-style-type: none"> <li>• R. Durocher began her report by expressing her sincere appreciation for the opportunity to work at the MAX School. She commented on how contented and satisfied she was with administration, the professionalism of her fellow teachers and the staff and their willingness to help, and the overall positive attitude that surrounded her at the school.</li> <li>• R. Durocher informed the Board that she has been attending math training to prepare for transitioning to the <b>Common Core State Standards (CCSS)</b>, which will occur during the 2012-2013 and 2013-2014 school years and will be fully implemented in the 2014-2015 school year.</li> <li>• Students in Grades 1<sup>st</sup> through 5<sup>th</sup> made and gave Valentine’s Day cards to news personnel in the tri-parish region.</li> <li>• The sale of nutritional snacks to the students is going well.</li> <li>• Students in Grades 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> made a <i>noun garden</i> and also wrote about President Obama. These reports are on display for all to see.</li> <li>• Grade 5 has had to postpone the class garden project due to the weather.</li> <li>• Grades 3-8 are preparing for the Leap and iLeap testing.</li> <li>• The Student Council’s latest fundraiser is the sale of World’s Finest Chocolate.</li> </ul>	<p>Impressed with R. Durocher’s sincerity, J. Giardina suggested that R. Durocher be available to speak to Congressman Bill Cassidy’s group during Mr. &amp; Mrs. Cassidy’s scheduled visit to the MAX School on Friday, March 2.</p> <p>Ms. B. Broussard pointed to the center of the table and invited the Board to take a bar of</p>

		candy home with them.
<p>6. <b>Board and Standing Committee Reports</b></p>	<p><b>Treasurer’s Report</b></p> <ul style="list-style-type: none"> <li>• B. Aucoin presented the January 2012 financial statements.</li> <li>• B. Aucoin went over the financials.</li> <li>• Copies of the June 30, 2011, audited financial statements were given to the Board members.</li> <li>• B. Aucoin reported that <b>\$36,840</b> has been spent on legal fees through February 2012.</li> </ul> <p><b>Grant Report:</b> None</p> <p><b>Building Committee:</b> J. Giardina informed the Board that the storage container was delivered and located at the back of the school building. L. Musson did comment that the building was hard to open, and J. Giardina instructed her on what she needed to do to get it opened.</p> <p><b>Personnel and Policy Committee Report:</b> No Report</p> <p>Dr. A. Davis did comment on R. Durocher’s comments and said how gratifying it was to hear such words of satisfaction with the way things were going in the school.</p> <p><b>Public Relations Report (See Attached Copy):</b> B. Broussard reported on the following:</p> <ul style="list-style-type: none"> <li>• Articles on the “Unmasking Their Potential” Conference held at NSU appeared in the <i>February 2012 Dyslexia Center Newsletter</i> and in the school’s newsletter.</li> <li>• B. Broussard thanked A. Bollinger for enabling the MAX personnel to attend this workshop.</li> <li>• Publicity for the upcoming “Race for Their Future” fundraiser and the dates of MAX registration for the 2012-2013 school year has been on-going throughout the month of February.</li> <li>• The deadline for registering for admittance to MAX is Monday, March 5, and the lottery, if needed, will be Wednesday, March 7.</li> <li>• The 1st, 2nd and 3rd grade students at The MAX made and sent Valentine’s Day cards to various individuals, reporters, and staff at local newspapers and <i>POV Magazine</i>.</li> </ul>	

<p><b>7. Other Reports</b></p>	<p><b>Director's Report</b> (See Attached Copy): L. Musson reported on the following:</p> <ul style="list-style-type: none"> <li>• Registration for admissions to MAX will end March 5, 2012.</li> <li>• The lottery will be held on March 7, 2012.</li> <li>• L. Musson reported that the State Department's written report had been received. The report stated that some work needed to be done on Special Education records and that the school will have to have co-teaching and an extended school year for students that require additional assistance.</li> <li>• On Monday, March 12, 2012, L. Musson will be taking a team of teachers for training in the <b>Common Core State Standards (CCSS)</b> and <b>COMPASS</b>, the state's new educator evaluation system. This training will be held at Terrebonne Parish Library--the North Branch.</li> <li>• The Leap/iLeap testing will be changed to a new way of testing called the <b>Partnership for Assessment of Readiness for College and Careers (PARCC.)</b></li> <li>• Motivational speaker Chris Waddell will be at Peltier Auditorium on Tuesday, <b>March 13, 2012</b>, to talk to the MAX Charter School students.</li> <li>• On <b>March 14, 2012</b>, the <b>Singers of United Lands (SOUL)</b> will entertain the MAX Charter School students in Le Bijou Theater at NSU.</li> <li>• The MAX Charter School eighth graders will participate in the <b>Swamp Stomp Festival</b> that will be held on Friday, <b>March 16, 2012</b>.</li> <li>• The 4<sup>th</sup> and 8<sup>th</sup> grade students will be involved with Phase I of LEAP testing on Tuesday, <b>March 20, 2012</b>. Fourth and eighth grade students will take the writing sections of the ELA test, along with written response sections of the math test.</li> <li>• On March 20, 2012, a Staff Development meeting will be held from 1:00 to 3:00 P.M.</li> <li>• Free Leap tutoring is being offered on four (4) Saturdays in March. L. Musson and three (3) teachers will be available to provide the tutoring.</li> <li>• L. Musson informed the Board of the problems being faced with the lawn maintenance and the need to hire someone to do this maintenance at least four (4) times a year.</li> </ul> <p><b>Parent Committee Report:</b> None</p>	<p>The Board agreed that L. Musson could hire someone to help with the lawn maintenance.</p>
<p><b>8. Old Business</b></p>	<p>J. Giardina inquired about the status of the iPads.</p> <ul style="list-style-type: none"> <li>• S. Bourg informed the Board that iPads would be arriving on Friday, March 2, 2012.</li> <li>• NSU will assist with the downloading of the applications on the iPads.</li> </ul>	<p>At the suggestion of J. Giardina, L. Musson will visit/confer with David Boudreaux at E.D. White Catholic High School to discuss the use of iPads in school and any security issues.</p>
<p><b>9. New Business</b></p>	<p>A discussion was held on the upcoming visit of U.S. Congressman Bill Cassidy and his wife Dr. Laura Cassidy on Friday, March 2, 2012.</p>	

	<p>According to a prepared schedule, the group will visit the MAX Charter School at 2:15 P.M.</p> <p>The Cassidys plan to meet with staff, parents, and a few members of the MAX Board of Directors. They also plan to visit the classrooms and observe the students firsthand to get a better idea of what is being made available to them and what can be done to assist the school's efforts to educate this unique population of children with dyslexia.</p>	
<b>10. Motion to Go Into Executive Session</b>	<p>L. Musson requested that the Board go into Executive Session to discuss a confidential/private matter.</p> <p>Executive Session began at 9:45 A.M.</p> <p>The meeting resumed at 9:50 A.M.</p>	<p>Motion was made by B. Aucoin and seconded by D. Savoie to go into Executive Session ... Motion was passed unanimously.</p> <p>Motion was made by B. Aucoin and seconded by L. Jones to hire a second maintenance person at the same rate as the present maintenance person to work less than twenty (20) hours per week.... Motion was passed unanimously.</p>
<b>11. Announcements</b>	<p>The next Board meeting is scheduled for Thursday, April 5, 2012.</p>	
<b>12. Adjournment</b>	<p>The meeting adjourned at <b>10:20 A.M.</b></p>	<p>A motion to adjourn was made by B. Aucoin and seconded by D. Savoie... Motion was passed unanimously.</p>

**MINUTES OF MEETING**  
**The MAX Charter School Board of Directors**

DATE: April 5, 2012

TIME: 9:00 A.M.

PLACE: The MAX Charter School, Library/Meeting Room

**Present:** Jake Giardina (9:06), Andie Bollinger-Giardina, Karen Chauvin, Brian Aucoin, Carol “Boo” Broussard, Dianne Savoie, Dr. Al Davis, Dr. Steve Welsh, Dr. Cleve Hill, and Vanessa Benoit

Also present were Linda Musson, Suzy Bourg, Trudie Dugas, Warren Triche, and Janice Fabregas who took the minutes. **NOTE:** Teacher Representative Jenna Knight was present for her report.

**Absent:** Dr. Leslie Jones

<b>AGENDA</b>		<b>RECOMMENDATION</b>
<b>1. Call to Order</b>	In the initial absence of Chairman J. Giardina, President K. Chauvin called the meeting to order at 9:00 A. M.	
<b>2. Roll Call</b>	K. Chauvin called the roll, and a sign-in sheet was passed around.	
<b>3. Approval of the Minutes</b>	The Minutes of March 1, 2012, were presented.	The Minutes of March 1, 2012, were approved as read.
<b>**Deviation from Agenda</b> <b>Agenda Item # 9--New Business</b>	<p>Ms. Trudie Dugas, the parent of an 8<sup>th</sup> grade student at the MAX Charter School, presented a proposal entitled “How Do You Eat an Elephant? 1 Bite at a Time!” which showed the need to add 9<sup>th</sup>, 10<sup>th</sup>, 11<sup>th</sup>, and 12<sup>th</sup> grades in yearly phases at the MAX Charter School. Ms. Dugas expressed her concern for her son and his fellow classmates who would be leaving The MAX at the end of the 2011-2012 School Year. She outlined for the Board the multitude of research and investigation she had done thus far in her efforts to have her son continue his education at The MAX. Seeking to have the Board move forward with this proposed project, she touched on topics such as money, approvals, additional building space, contractors, and advertisement. Copies of her proposal and drawings of the proposed building additions were given to the Board members.</p> <p>A discussion and comments from MAX Board members followed the presentation.</p>	<p>Motion was made by B. Broussard and seconded by Dr. C. Hill to deviate from the agenda to allow guest speaker/parent Ms. Trudie Dugas to present to the MAX Board of Directors her proposal to add additional grades at the MAX Charter School... Motion was passed unanimously.</p> <p>B. Aucoin requested that Mrs. Dugas get an estimated cost of the building additions to present to the Board.</p> <p>Although the Board agreed that the matter was definitely worthy of attention/consideration, it expressed concerns about priorities and the countless number of expectations and ever-changing requirements from the Louisiana Department of Education, the Board of Elementary and Secondary Education, and the Charter School Office itself. The timing of the proposal and the rather</p>

		<p>slow progress of the Board’s own vision for the school and master plan in the “grand scheme of things” for expansion of student services and the construction of a permanent building for The MAX were other factors to consider.</p> <p>The Board offered various options and recommendations to Ms. Dugas for the future schooling of her son. E.D. White Catholic High School, Vanderbilt Catholic High School, and Covenant Christian School were some of the schools mentioned since at least two (2) of these private schools had resource rooms available to students with dyslexia and other related learning differences <b>and</b> since school vouchers were being considered by the Louisiana Legislature at this time.</p>
<p><b>4. Board Training</b></p>	<p>B. Broussard reminded the Board that annual Board training was required of every charter school board.</p>	<p>B. Broussard suggested that a meeting be set up with Attorney Jaimmé Collins who previously offered to do some <i>pro bono</i> training for the MAX Board in the spring/summer.</p> <p>Dr. C. Hill reported that the Lafourche Parish DA’s office will be holding an ethics training—open to the public-- on April 17, 2012, from 6 P.M. to 7 P.M. at Central Lafourche High School for people who are members of boards and commissions. Dr. Hill will send out a notice to Board members on this meeting.</p>
<p><b>5. Teacher Representative Report</b></p>	<p>Teacher Representative Jenna Knight, 6<sup>th</sup>-8<sup>th</sup> grade social studies teacher, gave the following report:</p> <ul style="list-style-type: none"> <li>• 1<sup>st</sup> and 2<sup>nd</sup> graders have completed Easter activities and will be participating in an Easter egg hunt.</li> <li>• All grades are preparing for LEAP/iLEAP tests.</li> <li>• The MAX Student Council... <ul style="list-style-type: none"> <li>○ Participated in a food drive in conjunction with Nicholls State University;</li> <li>○ Has scheduled nacho sales;</li> <li>○ Will help the school purchase a welcome mat to place in the school foyer.</li> </ul> </li> </ul>	

<p><b>6. Board and Standing Committee Reports</b></p>	<p><b>Treasurer’s Report</b></p> <ul style="list-style-type: none"> <li>• B. Aucoin presented the February 2012 financial statements.</li> <li>• B. Aucoin went over the financials.</li> <li>• B. Aucoin reported the following information: <ul style="list-style-type: none"> <li>○ Effective March 1, 2012, the state reduced the monthly amount sent to MAX to approximately <b>\$73,000</b> (a reduction of approximately <b>\$29,000</b>) due to the reduction in the number of students to <b>102</b> as of February 1, 2012.</li> <li>○ The Teachers Retirement System of Louisiana (<b>TRSL</b>) will be raising the percentage rate of employer contributions from <b>23.7%</b> to <b>24.5%</b>.</li> <li>○ The employee contribution percentage rate will remain at <b>8%</b>.</li> </ul> </li> </ul>	<p>B. Aucoin suggested checking on the possibility of getting out of TRSL.</p> <p>B. Broussard commented that new IRS rulings may force all charter schools to do just that. She said that she would send an article she recently read to B. Aucoin on the proposed IRS recommendations as it pertains to charter schools and the retirement system of Louisiana.</p>								
	<p><b>Grant Report</b> (See Attached Copy):</p> <p>S. Bourg reported the school has submitted reimbursement requests and periodic expense reports to the State Department of Education through the EGMS portal for the 3rd quarter federal expenses. The expenses are for federal programs for the period January 1, 2012, through March 31, 2012:</p> <table style="margin-left: 20px;"> <tr> <td>IDEAB</td> <td style="text-align: right;"><b>\$7,586</b></td> </tr> <tr> <td>SIP</td> <td style="text-align: right;"><b>\$21,435</b></td> </tr> <tr> <td>Title II</td> <td style="text-align: right;"><b>\$ 551</b></td> </tr> <tr> <td>Title I</td> <td style="text-align: right;"><b>\$ 5,750</b></td> </tr> </table> <p>Total amount due from LDOE: <b>\$35,322.</b></p> <p><b>Building Committee:</b> No report</p> <p><b>Personnel and Policy Committee Report:</b></p> <p>Dr. A. Davis reported that Director L. Musson had e-mailed him three (3) proposed policies and amendments that needed Board approval before she could send it to the Office of Parental Options (OPO)/Board of Elementary and Secondary Education (BESE.)</p> <ol style="list-style-type: none"> <li>1. Admission Requirement Policy</li> <li>2. Alternative Education Plan Policy</li> <li>3. Provision of Lunches Policy</li> </ol> <p>A copy of these three (3) proposed policies and amendments were given to the Board members for review. (See Attached Copy.) Dr. Davis said that they would probably be included in the manual under “Other Policies.”</p>	IDEAB	<b>\$7,586</b>	SIP	<b>\$21,435</b>	Title II	<b>\$ 551</b>	Title I	<b>\$ 5,750</b>	<ul style="list-style-type: none"> <li>• A motion was made by B. Broussard and seconded by C. Hill to approve the <b>Admission Requirement Policy</b> as submitted ... Motion was passed unanimously.</li> <li>• A motion was made by B. Broussard and seconded by K. Chauvin to approve the <b>Alternative Education Plan Policy</b> as submitted ... Motion was passed unanimously.</li> <li>• A motion was made by K. Chauvin and seconded by D. Savoie to approve the <b>Provision of Lunches Policy</b> as submitted ... Motion was passed unanimously.</li> </ul>
IDEAB	<b>\$7,586</b>									
SIP	<b>\$21,435</b>									
Title II	<b>\$ 551</b>									
Title I	<b>\$ 5,750</b>									

<p><b>Note:</b> The <b>Public Relations Report</b> was accidentally skipped over and given after the Director's Report.</p>	<p>In regard to the <b>Provision of Lunches Policy</b>, Ms. L. Musson informed the Board that she had contacted Sudexo but had not heard from them as of today's date regarding providing food services to the MAX School.</p> <p><b>Public Relations Report</b> (See Attached Copy):  B. Broussard reported on the following:</p> <ul style="list-style-type: none"> <li>• The month of March saw pictures and articles in the local media and in the school's monthly newsletter. Publicity included the following activities: the school's <b>4th Annual "Race for Their Future" 5K-1 Mile Run/Walk</b>, U.S. Congressman Bill Cassidy and his wife Dr. Laura Cassidy's visit to the MAX, preparing for and giving Phase I of LEAP testing, holding free LEAP tutoring for 4th graders on Saturday from 8:00-11:00, attending the Chris Waddell motivational presentation at NSU, and participating in various activities of the <b>14th Annual Jubilee: A Festival of the Arts and Humanities at Nicholls State University</b>.</li> <li>• Recognition and congratulations were extended to MAX Board of Directors Chairman Mr. Jake Giardina who was presented with the <b>Bayou Industrial Group's 2011 Individual Achiever Award</b> on March 7, 2012, and also to MAX Board member Ms. Andie Bollinger-Giardina who was one of five (5) Louisiana women recognized and honored by The Louisiana Center for Women and Government on March 17, 2012, and inducted into the <b>2012 Hall of Fame</b>.</li> </ul>	<p>J. Giardina offered to contact Jerome Dubois who is employed by Sudexo in Washington to get more information about providing food services to the MAX.</p>
<p><b>7. Other Reports</b></p>	<p><b>Director's Report</b> (See Attached Copy):  L. Musson's report consisted of the following items:</p> <ul style="list-style-type: none"> <li>• <b>BESE/OPO Requests</b>...previously handled in the Personnel and Policy Committee Report.</li> <li>• <b>Proposed School Calendar for 2012-2013</b>...Ms. Musson presented the MAX 2012-2013 School Year Calendar to the Board for approval. <ul style="list-style-type: none"> <li>○ Andie Bollinger-Giardina asked L. Musson for an update on the subject discussed at the last meeting—year-round schooling. <ul style="list-style-type: none"> <li>▪ L. Musson reported that a summer enrichment program (that would serve as a field test) was planned in June.</li> </ul> </li> </ul> </li> <li>• <b>Race Report</b>...L. Musson said that the particulars of the race would be discussed in the PTA report.</li> <li>• <b>U.S. Congressman Bill Cassidy</b>...L. Musson reported that she had received a very nice note from Congressman Cassidy and his wife regarding his visit to the MAX School. <ul style="list-style-type: none"> <li>○ As a side note on the visit of Congressman Cassidy and his wife Laura, Dr. A. Davis informed the Board that during</li> </ul> </li> </ul>	<p>A motion was made by B. Broussard and seconded by K. Chauvin to accept the 2012-2013 School Calendar...Motion was passed unanimously.</p>

	<p>Dr. Cassidy’s visit, she talked about a meeting and a screening of the movie <i>“The D Word”</i> that was to take place in Washington.</p> <ul style="list-style-type: none"> <li>○ She indicated that she would like to see the MAX School represented and suggested that K. Chauvin attend.</li> <li>● <b>Lawn Equipment</b>...L. Musson said that the equipment was in.</li> <li>● <b>Hot Lunches</b>...discussed earlier in the meeting</li> <li>● <b>Scholastic Books</b>...Due to the book fair’s tremendous success, The MAX was invited to compete in a contest.</li> <li>● <b>LEAP/iLEAP Tests</b>...April 12, 13, 16, and 17. The Dyslexia Center will be helping with the Leap/ILeap testing.</li> <li>● The 2<sup>nd</sup> grade students will be taking the <b>Iowa Tests of Basic Skills (ITBS)</b> on April 12, 13, and 16.</li> </ul> <p><b>Parent Committee Report:</b> V. Benoit reported on the following:</p> <ul style="list-style-type: none"> <li>● The 4<sup>th</sup> Annual “Race for Their Future” 5K – 1 Mile Run/Walk was held and was a success. <ul style="list-style-type: none"> <li>○ The raffle made approximately <b>\$18,000.00</b>.</li> <li>○ The auction made approximately <b>\$900.00</b>.</li> <li>○ Total net profit from the race was <b>\$56,398.46</b>.</li> <li>○ It was noted that expenses amounted to <b>\$6,807.99</b>.</li> </ul> </li> </ul>	<p>J. Giardina asked that K. Chauvin get more information and try to attend this meeting.</p>
<p><b>8. Old Business</b></p>	<p>None</p>	
<p><b>9. New Business</b></p>	<p>See <b>DEVIATION ABOVE</b>.</p>	
<p><b>10. Motion to Go Into Executive Session</b></p>	<p>None required</p>	
<p><b>11. Announcements</b></p>	<p>The next Board meeting is scheduled for Thursday, May 3, 2012.</p>	
<p><b>12. Adjournment</b></p>	<p>The meeting adjourned at <b>10:36 A.M.</b></p>	<p>A motion to adjourn was made by K. Chauvin and seconded by Dr. S. Welsh... Motion was passed unanimously.</p>

**MINUTES OF MEETING**  
**The MAX Charter School Board of Directors**

DATE: May 3, 2012

TIME: 9:04 A.M.

PLACE: The MAX Charter School, Library/Meeting Room

**Present:** Jake Giardina, Andie Bollinger-Giardina, Karen Chauvin, Brian Aucoin, Carol “Boo” Broussard, Dr. Steve Welsh, and Dr. Leslie Jones

Also present were Linda Musson, Suzy Bourg, David Zeringue (on behalf of Dr. Al Davis,) and Janice Fabregas who took the minutes. **NOTE:** Teacher Representative Kim Landry Foret was present for her report.

**Absent:** Vanessa Benoit, Dr. Al Davis, Dr. Cleve Hill, and Dianne Savoie

**AGENDA**

**RECOMMENDATION**

<b>1. Call to Order</b>	J. Giardina called the meeting to order at 9:04 A. M.	
<b>2. Roll Call</b>	J. Giardina called the roll, and a sign-in sheet was passed around.	
<b>3. Approval of Minutes of April 5, 2012</b>	The Minutes of April 5, 2012, were presented.	The Minutes of April 5, 2012, were approved as read.
<b>4. Board Training</b>	None	
<b>5. Teacher Representative Report</b>	<p>Teacher Representative Kim Landry Foret reported the following:</p> <ul style="list-style-type: none"> <li>• April was dedicated to focusing on Leap and iLeap testing. Students were given a Snowball Day/Relief Party on the Friday after testing, the last day of school before Spring Break.</li> <li>• The MAX Crisis Management Committee has completed and submitted the MAX 2012-2013 Crisis Management Plan.</li> <li>• The annual Field/Fun Day will be held Friday, May 4.</li> <li>• On Tuesday, May 22, the entire student body will be taking a school field trip: <ul style="list-style-type: none"> <li>○ Big School (6<sup>th</sup>, 7<sup>th</sup>, 8th graders) will be going to Laurel Valley and Oak Alley Plantations.</li> <li>○ 1<sup>st</sup> through 4<sup>th</sup> graders will be going to the Children’s Museum in New Orleans.</li> <li>○ 5<sup>th</sup> grade students will be going to the D-Day/World War II Museum in New Orleans.</li> </ul> </li> <li>• 5<sup>th</sup> and 8<sup>th</sup> grade students are participating in <i>Drug Abuse Resistance Education</i>--the D.A.R.E. Program.</li> <li>• The 2011-2012 8<sup>th</sup> Grade Completion Ceremony and Student Awards Program will be held Thursday, May 24, 2012, at Nicholls State University in Peltier Hall Auditorium from 10:30 A.M. to 12:00 P.M.</li> <li>• LEAP and iLEAP testing results are expected soon.</li> <li>• Jenna Knight and Kim Landry Foret will be teaching summer school.</li> </ul>	MAX Board members received printed invitations to the end-of-school event.

## 6. Board and Standing Committee Reports

### Treasurer's Report

- B. Aucoin presented the March 2012 financial statements.
- B. Aucoin went over the financials.
- B. Aucoin pointed out that March is the first month the MAX has seen the reduction in income due to the latest student count-- from approximately **\$81,500** to **\$74,500** per month.

### Grant Report (See Attached Copy):

S. Bourg reported the school has received payment from the state for the following federal programs reimbursement requests for the period January 1, 2012, through March 31, 2012:

- IDEAB **\$ 7,586** (received on 4/13/12)
- SIP **\$21,435** (received on 4/24/12)
- Title I **\$ 5,750** (received on 4/13/12)

Total reimbursements received from LDOE in April...**\$34, 771.**

Apple granted MAX Charter School credit for the iPads purchased due to a decrease in the retail price. The school received a credit of **\$1,300 (\$100)** per iPad. The school used the credit to obtain three (3) additional iPads—for a total of sixteen (16) iPads in all.

### Building Committee:

None

### Personnel and Policy Committee Report:

None

### Public Relations Report (See Attached Copy):

B. Broussard reported on the following:

The month of April had very little “extra” activity to publicize since MAX was off for Good Friday and because testing occurred. Of the **sixteen (16) pictures** published in the local media, all involved events that happened in March.

- **April 1, 2012** – *Point of Vue (POV) Magazine* published six (6) pictures and also featured the 130-year-old family home of MAX Head of Maintenance Mr. Philip Toups, Jr.
- **April 4** – Pictures were taken in individual classrooms during DIG/DAT observations.
- **April 5** – The *April 2012 MAX Newsletter* was sent out to Board members.
- **April 5** – Ms. Flo took pictures of the students before Spring Break, and these were made into a collage for the school newsletter.
- **April 6** – *Big Fun on the Bayou* published three (3) pictures of the Cassidys' visit to MAX.
- **April 12** – Congratulations to MAX Board member Dr. Leslie Joines who was officially named Dean of the College of

	<p>Education at NSU.</p> <ul style="list-style-type: none"> <li>• <b>April 13</b> – <i>Big Fun on the Bayou</i> published pictures of the Cassidys’ visit to MAX, and Dr. Al Davis and Dr. Laynie Barrilleaux were pictured with Chef Marcelle Bienvenu.</li> <li>• <b>April 14</b> – A picture of MAX students with Ms. L. Trahan and SOUL representatives appeared in YOUR NEWS of <i>The Courier</i>.</li> <li>• <b>April 17</b> – An article in the <i>International Dyslexia Association Newsletter</i> entitled “Dyslexia Comes to Congress: A Call to Action” was sent to all MAX Board members.</li>   <li>• <b>April 20</b> – <i>Big Fun on the Bayou</i> published two (2) pictures of MAX students with Singers of United Lands (SOUL.)</li> <li>• <b>April 27</b> – <i>Big Fun on the Bayou</i> published two (2) pictures of Chris Waddell at MAX.</li> <li>• A school newsletter will be coming out in the next couple of days.</li> </ul>	<p>B. Broussard encouraged Board members to thank Representative Cassidy and Representative Stark for their efforts to make a difference in the lives of those with dyslexia. She recommended that they reach out to U.S. Representative Jeff Landry and encourage him to join the Congressional Dyslexia Caucus.</p>
<p><b>7. Other Reports</b></p>	<p><b>Director’s Report</b> (See Attached Copy):</p> <p>L. Musson reported on the following:</p> <ul style="list-style-type: none"> <li>• Lunch Status – Jerome Dubois of Sudexo in Washington called L. Musson after his conversation with J. Giardina. Fred Volke from University Food Program at NSU called to advise that he would be obtaining pricing and would contact Ms. Musson.</li> <li>• Three (3) summer schools will be offered: <ul style="list-style-type: none"> <li>○ Leap Remediation – a mandate</li> <li>○ <b>ESY</b> (Extended School Year) – For special education</li> <li>○ Summer Enrichment – Only five (5) students are interested at this time, but this could be because of the cost and transportation issues.</li> </ul> </li> <li>• Admission Assessments – Presently ongoing...approximately twelve (12) students have been assessed to date.</li> <li>• Projected Population – MAX 2012-2013 Enrollment has been projected at <b>110</b>. <ul style="list-style-type: none"> <li>○ The concentration at this time is in the lower school grades, and an additional teacher may be required for the next school year.</li> <li>○ For the upper grades, the following numbers are projected: <ul style="list-style-type: none"> <li>▪ <b>17 to 18</b> – 8<sup>th</sup> Graders</li> <li>▪ <b>17</b> – 7<sup>th</sup> Graders...Three (3) 7<sup>th</sup> graders have been accepted but not yet assessed.</li> <li>▪ <b>16</b> – 6<sup>th</sup> Graders</li> </ul> </li> </ul> </li> </ul>	<p>Ms. Musson gave the MAX Board members sample menus offered by University Food Program at NSU.</p> <p>L. Musson is looking into getting academic scholarships (full or partial) to offer to the parents of those who might want to come.</p>

- A Rehabilitation/Transition Meeting will be held Thursday, May 3, 2012, at 6:00 P.M. Mr. Warren Chauvin will speak to the 7<sup>th</sup> and 8<sup>th</sup> grade parents on how students are transitioned from grade school to high school and options open to them.
- A Pathways Program will have to be offered next school year.
- Coach Guillot has agreed to continue coming twice a week for P.E. classes.
- Teacher Appreciation Week will be held May 7 –May 11, and the PTA has something planned every day for the teachers.
- On Thursday, May 10, there will be a Parent Volunteer Appreciation Dinner after the PTA meeting.
- The D.A.R.E. program began on Wednesday, May 2. On Wednesday, May 23, the 5<sup>th</sup> graders will graduate from the D.A.R.E. program. The 8<sup>th</sup> graders will receive certificates of participation.
- On Thursday, May 24, the last day of school for students, the 8<sup>th</sup> graders will have a breakfast with their parents and grandparents followed by the Completion and Awards Ceremony at Peltier Hall Auditorium.
- The process for the alternative school, which is required by the state, has been started. A proposal is being prepared and needs to be submitted by Friday, May 11.
- A virtual school will be offered for any student that is expelled.
  - If a virtual school is not feasible, then tutoring after hours will have to be put in place.
- As an incentive for the MAX students to participate in the annual MAX Race, a trip to Pinocchio's was offered. There was 100% participation from the 7.2 class, and so eight (8) students will be going on this trip on Tuesday, May 15.
- On Thursday, May 17, the school will be visited by Jean Ferketish of Harrisburg, Pennsylvania. This group is interested in starting a school for dyslexic children similar to the MAX.
- L. Musson gave copies of the director's evaluation from the staff to the MAX Board members.

**Parent Committee Report:**

No report

**8. Old Business**

- B. Broussard reminded the Board that the yearly Board training on ethics needs to be scheduled.
- A. Bollinger-Giardina asked about the gross profit received from the Race and also if thank you notes had been sent out to the donors.
  - A. Bollinger-Giardina also requested a list of all donors.

S. Bourg will send a copy of the donors list to A. Bollinger-Giardina.

**9. New Business**

- J. Giardina reviewed the recent visit of Representative Bill

	<p>Cassidy and his wife Laura and offered the following tidbits of information:</p> <ul style="list-style-type: none"> <li>○ Representative Cassidy and a colleague intend to write some legislation and get it passed so that charter schools established for specific purposes (i.e. schools for children with dyslexia) will be able to avoid some of the many problems encountered in establishing a new school.</li> <li>○ Mr. Cassidy spoke at the Republican Women’s Club meeting and also at a fund raiser at Dr. Maki’s house.</li> <li>○ Dr. Laura Cassidy is trying to get a charter school for dyslexia started in Baton Rouge.</li> <li>○ The contact information of all the MAX Board members was sent to Dr. Laura Cassidy in case she needed any assistance.</li> </ul> <ul style="list-style-type: none"> <li>● J. Giardina informed the MAX Board that a meeting will be held Monday, May 7, at ED White Catholic High School to introduce the new iPad program, which will be started next school year. This meeting will be open to the public, and J. Giardina urged the Board members to attend. <ul style="list-style-type: none"> <li>○ He further advised the Board that he has made an agreement with ED White to teach the system to the MAX staff if it is implemented at MAX in the future.</li> </ul> </li> <li>● B. Aucoin asked about the status of the proposal made at the last meeting by Trudie Dugas, the parent of the 8<sup>th</sup> grade student at the MAX School. <ul style="list-style-type: none"> <li>○ L. Musson said that Ms. Dugas indicated she is considering sending her son to ED White Catholic High School to further his education.</li> <li>○ L. Musson advised the Board that Ms. Dugas had given her an application to invite Governor Jindal to visit the MAX School; however, Ms. Musson did not feel that an application was necessary.</li> </ul> </li> <li>● K. Chauvin reminded the Board that the Financial Disclosure forms needed to be sent in by the deadline of May 15, 2012.</li> </ul>	
<b>10. Motion to Go Into Executive Session</b>	None	
<b>11. Announcements</b>	The next Board meeting is scheduled for Thursday, June 7, 2012.	
<b>12. Adjournment</b>	The meeting adjourned at <b>9:43 A.M.</b>	A motion to adjourn was made by B. Aucoin and seconded by Dr. L. Jones... Motion was passed unanimously.

**MINUTES OF MEETING**  
**The MAX Charter School Board of Directors**

DATE: June 7, 2012

TIME: 9:00 A.M.

PLACE: The MAX Charter School, Library/Meeting Room

**Present:** Jake Giardina, Andie Bollinger-Giardina, Karen Chauvin, Brian Aucoin, Carol “Boo” Broussard, Dr. Steve Welsh, Vanessa Benoit, Dr. O. Cleveland Hill, and Dr. Leslie Jones. Also present were Linda Musson, Rebecca Fontenot (on behalf of Dr. Al Davis,) and Suzy Bourg who took the minutes.

**Absent:** Dr. Al Davis and Dianne Savoie

AGENDA	RECOMMENDATION	
<b>1. Call to Order</b>	J. Giardina called the meeting to order at 9:00 A. M.	
<b>2. Roll Call</b>	J. Giardina called the roll, and a sign-in sheet was passed around.	
<b>3. Approval of Minutes of May 3, 2012</b>	The Minutes of May 3, 2012, were presented.	The Minutes of May 3, 2012, were approved as read.
<b>4. Board Training</b>	B. Broussard reminded the Board members of an e-mail notice she sent out in May regarding the one-hour online Ethics Training. She encouraged all Board members to participate if they had not yet done so. She also reminded the Board of the training available on June 20 <sup>th</sup> in Terrebonne Parish. (Refer to the Public Relations/Publicity Report.)	K. Chauvin pointed out that individual Board members are personally responsible for keeping documentation of the training they attend.
<b>5. Teacher Representative Report</b>	No report	
<b>6. Board and Standing Committee Reports</b>	<p><b>Treasurer’s Report</b></p> <ul style="list-style-type: none"> <li>• B. Aucoin presented the April 2012 financial statements.</li> <li>• B. Aucoin went over the financials.</li> <li>• B. Aucoin pointed out that MAX should keep a minimum positive fund balance of 5% of revenue according to the state. The school is currently at 8%.</li> <li>• B. Aucoin informed the Board that a copy of the letter from the auditors was/is included with the financial statements.</li> </ul> <p><b>Grant Report</b> (See Attached Copy):            S. Bourg reported that the school’s initial allocation amounts for the 2012-2013 federal programs are as follows:</p> <ul style="list-style-type: none"> <li>• IDEAB \$ 26,266</li> <li>• SIP \$ 12,541</li> <li>• Title II \$ 3,825</li> <li>• Title I \$ 5,750</li> </ul> <p><b>Building Committee:</b></p> <ul style="list-style-type: none"> <li>• A. Bollinger-Giardina informed the Board that there are several potholes in the parking lot that need attention.</li> <li>• L. Musson inquired about whether or not the storage container has been leveled.</li> </ul>	J. Giardina will look at the container to determine if it needs to be leveled.

- K. Chauvin stated that an electrical outlet cover needs to be replaced in Ms. Erin Verret’s classroom.

**Personnel and Policy Committee Report:**

None

**Public Relations Report (See Attached Copy):**

B. Broussard’s report consisted of the following:

The month of May was a very busy month for the school, but there was very little actual publicity in the local newspapers during the month of May due to high school graduations in the area schools which took precedence over any publicity from The MAX. Eight (8) pictures did appear, however, in the month of June in two (2) publications—*Big Fun on the Bayou* and *POV Magazine*.

- May 4, 2012...Field/Fun Day was held at John Guidry Stadium. Pictures were taken and sent to area newspapers and to Coach Dennis Guillot and his coaching team who worked with our students during the year.
- May 7-11, 2012...Teacher and Staff Appreciation Week was held, pictures were taken, and an article was written for the MAX Newsletter.
- May 10, 2012...A Parent Volunteer Appreciation Dinner was held after the MAX PTA meeting. Pictures were taken, and an article was written for the MAX Newsletter.
- \*\*\*May 14, 2012...A special advisory notice on Ethics Training went out to all MAX Board members...*La. R.S. 42:1170 (A)(3)* (See below.)
- May 15, 2012...”Graduation” pictures were taken of the thirteen (13) eighth graders who will be enrolling in other schools in the 2012-2013 school year. Publication of these photos appeared in the June 2012 MAX Newsletter.
- May 16, 2012...Grade 7.2 students were treated to Pinocchio’s, the incentive given for 100% participation in the MAX Charter School’s “Race for Their Future” Fundraiser. A short article appeared in the MAX Newsletter.
- May 17, 2012...Pictures were taken of Ms. Jean Ferketish and Mallory Thomas, the mother-daughter team from Harrisburg, Pennsylvania, who visited MAX and spoke to Director L. Musson about the possibility of opening up a school for children with dyslexia in their state. An article was written for the MAX Newsletter.
  - This article included the mention of Congressman Bill Cassidy and his wife Dr. Laura Cassidy who also are embarking on this endeavor.

L. Musson will inform P. Toups to replace the cover and check all outlets for missing covers.

J. Giardina suggested that the Board be contacted and invited any time that these types of guests come to the school. He asked L. Musson to get the name and contact information of Ms. Ferketish’s Congressman so that he can pass that information on to Congressman Bill Cassidy.

K. Chauvin informed the Board that she is assisting the Cassidys with their Charter Application process and will probably serve as a member of their board. She informed the Board that the Cassidys have invited Sally Shaywitz to meet with lawmakers and BESE on November 13<sup>th</sup>.

- May 22, 2012...This day was devoted to field trips for the entire student body. Grades 1-4 went to the Children’s Museum in New Orleans, and Grade 5 went to the D-Day/World War II Museum. Upper School (Grades 6-8) visited Laurel Valley.
- May 23, 2012...2012 D.A.R.E. Graduation for Grade 5 was held in the school’s cafeteria. Lafourche Parish Sheriff’s Officer Lieutenant Lafate Day and Deputy Melanie LeBlanc were present at the ceremony. Certificates of achievement were presented to the 13-member class. The 8<sup>th</sup> graders received their certificates earlier in the week. Pictures were taken, and an article was written for the MAX Newsletter.
- May 24, 2012...The 2011-2012 8<sup>th</sup> Grade Completion Ceremony and Student Awards Program took place on Thursday, May 24, 2012, at Peltier Auditorium. A breakfast for the graduates and their parents was held earlier that morning. Pictures were taken and placed in the MAX Newsletter.
- May 25, 2012...The special graduation issue of the MAX June 2012 Newsletter went out to all MAX Board members. Copies were also sent to D.A.R.E. officers and Coach Guillot. Both responded in appreciation.
- June 1, 2012...Field Day/Fun Day activities were featured in the “Bon Temps” section of *Big Fun on the Bayou*. Six (6) pictures appeared on Pages 20-21.
- June 2012...*Point of View Magazine (POV)* contained two (2) pictures of MAX students/personnel involved with Nicholls State University students/personnel.
- June 2012...A nice article (sent by Dr. Davis) appeared in the *June 2012 St. John’s Episcopal Newsletter* about a student with dyslexia defying expectations because of the Louisiana Center for Dyslexia and Related Learning Disorders at Nicholls. In the words of Joseph Wallace-Williams (BGS ’08), “There was a time in my life when I couldn’t read a newspaper,” he says. “Now I can—and so much more.” The Board members were sent a copy of the article via e-mail.

ETHICS SEMINARS: TERREBONNE PARISH  
 CONSOLIDATED GOVERNMENT  
 JUNE 20, 2012                      NOVEMBER 14, 2012

Session 1: Wednesday, June 20, 2012, 10:00 A.M.-11:00 A.M.  
 Session 2: Wednesday, June 20, 2012, 1:00 P.M.-2:00 P.M.

Session 1: Wednesday, November 14, 2012, 10:00 A.M.-11:00 A.M.  
 Session 2: Wednesday, November 14, 2012, 1:00 P.M.-2:00 P.M.

If you are interested in attending any of these live sessions, please contact Krystal Tipton at 985-873-6474 or [kripton@tpcg.org](mailto:kripton@tpcg.org) . It is

	<p>only necessary to attend one session.</p> <p>LOCATION: Municipal Auditorium, 880 Verret Street, Houma, LA 70360</p> <p style="text-align: center;">***Online Ethics Training Seminars</p> <p>The Board of Ethics offers a free online training seminar that satisfies the one-hour training requirement. Elected officials, public employees, and members of the general public are welcome to create a login and complete the available online ethics training. A certificate of completion will be available for printing upon conclusion of the online session. (SEE E-MAIL NOTICE FORWARDED TO YOU ON MAY 14, 2012.)</p> <ul style="list-style-type: none"> <li>• B. Broussard informed the Board of newspaper articles written by former Board member Mel Duplantis and current member Dr. Cleveland Hill. She also showed the Board an article on former MAX counselor Tracy Purvis who was awarded <b>CASA's Advocate of the Year Award</b>, along with a fellow <b>CASA</b> volunteer.</li> </ul>	
<p><b>7. Other Reports</b></p>	<p><b>Director's Report</b> (See Attached Copy):</p> <p>L. Musson reported on the following:</p> <ul style="list-style-type: none"> <li>• A copy of the long-awaited Charter Extension Contract was received from the Louisiana Department of Education; however, it has not being signed because there is no provision in it that includes or even mentions <i>dyslexia</i> as criteria for enrollment.</li> <li>• The 2011-2012 LEAP and iLEAP scores have been released. <ul style="list-style-type: none"> <li>○ Board members were given graphs showing grade-level/whole school scores/ratings over the last three (3) years (2010/2011/2012) so that they could see and compare the students' yearly progress in each of the four (4) subject areas.</li> <li>○ School Performance Scores (SPS) have not yet been released. The preliminary scores, however, suggest that MAX may have moved from an <i>F</i> to a <i>D</i> school (about 69.5.)</li> <li>○ The school achieved twenty-seven (27) <b>Mastery</b> ratings and two (2) <b>Advanced</b> ratings.</li> <li>○ The school is waiting to hear that it has achieved its 10-point growth target.</li> </ul> </li> <li>• Of the <b>116</b> students who have registered to attend The MAX, the majority of registrants are in Grades 1-3.</li> <li>• Beginning with the 2012-2013 school year, the LDOE will require that all 8<sup>th</sup> grade students participate in the "mini-ACT" <b>EXPLORE</b> test, scheduled to be given in December.</li> <li>• Beginning with the 2012-2013 school year, the LDOE will require that eligible 8<sup>th</sup> grade students participate in the <b>Connections</b></li> </ul>	<p>The attorneys will be contacted about the terms of the contract.</p> <p>MAX plans to contract a Counselor Intern who will also serve as an Educational Diagnostician and will work with the</p>

	<p><b>Program.</b></p> <ul style="list-style-type: none"> <li>• Louisiana has adopted the <b>Common Core State Standards (CCSS)</b> and <b>Compass</b>. <ul style="list-style-type: none"> <li>○ There will no longer be GLEs.</li> <li>○ Teacher evaluations will be based on the state’s <b>Compass</b> rubric.</li> <li>○ MAX faculty will be attending workshops sponsored by the state in July.</li> </ul> </li>   <li>• Three (3) summer schools will be held at MAX in June: <ul style="list-style-type: none"> <li>○ <b>LEAP Remediation</b> for Grades 4 and 8 students who did not pass the spring LEAP</li> <li>○ <b>Extended School Year (ESY)</b> for two (2) special education students who need additional support in speech from Ms. Claire Bourgeois</li> <li>○ <b>Summer Enrichment Camp</b> for Grades 1-6. <ul style="list-style-type: none"> <li>▪ Students in the summer enrichment camp will participate in the new online <b>Lexia</b> program that K. Chauvin is piloting.</li> <li>▪ The students will also be using the iPads for <b>Cool Math &amp; Sumdog</b>.</li> <li>▪ The students will be doing arts and going on field trips. <ul style="list-style-type: none"> <li>❖ Twenty (20) students have registered for the summer camp.</li> <li>❖ Parents were charged a fee, and a private donation of \$7,000 was also received to defray the cost of the camp to the students.</li> </ul> </li> </ul> </li> </ul> </li>   <li>• Sudexo has come back with a proposal for the hot lunch program. <ul style="list-style-type: none"> <li>○ The cost would be \$5.00 per lunch.</li> <li>○ The lunches would be delivered to MAX at each of the school’s separate lunch times.</li> <li>○ If hot lunches are offered, MAX would be required to offer free/reduced priced lunches as well. <ul style="list-style-type: none"> <li>▪ The school would receive partial reimbursement for these costs, but this would not cover the total cost of \$5.00 per lunch.</li> <li>▪ It is estimated that the school would need to budget about \$15,000 to defray the cost of the program.</li> <li>▪ The program would provide an incentive for parents who would qualify for subsidized meals to complete the application and be included in the school’s economically at-risk population.</li> </ul> </li> </ul> </li> </ul> <p>L. Musson requested guidance on how to proceed.</p>	<p><b>Connections Program.</b></p> <p>Dr. L. Jones stated that Nicholls will be offering courses online.</p> <p>J. Giardina suggested that all parents be surveyed to see if</p>
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	<p><b>Parent Committee Report:</b> No report</p>	<p>they would be interested in participating in the hot lunch program at \$5.00 per meal. The results of the survey and a decision on whether or not to proceed will be discussed at the July meeting.</p>
<b>8. Old Business</b>	<p>B. Broussard inquired about the progress of Dr. J. Barr and the state on the alternative evaluation.</p>	<p>Dr. S. Welsh and Dr. C. Hill stated that it would be best to try to re-connect after July 1<sup>st</sup> as there is a lot of restructuring currently going on at the SDOE.</p>
<b>9. New Business</b>	<p>K. Chauvin discussed the <b>Lexia</b> online education program. She is currently evaluating the effectiveness of the program to see if it will benefit the students at the Dyslexia Center and at MAX. She is using a trial version. The cost to purchase the actual program if it is deemed effective will be \$700.00 per “chair.”</p>	
<b>10. Motion to Go Into Executive Session</b>	<p>A motion to go into Executive Session to discuss personnel issues was made by B. Broussard. Dr. C. Hill seconded the motion. Motion was passed unanimously. Executive Session began at 10:08.</p> <p>Executive Session ended at 10:20, and the Regular Session resumed.</p>	<p>Dr. C. Hill made a motion to approve the use of \$26,420 from the 2011-2012 race funds to pay for part-time paraprofessionals and allow the director to execute her personnel plans for the upcoming school year. Dr. L. Jones seconded the motion. Motion was passed unanimously.</p>
<b>11. Announcements</b>	<p>The next Board meeting is scheduled for Thursday, July 5, 2012.</p>	<p>Dr. C. Hill made a motion to move the July meeting to July 12, 2012. B. Broussard seconded the motion. Motion was passed unanimously.</p>
<b>12. Adjournment</b>	<p>The meeting adjourned at <b>10:25 A.M.</b></p>	<p>A motion to adjourn was made by B. Aucoin and seconded by K. Chauvin... Motion was passed unanimously.</p>