

Agenda for The MAX Charter School Board of Directors Meeting Thursday, July 29, 2021

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NOTICE: In accordance with **R.S. 42:16**, The MAX Charter School Board reserves the right to enter into Executive Session, if needed.

1. **Call to Order**
2. **Roll Call**
3. **Approval of Minutes of June 29 and the Minutes of July 12, 2021**
4. **Board Training/Special Presentation**
5. **Teacher Representative Report...**
6. **Finance Report**
 - **Financial Report and Update on Insurance and Finance Matters (D. Hebert/ B. Aucoin)**
 - **Progress on Intern Search**
 - **Grants**
 - **Update/Progress on Grant Applications (L. Crochet)**
 - **Building and Sites (B. Aucoin/J. Giardina)**
7. **Ad Hoc Committee/Coordinator Reports/Updates**
 - **Update/Progress on the Transportation Issue and the Hiring of a Bus Driver (L. Crochet/Principal A. Rodrigue)**
 - **Update/Progress on Personnel Policy Changes Request from Former Principal R. Walker (B. Broussard/Dr. A. Davis/D. Hebert/Dr. C. Hill /Principal A. Rodrigue)**
 - **Consideration of Approval of Proposed Changes to The MAX Personnel Policies Regarding 3.3 Sick Leave... (Action Item) See Personnel Policy Committee Report of Thursday, July 22, 2021.**

Instructional Staff Personal Leave

MAX Charter School grants personal leave in compliance with Louisiana Revised Statutes 17:1208: "Every teacher employed by a parish or city school board of this state, except those employees who receive annual leave, shall be entitled to and shall be allowed to use up to ~~two~~ **three (3) days** absence during each school year to be used for such purposes as may be determined by the individual teacher without loss of pay. The teacher requesting such leave shall give his supervisor at least twenty-four ~~hour's~~ **hours'** notice prior to taking the leave without loss of pay. Personal leave shall be charged to and deducted from the teacher's sick leave for the current year or sick leave accumulated as provided in R.S. 17:1201. Personal leave shall not be accumulated from year to year, nor shall personal leave be compensated for upon death or retirement or paid in any other manner except as provided for in this Section."

The ~~two (2)~~ **three (3) days** of personal leave shall thus be used at the employee's discretion upon submitting proper notice for such leave at least twenty-four (24) hours prior to taking said leave. The twenty-four-hour notice may be waived at the discretion of the Principal if due to unforeseen circumstances. The Principal shall approve personal leave based on the continuous operation of the school and its learning environment. In consideration of these needs and of the minimum resources necessary to maintain the smooth operation of the physical plant and the learning environment, it is the policy of MAX Charter School that Board approval must be given before the granting of **more than 1 day of personal leave** for days preceding or following approved holidays.

- **Consideration of Approval of Proposal to Form a Budget Committee to Create Salary Schedules/Employment Contracts for Employees Other Than Teachers—especially Part-Time/Full-Time and Certified/Un-certified Paraprofessionals (Action Item)**
 - **Consideration of Approval to Adjust /Revise the Longevity Increments Chart in Chapter 2.0 to Make It Clearer to the Reader... (Action Item) Ex. 12-13--\$300; 14-15--\$500; 16-17--\$700, etc.**
 - **Public Relations/Publicity (B. Broussard)**
8. **Other Reports**
 - **Principal's Report (A. Rodrigue)**
 - **Principal's Personal Announcements/Comments**
 - **Update/Progress on Enrollment for the 2021-2022 School Year**
 - **Parent Committee (PTA) Report (Cortney Percle/Caitlin Stroud)**
 9. **New Board Business...Other Board Questions, Concerns, and Matters Related to The MAX**
 10. **Motion to Go Into Executive Session**
 11. **Announcements**
 - **Our Next Board Meeting: Thursday, August 26, 2021**
 - **August 2-5, 2021: Staff Development/ Teacher Days**
 - **August 6, 2021: First Day for Students**
 - **Remember to get your annual Ethics Training. Go to www.ethics.la.gov .**
 12. **Adjournment**