

MINUTES OF MEETING
The MAX Charter School Board of Directors

DATE: July 12, 2018

TIME: 9:00 A.M.

PLACE: MAX Charter School

Present: Jake Giardina, Karen Chauvin (left 10:15), Carol “Boo” Broussard, Brian Aucoin, Dr. Cleve Hill, J.J.Buquet, Larry Howell , Andrea Bergeron, and Brittney LeBlanc
Also present were Rebecca Walker, Linda Musson, Suzette DeHart, Rhett Myhand, Jim Barr, Michelle Giardina, Warren Triche, and Janice Fabregas who took the minutes.

Absent: Dr. Al Davis, Alex Arceneaux, and Dr. Angelle Hebert

| AGENDA | RECOMMENDATION | |
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| 1. Call to Order | J. Giardina called the meeting to order at 9:00 A.M. | |
| 2. Roll Call | J. Giardina called the roll, and a sign-in sheet was passed around. The two new PTA Board members were introduced: Andrea Bergeron – PTA President/Board Representative Brittney LeBlanc – PTA Board Representative | |
| 3. Approval of the Minutes | The Minutes of June 7, 2018, were presented. | The Minutes of June 7, 2018, were accepted as presented. |
| 4. Board Training/Special Guest Presentation | No Report | |
| 5. Teacher Representative Report | No Report | |
| 6. Finance Report | <p>Financial Report and Update on Insurance and Finance Matters</p> <ul style="list-style-type: none"> • S. DeHart presented the May 2018 financial statements. • S. DeHart went over the financials • S. DeHart submitted the 2018-2019 MAX Budget for discussion. It will be available for public inspection on Monday, July 23, 2018, at MAX Charter School from 8:00 A.M. – 12:00 P.M. <ul style="list-style-type: none"> ○ A motion for Board approval of the 2018-2019 MAX Budget will be made at the next Board meeting on August 2 after the public inspection has been completed. • A discussion was held on the item “Food Service” on the budget for the coming school year. The state has mandated that free or reduced school lunches be offered to students who qualify. • Discussion/Consideration of Board approval of purchase of <i>Zearn Math</i> for Grades 1-5 was held. <ul style="list-style-type: none"> ○ A discussion on whether or not Board approval is/was required for the purchase of this program or any items that are covered by state-allocated grant money ensued. <p>• B. Broussard informed Board members that a fundraising meeting</p> | <ul style="list-style-type: none"> • Although L. Musson has been contacting different companies and vendors to check on pricing and availability of the lunches to be delivered to the school, she has met with little success. • The Board decided that even if the money is allocated in the budget but is over \$5,000, Board approval is/was necessary to make the purchase. <ul style="list-style-type: none"> ○ Since the cost exceeded \$5,000, a motion was made by K. Chauvin, seconded by J.J. Buquet, to approve the purchase of <i>Zearn Math</i> with funds allocated in the budget...Motion was passed unanimously. |

7. Ad-Hoc Committee/Coordinator Reports/Updates

would be held following the Board meeting. Members were invited to join the discussion.

- A fundraising workshop, sponsored by the Bayou Community Foundation, is scheduled for Thursday, July 26, at Fletcher Technical Community College.

Grants:

- S. DeHart informed the Board she received information on a 2-day conference being held in Shreveport on grant writing at a cost of \$350/person.
- J. Giardina advised the Board he has been pursuing someone to take on the task of grant writing for The MAX. He informed the Board that Shannon Lafont has agreed to help with this task for the time being.

Building & Sites Representative Report:

R. Walker asked about the need of installing door locks with regard to fire hazard vs. a crisis situation.

Ad-Hoc Committee/Coordinator Reports/Updates

In the absence of Dr. A. Davis, B. Broussard handled the report on the **Discussion/Consideration of Board Approval of the Proposed Revisions to the Personnel Policies & Procedures Document As It Pertains to the Following:** (See Dr. Davis's Summary.)

Page 6, Section 1.3 ... Qualifications of Professional Personnel

- *"The Board shall determine what qualifications are necessary for the position of Principal..."* was added.
 - Dr. C. Hill questioned if the change **from Principal/Director to Principal** could be made since the change could be in conflict with the original charter wording.

Page 18, Section 3.1 Absences

The following changes were proposed:

- *"Absences by the Principal shall be approved by the Board President, who will ensure that appropriate measures have been taken to appoint a temporary on-site replacement for the Principal..."*
- *"All employee leave must be approved by the appropriate supervisor..."*

Page 25, Section 3.3 Annual Leave

The following changes were proposed:

- *"The Principal shall be responsible for **establishing fair and equitable** regulations for administering annual leave **for eligible school employees. In the case of the Principal, the Board of Directors shall be responsible for establishing regulations regarding annual leave...**"*
- *"All annual leave must be requested and applied for through the proper authorities. **Employee** requests for annual leave must be*

- Brian Aucoin and Brittney LeBlance have registered for the event.

- J. Giardina suggested that R. Walker make a list of things that the school needs to give to a grant writer so that they can start writing grant requests.

- J. Giardina suggested that R. Walker contact **Delta Door** and get information/prices and present this information to the Board at the next MAX Board meeting on August 2.

- After a bit of discussion, the initial Board reaction/response was to **table the item** until the necessary research on the original charter wording was made and deemed acceptable.

B. Broussard was met with the same situation as above as it changed **Principal/Director to Principal**.

- K. Chauvin then suggested that the Board **conditionally approve** the proposed action items pending the findings in the original charter document.

After B. Broussard explained the various recommended changes, the following **conditional motions**, with the inclusion of **Section 1.3**, were made:

- Motion was made by K. Chauvin, seconded by Dr. Cleve Hill, to accept the changes made to **Page 6, Section 1.3...Qualifications of Professional Personnel**, subject to the findings in the original charter wording...Motion passed unanimously.
- Motion was made by K. Chauvin, seconded by J.J. Buquet, to accept the changes made to **Page 18, Section 3.1 Absences**, subject to the findings in the original

requested and applied for through the Principal. Denial of annual leave shall be supported by valid written reasons. *Approval of the Principal's requests for annual leave shall come through the President of the Board of Directors...*

- “An absence report shall be filed with the *Business Manager who shall act as the MAX* custodian of records...

Page 34, Section 4.2 Employee Discipline

- “Any public announcement shall be made by the *President or Chair of the Board, who shall act as the* official spokesperson for the MAX Charter School...”

Public Relations Report: (See Attached Copy)

B. Broussard’s report consisted of the following:

- MAX students are in the news this summer:
 - **Jay Rodrigue**, a soon-to-be MAX 7th grader, competed in the **2018 Junior High State/Provincial Finals for Professional Bull Riders** in Mississippi representing MAX Charter School. Jay was named “**Best in State**” in his age bracket.
 - **Meakell Harvey and Emily Simoneaux**, two of MAX’s outgoing 8th graders who are moving on to other schools, were selected to participate in the **Louisiana Girls Leadership Academy**, a program sponsored by the Louisiana Center for Women in Government and Business, a non-profit organization that is dedicated to promoting female involvement. The program helps to shape the lives of future leaders by exposing these young women to educational, cultural, team building and networking opportunities. The girls won the **LGLA Service Project Award**.
 - **Caroline Howell**, a soon-to-be MAX 4th grader, performed in Thibodaux Playhouse, Jr’s 2018 Summer Musical *Mary Poppins, Jr.* Thibodaux Playhouse Jr. encourages area youth to embrace the performing arts while providing an educational environment that fosters creativity in children aged 7-15 years.
 - **Alex Chiasson**, a soon-to-be MAX 6th grader, attended Performing Arts Camp at NSU and participated in their production of *The Lion King* under the direction of Amy Goode.
 - **Sky Jasper**, a former MAX student and 2018 Ellender Memorial High School basketball standout, was once again in the news. After two seasons of playing college basketball at Coffeyville Community College in Kansas, Sky will continue her education at McNeese State University in Lake Charles as a junior.
- **Tuesday, June 26, 2018** ---Three (3) photos involving MAX were published in “Class Acts,” Page A7 of *The Courier/Daily Comet*—that of Jake Rodrigue, Meakell Harvey & Emily Simoneaux, and the photo with Mr. Cam Morvant presenting a check to Ms. Musson & Mrs. Walker from the **Lorio Foundation**.
 - MAX Board members received a copy of an email from **LAPCS** with the latest legislative updates.
- **Wednesday, June 27, 2018/Friday, June 29, 2018** --- MAX Board

charter wording...Motion passed unanimously.

- Motion was made by J.J. Buquet, seconded by Larry Howell, to accept the changes made to **Page 25 Section 3.3 Annual Leave**, subject to the findings in the original charter wording...Motion passed unanimously.
- Motion was made by J.J. Buquet, seconded by Larry Howell, to accept the changes made to **Page 34, Section 4.2 Employee Discipline** as presented...Motion was passed unanimously.

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| | <p>members once again received updates from LAPCS on the latest legislative updates and the Session Recap.</p> <ul style="list-style-type: none"> • Sunday, July 8, 2018 --- A picture of MAX Board President/Dyslexia Center Director K. Chauvin, along with an article on the opening of the annual dyslexia summer camp at NSU, appeared in the LA STYLE section of <i>The Courier/Daily Comet</i>. | |
| <p>8. Other Reports</p> | <p>Principal's Report (See Attached Copy):</p> <p>R. Walker reported on the following:</p> <ul style="list-style-type: none"> • With funds received from the Lorio Grant, a concrete slab was laid, and MAX is now waiting on the awning construction to begin. • The 2018-2019 School Year Enrollment/Admissions is as follows: <ul style="list-style-type: none"> ○ 119 students ○ 20 new students ○ 10 students on the wait list • Renee Fields has been hired to teach 4th and 5th Grade Reading Comprehension. • The Redesign Grant will have to be resubmitted in February 2019. • R. Walker met with the coordinator of the Acadia Music Fest. <ul style="list-style-type: none"> ○ MAX will have a booth at the festival scheduled for Saturday, October 6, 2018. ○ MAX will be a recipient of funds from the Fest. • The following program will be purchased with roll-over ESSA funds: <ul style="list-style-type: none"> ○ 2nd Steps Enhancements/Additions – Social-Emotional Learning Program, Interactive Program for 6th, 7th, 8th and Bullying Program for 1st-5th – approximately \$2,000. ○ iSTEEP – Reading and Math Benchmark Assessment and Progress Monitoring for Grades 1st-8th –to replace <i>AIMSweb</i> and <i>DIBELS</i>—approximately \$2,000. • LEAP Scores were released June 30th. • Board approval was requested for the suggested changes made to the mandated Bullying Policy. <ul style="list-style-type: none"> ○ First paragraph, fourth bullet...Change <i>the local superintendent or his or her designee</i> to <u>the president of the board or his or her designee</u>. ○ First paragraph, fifth bullet...Change <i>the school system</i> to <u>The MAX Charter Alternative School</u>. ○ Change <i>school bus</i> to <u>bus</u> in the two instances it occurs; change <i>cafeteria</i> to <u>lunch room</u>, and change <i>alternative school</i> to <u>alternative school setting</u> in the second set of bulleted items. • Board approval was requested for the mandated Seclusion and Restraint Policy and Procedures. <ul style="list-style-type: none"> ○ Fourth paragraph...Remove <i>Supervisor of Special Education</i> since MAX has no one in that position. <p>Consultant's Report</p> <p>L. Musson reported on the following:</p> | <ul style="list-style-type: none"> • A motion was made by J.J. Buquet, seconded by Dr. C. Hill, to accept the Bullying Policy as presented with changes noted ...Motion was passed unanimously. • A motion was made by J.J. Buquet, seconded by Dr. C. Hill, to accept the mandated Seclusion and Restraint Policy and Procedures, subject to the findings in the original charter wording...Motion passed unanimously. |

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| | <ul style="list-style-type: none"> • Ms. Musson will be having a meeting with a vendor on Tuesday, July 17th, regarding school lunches. • L. Musson reported that The MAX will be hosting a Legislator Open House and Lunch on Tuesday, September 11, 2018. • The Apple Project with Nicholls State University is still in progress. • L. Musson met with representatives from <i>Lightspeed</i>, the suppliers of the microphones used by the teachers which modulate their voices and make it easier for the children to hear. There is an updated version called <i>Activate</i>, and it is for small group settings where the teacher wears an earphone and she can hear with the use of her laptop what is going on in different areas of the classroom. <ul style="list-style-type: none"> ○ L. Musson will try to get donations/a grant for this. The cost of the kit is approximately \$1,068 (3 pods). <p>Parent Committee Report: Andrea Bergeron, PTA President, reported on the following:</p> <ul style="list-style-type: none"> • The PTA is currently working on entering the Coke rewards and box tops from last school year. • The PTA is putting together a welcome packet for the parents for the upcoming school year. • Members are currently working on the Shoe Drive Fundraiser that will run from the middle of August to the end of October. The goal is 2,500 pairs of shoes. <ul style="list-style-type: none"> ○ The money that is raised from the Shoe Drive will be used to pay for a cruise that will be one of the prizes on the raffle tickets for the Race Fest. • Members are currently looking for entertainment for the Race Fest. • Mrs. Bergeron asked The MAX Board to take over the Jambalaya/Cajun Cook Off for the upcoming 5K Race on Saturday, March 16, 2019. This would entail finding people to participate in the cook off. | <ul style="list-style-type: none"> • B. Broussard offered to donate \$100.00 toward the purchase of this classroom management app. |
| 9. New Board Business | B. Broussard asked for Board approval of the Proposed 2018-2019 Calendar Dates for the monthly MAX Board of Directors meetings. | <ul style="list-style-type: none"> • A motion was made by Dr. C. Hill, seconded by L. Howell, to approve the Proposed 2018-2019 Calendar Dates for the monthly MAX Board of Directors meetings.... Motion was passed unanimously. |
| 10. Motion to Go Into Executive Session | None | |
| 11. Announcements | <ul style="list-style-type: none"> • The next Board meeting will be Thursday, August 2, 2018. • New Parent Orientation meeting will be held on Tuesday, August 7th, at 6:00 P. M. at The MAX School. | |
| 12. Adjournment | The meeting adjourned at 10:47 A.M. | <ul style="list-style-type: none"> • Motion was made by J.J. Buquet and seconded by Dr. C. Hill, to adjourn the meeting ... Motion was passed unanimously. |

MINUTES OF MEETING
The MAX Charter School Board of Directors

DATE: August 2, 2018

TIME: 9:00 A.M.

PLACE: Max Charter School

Present: Jake Giardina, Carol “Boo” Broussard, Brian Aucoin, Dr. Cleve Hill, JJ Buquet, Larry Howell, Andrea Bergeron, and Brittney LeBlanc

Also present were Rebecca Walker, Linda Musson, Suzette DeHart, and Janice Fabregas who took the minutes.

Absent: Karen Chauvin, Dr. Al Davis, Alex Arceneaux, and Dr. Angelle Hebert

| AGENDA | RECOMMENDATION | |
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| 1. Call to Order | J. Giardina called the meeting to order at 9:00 A.M. | |
| 2. Roll Call | J. Giardina called the roll, and a sign-in sheet was passed around. | |
| 3. Approval of the Minutes | The Minutes of July 12, 2018, were presented. | The Minutes of July 12, 2018, were accepted as presented. |
| | The Minutes of the Emergency Meeting of July 23, 2018, were presented. | The Minutes of the Emergency Meeting of July 23, 2018, were accepted as presented. |
| 4. Board Training/Special Guest Presentation | <p>Brittany Leblanc, PTA Board Representative, reported that she and Brian Aucoin attended the Bayou Region Conference which focused on Funding.</p> <ul style="list-style-type: none"> • A brief report of the meeting was discussed, and a summary of the information presented was given to each Board member. • Ms. Leblanc also has a copy of the Powerpoint presentation and slides which will be made available to the Board. | |
| 5. Teacher Representative Report | No Report | |
| 6. Finance Report | <p>Financial Report and Update on Insurance and Finance Matters</p> <ul style="list-style-type: none"> • S. DeHart presented the June 2018 financial statements. • S. DeHart went over the financials <p>A request was made to the Board for approval of the 2018-2019 Annual Budget.</p> <p>Grants: J. Giardina spoke about the necessity of getting a list together of the items the school would like and a short description of each to apply for grants.</p> <p>Building & Sites Representative Report: R. Walker spoke about the air conditioning problems still being faced in the front offices.</p> | <p>A motion was made by B. Aucoin, seconded by Dr. C. Hill, to accept 2018-2019 Annual Budget as presented.... Motion passed unanimously.</p> <p>J. Giardina suggested R. Walker contact Trent’s for a quote to do this work.</p> |

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| <p>7. Ad-Hoc Committee/Coordinator Reports/Updates</p> | <p>Ad-Hoc Committee/Coordinator Reports/Updates On behalf of Dr. A. Davis, B. Broussard reported that the terminology <i>Principal/Director</i> throughout the Annual Policy would be used to comply with the original charter contract which used the verbage interchangeably.</p> <p>Public Relations Report: No report</p> | |
| <p>8. Other Reports</p> | <p>Principal’s Report (See Attached Copy): R. Walker reported on the following:</p> <ul style="list-style-type: none"> • The Redesign Grant—originally rejected—has been approved and will be awarded funding of \$11,000.00. <ul style="list-style-type: none"> ○ This will be used to purchase <i>Zearn</i> and <i>iSteep</i>. • Kelly DiMarco from LDOE will be visting The MAX on Tuesday, August 14th. • The <i>2018-2019 Student and Parent Handbook</i> has been completed. It will be distributed and posted on the school’s website. • The <i>2018-2019 School Year Enrollment/Admissions</i> is as follows: <ul style="list-style-type: none"> ○ 119 students ○ 20 new students ○ 11 students on the wait list • There have been some staffing changes: <ul style="list-style-type: none"> ○ Three (3) Resignations: <ul style="list-style-type: none"> ▪ <u>Keith Wommack</u>, 6th, 7th, and 8th Grade Social Studies Teacher ▪ <u>Catrina Aucoin</u>, 6th, 7th, and 8th Grade ELA Para Professional ▪ <u>Jenny Gros</u>, 6th, 7th, and 8th Grade Math Para Professional ○ Hiring: <ul style="list-style-type: none"> ▪ <u>Dana Guidry</u> for 6th, 7th, and 8th Grade ELA Para Professional ▪ MAX is still interviewing for the Social Studies Teacher and Math Para Professional positions. • The Professional Development/Staff meetings have been scheduled beginning Friday, August 3, 2018, through Wednesday, August 8, 2018. A schedule of the meetings is attached to the Principal’s Report. • A Pupil Progression Plan meeting will be held at 11:00 Thursday, August 2, 2018. • Estimates for classroom door locks for crisis protection were received from Delta Door and Benoit’s Locksmith. <p>Consultant’s Report...Ms. L. Musson</p> <ul style="list-style-type: none"> • Lunch Update – <ul style="list-style-type: none"> ○ L Musson reported that a vendor <i>Revolution Food</i> had been found; however, in order to get their | <p>J. Giardina suggested that this expense could possibly be covered through a grant application and recommended that it be checked out.</p> |

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| | <p>service, a certain number of lunches and breakfasts would have to be ordered.</p> <ul style="list-style-type: none"> ○ L. Musson has also been in contact with another entity called “<i>Eat, Move, and Grow</i>” which would provide free lunches to all students. ● L. Musson presented and distributed a Save the Date card for the Legislative Open House and Luncheon on Tuesday, September 11th, to the Board members. <p>Parent Committee Report: Andrea Bergeron, PTA President, reported on the following:</p> <ul style="list-style-type: none"> ● Brittany LeBlanc and Brian Aucoin attended the Bayou Region Conference “Focus on Funding.” ● The PTA is working hard on getting the welcome packets completed and getting the final review from Mrs. Walker. ● The PTA would like to include the Board members’ email addresses in their welcome packets and asked for permission to share this information. ● The PTA has compiled information for the Board on the Cajun Cook-off for the 5K Race. The PTA asked for a commitment from the Board that they are willing to take this on to help the school. ● The PTA requested that each Board member consider becoming a member of the PTA to help bridge the gap among the parents, school, PTA, and the Board. <ul style="list-style-type: none"> ○ Membership fee is \$5.00. ● MAX PTA meeting and Open House will be held on Tuesday, August 21st, 2018, at 6:00 P.M. and 7:00 P.M., respectively. Board members are invited to attend. | <p>Actual invitations will be mailed out in the near future with specifics.</p> <p>Permission was granted.</p> <p>The reaction to this request was immediate.</p> <p>J. Giardina requested that Andrea text or email a reminder.</p> |
| 9. New Board Business | None | |
| 10. Motion to Go Into Executive Session | None | |
| 11. Announcements | <ul style="list-style-type: none"> ● The next Board meeting will be Thursday, September 6, 2018. ● New Parent Orientation meeting will be held on Tuesday, August 7th, at 6:00 P.M. at The MAX School. | |
| 12. Adjournment | The meeting adjourned at 10:47 A.M. | Motion was made by JJ Buquet and seconded by Dr. C. Hill, to adjourn the meeting ... Motion was passed unanimously. |

MINUTES OF MEETING
The MAX Charter School Board of Directors

DATE: September 6, 2018
 TIME: 9:00 A.M.

PLACE: Max Charter School

Present: Jake Giardina, Karen Chauvin, Carol “Boo” Broussard, Dr. Steve Welsh*, Brian Aucoin, Larry Howell, Dr. Albert Davis, and Andrea Bergeron.

Also present were Rebecca Walker, Linda Musson, Suzette DeHart, Buck Myhand, Michelle Giardina, Jim Barr, Warren Triche, and Janice Fabregas who took the minutes.

Note: Dr. Steve Welsh, Interim Dean of the College of Education, took Dr. Angelle Hebert’s place.*

Absent: Dr. Cleve Hill, J.J. Buquet, and Alex Arceneaux

| AGENDA | RECOMMENDATION | |
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| 1. Call to Order | J. Giardina called the meeting to order at 9:00 A.M. | |
| 2. Roll Call | J. Giardina called the roll, and a sign-in sheet was passed around. Dr. A. Davis introduced Dr. Steve Welsh, Interim Dean of the College of Education at Nicholls State University. Dr. Welsh was a previous Board member. | |
| 3. Approval of the Minutes | The Minutes of August 2, 2018, were presented. | The Minutes of August 2, 2018, were accepted as presented. |
| 4. Board Training/Special Guest Presentation | No Report | |
| 5. Teacher Representative Report | Judy Domangue, 4 th & 5 th Grade ELA teacher, reported on the following: <ul style="list-style-type: none"> • The students are excited about the <i>Eureka</i> and <i>Zearn Math</i> programs. • Upper Grades 6th – 8th are starting the <i>Prodigy Program</i>. • Third thru eighth (3rd-8th) grades will be starting lessons with Synergy Bank on Friday, September 7th. • MAX is starting a new healthy eating program Eat, Move, Grow the week of September 10th. • MAX Student Council elected new officers for 2018-2019. • The MAX students will have a booth at Family Day at Nicholls State University on Saturday, September 29, 2018. • Open House/Legislative Luncheon will be on Tuesday, September 11th. <ul style="list-style-type: none"> ○ Classes are working on presentations to do for the legislators and special guests. • Students are preparing for Constitution Week, September 17-23. | |
| 6. Finance Report | Financial Report and Update on Insurance and | |

7. Ad-Hoc Committee/Coordinator Reports/Updates

Finance Matters

- S. DeHart presented the July 2018 financial statements.
- S. DeHart went over the financials.

Grants:
None

Building & Sites Representative Report:
B. Aucoin reported on the following:

- There are issues with the air conditioning unit in the teachers’ lounge. A new unit has been ordered to replace the failed unit.
- There are three (3) classrooms and an area in the hall with floor problems, and repairs will be necessary.
- R. Walker commented that an electrician would be needed for the wiring of the retherm oven which is presently on order. She also indicated that more outlets are needed—especially in the cafeteria.
- Skirting is missing on the rear side of the building.

Ad-Hoc Committee/Coordinator Reports/Updates
Dr. A. Davis reported on the following:

- A copy of the updated Personnel Policies & Procedures Manual has been sent to Board members and will be put on the school’s website.
 - Basically, the wording of Principal/Director has been changed to Principal as discussed during the last Board meeting.

Public Relations Report: (See Attached Copy)
B. Broussard reported on the following:

- MAX students have been in the news outside the classroom situation, and a few have been featured in the local media outlets.
 - August 2018 POV Magazine --- Eddie Rodrigue, owner of Cajun K-9 and father to MAX students Jay (7th) and Carlson (4th), the bull riding duo, was featured in an article that focused on his love for training dogs.
 - Wednesday, August 15, 2018 ... Two photos of Hunter Savoie, MAX 8th grader, appeared in the Bragging Board Section of *The Courier/Daily Comet*. The pictures were taken in Paris, Texas, during a hunting and a fishing trip.
- Thursday, August 2, 2018 ... Board members were sent a forwarded email message from Caroline

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| | <p>Roemer of LAPCS containing the latest monthly newsletter.</p> <ul style="list-style-type: none"> • <u>Tuesday, August 14, 21, and 28 and Thursday, August 30, 2018.</u> several pictures (5) of MAX students were published in the local media relating to the start of the 2018-2019 school year. | |
| <p>8. Other Reports</p> | <p>Principal's Report (See Attached Copy): R. Walker reported on the following:</p> <ul style="list-style-type: none"> • 2018-2019 School Year Enrollment/Admissions Updates <ul style="list-style-type: none"> ○ 120 students are presently enrolled. • Trainings – <ul style="list-style-type: none"> ○ Nurse Jane Boudreaux will facilitate a Medication Administration Training on Thursday, September 13th. ○ Ms. Musson will facilitate a <i>Project Read Linguistics</i> training ... the date is to be announced. • Classroom Doors – <ul style="list-style-type: none"> ○ MAX is looking into possible grants to obtain funding to install locks on classroom doors. • Cross Country – <ul style="list-style-type: none"> ○ The 6th – 8th Graders will participate in meets. <ul style="list-style-type: none"> ➤ Kim Landry and Renee Fields will be coaching. • Synergy Bank – <ul style="list-style-type: none"> ○ Monthly lessons to the 3rd and 8th graders will be given. <ul style="list-style-type: none"> ➤ Student savings accounts will be opened if desired. • D.A.R.E. – <ul style="list-style-type: none"> ○ Weekly lessons to 6th Graders will be given by Capt. Toby Harrelson. • Constitution Week - <ul style="list-style-type: none"> ○ A Bell Ringing Ceremony at the Lafourche Parish Courthouse will be held on Saturday, September 15th, at 10:00 A.M. ○ The MAX will be hosting a poetry contest, and awards will be given. ○ A Flag Raising and Folding Ceremony will be held on Friday, September 21st at 8:00 A.M. • Pupil Progression Plan – The PPP Committee requested MAX Board approval on the changes made to the following courses: <ul style="list-style-type: none"> ○ Spelling for Grades 1st-4th will be called Phonics. ○ Spelling for Grade 5th will be called Linguistics. ○ Language will be called English for Grades 1st-8th. | <p>Motion was made by L. Howell, seconded by K. Chauvin, to accept the changes made to the Pupil Progression Plan as presented.... Motion passed unanimously.</p> |

- In Grades 6th-8th, Spelling will be eliminated as a specific subject.
- Spelling and phonics will be taught as part of the English curriculum.
- **Enrichment** will be added as a **minor subject** for Grades 1st-8th.

Grants –

- R. Walker will be meeting with Suzanne Carlos today, September 6th, at 11:00 A.M. She will be writing grants for The MAX.

Consultant’s/Ms. Musson’s Report:

Ms. Musson reported on the following:

- School lunches will start as soon as the state gives the go ahead.
 - Ms. Musson met again with *Revolution* Foods. Presently there are thirty (30) approved applications. MAX is waiting on seventy-nine (79) more.
- The Legislator Open House and Lunch will be held on Tuesday, September 11th.
- Constitution Week will be observed at The MAX.
 - There will be a Ringing of the Bell Ceremony at the Lafourche Parish Courthouse on Saturday, September 15, 2018, at 10:00 A.M., and The MAX students will attend.
 - The Daughters of the American Revolution and American Legion will attend a celebration at The MAX on Friday, September 21, 2018, at 8:00 A.M.
 - The students are writing patriotic poems.

Parent Committee Report:

Andrea Bergeron, PTA President, reported on the following:

- The MAX Charter PTA had a very successful first PTA meeting for Open House and thanked all MAX Board members who were able to attend.
- Currently there is a total of fifty (50) parents who have joined, and the PTA is hoping to grow this number.
- The PTA is busy collecting and organizing the shoes for the Shoe Drive.
- At the next PTA meeting, members will discuss the gift baskets to put on the raffle tickets for the 5k Race.
- The PTA is asking again for the commitment from the Board to take over the Cook-Off for the Race.

Some Board members have already started working on this.

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| 9. New Board Business | None | |
| 10. Motion to Go Into Executive Session | <p>The Board went into Executive Session to discuss the School Leader Evaluation Summary Report on Principal Rebecca Walker.</p> <p>Executive Session began at 9:45 A.M. Executive Session ended at 10:35 A.M.</p> | <p>Motion was made by B. Broussard, seconded by L. Howell, to go into Executive Session to discuss the School Leader Evaluation Summary Report on Principal Rebecca Walker ...Motion was passed unanimously.</p> |
| 11. Announcements | <ul style="list-style-type: none"> • The next Board meeting will be Thursday, October 4, 2018. • Legislators' Open House at MAX & Luncheon at the Wellness Center, Tuesday, September 11, 2018. • Constitution Week: September 17-21, 2018 • NSU Family Day: Saturday, September 29, 2018 | |
| 12. Adjournment | The meeting adjourned at 10:40 A.M. | <p>Motion was made by B. Aucoin and seconded by Dr. A. Davis, to adjourn the meeting ... Motion was passed unanimously.</p> |

MINUTES OF MEETING
The MAX Charter School Board of Directors

DATE: October 4, 2018

TIME: 9:00 A.M.

PLACE: MAX Charter School

Present: Karen Chauvin, Carol “Boo” Broussard, Brian Aucoin, Larry Howell, Dr. Albert Davis, Dr. Angelle Hebert, and Andrea Bergeron.

Also present were Rebecca Walker, Linda Musson, Suzette DeHart, Michelle Giardina, and Janice Fabregas who took the minutes.

Absent: Jake Giardina, Dr. Cleve Hill, J.J. Buquet, Alex Arceneaux, and Dr. Steve Welsh

| AGENDA | RECOMMENDATION |
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| 1. Call to Order | K. Chauvin called the meeting to order at 9:00 A.M. |
| 2. Roll Call | K. Chauvin called the roll, and a sign-in sheet was passed around. |
| 3. Approval of the Minutes | The Minutes of September 6, 2018, were presented. The Minutes of September 6, 2018, were accepted as presented. |
| 4. Board Training/Special Guest Presentation | R. Walker introduced the new staff members: <ul style="list-style-type: none"> • Dana Guidry, Upper School ELA Para-Professional • Brittany LeBlanc, Upper School Math Para-Professional • Aaron Lyons, Upper School Science Teacher • Peter Nguyen, Upper School Social Studies Teacher • Christie Waguespack, Upper School Special Ed Teacher |
| 5. Teacher Representative Report | Aaron Lyons, Upper School Science Teacher, 6 th -8 th Grade, reported on the following: <ul style="list-style-type: none"> • The MAX is preparing for the Parent/Teacher Conferences scheduled for Thursday, October 18, 2018. • Family Day at NSU was a success, and MAX is now looking forward to the Acadia Music Festival this coming weekend on Saturday, October 6, 2018. <u>Lower School:</u> <ul style="list-style-type: none"> • Fire Prevention Week is October 7-October 13, 2018. The Thibodaux Volunteer Fire Department will be coming to MAX to teach the students about fire safety. • Lower School students are continuing to love the new Zearn Math Program. <u>Upper School:</u> <ul style="list-style-type: none"> • Students are working hard on the new Eureka Math Program. <ul style="list-style-type: none"> ○ Teachers will be attending a Eureka Conference for additional training later this month. • In ELA students are enjoying their current novels. 6th graders are reading Wonder; 7th graders are reading The Outsider; 8th graders are reading Giver. • The students are also working hard on their writing skills. • Students are enjoying some hands-on activities in science class. <ul style="list-style-type: none"> ○ Later this month the 6th graders will be working on creating a space creature from another planet; the 7th graders will be making solar ovens using pizza boxes donated by the PTA; the 8th graders are identifying minerals. • In social studies the 6th graders are learning about early humans; 7th graders are learning about Great Britain Policies in the American Colonies; 8th graders are |

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| | learning about coastal erosion. | |
| <p>6. Finance Report</p> | <p>Financial Report and Update on Insurance and Finance Matters</p> <ul style="list-style-type: none"> • S. DeHart presented the August 2018 financial statements. • S. DeHart went over the financials. • The LaPorte audit begins on Monday, October 22, 2018. • Administration met with Food Services on Wednesday, October 3rd. Startup date is scheduled for Monday, November 5th. <p>Grants:</p> <ul style="list-style-type: none"> • Reimbursements were submitted for the Redesign Grant and IDEA—Part B • Funds received from the Dollar General Grant and EEF (Education Excellence Fund) have been used. • The Lorio Grant has a balance of \$5, 965.53 still available. <ul style="list-style-type: none"> ○ This will be used toward the canopy once a decision is reached. <ul style="list-style-type: none"> ▪ MAX has a quote from Byron Talbot for approximately \$40K, and the school is waiting on possibly another one. • A grant in the amount of \$20,943 from SRSA (Small Rural School Achievement Program) was awarded in 2016 for technology and was never used. <ul style="list-style-type: none"> ○ MAX was given two (2) weeks to set up and use these funds. <ul style="list-style-type: none"> ▪ These funds are being used for technology. <ul style="list-style-type: none"> ❖ All teachers and administration are receiving new laptops. ❖ MAX purchased two (2) Promethean boards and moved and repaired one. • A generator was donated to MAX via a grant application submitted by Suzanne Carlos to the Danos Foundation, in partnership with Shell Exploration and Production Company. Thank you, Suzanne! <p>Building & Sites Representative Report:</p> <p>B. Aucoin reported on the following:</p> <ul style="list-style-type: none"> • Causing concern are the continuing issues with soft floors in the building. • The new air conditioner for the teachers’ lounge has been received. MAX is simply waiting for it to be installed. • L. Howell will check with NSU to see if it has someone to trim trees around the building. | |
| <p>7. Ad-Hoc Committee/Coordinator Reports/Updates</p> | <p>Ad-Hoc Committee/Coordinator Reports/Updates</p> <p>Public Relations Report: (See Attached Copy)</p> <p>B. Broussard reported on the following:</p> <ul style="list-style-type: none"> • The September 2018 Edition of <i>Point of Vue (POV)</i> featured a picture of 6th grader Alex Chiasson in the “Scene In” section. • Tuesday, September 4, 2018 ...Two (2) pictures of MAX students interacting with Synergy Bank representatives and the bank’s mascot Penny D. Pelican were published in “<i>Class Acts</i>” of <i>The Courier/Daily Comet</i>. • On September 10, 11 and 17, 2018... MAX “teaser” photos were published in the local media. • MAX Board members received an invitation via email to attend a flag raising ceremony at The MAX scheduled for Friday, September 21, at 8:00 A.M. | |

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| | <ul style="list-style-type: none"> • Friday, September 21, 2018 ... Board members were sent a forwarded email from Caroline Roemer of LAPCS containing registration information on the 11th Annual Charter School Conference. • On behalf of MAX Charter, the suggested nominations were accepted for the 2019 Houma-Terrebonne Chamber of Commerce Board of Directors Ballot. • Tuesday, September 25, 2018 ... Two (2) pictures of MAX students and MAX personnel who participated in the Ringing of the Bell Ceremony at the Lafourche Parish Courthouse on Saturday, September 15, 2018, appeared in “Class Acts” of <i>The Courier/Daily Comet</i>. • Saturday, September 29, 2018 ... Three (3) more pictures of MAX at the Bell Ceremony appeared in “Your News: Your Photos” of <i>The Courier/ Daily Comet</i>. • MAX participated in Family Day at Nicholls State University. | |
| <p>8. Other Reports</p> | <p>Principal’s Report (See Attached Copy):</p> <p>R. Walker reported on the following:</p> <ul style="list-style-type: none"> • On Tuesday, September 25th, a walk-through visit by Kelly DeMarco to see how components of the redesign were being rolled out was held. No feedback has been received from her yet. • Upcoming Professional Development: <ul style="list-style-type: none"> ○ Linguistics Training - L. Musson <ul style="list-style-type: none"> ▪ Will be held on Friday, October 13th, at The MAX for six (6) staff members. ○ Eureka Math Workshop - <ul style="list-style-type: none"> ▪ Will be held on Wednesday, October 31st, and Thursday, November 1st in New Orleans. Three (3) staff members will be attending. • R. Walker requested a Professional Development Day on Friday, November 2nd - <ul style="list-style-type: none"> ○ Mr. Steve Morgan will give a Team Building Workshop ○ Jennifer Gentry, Red Cat Technology representative, will train the teachers on how to use the devices, along with presenting a webinar. • Special Education Laws Workshop - <ul style="list-style-type: none"> ○ Will be held on Wednesday and Thursday, November 7th and 8th, in Baton Rouge. Four (4) staff members will attend. • Motivating and Managing Hard to Reach, Uninterested, Disruptive Students Workshop- <ul style="list-style-type: none"> ○ Will be held on Wednesday, November 14th, in Baton Rouge. Eight (8) staff members will attend. • The Acadia Music Fest will be held on Saturday, October 6th. <ul style="list-style-type: none"> ○ The MAX School will have an art booth at the Festival. • A joint chamber luncheon sponsored by the Thibodaux, Houma, and St. Mary Chambers will be held on Wednesday, November 7, at the Cypress Columns in Gray, LA. Guest speaker will be Congressman Bill Cassidy. • A 4H Club has been started with thirty-three (33) members. Parent Amber Poche is the school club leader. Meetings will be held once a month on a Friday at 2:00 P.M. • MAX met with Revolution Food of Kenner on Wednesday, October 3rd, regarding the lunches. The school has a refrigerator and thermoven located in the cafeteria. <ul style="list-style-type: none"> ○ MAX is still working on the details of the contract. <ul style="list-style-type: none"> ▪ Presently their contract is requiring the purchase of seventy-five (75) lunches and twenty-five (25) breakfasts. | <p>A motion was made by L. Howell, seconded by B. Broussard, to allow for the Professional Development Day on November 2nd...Motion passed unanimously.</p> <p>Larry Howell will attend.</p> |

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| | <ul style="list-style-type: none"> ▪ The school will be reimbursed for approximately forty (40) of the lunches which cost \$3.39 each. ▪ Ms. Walker is trying to eliminate the twenty-five (25) breakfasts. <p>Consultant's/Ms. Musson's Report: Ms. Musson reported on the following:</p> <ul style="list-style-type: none"> • The Christmas Play will be held on Wednesday, December 19th, at 6:30 P.M. at Peltier Hall at Nicholls State University. • The MAX is celebrating Dimes for Dyslexia month. <ul style="list-style-type: none"> ○ The students are donating dimes, and the class that collects the most will get a prize. • A Dance for Dyslexia will be held on Wednesday, October 31st...Halloween night. • Fall break will be on Friday, October 19th...No School. • Next week Ms. Musson, R. Walker, and A. Borne will be evaluating teachers with the COMPASS instrument. <p>Parent Committee Report: Andrea Bergeron, PTA President, reported on the following:</p> <ul style="list-style-type: none"> • Ms. Bergeron thanked the Board members who attended the last PTA meeting. • The PTA has been working hard on the Shoe Drive. • At the last PTA meeting, members voted on the three (3) themed baskets for the raffle tickets. • The PTA is looking to do another fundraiser. The fund raiser is Rada. The company sells kitchen knives and other home goods. | |
| 9. New Board Business | L. Howell reported that he had spoken to Chef John Kozar, Department Head and Assistant Professor of the John Folse Culinary Institute, about supplying three (3) culinary students to do the Cook-Off judging for The Race and that Chef Kozar confirmed it would be possible. | |
| 10. Motion to Go Into Executive Session | None needed. | |
| 11. Announcements | <ul style="list-style-type: none"> • The next Board meeting will be Thursday, November 1, 2018. • NSU Family Day: Saturday, September 20, 2018... 11:30 A.M. to 2:30 PM • Shoe Drive Fundraiser: August 20--October 26, 2018: <ul style="list-style-type: none"> ○ GOAL: 2,500 shoes • Dimes for Dyslexia: Monday, October 1 – Friday, October 26, 2018 • Acadia Music Fest: Saturday, October 6, 2018 • P/T Conference/Staff Development: Thursday, October 18, 2018 – No Students • Fall Break: Friday, October 19, 2018 – School Closed | |
| 12. Adjournment | The meeting adjourned at 10:15 A.M. | Motion was made by B. Aucoin and seconded by Dr. A. Davis, to adjourn the meeting ... Motion was passed unanimously. |

MINUTES OF MEETING
The MAX Charter School Board of Directors

DATE: November 1, 2018

TIME: 11:00 A.M. **Note:** The MAX Board meeting was delayed two (2) hours due to inclement weather.

PLACE: MAX Charter School

Present: Jake Giardina, Carol “Boo” Broussard, Dr. Angelle Hebert , Brian Aucoin, J.J. Buquet , Dr. Cleve Hill, Larry Howell, and Andrea Bergeron.

Also present were Rebecca Walker, Linda Musson, Suzette DeHart, Michelle Giardina, Buck Myhand, and Janice Fabregas who took the minutes.

Teacher Representative: Mrs. Suzanne Cavalier with students Peyton Thibodaux and Michelle Henson

Absent: Karen Chauvin, Dr. Al Davis, and Alex Arceneaux

| AGENDA | RECOMMENDATION |
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| 1. Call to Order | J. Giardina called the meeting to order at 11:00 A.M. |
| 2. Roll Call | J. Giardina called the roll, and a sign-in sheet was passed around. |
| 3. Approval of the Minutes | The Minutes of October 4, 2018, were presented. The Minutes of October 4, 2018, were accepted as presented. |
| 4. Board Training/Special Guest Presentation | No report |
| 5. Teacher Representative Report | <p>Suzanne Cavalier, 8th Grade ELA teacher, reported on the following:</p> <ul style="list-style-type: none"> • The newly elected 2018-2019 MAX Student Council officers were introduced: <ul style="list-style-type: none"> ○ Peyton Thibodaux – President (present at meeting) ○ Gabrielle Sanchez – Vice President ○ Michelle Henson – Secretary (present at meeting) ○ Mia Folsie – Treasurer <p>Each month the students will do an outreach program to get them involved in the community.</p> <ul style="list-style-type: none"> • Students from The MAX will participate in the Veteran’s Day Program at Nicholls State University at 11:30 A.M. on Friday, November 9th . • The 4-H Club did Candygrams for Halloween as a fund raiser. <ul style="list-style-type: none"> ○ They are also doing Christmas boxes to send to a Third World Country for children. <ul style="list-style-type: none"> ▪ Their goal was four (4) boxes, but they collected enough items from the study body to fill twenty (20) shoeboxes. • The Shoe Drive was a success. • The Eat, Move, Grow Program has been adopted, and the students are doing lessons on how to eat more nutritionally and are participating in exercise activities. • Family Fun Night was held on Tuesday, October 23, 2018 • Jay Rodrigue, a student at The MAX , is competing in a bullriding event in Vegas. |

today, Thursday, November 1, at The MAX.

- Tommy Meyer will come to The MAX School on Monday, November 5th, to present the check for the donation of the proceeds from the **Acadia Music Fest**.
- **Professional Development trainings** are ongoing:
 - *Eureka* training was attended by three (3) teachers.
 - Next week Special Education teachers, Mrs. Walker, and Mrs. Borne will be attending a training specific to special ed law.
 - Some teachers and Ms. Musson will be attending a **Disciplining with Dignity** training next week.
 - Professional Development scheduled for **Friday, November 2nd**, includes:
 - **Jennifer Gentry** with LightsSpeed (RedCat Use & Benefits)
 - **Justin Sims** with Google Classroom
 - **Steve Morgan** (Communication Skills & Team Building)
 - **Tuesday, November 6th** – *Overcoming Dyslexia: What Does it Take Webinar*, presented by Dr. Mathes through IDA.
 - **Tuesday, November 27th** – *Visualizing and Verbalizing Workshop*, presented by Karen Chauvin.
- **2018 School Performance Data** will be released to the public on Thursday, November 8th.
 - Kelly DiMarco called to inform MAX of the following:
 - SPS/Letter Grade
 - Assessmet Letter Grade
 - K-8 Progress Letter Grade

Consultant's/Ms. Musson's Report:

Ms. Musson reported that she was working on the annual MAX Christmas Play which will be held on Wednesday, December 19th, at 6:30 P.M. at Peltier Hall.

Parent Committee Report:

Andrea Bergeron, PTA President, reported on the following:

- The Shoe Drive collected **2,806** pairs of shoes which will be picked up in November. After being weighed, a check will be issued to The MAX.
- Some parents of MAX students traveled to New Orleans for the Lighting of the Dome for Dyslexia Awareness. Pictures were taken.
- Some PTA members plan to attend The MAX Student Council meetings on a regular basis and work with the 4-H Club and any other clubs in the school.
- The PTA voted in favor of having vendors at the 5K Race.
- Ms. Bergeron reminded The MAX Board that its members were responsible for finding cooks for the Cook-Off and purchasing a gift for the winners.
- The school goal of **\$1,000** for box tops, Coke rewards, and Community Coffee coupons was exceeded, and approximately **\$9,010.84** was collected.
 - The MAX will receive approximately **\$3,604.00** to be used to cover

J. Giardina suggested that in the future the play could possibly be used as a fund raiser for the school.

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| | <p>any additional costs for the trip that the PTA purchases for the MAX Race.</p> <ul style="list-style-type: none"> ▪ The PTA will vote on how to use any remaining funds. | |
| 9. New Board Business | None | |
| 10. Motion to Go Into Executive Session | None | |
| 11. Announcements | <ul style="list-style-type: none"> • The next MAX Board meeting will be Thursday, December 6, 2018. • Food Drive begins on Thursday, November 1, and ends Thursday, November 15, 2018 (Date of delivery.) • Thanksgiving Holidays: Monday, November 19-Friday, November 23, 2018 • Christmas Play: Wednesday, December 19, 2018 • Winter Break: Monday, December 24 – Friday, January 4, 2019 | |
| 12. Adjournment | The meeting adjourned at 11:55 A.M. | <p>Motion was made by L. Howell, seconded by Dr. C. Hill, to adjourn the meeting ... Motion was passed unanimously.</p> |

MINUTES OF MEETING
The MAX Charter School Board of Directors

DATE: December 6, 2018

TIME: 9:00 A.M.

PLACE: MAX Charter School

Present: Jake Giardina, Carol “Boo” Broussard, Brian Aucoin, Dr. Al Davis, Dr. Cleve Hill, Larry Howell, Dr. Steve Welsh, and Andrea Bergeron.

Also present were Rebecca Walker, Linda Musson, Suzette DeHart, Michelle Giardina, and Janice Fabregas who took the minutes.

Absent: Karen Chauvin, Dr. Angelle Hebert, J.J. Buquet, and Alex Arceneaux,

| AGENDA | RECOMMENDATION | |
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| 1. Call to Order | J. Giardina called the meeting to order at 9:00 A.M. | |
| 2. Roll Call | J. Giardina called the roll, and a sign-in sheet was passed around. | |
| 3. Approval of the Minutes | The Minutes of November 1, 2018, were presented. | The Minutes of November 1, 2018, were accepted after the following corrections and/or clarifications were made: <ul style="list-style-type: none"> • Dr. Steve Welsh was absent. • PTA total for the box tops was \$1,000; Rada Fundraiser made \$9,010.84...PTA share will be \$3,604.33. |
| 4. Board Training/Special Guest Presentation: | No report | |
| 5. Teacher Representative Report | Judith Domangue, 4 th & 5 th Grade ELA teacher, reported on the following: <ul style="list-style-type: none"> ○ All grades are taking the ELA and Math LEAP 360 Practice Test to prepare for the LEAP. ○ Middle School Social Studies Projects on canyons are displayed in the hallway. ○ Students are preparing for the Christmas Play scenes. ○ A special Thank You was given to the parents and staff who created the backdrops for the Christmas Play. ○ The 8th Grade students have been invited to Ms. Elise Granier’s Art Show at Nicholls State, where they will be given background information about her pottery and then will have lunch with her in the Nicholls Cafeteria. ○ The faculty is donating money to send goods and needy items to the Assumption ARC. ○ The MAX School has just purchased Elmo document cameras which the teachers are excited to begin using. | |
| 6. Finance Report | Financial Report and Update on Insurance and Finance Matters <ul style="list-style-type: none"> • S. DeHart presented the September 2018 financial statements. • S. DeHart went over the financials • Lorio Foundation returned the check that had been sent to them, and the funds will be used to purchase nine (9) document cameras. The cameras are \$600 each, and three (3) additional cameras will be put in the school budget. • The lunch program is scheduled to start Tuesday, January 22, 2019. | |

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| <p>7. Ad-Hoc Committee/Coordinator Reports/Updates</p> | <p>The Board of Health needs to do an inspection.</p> <p>Building & Sites Representative Report: No report</p> <p>Ad-Hoc Committee/Coordinator Reports/Updates</p> <p>Public Relations Report: (See Attached Copy)</p> <p>B. Broussard reported on the following:</p> <ul style="list-style-type: none"> • Missing from last month’s written Publicity Report but verbalized at The MAX Board meeting were the following two publications: <ul style="list-style-type: none"> ○ Tuesday, October 16, 2018 --- A picture of MAX 5th grade students working in Mrs. Judith Domangue’s linguistics class and being observed by legislators and MAX Board members was published in “Class Acts” of <i>The Courier/Daily Comet</i>. ○ Tuesday, October 30, 2018 --- Two (2) pictures of MAX 3rd graders in Ms. Marie Crosby’s class involved with the Eat Move Grow Program through a grant from the state appeared in “Class Acts” of <i>The Courier/Daily Comet</i>. • During the month of November, various pictures appeared in <i>The Courier/Daily Comet</i> which included: <ul style="list-style-type: none"> ○ A picture of MAX Charter School’s Halloween –themed Family Fun Night on October 23, 2018. ○ A picture of the MAX students in Grades 6-8 who participated and placed in the pumpkin carving and decorating contest. A “teaser” was also published. ○ A picture showing the students following instructions from a member of the Thibodaux Volunteer Fire Department during Fire Prevention Week. ○ A picture of three students with Principal Rebecca Walker at the Acadia Music Fest. ○ A picture of MAX students holding a picture of Sparky The Fire Dog. | |
| <p>8. Other Reports</p> | <p>Principal’s Report (See Attached Copy):</p> <p>R. Walker reported on the following:</p> <ul style="list-style-type: none"> • The MAX Charter School received from The Ben Meyer Foundation a \$10,000 donation from the proceeds of the Acadia Music Fest. • The Lafourche Parish DA Kristine Roussel and Shannon Gros from the Child Advocacy Department will address Cyber Safety on Tuesday, December 11th, to students at 9:00 A.M. and to parents at 6:30 P.M. • The remaining Lorio Grant money will be used to purchase nine (9) document cameras. • The lunch program is scheduled to begin on Tuesday, January 22, 2019, after approval is received from the Board of Health. • Kelly DiMarco, State Department Representative, will visit in January. No date has been finalized as of today. <p>Consultant’s/Ms. Musson’s Report: Tickets are available for the MAX Christmas Production.</p> | |

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| | <p>Parent Committee Report: Andrea Bergeron, PTA President, reported on the following:</p> <ul style="list-style-type: none"> • The PTA met in November and started the sign up sheets for booths for the 5K Race. • The PTA is working closely with the Student Council and 4H Club. Both clubs will sponsor a booth for the 5K Race. • The PTA has donated twelve (12) cases of paper to the teachers. • A former student and parent has contacted Ms. Bergeron about the Thibodaux High School Student Council wanting to participate in the 5K Race. • The Rada products are in, and these will be distributed on Tuesday, December 11th. The PTA will ask the Board to vote at the January meeting on how to disperse the funds from this sale. • Ms. Bergeron reminded the Board that they are in charge of the 5K Cookoff. Included in this are the prizes for the winners. • The PTA, along with a group of parents and staff, met on Saturday, November 29th, for a work day to make backdrops and props for the Christmas Play. | |
| <p>9. New Board Business</p> | <p>Dr. Steve Welsh reported on the following:</p> <ul style="list-style-type: none"> • A new magnet school for gifted students (Grades 4 & 5) will be held in Polk Hall at Nicholls State University. • The Emergency Alert System at NSU will include The MAX School. • MAX needs to investigate and take advantage of the opportunity to obtain state-funded training for mentoring possible “resident” teachers. • Dr. C. Hill requested that a change be made to the MAX BOARD AGENDA • • to include information on past students—possibly called “Alumni News.” <ul style="list-style-type: none"> ○ L. Musson offered to coordinate this—starting next month. | <p>R. Walker and Dr. Welsh will get together on this.</p> <p>B. Broussard, who makes the monthly agenda, said that this would not be a problem and that it could easily go into Item #8. Other Reports.</p> |
| <p>10. Motion to Go Into Executive Session</p> | <p>None</p> | |
| <p>11. Announcements</p> | <ul style="list-style-type: none"> • The next Board Meeting will be Thursday, January 10, 2019. • Christmas Play: Wednesday, December 19, 2018 • Winter Break: Monday, December 24 – Friday, January 4, 2019. • Reminder to get annual Ethics Training...www.ethics.la.gov | |
| <p>12. Adjournment</p> | <p>The meeting adjourned at 9:56 A.M.</p> | <p>Motion was made by Dr. C. Hill, seconded by B. Aucoin, to adjourn the meeting ... Motion was passed unanimously.</p> |

MINUTES OF MEETING
The MAX Charter School Board of Directors

DATE: January 10, 2019

TIME: 9:00 A.M.

PLACE: MAX Charter School

Present: Jake Giardina, Karen Chauvin, Carol “Boo” Broussard, Brian Aucoin, Dr. Al Davis, Dr. Cleve Hill, Larry Howell, and Andrea Bergeron.

Also present were Rebecca Walker, Linda Musson, Suzette DeHart, Michelle Giardina, Catherine Jordan, Special Guest Kelly DiMarco, and Janice Fabregas who took the minutes.

Note: Dr. Angelle Hebert “resigned” from her position on The MAX Board on Thursday, January 10, 2019.

Absent: Alex Arceneaux, J.J. Buquet, and Dr. Steve Welsh

| AGENDA | RECOMMENDATION |
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| 1. Call to Order | J. Giardina called the meeting to order at 9:00 A.M. |
| 2. Roll Call | J. Giardina called the roll, and a sign-in sheet was passed around. |
| 3. Approval of the Minutes | The Minutes of December 6, 2018, were presented. The Minutes of December 6, 2018, were accepted as presented. |
| 4. Board Training/Special Guest Presentation: | <p><u>Dr. Cleve Hill</u>, who attended the 11th Annual Louisiana Charter Schools Conference in New Orleans, LA, held on December 13 & 14, 2018, reported on the following: (See Attached Report)</p> <ul style="list-style-type: none"> • Dr. Hill met with Matthew Gardner from Charter School Capital in Portland, Oregon. <ul style="list-style-type: none"> ○ Their business model is to construct and renovate new charter school facilities. <ul style="list-style-type: none"> ▪ They can construct in such a way that facilities can be added on as student population increases. ▪ They require a 5-year pro forma plan in order to visit a school and make a formal presentation. • The second session Dr. Hill attended was presented by Jaimme Collins of Adams and Reese: Student Behaviors That Have Legal Implications. Board discussion focused on the following requirements: <ul style="list-style-type: none"> ○ Louisiana law requires all schools to educate all students on the proper use of the Internet. ○ Louisiana public schools are also Nicotine-Free Zones; thus, e-cigarettes/vaping are included. If a written policy is not in place, schools should establish a policy, monitor implementation, and enforce punishment until the proper culture is in place. ○ Schools should make sure that media release forms on all students are signed by parents and returned to the school before posting any pictures on the Internet or newspapers. <ul style="list-style-type: none"> ▪ Teachers who take pictures of students in class or at school events should never re-post these, even if parents or students send the pictures. ○ All school personnel should set and adhere to a specific time frame <p>It was suggested that a school policy should</p> |

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| | <p>for communicating with parents and students.</p> <ul style="list-style-type: none"> • Dr. Hill also cited a presentation from Nancy Fournier and Jenny Katz: Evaluating the School Leader—An Opportunity for Expanded Growth via Leadership (on LAPCS website.) <p>Special Guest Kelly DiMarco, Louisiana Department of Education, Regional Turnaround Support Manager (RTSM), Office of School Improvement, addressed the Board members. Ms. DiMarco was visiting the school to do a walk-through. She then summed up the responsibilities of her position:</p> <ul style="list-style-type: none"> • Comprehensive work • Supporting charters and their missions • Compliance | <p>be written.</p> <ul style="list-style-type: none"> • B. Broussard and Dr. Davis plan to review school policies to make sure MAX is in compliance with the noted recommendations. |
| <p>5. Teacher Representative Report</p> | <p>Rebecca Durocher, 4th & 5th Grade Math teacher, reported on the following:</p> <ul style="list-style-type: none"> ○ Winter Benchmarking will begin next week for all grade levels. ○ Miss Lauren with the Eat, Move, Grow Program will be coming this week for 3rd and 4th graders for her monthly visit. ○ The 6th graders are working on Science Fair Projects for a fair at the end of this month. ○ The 6th graders will also be graduating from D.A.R.E. at the end of the month. ○ The 7th graders will be dissecting frogs next week. ○ Money collected from the MAX staff was used to purchase goods and needy items which were delivered to the Assumption ARC, a group home in Assumption Parish. The residents were very happy to receive many kitchen items. <ul style="list-style-type: none"> ○ During her report, B. Broussard shared a scrapbook photo page that highlighted this event with the Board members. | <p>J. Giardina commented that MAX should take advantage of situations like this to promote the school's involvement in community improvement efforts and make legislators and other officials more aware of the school's existence by inviting them to take pictures with MAX personnel/parents/students when opportunities like this occur.</p> |
| <p>6. Finance Report</p> | <p>Financial Report and Update on Insurance and Finance Matters</p> <ul style="list-style-type: none"> • S. DeHart presented the October 2018 financial statements. • S. DeHart went over the financials. • Friday, January 25th, is the deadline to finish the audit. • AFR is behind until the audit is complete. • Preparations are being made for <u>Super APP</u> which will combine federal funding with other funding and also academics-- where we want to be and where we are actually. | |

- **TRSL** will be paid an amount over **\$2,000.00** for back payments. This amount will be added to the January **TRSL** payment.

Dr. C. Hill asked Kelly DiMarco a question about transportation concerns.

- Ms. Dimarco replied that since a waiver was given to the MAX School, the school was in compliance.

L. Musson then asked Kelly DiMarco about the possibility of charter schools grouping together in order to raise the percentage of free lunches.

- Ms. Dimarco replied that she would look into it.

Building & Sites Representative Report:

The retherm oven is ready for the start-up of the serving of lunches scheduled for Tuesday, January 22nd.

Ad-Hoc Committee/Coordinator Reports/Updates

Public Relations Report: (See Attached Copy)

B. Broussard reported on the following:

- Missing from last month's written Publicity Report but verbalized at The MAX Board meeting was the following publication:
 - **Tuesday, December 4, 2018** --- "**Class Acts**" contained a picture of Principal Rebecca Walker and her daughter Emily Jane enjoying the music and festivities at the **Acadia Music Fest**.
- **December 2018** --- A picture of MAX students Evan Bergeron and Sebastien Pecanty, along with Thibodaux Mayor Tommy Eschete and Mrs. Allison Clune, appeared on the City of Thibodaux-Municipal Government Facebook page for its **2018 Trim a Tree** event.
- **Tuesday, December 11, 2018** ---
 - A picture of MAX students, Principal Rebecca Walker, Consultant Linda Musson, and Woodmen Life from Houma representatives displaying the newly donated flag to the school appeared in "**Class Acts**" of *The Courier/Daily Comet*.
 - The MAX Charter School's contact list for *Inside Nicholls* was finally updated to include the most recent faculty members at MAX.
 - Various MAX Administration/Staff members and PTA officers were sent drafts of possible press releases and publicity flyers for the **MAX Charter School 11th Annual "Race for Their Future" 5K Race Fest**. Publicity will begin as soon as the information is confirmed for accuracy.
- **Tuesday, December 18, 2018** --- Three (3) pictures of MAX Charter School's students appeared in "**Class Acts**" of *The Courier/Daily Comet* involving the MAX 4-H Club and a picture of the 2018-2019 MAX Student Council members with their sponsor Mrs. Suzanne Cavalier.
- **Wednesday, December 19, 2018** --- The Gumbo Entertainment Guide listed "**A MAX Christmas Musical with a Twist**" in its LAGNIAPPE EVENTS.

7. Ad-Hoc Committee/Coordinator Reports/Updates

8. Other Reports

Principal's Report (See Attached Copy):

R. Walker reported on the following:

- Admissions Period has been extended—January 10 – March 29, 2019.
- Open House will be held on Wednesday, February 27th, at 1:30 P.M.
- The Lottery will be held on Wednesday, April 10th, at 9:00 A.M.
- The Board of Health has issued a permit for the School Lunch Program.
 - The lunch program will start on Tuesday, January 22nd.
- The **ED White Day of Service** will be held on Wednesday, January 23rd.
 - The ED White students will tutor ten (10) MAX students from 8:30 A.M. to 1:30 P.M.
- **Super App** is coming up. A team from the MAX will be working off campus next week to get this done.

Consultant's/Ms. Musson's Report:

Ms. Linda Musson reported on the following:

- Preparations are being made to celebrate **School Choice Week** January 22-25, 2019.
- A football pool fundraiser for a MAX family is presently going on. Cost is \$20.00 per square.
- Ms. Musson is thinking about starting preparations for the Christmas Play as early as June.
 - Ms. Musson asked for volunteers from the MAX Board who may be interested in starting a Christmas Committee for 2019.
- L. Musson will be doing a presentation on Dyslexia and ADHD on Tuesday, January 22, 2019, at the Terrebonne North Branch Library at 5:30 P.M.

Parent Committee Report:

Andrea Bergeron, PTA President, reported on the following:

- Ms. Bergeron shared the PTA's Saints-themed basket, one of six (6) prizes in the MAX Race Raffle, with the Board members.
- The PTA parents, along with MAX students and volunteers, will be meeting at Sam's Club in Houma Saturday, January 26th, from 10 A.M. to 6 P.M. to sell raffle tickets.
- Ms. Bergeron reminded the Board that it was agreed at the beginning of the school year that the Board would be taking over the Cajun Cook-off. This means finding participants and judges, along with purchasing the prizes.
- Ms. Bergeron also reminded the Board that the MAX Race is on Saturday, March 16, 2019, and asked that they make every effort to attend.
- The PTA has been very busy working on items for the Silent Auction and asked the Board for help in contacting businesses that may be interested in donating.
- The PTA Vice President is currently working on getting a local celebrity from Swamp People to attend the MAX Race.
- The next PTA meeting will be on Tuesday, January 15th, at 6 P.M.

A suggestion was made to have a Dinner Play at the Wellness Center as a fundraiser.

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| | <p>Alumni News Report: L. Musson reported on the following:</p> <ul style="list-style-type: none"> • She is reaching out to the alumni by classes and parents to help her find the children who have made MAX proud. | |
| 9. New Board Business | L. Howell reported that the Thibodaux Playhouse has a field day scheduled the week of February 4 th and February 11 th , Monday through Friday. Two (2) plays have been put together on old Cajun stories. This would be a great opportunity for the MAX students to attend. This will depend, of course, whether the museum will be open or still closed due to the government shutdown. | |
| 10. Motion to Go Into Executive Session | None | |
| 11. Announcements | <ul style="list-style-type: none"> • The next Board meeting will be Thursday, February 7, 2019. • Martin Luther King, Jr. Holiday: Monday, January 21, 2019... School Closed. • National School Choice Week 2019: January 20-26, 2019 • Parent Teacher Conferences/Staff Development: Friday, February 8, 2019 ... No Students • 11th Annual "Race for Their Future" 5K Race Fest: Saturday, March 16, 2019. • Remember to get your annual Ethics Training... www.ethics.la.gov | |
| 12. Adjournment | The meeting adjourned at 10:20 A.M. | Motion was made by B. Aucoin, seconded by Dr. C. Hill, to adjourn the meeting ... Motion was passed unanimously. |

MINUTES OF MEETING
The MAX Charter School Board of Directors

DATE: February 7, 2019

TIME: 9:00 A.M.

PLACE: MAX Charter School

Present: Jake Giardina, Karen Chauvin, Carol “Boo” Broussard, Brian Aucoin, J.J. Buquet, Dr. Al Davis, Dr. Cleve Hill ,Larry Howell, and Andrea Bergeron.

Also present were Rebecca Walker, Linda Musson, Michelle Giardina, Warren Triche, and Janice Fabregas who took the minutes.

Note: Suzette Dehart was absent.

Absent: Alex Arceneaux and Dr. Steve Welsh

| AGENDA | RECOMMENDATION | |
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| 1. Call to Order | J. Giardina called the meeting to order at 9:00 A.M. | |
| 2. Roll Call | J. Giardina called the roll, and a sign-in sheet was passed around. | |
| 3. Approval of the Minutes | The Minutes of January 10, 2019, were presented. | The Minutes of January 10, 2019, were accepted as presented. |
| 4. Board Training/Special Guest Presentation: | None | |
| 5. Teacher Representative Report | <p>Marie Crosby, 2nd and 3rd Grade Math Teacher, reported on the following:</p> <ul style="list-style-type: none"> • <i>Girls On The Run</i> will be starting next week for 3rd , 4th , & 5th Grade girls. This program encourages preteen girls to develop self-respect and a healthy lifestyle through interactive lessons and running games. The girls will be participating in a 5K later this spring. • The 3rd and 4th graders are continuing with LEAP tutoring twice a week on Wednesdays and Thursdays. • The Book Fair and Grandparents’ Day will be held this month. • The 6th Grade Science Fair winners are representing The MAX School at Nicholls for the Regional Science Fair today, Thursday, February 7, 2019. • The 8th Grade students started working on a school community recycling project. | |
| 6. Finance Report | <p>Financial Report and Update on Insurance and Finance Matters</p> <ul style="list-style-type: none"> • B. Aucoin presented the November 2018 financial statements. • B. Aucoin went over the financials. <ul style="list-style-type: none"> ○ B. Broussard asked for verification/clarification on the amount of the TRSL back payment given at the last MAX Board meeting. R. Walker reported the amount was \$2,586.43. <p>Building & Sites Representative Report: B. Aucoin reported on the following:</p> <ul style="list-style-type: none"> • There is a problem in the boys’ restroom with the stainless steel panels—causing a reflection to be seen from the next stall. • Locks are not working in the girls’ restroom. | <p>J. Giardina will look into this.</p> <p>Ms. Walker has someone fixing this.</p> |

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| <p>7. Ad-Hoc Committee/Coordinator Reports/Updates</p> | <ul style="list-style-type: none"> The ground near the learning space is unlevel. <p>Ad-Hoc Committee/Coordinator Reports/Updates</p> <p>Public Relations Report: (See Attached Copy) B. Broussard reported on the following:</p> <ul style="list-style-type: none"> Publicity this month has been mostly focused on The MAX Charter School 11th Annual “Race for Their Future” 5K Race Fest. Race flyers and signs are being made and placed at local businesses and in various other locations. Announcements/advertisements have also occurred in <i>Big Fun on the Bayou</i> and <i>Inside NSU</i>. Radio and an HTV appearance/interview have been mentioned and also being considered as time gets closer to the event. MAX Board members were emailed all relevant information and asked to share the information with their friends and business associates. Photos of school events sent to <i>The Courier/Daily Comet</i> have not yet been published. Kudos to the MAX PTA, various school personnel, MAX students and other volunteers who sold MAX Raffle tickets at Sam’s Club in Houma on Saturday, January 26th, from 10:00 A.M. to 6:00 P.M. Thanks to the E.D. White students who arrived at MAX on Wednesday, January 23rd, and worked from 8:30 A.M. to 1:30 P.M. to tutor ten (10) MAX students (E.D. White Day of Service). | <p>J. Giardina will look into this.</p> |
| <p>8. Other Reports</p> | <p>Principal’s Report (See Attached Copy): R. Walker reported on the following:</p> <ul style="list-style-type: none"> There have been temporary staff changes due to the ELA teacher Suzanne Cavalier being on medical leave. <ul style="list-style-type: none"> Ms. Renee Fields was moved to Upper School to teach 6th, 7th, & 8th graders, and Ms. Judy Domangue is teaching Phonics and Reading Comprehension to the 4th and 5th graders. Super App, required by the state and due on Friday, February 1st, has now been implemented. <ul style="list-style-type: none"> MAX has applied for some of the competitive funding being issued—the Mentor Teachers Funding and Content Leaders Funding A component of Super App is to address workforce talent needs. Examples: staffing and certification of teachers. The state is asking if there is a MOU in place for each of the service providers. LAPCS is sponsoring a Type 2 Charter School meeting with Superintendent John White on Wednesday, February 13th, in Baton Rouge. The MAX will be sending two (2) representatives. Parent/Teacher Conferences will be held on Friday, February 8th. The School Lunch Program is underway and doing well. NSU Counseling Pilot Program - R. Walker met with Dr. Amanda John, Tiffany, and Jason last semester to see what could be done in | <p>A suggestion was made by Dr. A. Davis that these items be added as an addendum to the existing affiliation agreement with NSU instead of creating a separate MOU.</p> |

conjunction with the NSU Counseling Clinic and what they could offer The MAX.

- On Tuesday, February 12th, R. Walker will have a mandatory meeting with all parents of the 7th Grade girls to discuss the program.
- Two (2) students will be sent to The MAX once a week starting on Monday, March 11th, to meet with a group of 7th Grade girls.
- Ms. Walker expressed the need for a full-time counselor at The MAX.
- **Admissions Period** is now open and will close on Friday, March 29th.
 - **Letters of Intent** will be sent out on Monday, February 11th.
 - Open House will be held on Wednesday, February 27th, at 1:30 P.M.
 - The school is presently working on designing a billboard.

Consultant's/Ms. Musson's Report:

Ms. Linda Musson reported on the following:

- The MAX has been invited to the Vandebilt Literary Rally to be held on Saturday, March 16, 2019. Ten (10) students from The MAX will attend.
- The MAX will be participating in the Woodmen of the World Patriotic Video Contest.
- John White's Type 2 Charter School meeting will be held on Wednesday, February 13, 2019.
- The MAX will participate in the NSU Job Fair on Tuesday, April 9, 2019.
- The MAX will participate in the Terrebonne Art Guild Student Art Exhibit.
- On Friday, February 22, 2019, six (6) 8th Grade girls will attend the **John Deere Thibodaux Engineering Program**.
- Christmas Play DVD's are available and are for sale at **\$12.00** each.

Parent Committee Report:

Andrea Bergeron, PTA President, reported on the following:

- The PTA, some parents, and teachers sold raffle tickets at Sam's in Houma.
- At the January PTA meeting, the parents signed up to work the booths for the Race Fest. There are thirteen (13) booths signed up.
- A letter was sent out to parents on Wednesday, January 16th, to advise what is still needed for the Race.
- The PTA is still accepting silent auction items.
- The PTA is looking for cook-off participants.
- The PTA is accepting vendors for the Vendor Market.
- A bake-off is being added for The MAX to participate in.
- Banners for the 5K Race are being put out in various locations.
- Ms. Bergeron reminded the Board that they are in charge of the Cajun Cook-off.

Alumni News Report:

L. Musson reported that she is waiting to hear from parents and former students she has contacted.

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| <p>9. New Board Business</p> | <p>J.J. Buquet gave information on The Bayou Community Foundation’s first ever “BayouGIVES” online giving day on Tuesday, April 30, 2019.</p> <ul style="list-style-type: none"> • Registration will be held from Friday, February 8th – Monday, March 11th. • A webinar will be held on Thursday, February 14th, on how the software works • A follow-up webinar will be held on Thursday, March 21st, on how to promote the event. | <p>J.J. Buquet will register the MAX Charter School Foundation.</p> |
| <p>10. Motion to Go Into Executive Session</p> | <p>None</p> | |
| <p>11. Announcements</p> | <ul style="list-style-type: none"> • The next Board meeting will be Thursday, March 14, 2019 ,the second Thursday of the month. • Admissions Period: January 10, 2019 – March 29, 2019. • Parent Teacher Conferences/Staff Development: Friday, February 8, 2019 ... no students • Open House: Wednesday, February 27, 2019 , at 1:30 P.M. • Mardi Gras Holidays: March 4-8, 2019 • Admissions Lottery: Wednesday, April 10, 2019, at 9:00 A.M. • 11th Annual “Race for Their Future” 5K Race Fest: Saturday, March 16, 2019. • Reminder to get annual Ethics Training...www.ethics.la.gov | |
| <p>12. Adjournment</p> | <p>The meeting adjourned at 10:23 A.M.</p> | <p>Motion was made by C. Hill, seconded by B. Aucoin, to adjourn the meeting ... Motion was passed unanimously.</p> |

MINUTES OF MEETING
The MAX Charter School Board of Directors

DATE: March 14, 2019

TIME: 9:00 A.M.

PLACE: MAX Charter School

Present: Jake Giardina, Karen Chauvin, Carol “Boo” Broussard, Brian Aucoin, J.J. Buquet, Dr. Al Davis, Dr. Cleve Hill, Larry Howell, and Andrea Bergeron.

Also present were Rebecca Walker, Linda Musson, Suzette DeHart, Michelle Giardina, Catherine Jordan, and Janice Fabregas who took the minutes.

Absent: Alex Arceneaux and Dr. Steve Welsh

| AGENDA | RECOMMENDATION |
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| 1. Call to Order | J. Giardina called the meeting to order at 9:00 A.M. |
| 2. Roll Call | J. Giardina called the roll, and a sign-in sheet was passed around. |
| 3. Approval of the Minutes | The Minutes of February 7, 2019, were presented. The Minutes of February 7, 2019, were accepted as presented. |
| 4. Board Training/Special Guest Presentation | None |
| 5. Teacher Representative Report | Special Education teacher Christy Waguespack reported on the following: <ul style="list-style-type: none"> • The Book Fair (Grandparents’ Day) held on February 18-21 sold \$3, 000 in books/items. • Students participated in Paint the Parish Purple and raised about \$120 for the American Cancer Society through Relay for Life. • On Friday, February 22, 2019, six (6) 8th Grade girls went to John Deere in Thibodaux for “Introduce a Girl to Engineering Day,” an event to foster an interest in science, technology, engineering and math, commonly known as STEM. • “<i>Girls on the Run</i>” has been going on since the beginning of February for Grades 3, 4, and 5. • The 8th Grade science students are working on a school community recycling project. • The 6th Grade MAX Science Fair winners attended the Regional Science Fair at Nicholls on Thursday, February 7, 2019. |
| 6. Finance Report | Financial Report and Update on Insurance and Finance Matters <ul style="list-style-type: none"> • S. DeHart presented the January 2018 financial statements. • S. DeHart went over the financials. • Copies of the audit were available for The MAX Board members’ review. • MAX is presently waiting on a reimbursement from the Child Nutrition Program as The MAX is not set up yet to receive refunds for the claims being made for lunches for the students on free and reduced lunches. <ul style="list-style-type: none"> ○ A request for funds was submitted in October 2018. January/February refunds will probably not be received until March/April. |

trained in ELA and math.

- K. Chauvin mentioned that she had spoken to Jill Slack, Director of Literacy at the State Department, and they are working on an add-on certification for dyslexia therapy.
- Kelly DiMarco has found a company called **Instruction Partners** who would come in to observe/evaluate the teachers **at no cost** to The MAX. R. Walkers has agreed to have this done.
- Kelly DiMarco and the State Department will have their Annual Review Visit on Monday, March 25, 2019.
- R. Walker and L. Musson attended an LAPCS-hosted **Type 2 Charter Schools Meeting** with Superintendent John White.
- **LEAP Testing dates** will begin on Monday, April 1, and will last through Friday, May 3, 2019 –
 - Computer testing will be held for Grades 5-8.
 - Paper-based testing will be held the week of April 29 for Grades 3-4.
- R. Walker requested that the April MAX Board meeting be relocated to another site due to the LEAP testing.

- R. Walker and S. DeHart will be attending the Louisiana Association of School Business Officials Conference on Wednesday, April 3rd – Friday, April 5th.

***Dr. A. Davis expressed appreciation to R. Walker and A. Borne for the Open House presentation.

Consultant's/Ms. Musson's Report:

Ms. L. Musson reported on the following:

- **Grants** --- L Musson submitted a grant to the **Bayou Community Foundation** and the **James J. Buquet, Jr. Family Foundation** and is presently working on the Danos Grant. These funds would be used for a part-time school counselor.
- **Alumni Report** – L. Musson read a letter she received from Mel Duplantis whose son Ian was one of the first graduates at The MAX.
 - The letter expressed the parents' appreciation to The MAX and cited some of the many accomplishments and successes of their son since his 8th grade graduation.
- The revised Foundation letter has been completed and is ready for approval.
- Five (5) MAX students will be attending the Literary Rally at Vandebilt Catholic High School in Houma on Saturday, March 16, 2019.

Parent Committee Report:

Andrea Bergeron, PTA President, reported on the following:

- There are presently fifteen (15) game booths that are signed up for

J. Giardina suggested the meeting be moved to the Thibodaux Regional Wellness Center and the date be changed to Thursday, April 11, 2019. He will check on the availability.

J.J. Buquet said he would contact Stephen Peltier.

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| | <p>the Race.</p> <ul style="list-style-type: none"> • There are six (6) teams registered for the Cajun Cook-off. Ms. Bergeron thanked the Board for their participation in the Cook-off. <ul style="list-style-type: none"> ○ The Board of Health will be conducting an inspection of all cook-off entries between 7:00 and 7:30 A.M. on the day of the event. • There are seven (7) banners displayed in the area. • There presently are approximately forty (40) items for the silent auction, and MAX students are actively involved in making items such as— <ul style="list-style-type: none"> ○ A desk with children’s portraits ○ A side table with mosaic tiles ○ A Teepee tent with handprints from lower school students ○ Sweets for the Sweet Shop Booth • At present, there are five (5) vendors who will be at the Race Fest. • The PTA is having a bake-off sale on Friday, March 15th. • Local celebrity Chase Landry of <i>Swamp People</i> will be at the Race Fest. • To date the Race has collected \$43,892 in revenue, with expenditures of \$6,770—giving us a net revenue of \$37,112 of which \$32,175 was collected in sponsorships. <p>Alumni News Report: See L. Musson’s comments about Ian Duplantis.</p> | |
| 9. New Board Business | None | |
| 10. Motion to Go into Executive Session | None | |
| 11. Announcements | <ul style="list-style-type: none"> • The next MAX Board meeting has been rescheduled for Thursday, April 11, 2019, the second Thursday of the month at The Thibodaux Regional Wellness Center. • Admissions Period: January 10, 2019 – March 29, 2019. • 11th Annual “Race for Their Future” 5K Race Fest: Saturday, March 16, 2019 • Admissions Lottery: Wednesday, April 10, 2019, at 8:15 A.M. • Reminder to get annual Ethics Training...www.ethics.la.gov Deadline for Filing Annual Tier 3 Personal Financial Disclosure Statement: Wednesday, May 15, 2019 • Christmas <i>DVD</i>’s are available for \$12. • J. Giardina requested that a meeting of the MAX Charter School Foundation, Inc. be placed on the agenda for the April meeting. | |
| 12. Adjournment | The meeting adjourned at 10:10 A.M. | Motion was made by K. Chauvin, seconded by Dr. A. Davis, to adjourn the meeting ... Motion was passed unanimously. |

MINUTES OF MEETING
The MAX Charter School Board of Directors

DATE: April 11, 2019

TIME: 9:00 A.M.

PLACE: Thibodaux Regional Wellness Center

Present: Jake Giardina, Karen Chauvin, Carol “Boo” Broussard, Dr. Steve Welsh, Brian Aucoin, Dr. Al Davis , Dr. Cleve Hill, Larry Howell, and Andrea Bergeron

Also present were Rebecca Walker, Linda Musson, Suzette DeHart, Michelle Giardina, and Catherine Jordan who took the minutes for Janice Fabregas who was absent.

Absent: Alex Arceneaux and JJ Buquet

| AGENDA | RECOMMENDATION | |
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| 1. Call to Order | J. Giardina called the meeting to order at 9:00 A.M. | |
| 2. Roll Call | J. Giardina called the roll, and a sign-in sheet was passed around. | |
| 3. Approval of the Minutes | The Minutes of March 14, 2019, were presented. | The Minutes of March 14, 2019, were accepted as presented. |
| 4. Board Training/Special Guest Presentation: | None | |
| 5. Teacher Representative Report | <p>Principal R. Walker reported on behalf of the teachers:</p> <ul style="list-style-type: none"> • State testing is underway. <ul style="list-style-type: none"> ○ The 5th graders are currently testing and will complete testing when they return from Easter/ Spring Break. ○ The 6th, 7th, & 8th graders have completed testing. ○ The 4th & 5th graders will start paper/pencil testing. ○ By May 3rd all testing will be completed. • Fitness Day will take place on Friday, April 12, 2019. • Once again The MAX has been included in The Louisiana Center for Women in Government & Business Leadership Academy which is held during the summer. The teachers nominated two (2) students from The MAX to attend—Michelle Hanson and Alexa Matherne. • The teachers are planning field trips in May: <ul style="list-style-type: none"> ○ 1st through 5th graders will be going to the aquarium. ○ 6th, 7th, and 8th graders will be going to the Planetarium Arts & Science Museum in Baton Rouge. <ul style="list-style-type: none"> ▪ The PTA has offered to cover some of the cost for the buses. | |
| 6. Finance Report | <p>Financial Report and Update on Insurance and Finance Matters</p> <ul style="list-style-type: none"> • S. DeHart informed the MAX Board that she'd like to form a finance committee over the summer and get input on realigning the budget. • S. DeHart presented the financial statements. | |

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| <p>7. Ad-Hoc Committee/Coordinator Reports/Updates</p> | <ul style="list-style-type: none"> • S. DeHart went over the financials and emphasized the following: <ul style="list-style-type: none"> ○ There will be a possible rate increase in 2020/2021 as it relates to the Office of Group Benefits—2.5% employees & 5% employers. ○ In regard to the Child Nutrition Program, the school is waiting on approval to submit claims for refunds for January, February, and March. ○ According to the Race Day Breakdown, to date, the net amount raised from The Race was <u>\$50,506.00</u>. <p>Building & Sites Representative Report:</p> <ul style="list-style-type: none"> • S. DeHart reported the parish has been contacted to repair the broken plastic cover over the water meter. • R. Walker informed The MAX Board of the following concerns: <ul style="list-style-type: none"> ○ Parents are asking about having the parking lot graded. ○ Teachers are asking about the ruts in the side lot where the slab is located to see if this area could be leveled. • R. Walker asked for permission to get quotes to have the floors waxed during the summer. A quote was received for \$3,898. <p>Ad-Hoc Committee/Coordinator Reports/Updates Public Relations Report: (See Attached Copy) B. Broussard reported on the following: <ul style="list-style-type: none"> • Publicity for The MAX Charter School 11th Annual “Race for Their Future” 5K Race Fest continued until the day of the event on Saturday, March 16, 2019. • <u>Tuesday, April 2, 2019</u> --- A picture of the runners in The MAX Race Fest was published in “Class Acts” of <i>The Courier</i>. • <u>Saturday, March 17, 2019</u> --- Board members were sent the latest <i>LAPCS Newsletter</i> from Caroline Roemer. It contained a picture of the Type 2 Schools meeting with Superintendent John White and mentioned the BESE-approved proposal to increase the MFP and to raise teacher/support workers’ pay. </p> | <ul style="list-style-type: none"> • The MAX Board took this opportunity to express gratitude to PTA President Andrea Bergeron and the PTA parents for the success of the Race. • J. Giardina will handle this. • J. Giardina will handle this. • S. Dehart will check with the Sheriff’s Office to see if they have personnel who can do this job. <ul style="list-style-type: none"> ○ A motion was made by L. Howell, seconded by Dr. C. Hill, to give permission to R. Walker to hire a company to wax the floors if the Sheriff’s Office personnel cannot do the complete job... Motion was passed unanimously. |
| <p>8. Other Reports</p> | <p>Principal’s Report (See Attached Copy): R. Walker reported on the following:</p> | |

- Admissions
 - There was a total of 49 applicants – 32 were eligible, and 17 were ineligible.
- The Lottery was held on Wednesday, April 10th.
 - There will be a meeting on April 16th to look at the current enrollment and to plan for next year.
- Louisiana Department of Education approved the Super App, and The MAX will receive **\$35,034** for instructional materials.
 - Funding to cover the cost of the principal and teachers going to the **Teachers’ Leader Summit** will be sent.
 - There is still no information about the **Competitive Funding for the Mentor Teacher Training and Content Leader Teachers** to which three (3) MAX teachers have been appointed.
- R. Walker and S. DeHart attended the **Louisiana Association of School Business Officials Convention**, and it became evident that there would be the need to revise some policies as well as adding new policies.
- R. Walker asked about the possibility of using/reallocating any leftover budget money to such items as the Staff End of the Year Celebration.

- The **Academic Calendar for 2019-2020** was submitted for review and will be placed on the agenda for Board approval on Thursday, May 9, 2019.
- **“Save the Date” End of the Year Events** are as follows:
 - **8th Grade Breakfast at 8:00 A.M. on Thursday, May 23rd.**
 - **8th Grade Completion Ceremony and Awards Ceremony at 10:00 A.M. on Thursday May 23rd in Talbot Auditorium at NSU.**

Consultant’s/Ms. Musson’s Report:

Ms. Linda Musson informed The MAX Board that she is looking for a videographer for the next Christmas play.

Parent Committee Report:

- Andrea Bergeron, PTA President, thanked the Board on behalf of the PTA for coming out and supporting The Race. The Cajun Cook-off was a great success.
- The school goals for the box tops and coke rewards have been met.
- On April 9th the PTA held a meeting and voted that the remaining funds from the RADA fundraiser would be used to send the students on field trips.
 - Lower School will be going to the aquarium.

- A motion was made by Dr. A. Davis, seconded by B. Broussard, to give approval to use money left over in the budget with a **\$1,000** cap for other uses... Motion was passed unanimously.

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| | <ul style="list-style-type: none"> ○ Upper School will be visiting the Planetarium Arts & Science Museum in Baton Rouge. ● The PTA will be holding elections for officers at its next PTA meeting. <ul style="list-style-type: none"> ○ Vice President and Secretary seats need to be filled. ○ Erica Howell and Andrea Bergeron will be running again to maintain their seats. ● The PTA is working on Teachers' Appreciation and Staff Appreciation Week. <p>Alumni News Report:</p> <ul style="list-style-type: none"> ● Ms. L. Musson met with two (2) alumni who came to the school to visit and received contacts from them for former students. | |
| <p>9. New Board Business</p> | <ul style="list-style-type: none"> ● The "BayouGives" kickoff will be on April 29th, and April 30th is the donation day. <ul style="list-style-type: none"> ○ A website is being developed for The Max, and flyers will be made. ○ S. DeHart will be the lead person on this project. ● L. Musson reported that The Buquet Foundation has donated \$10,000 to the Counselor project. <ul style="list-style-type: none"> ○ Grant requests to hire a part-time counselor will be sent to the following: <ul style="list-style-type: none"> ▪ The Peltier Foundation --- \$10,000 ▪ Bayou Community Foundation --- \$10,000 ▪ Danos Foundation --- \$2,500 ● K. Chauvin reported that J.J. Buquet asked about investing the money market funds to earn more interest. ● Dr. Steve Welsh reported on the following: <ul style="list-style-type: none"> ○ He is still working with Nicholls to see if there is a mechanism where MAX employees can be included in the Nicholls' emergency notification system. If successful, MAX employees would receive emergency notifications on their cell phones. ○ He reported that Nicholls has been selected as a training site for preparing Mentor Teachers beginning the Fall 2019 term and would like to place 1-5 Residents at MAX, especially those who are completing the ABA (Applied Behavior Analysis) strand. ● S. Welsh shared his appreciation for the fact that Rebecca Walker and two members of her staff attended the ABA presentation by Dr. Derek Shanman last Tuesday at Nicholls. | <ul style="list-style-type: none"> ● Dr. Welsh suggested that it would be valuable to get as many MAX teachers certified as Mentor trainers, especially those certified and teaching Grades 1-5. |
| <p>10. Motion to Go Into Executive Session</p> | <p>An unannounced Executive Session to discuss a personnel matter began at 10:20 A.M. and ended at 11:00 A.M.</p> | <p>Motion to go into Executive Session was moved by L. Howell and seconded by Dr. A. Davis.</p> |
| <p>11. Announcements</p> | <ul style="list-style-type: none"> ● The next Board meeting will be Thursday, May 9, 2019, the second Thursday of the month. | |

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| | <ul style="list-style-type: none"> • The State Testing Window runs from Monday, April 1, through Friday, May 3, 2019. • Easter Break: Monday, April 15, through Monday, April 22, 2019... Testing resumes on Tuesday. • Remember to get your annual Ethics Training ... www.ethic.la.gov • Deadline for filing Annual Tier 3 Personal Financial Disclosure Statement: Wednesday, May 15, 2019. | |
| <p>12. Adjournment</p> | <p>The meeting adjourned at 11:06 A.M.</p> | <p>Motion was made by L. Howell and seconded by Dr. C. Hill to adjourn the meeting ... Motion was passed unanimously.</p> |

MINUTES OF MEETING
The MAX Charter School Board of Directors

DATE: May 9, 2019*

TIME: 9:00 A.M.

PLACE: MAX Charter School

Present: Jake Giardina (arrived 9:27 A.M.), Karen Chauvin (left 9:50 A.M.), Carol “Boo” Broussard, Brian Aucoin, Dr. Al Davis, Dr. Cleve Hill, Larry Howell, and Andrea Bergeron

Also present were Linda Musson, Suzette DeHart, Catherine Jordan, and Janice Fabregas who took the minutes. **NOTE:** Giving reports were Dr. J. Robert Field, Sloan Pierce, and Alison Borne

Absent: Dr. Steve Welsh, J.J. Buquet, and Alex Arceneaux **NOTE:** Principal R. Walker was absent.

| AGENDA | RECOMMENDATION |
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| 1. Call to Order | K. Chauvin called the meeting to order at 9:00 A.M. |
| 2. Roll Call | K. Chauvin called the roll, and a sign-in sheet was passed around. |
| 3. Approval of the Minutes | The Minutes of April 11, 2019, were presented. The Minutes of April 11, 2019, were accepted as presented. |
| 4. Board Training/Special Guest Presentation: | <ul style="list-style-type: none"> • Dr. J. Robert Field presented the preliminary results of the Employees and Parents’ Surveys. He briefly reviewed/highlighted some of the results with The MAX Board members—fielding questions as they were asked. The final results will be shared at the June meeting. • B. Aucoin distributed Form 990 to the Board members for updating. |
| 5. Teacher Representative Report | <p>Sloan Pierce, 2nd & 3rd Grade ELA teacher, reported on the following:</p> <ul style="list-style-type: none"> • The LEAP testing is finished. • Representatives from Instructional Partners visited The MAX classes and gave lots of positive feedback. They enjoyed their visit and think The MAX is doing great things. • Upper School is working on “Demonstration Speeches” this week. • Upcoming Events will include: <ul style="list-style-type: none"> • Girls on the Run 5K on Saturday in Houma • Field Trips Next Week <ul style="list-style-type: none"> ▪ Students will be going to Nicholls to participate in “Challenge Island,” which will provide lots of fun STEM activities for our students. The students will eat lunch in the Nicholls cafeteria and then enjoy an afternoon in the park. ○ Fun Day Next Friday <ul style="list-style-type: none"> ▪ Students will be involved with outside activities from 9:00-11:30 A.M. ▪ After lunch they will be having an afternoon luau with music and fun things to do (hula hoops, limbo, etc.) ▪ They will be treated to snowballs at the end of the day. ○ 8th Grade Graduation Ceremony and Awards Day on Thursday, |

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| | <p>Giardina, together with his sons Anthony and Jake Jr. and his son-in-law Joshua Loeske.</p> <ul style="list-style-type: none"> • Tuesday, April 23, 2019...Two (2) more pictures of the “Cajun Cook-off” were published in “Class Acts” of <i>The Courier</i>. One was of the first place winner Cory Bergeron and his wife Andrea with award presenter and fellow MAX Board member J.J. Buquet. The other photo featured the three (3) judges from the Chef John Folse Culinary Institute with the People’s Choice Award Winner Karen Chauvin. • Friday, April 26, 2019...Board members were sent a forwarded copy from Sarah Vandergriff of a LAPCS news article that discussed the MFP Funding Debate. To summarize, the House Committee voted to return the MFP back to BESE and suggested that BESE amend the formula to maintain teacher pay raises but remove the additional 1.375% per-pupil increase. • Tuesday, April 30, 2019...Board members were sent the <i>April LAPCS Newsletter</i> from Caroline Roemer, together with a reminder to make a donation to “BayouGives” on behalf of The MAX Charter School Foundation, Inc. In brief, the newsletter contained the following valuable bits of information: <ul style="list-style-type: none"> ○ The recognition of Executive Director Caroline Roemer as one of Business Reports 2019 Influential Women in Business <ul style="list-style-type: none"> ▪ A congratulatory note was sent to Caroline on behalf of The MAX Charter School and Board. ○ A reminder that the school’s LAPCS membership expires on June 30, 2019 ○ A reminder that the deadline for filing the annual Tier 3 Personal Financial Disclosure Statement is Wednesday, May 15, 2019 <ul style="list-style-type: none"> ▪ The form can be obtained and downloaded via the newsletter. ○ The announcement that Kevin Guitterrez has replaced Neil Ranu as LAPCS Governance Director. | |
| <p>8. Other Reports</p> | <p>Principal’s Report (See Attached Copy):</p> <p>L. Musson gave the following report in R. Walker’s absence.</p> <ul style="list-style-type: none"> • Instructional Partners visited The MAX on Wednesday, May 8th. They will give a follow-up report, and it will be presented at the June MAX Board meeting. • The June 6th meeting location needs to be changed so that the floors can be waxed at the school. • A. Borne reported on the Server/Network issues encountered recently during testing. Data was lost due to a recent thunderstorm. The current system will have to be changed before the beginning of the next school year. An estimate of the cost of replacing server will be obtained and submitted to the Board for approval. • B. Aucoin was thanked for his help in fixing holes in the parking lot. <ul style="list-style-type: none"> ○ The parking lot needs to be grated. • A Turn About Construction will begin this summer and should be completed in July. The NSU married housing will have to drive through the school’s parking lot. Drop Off/Pick Up will be rerouted. • 8th Grade Breakfast and Completion Ceremony and Awards | <p>J. Giardina will contact the Wellness Center to see if a meeting room is available.</p> |

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| | <p>Ceremony will be held on Thursday, May 23rd. RSVP's should be sent to Suzette DeHart.</p> <ul style="list-style-type: none"> It was requested that a motion be made to approve the 2019-2020 MAX Academic Calendar as presented. <p>Consultant's/Ms. Musson's Report: No report</p> <p>Parent Committee Report: Andrea Bergeron, PTA President, reported on the following:</p> <ul style="list-style-type: none"> Election of officers will be held on Tuesday, May 14, 2019, at the PTA meeting. PTA is working on Staff Appreciation Day/Week. <p>Alumni News Report: No report</p> | <p>Motion was made by L. Howell, seconded by Dr. A. Davis, to approve the 2019-2020 MAX Academic Calendar as presented ... Motion was passed unanimously.</p> |
| <p>9. New Board Business</p> | <ul style="list-style-type: none"> The discussion/thoughts on Mandated School Leader Evaluation of Principal Rebecca Walker for the 2019-2020 School Year has been postponed until the June meeting due to K. Chauvin's absence for this portion of the meeting. Consideration of Approval of Appointing Janice Fabregas As the Official Secretary of The MAX Charter School Board of Directors As Per the Discussion in The MAX Charter School Foundation, Inc. Board of Directors Meeting on April 11, 2019, was brought before the Board, and a motion was requested. | <p>Motion was made by B. Broussard, seconded by L. Howell, to approve the appointment of Janice Fabregas as the official Secretary of the MAX Charter School Board of Directors ... Motion was passed unanimously.</p> |
| <p>10. Motion to Go Into Executive Session</p> | <p>Executive Session to Discuss a Personnel Matter began at 10:23 A.M. and ended at 10:30 A.M.</p> | <p>Motion was made by Dr. C. Hill, seconded by Dr. A. Davis, to go into Executive Session... Motion was passed unanimously.</p> <p>Motion was made by L. Howell, seconded by Dr. C. Hill, to leave Executive Session.</p> |
| <p>11. Announcements</p> | <ul style="list-style-type: none"> The next Board meeting will be Thursday, June 6, 2019, at The Thibodaux Wellness Center, pending confirmation . Staff Appreciation Week: Week of May 6-10, 2019 Deadline for Filing Annual Tier 3 Personal Financial Disclosure Statement: Wednesday, May 15, 2019. Last Day for Students/8th Grade Breakfast & Completion Ceremony: Thursday, May 23, 2019. Last Day for Teachers ... Friday, May 24, 2019 Remember to get your annual Ethics Training ... www.ethics.la.gov Christmas Play <i>DVD</i>'s are on sale for \$12.00. Please fill out a purchase form if interested. | |
| <p>12. Adjournment</p> | <p>The meeting adjourned at 10:31 A.M.</p> | <p>Motion was made by Dr. C. Hill , seconded by L. Howell, to adjourn the meeting ... Motion was passed unanimously.</p> |

MINUTES OF MEETING
The MAX Charter School Board of Directors

DATE: June 6, 2019

TIME: 9:00 A.M.

PLACE: Thibodaux Wellness Center

Present: Jake Giardina, Carol “Boo” Broussard, Janice Fabregas, Brian Aucoin, J.J. Buquet (arrived at 9:20), Dr. Al Davis, Dr. Cleve Hill, Dr. Steve Welsh, and Andrea Bergeron

Also present were Rebecca Walker, Linda Musson, Suzette Dehart, and Warren Triche (arrived at 9:48)

Absent: Karen Chauvin, Larry Howell, and Alex Arceneaux

| AGENDA | RECOMMENDATION |
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| 1. Call to Order | J. Giardina called the meeting to order at 9:00 A.M. |
| 2. Roll Call | J. Giardina called the roll, and a sign-in sheet was passed around. |
| 3. Approval of the Minutes | The Minutes of May 9, 2019, were presented. The Minutes of May 9, 2019, were accepted as presented. |
| 4. Board Training/Special Guest Presentation: | Dr. J. Robert Field was tentatively scheduled to give the final results of the Parents’/Teachers’ Survey but was not able to attend the meeting. Dr. Field will attempt to finalize his report at the July meeting. |
| 5. Teacher Representative Report | No report |
| 6. Finance Report | <p>Financial Report and Update on Insurance and Finance Matters</p> <ul style="list-style-type: none"> • S. DeHart presented the April financial statements. • S. DeHart went over the financials. • S. DeHart and Dr. A. Davis are working on the policy and procedure changes to be reviewed during the summer. • S. DeHart distributed a copy of the Lunch Program Timeline for the Child Nutrition Program. No refunds have been received yet for January through April 2019. Correspondence has been ongoing with the responsible parties to see what can be done about this situation. • Grants – MAX has all information ready to be submitted, and this will be done in the next few days. • R. Walker reported she was contacted by Kelly Guin regarding a position for a part-time counselor. <p>Building & Sites Representative Report</p> <ul style="list-style-type: none"> • The floors in the building are presently being waxed. • A hole by the back door on the inside of the building on the south side needs to be repaired. <p>Dr. C. Hill asked three (3) questions regarding finances:</p> <ul style="list-style-type: none"> • “Will TRSL raise their rates?” <ul style="list-style-type: none"> ○ S. DeHart said she had not heard anything definite yet. • “Are MAX teachers/support workers included in the state pay <p>J. Giardina suggested a meeting be held following the Board meeting to discuss this issue in more detail.</p> |

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| <p>7. Ad-Hoc Committee/Coordinator Reports/Updates</p> | <p>raise?”</p> <ul style="list-style-type: none"> ○ S. DeHart replied they are still waiting on the information. ● “Will the \$1,000/\$500 pay include fringe benefits?” <ul style="list-style-type: none"> ○ S. DeHart replied that would not be included. <p>Ad-Hoc Committee/Coordinator Reports/Updates</p> <p>Public Relations Report: (See Attached Copy)</p> <p>B. Broussard reported on the following:</p> <p>May 31, 2019 --- Board members were sent a forwarded copy of the <i>MAY 2019 LAPCS Newsletter</i>.</p> <p>June 1, 2019 --- Board members were sent a forwarded copy from Sarah Vandergriff of an Informational Update on the <i>MFP</i> that was an Action Alert.</p> <p>*May was the month for awards and recognition of our present MAX students and some of the former students.*</p> <ul style="list-style-type: none"> ● Former MAX students Cameron Olivier (MAX 8th Grade Class of 2015) and Conner Kimball (MAX 8th Grade Class of 2017) both excelled in soccer. Both were selected for the All-Region Boys Soccer Team and included in the All Star Preps “Best of the Bayou” Team earning an invitation to the 2nd Annual All Star Preps Best of the Best 2019 Awards Banquet held on May 29, 2019. ● A recent graduate, Rochelle Bergeron, who attended MAX since its beginning and was a 2015 “graduate” of MAX, graduated high school 32 out of 160 students. She graduated <i>Cum Laude</i> 3.0/3.4 GPA and received St. Mary Parish School Board Scholarship/award \$500 for the Most Improved High School Student Parish wide. Her parents thanked MAX Charter for her accomplishments. ● Nora Keehn who attended MAX Charter in 5th and 6th grade will be graduating from the University of West Alabama in December with a Bachelor’s Degree in Elementary Education. Her current GPA is 3.92, and she is a member of multiple honor societies. She just completed her collegiate softball career, receiving many recognitions and was invited to play softball in Italy this summer. ● At the May 23, 2019 MAX Awards Ceremony, many subject awards were presented, too numerous to list, and special accomplishments were recognized. An attached copy of the Public Relations/Publicity Report gives full details. ● The <i>June 2019 Point of Vue (POV) Magazine</i> featured Erica Callais Howell, mother of MAX student Caroline Howell (who is Board member Larry Howell’s granddaughter), in an article entitled “An Unbroken Spirit.” | |
| <p>8. Other Reports</p> | <p>Principal’s Report (See Attached Copy)</p> <p>R. Walker reported on the following:</p> <ul style="list-style-type: none"> ● Two (2) visitors from <i>Instruction Partners</i> observed math and ELA | |

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| | <p>classes and also met with four (4) MAX teachers. R. Walker discussed some of the particulars of the visit and their findings. A summary of the meeting and their findings will be provided at a later date.</p> <ul style="list-style-type: none"> • Suzanne Cavalier was nominated for the Mentor Teacher Program, and her nomination was accepted. • Renee Field was nominated for ELA Content Leader, and Marie Crosby was nominated for Math Content Leader ... Both nominations were accepted. • Admissions Update – 113 Students Enrolled 13 on Wait List 4 Applications to review • Staff – Reviewing resumes and conducting interviews to fill the following positions: 1st/2nd Grade Self-Contained Teacher 3rd/4th Grade Social Studies/Science Teacher 5th/6th Grade Math Teacher 7th/8th Grade Math Teacher 5th/6th/7th/8th Grade Social Studies Teacher Block scheduling will be used in the coming school year. • School Maintenance – Jani King will complete floor waxing by Monday, June 10th. Trustees have been assisting with moving the furniture. <p>Consultant’s/Ms. Musson’s Report: No report</p> <p>Parent Committee Report: Andrea Bergeron, PTA President, reported on the following:</p> <ul style="list-style-type: none"> • Election of the new PTA Officers for the coming school year was held. • The PTA Board will remain the same except for the secretary’s position, which has not yet be filled. • Ms. Bergeron asked if the 5K Race would be held again and asked for suggestions so that planning could begin for next year’s MAX Race. • The tentative date for the 2019 Race is Saturday, March 14, 2020. <p>Alumni News Report: Work is being done on a Facebook page for the alumni, and this should be completed by next week.</p> | |
| <p>9. New Board Business</p> | <p>Discussion of/Thoughts on Mandated School Leader Evaluation of Principal Rebecca Walker</p> <p>B. Broussard informed the MAX Board that a decision has to be made regarding this mandated evaluation and moved that Dr. Jim Barr be</p> | <p>A motion was made by B. Broussard, seconded by Dr. C. Hill, to hire Dr. Jim Barr to do Rebecca Walker’s evaluation ... Motion was passed unanimously.</p> |

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| | <p>hired to do the evaluation.</p> <p>Thoughts/Concerns About Parent Representatives on The MAX Board As It Pertains to Executive Sessions Involving Personnel Issues – Andrea Bergeron spoke about her concerns on this matter.</p> <p>Discussion of Renewal of Membership in LAPCS. B. Broussard asked for a motion to renew the membership in <i>LAPCS</i>.</p> <p>B. Broussard will send the proposed MAX Board Calendar Dates to the Board members. It was noted that a copy had been included in the Board packet. The calendar will be brought up for approval at the July meeting.</p> | <p>B. Broussard and Dr. Hill will contact Dr. Barr .</p> <p>Dr. A. Davis will review the bylaws and will come up with recommendations about Board member parents being in Executive Session when personnel matters are being discussed.</p> <p>A motion was made by Dr. C. Hill, seconded by Dr. S. Welsh, to renew the membership in <i>LAPCS</i>... Motion passed unanimously.</p> |
| 10. Motion to Go Into Executive Session | No Executive Session | |
| 11. Announcements | <ul style="list-style-type: none"> • The next Board meeting will be Thursday, July 11, 2019 , the second Thursday of the month. • Remember to get your annual Ethics Training – www.ethics.la.gov • <i>LAPCS</i> membership expires on June 30, 2019, for the 2018-2019 School Year. | |
| 12. Adjournment | The meeting adjourned at 10:24 A.M. | Motion was made by Dr. C. Hill , seconded by B. Aucoin, to adjourn the meeting ... Motion was passed unanimously. |