

MINUTES OF MEETING
The MAX Charter School Board of Directors
<https://youtu.be/9uHXp1X-gag>

DATE: July 29, 2021

TIME: 9:00 A.M.

PLACE: Virtual Meeting

Present: Jake Giardina, Karen Chauvin, Carol “Boo” Broussard, Janice Fabregas, Brian Aucoin, J.J. Buquet, Dr. Al Davis, Dr. Cleveland Hill, Larry Howell, Dr. Scott Rademaker, Dr. Steve Welsh, and Caitlin Stroud

Also **present were** Angelic Rodrigue, Danielle Hebert, Lacey Crochet, and Michelle Giardina.

Absent: Cortney Percle

AGENDA	RECOMMENDATION																																																																
1. Call to Order	J. Giardina called the meeting to order at 9:00 A.M.																																																																
2. Roll Call	J. Giardina called the roll.																																																																
3. Approval of the Minutes	The Minutes of June 29, 2021, and July 12, 2021, were presented. The Minutes of June 29, 2021, and July 12, 2021, were accepted as presented.																																																																
4. Board Training/Special Guest Presentation	No Report																																																																
5. Teacher Representative Report	No Report																																																																
6. Finance Report	<p>Financial Report and Update on Insurance and Finance Matters</p> <ul style="list-style-type: none"> • D. Hebert presented the June financial statements. • D. Hebert went over the financials. <p>Monthly Recap ... July 29, 2021</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">June MPF</td> <td style="width: 10%; text-align: right;">\$</td> <td style="width: 15%; text-align: right;">115,937</td> <td style="width: 15%;"></td> </tr> <tr> <td>Other Sources</td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><u>8,677</u></td> <td></td> </tr> <tr> <td>Total June Revenue</td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><u>124,614</u></td> <td></td> </tr> <tr> <td colspan="4"> </td> </tr> <tr> <td>Expenses for June</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">100,700</td> <td></td> </tr> <tr> <td>Wages & Benefits</td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><u>88,615</u></td> <td style="text-align: right;">79.30%</td> </tr> <tr> <td colspan="4"> </td> </tr> <tr> <td>June Profit/Loss</td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><u>23,914</u></td> <td></td> </tr> <tr> <td>YTD Profit/Loss</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">7,313</td> <td></td> </tr> <tr> <td colspan="4"> </td> </tr> <tr> <td>May Lunch Reimbursement</td> <td></td> <td></td> <td></td> </tr> <tr> <td> Rec. (Not Filed)</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">4,160</td> <td></td> </tr> <tr> <td>PERS Reimbursements Rec.</td> <td></td> <td></td> <td></td> </tr> <tr> <td> (Filed)</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">44,856</td> <td></td> </tr> <tr> <td colspan="4"> </td> </tr> <tr> <td colspan="4">MAX Portion of Retirees Ins.</td> </tr> </table>	June MPF	\$	115,937		Other Sources	\$	<u>8,677</u>		Total June Revenue	\$	<u>124,614</u>						Expenses for June	\$	100,700		Wages & Benefits	\$	<u>88,615</u>	79.30%					June Profit/Loss	\$	<u>23,914</u>		YTD Profit/Loss	\$	7,313						May Lunch Reimbursement				Rec. (Not Filed)	\$	4,160		PERS Reimbursements Rec.				(Filed)	\$	44,856						MAX Portion of Retirees Ins.			
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(March-May)	\$	<u>(2,347)</u>
Adjusted YTD Profit/Loss	\$	<u>53,982</u>
Operating Account	\$	554,633
Payroll Account	\$	452
Special Account - Students	\$	16,618
Special Account - School	\$	<u>159,924</u>
Total Cash	\$	731,627
June Payroll Payables		
(Benefits & Tax)	\$	<u>(42,679)</u>
Adjusted Total Cash	\$	<u>688,948</u>

UPDATES:

- Sent NSU internship paperwork to potential intern for approval by advisor
- Placed front office computer/laptop order - **\$4,685.21** (expense not invoiced or reflected above).
- Filed expense reimbursements and 4th Qtr. PERS in July-- **\$31,595** approved/**\$13,261** pending.
- **Note:** Our lump sum insurance payment is coming due.

DUE/TO DO:

- Super App amendments for 2021 and 2022
- Expense reimbursement for May lunch
- 2nd Qtr. payroll reports
- Fiscal year-end TRSL, reporting
- Miscellaneous reports due
- Lunch applications/waivers
- Budget

Grants

Lacey Crochet reported on the following:

PENDING GRANT REQUESTS

- **The Peltier Foundation**
 - **Grant Focus:** To purchase medical equipment and supplies to outfit MAX with potentially lifesaving gear, which includes an Automated External Defibrillator (AED), Stop the Bleed Kits, and

- A few MAX Board members expressed concerns about insurance payments for retirees and the length of time a retiree would still be eligible for such a benefit. Medicare eligibility was mentioned in the discussion.
- L. Crochet recommended the possibility of establishing an Investment Account.

various other items. The request also included provision of CPR certification/training for all faculty and staff.

- **Grant Funding Request: \$7,260**

Grant Funding Announcement/Timeline: On-going grant opportunity with no timeline specified on their grant application

FUTURE GRANTS

Lacey plans to re-group with Angelic in August to begin grant development based on her assessment of school needs.

OTHER MAX/NICHOLLS UPDATES

- **MAX/Nicholls Partnership Action Committee**
 - **CABAS** Implementation has started.
 - Committee meets bi-weekly to discuss progress.
- **MAX Transportation**
 - Bus Lease Update:
 - B&L Transportation - \$11,100/year or \$1,110/month
 - Bus will remain parked at their Larose facility until we obtain insurance/hire a driver.
 - Once insured, B&L will need a few days to get updated registration on the bus.
 - Transportation Plan
 - Submitted to Dr. Hypolite/LDOE along with updated Student Handbook
 - Insurance
 - To get an insurance quote, MAX needs to have hired a bus driver.
 - B & L will be included as an additional insured on the policy.
 - Bus Driver
 - Completed the Position Advertisement
 - Completed the Job Description
 - Posted the position in the below locations:
 - ❖ Linked In
 - ❖ *Nicholls Inside*
 - ❖ Max Website
 - ❖ MAX Facebook
 - ❖ LAPCS Website.
 - ❖ LDOE Websites/TeachLouisiana
 - ❖ *Daily Comet*

- **As of July 28, 2021, no decision has been received on this grant request.**

	<p>Building & Sites Representative Report:</p> <ul style="list-style-type: none">• There was a water issue, but this has been resolved.• Aggregate has been obtained for the parking lot, and parking lot has been leveled.• Dianne Savoie's Memorial will be addressed at a later time.	
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Ad-Hoc Committee/Coordinator Reports/Update (See Personnel Policy Committee Memo/Report for Specific Language and More Detail)

Consideration of Approval of Proposed Changes to the MAX Personnel Policies Regarding 3.2 Sick Leave

- Discussion centered on **Page 22** under the section entitled *Instructional Staff Personal Leave*, whereby the Personnel Committee recommended that eligible employees now “shall be entitled to and shall be allowed to use **up to three (3) days absence** during each school year to be used for such purposes as may be determined by the individual teacher without loss of pay.” According to **LAPCS** Legal and Policy Director Sarah Vandergriff, the granting of this additional personal leave day would be in compliance with Louisiana Revised Statute 17:1208.
- The Committee also recommended that the second paragraph of that section be changed to include these three sentences:
 - “The Principal shall approve personal leave to maintain the continuous operation of the school and to prevent disruptions to the learning environment. In consideration of these needs, it shall also be the policy of MAX Charter School that **Board approval must be given before the granting of more than one day of personal leave for days preceding or following approved holidays**. Beginning with the 2021 school year, all previous administrative practices are to be replaced with these guidelines.
- The Committee recommended that Chairman J. Giardina appoint an Ad Hoc Budget/Finance Committee that would be charged to perform the tasks outlined in the complete report.

- Following a lengthy Board discussion, a **motion was made** by Dr. A. Davis, seconded by Larry Howell, that the Board accept the recommended changes to **Page 22, Section 3.2... Sick Leave** to allow **three (3) days of personal leave** rather than two (2) with an appropriate justification clause cited in A. Davis’s memo to The MAX Board and in Sarah Vandergriff’s letter minus the word “private.” The motion was passed unanimously. Sarah’s letter will be saved for future reference.
- **A motion was made** by Dr. Cleve Hill, seconded by Dr. Steve Welsh, to accept the Committee recommendation that Board approval must be given before the granting of **more than one day** of personal leave for days preceding or following approved holidays, along with special considerations. Motion was passed unanimously.
- **A motion was made** by Dr. Al Davis, seconded by Dr. Steve Welsh, that Chairman J. Giardina appoint an Ad Hoc Budget/Finance Committee. The Personnel Committee did recommend that Cleve Hill coordinate the effort and that Larry, Brian, and JJ be considered to serve on the new committee. Motion was passed unanimously.

Public Relations Report (See Attached Copy)

B. Broussard reported on the following:

- The MAX Charter School faculty and staff attended two (2) weeks of **“CABAS Boot Camp”** from **June 14 to June 25, 2021**. Thanks to Nicholls State University **CABAS** instructors for what they are doing to help The MAX students and their teachers succeed!

	<ul style="list-style-type: none"> • On Wednesday, July 7, 2021, the Nicholls newsletter <i>Inside Nicholls</i> featured the pictures of the teachers and their instructors in their weekly edition in a section entitled, “Nicholls Offers Training for MAX Teachers.” • The ads for a bus driver went out after MAX Board approval was given at a special meeting on Tuesday, July 12, 2021. Principal A. Rodrigue and L. Crochet posted the ads to various sites. (See above.) • Monday, July 19, 2021 – Personal contact was made with the local media regarding our new MAX Principal, our CABAS program, and our transportation mandate. All contacts were encouraged to set up an interview of sorts with Principal Angelic Rodrigue, MAX Board President Karen Chauvin, CABAS instructors Dr. Grant Gautreaux, Dr. Derek Shanman, or Dr. Jennifer Weber, or with Dr. Scot Rademaker, Dean of the College of Education and Behavioral Sciences. • Sunday, July 25, 2021 – A short article on The MAX Charter School was published in <i>The Courier</i> in Bill Ellzey’s column. 	
<p>8. Other Reports</p>	<p>Principal’s Report (See Attached Copy) A. Rodrigue reported on the following: **Interviews are presently being held for the three (3) positions available: Special Education teacher, Social Studies 6th-8th grade teacher, and the ELA 6th-8th grade teacher. Update on Enrollment for 2021-2022 School Year: **Two (2) students (1st grade) recently applied. Both applications are in review. **There has been one withdrawal and three (3) more imminent (4th, 5th, and 7th graders.) **Head Start Parent meeting was a success and generated interest and one applicant. **Mrs. Rodrigue will be attending the Back-to-School Fest in St. Mary Parish with K. Chauvin on Saturday, July 31st. **New Parent Orientation is scheduled for Tuesday, August 3, 2021, at 4:00 P.M. Update on CABAS Implementation: **The Nicholls CABAS team will be at the school beginning on Monday, August 2nd for approximately two (2) weeks. **The three (3) newly hired teachers will need to be trained. **The MAX Student Handbook was amended to align with CABAS on discipline and grading. It is up on the web site. **The Transportation Plan was turned into LDOE on Thursday, July 15, 2021. **The MAX Student Handbook was amended to add the school’s Bus Policy.</p>	

	<p>**Three (3) individuals came to pick up applications for Bus Driver. Thus far, none have been returned.</p> <p>Parent Committee Report: Caitlin Stroud reported on the following: **Cortney Percle will be resigning as PTA President. **The first PTA meeting of the school year will be held on Tuesday, August 24, 2021, at 6:00 P.M. A new president will be elected at this meeting. **Parents have asked about the possibility of having a Uniform Swap Shop. C. Stroud will meet with Mrs. Rodrigue to discuss this and other issues like the school’s annual fundraiser (Race Fest.) ** C. Stroud has items that can be donated to the school for the CABAS rewards previously discussed in board meetings.</p>	
9. New Board Business	None	
10. Motion to Go Into Executive Session	None	
11. Announcements	<ul style="list-style-type: none"> • Our next Board Meeting: Thursday, August 26, 2021 • August 2-5, 2021: Staff Development/Teacher Days • August 6, 2021: First Day for Students • Remember to get your annual Ethics Training. Go to ww.ethics.la.gov. <p>Before adjoining, K. Chauvin mentioned that the parents of the students who were tested and the students themselves were very pumped up and exuded positive energy about the opening of school.</p>	<p>Larry brought up the subject of the Covid surge and expressed concern about the situation as it related to masks/no masks and face-to-face instruction vs. digital instruction. After much back-and-forth debate and the withdrawal of a proposed motion, it was the consensus of the MAX Board and Principal Rodrigue that she will speak with the teachers and staff and assess the situation with the parents and students before making a decision on what would best for all. If an Emergency meeting with The MAX Board was in order, this could easily be done via Zoom.</p>
12. Adjournment	The meeting adjourned at 10:30 A.M.	Motion was made by L. Howell, seconded by B. Aucoin, to adjourn the meeting... Motion passed unanimously.

MINUTES OF MEETING
The MAX Charter School Board of Directors
<https://youtu.be/GZFKWlxWeJ0>

DATE: August 26, 2021

TIME: 9:00 A.M.

PLACE: Virtual Meeting

Present: Jake Giardina, Karen Chauvin, Carol “Boo” Broussard, Janice Fabregas, Dr. Al Davis, Larry Howell, Dr. Scot Rademaker, and Caitlin Stroud
 Also **present were** Angelic Rodrigue, Danielle Hebert, Lacey Crochet, and Michelle Giardina.

Absent: **B. Aucoin**, J.J.Buquet, Dr. Cleve Hill, and Dr. Steve Welsh **Note:** Catherine Jordan was unable to attend.

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- Emma, College of Business intern, started working at The MAX, and she is working out well.
- Budget Timeline:
 - Proposed **Budget due 8/30/21**
 - **Public Notice** posted on The MAX website and in paper on 9/1/21 about meeting on 9/13/21 to discuss budget
 - Meeting 9/13/21 to discuss budget once before voting on it
 - Adopt budget at 9/30/21 MAX Board meeting; due to LDOE on same day.

DUE TO DO:

- Super App amendments for 2021 and 2022
- Expense reimbursements for May lunch
- 2nd Quarter payroll reports
- Lunch applications
- Fiscal year-end TRSL reporting
- Budget
- Pay changes proposal for Finance Committee

Grants

Lacey Crochet reported on the following:

GRANTS IN PROGRESS

- **National Comprehensive Center of Improving Literacy for Students with Disabilities**

Within the application **Nicholls CABAS Faculty** and **The Center for Dyslexia** are Project Leads with **The MAX** identified as a key partnering K-12 school.

- **Grant Funding Request: \$2,975,000** with **\$1,475,000** in **Year 1** and the remaining **\$1,500,000** spread over **Years 2-5** of the award periods.

Grant Submission Deadline: September 1, 2021.

Grand Funding Announcement/Timeline: TBD

Purpose of Program: The purpose of the **National Comprehensive Center of Improving Literacy for Students with Disabilities** (Center) is to identify or develop evidence-based literacy assessment tools and professional development activities and identify evidence-based instruction, strategies, and accommodations for students at risk of not attaining full literacy skills due to a disability, including dyslexia impacting reading or writing, or development delay impacting reading, writing, language processing, comprehension, or executive functioning. The Center will also disseminate its products and information on evidence-based literacy to families, State Educational Agencies (SEAs), Local Educational Agencies (LEAs), Regional Educational Agencies (REAs), and schools.

Pending Grant Requests

The Peltier Foundation

B. Broussard requested that D. Hebert send a copy of the proposed budget to the Board members when finalized.

- **Grant Focus:** To purchase medical equipment and supplies to outfit MAX with potentially lifesaving gear, which includes an Automated External Defibrillator (*AED*), Stop the Bleed Kits, and various other items. The request also included provision of CPR certification/training for all faculty and staff.
 - **Grant Funding Request: \$7,260**
- Grant Funding Announcement/Timeline: On-going grant opportunity with no timeline specified on their grant application.**

OTHER MAX/NICHOLLS UPDATES
MAX/Nicholls Partnership Action Committee

- CABAS Implementation is ongoing.
- Committee meets bi-weekly to discuss progress.

MAX Transportation

Bus Lease

- B&L Transportation - \$11,100/year or \$1,110/month
- Bus will remain parked at their Larose facility until we obtain insurance/hire a driver.
- Once insured, B&L will need a few days to get updated registration on the bus.

Transportation Plan

- Submitted to Dr. Hypolite/LDOE along with updated Student Handbook

Insurance

- To get an insurance quote, MAX needs to have hired a bus driver.
- B & L will be included as an additional insured on the policy.

Bus Driver

- Completed the Position Advertisement
- Completed the Job Description
- Posted the position in the below locations:
 - Linked In
 - *Nicholls Inside*
 - Max Website
 - MAX Facebook
 - *LAPCS* Website.
 - *LDOE* Website/Teach Louisiana
 - *Daily Comet*

Future Grants

Re-grouping with Principal Rodrigue and her team to begin grant development based on her assessment of school needs
 Ingalls Shipyard Classroom Grants

Building & Sites Representative Report:

No Report

On July 28, 2021, L. Crochet emailed the Foundation for an update on Award Announcements. She is awaiting a response.

<p>7. Ad-Hoc Committee/Coordinator Reports/Updates</p>	<p>Ad-Hoc Committee/Coordinator Reports/Updates</p> <p>Update/Progress on the Transportation Issue L. Crochet updated this information in her report.</p> <p>Update/Progress on Personnel Policy Changes The Personnel Policy Committee did not meet as a group but is still researching the Family and Medical Leave Policy. The new edition of the policy manual is ready to be posted.</p> <p>Update/Progress on Finance/Budget Committee Dr. Hill called a meeting of the Ad Hoc Committee to consider financial issues at MAX but because of the lack of a quorum, he had to cancel. He spoke with Danielle and Principal Rodrigue, but due to the COVID-19 virus that affected Danielle’s family, she was not ready to help develop a proposal for the full board. The Ad Hoc Committee will meet to discuss para-professionals pay as soon as Principal Rodrigue and Danielle gather some more information.</p>	
	<p>Public Relations Report (See Attached Copy) B. Broussard reported on the following:</p> <ul style="list-style-type: none"> • Sunday, August 1, 2021... Bill Ellzey posted a very short reminder about The MAX in his column in <i>The Courier</i>. <ul style="list-style-type: none"> ○ “The MAX School in Thibodaux for students with dyslexia reopens August 6. Visit maxcharter.org or contact the Principal for further information at 985-227-9500 or arodrigue@maxcharter.org.” • Wednesday, August 18, 2021 ... <i>The Courier</i> published a two-page spread on the 2021 Louisiana Girls Leadership Academy housed at Nicholls State University. This program, open to girls entering Grades 9-12, was held from June 27-30. Chosen to attend this annual event was MAX student Ali Laiche. <i>Light the Torch</i> Sponsors included MAX Charter School and Buquet Distributors Foundation. • August 2021 ... Congratulations to Chase Menendez, a former MAX student who was a 2012 “graduate” of our school! Chase graduated from Louisiana Tech University, Ruston, LA, in Civil Engineering. He just may be the first from The MAX to do so – according to his Uncle Jake Giardina who attended the ceremony. 	<p>It was recommended that we focus or highlight former MAX students who have attained success or graduated from college or a trade school.</p> <ul style="list-style-type: none"> ➤ Dr. Davis suggested that we involve the legislators and hold an informal gathering of sorts to showcase many of these success stories.
<p>8. Other Reports</p>	<p>Principal’s Report (See Attached Copy) Principal A. Rodrigue reported on the following:</p>	

	<ul style="list-style-type: none"> • Report on Search for School Counselor: <ul style="list-style-type: none"> ○ Verified the use of <i>ESSER</i> Funds ○ Two (2) interviews will be held this week. • Newly Hired Teachers: <ul style="list-style-type: none"> ○ Grades 6th – 8th ELA – Alexandria Bates ○ Grades 6th – 8th Social Studies – Sarrah Gore ○ Grades 6th – 8th Special Education – Madelyn Clement • Update on Enrollment for 2021-2022 School Year <ul style="list-style-type: none"> ○ Current enrollment is 117. ❖ A family of three (3) disenrolled/unenrolled due to no fully virtual option. • Update on CABAS Implementation <ul style="list-style-type: none"> ○ Last Observation: All teachers are making progress. <ul style="list-style-type: none"> ○ Weekly PLCs are being held on Tuesday. • Update on Health and Safety <ul style="list-style-type: none"> ○ The MAX is still under a mask mandate. ○ Monthly fumigation is taking place. ○ Cleaning between classes is taking place. • Update on Transportation Plan <ul style="list-style-type: none"> ○ Still no other applicant for bus driver has been received. <p>Parent Committee Report: Caitlin Stroud reported on the following:</p> <ul style="list-style-type: none"> • Virtual PTA Meeting, in conjunction with school’s virtual Open House, was held on Tuesday, August 24, 2021, at 6:00 P.M. Approximately seventy (70) parents or guardians attended • PTA Officers have remained the same with the exception of Cortney Percle who resigned as PTA President. <ul style="list-style-type: none"> • 2022 Race Fest – A meeting between A. Rodrigue, C. Percle, and C. Stroud has determined that the annual Race Fest should be cancelled due to COVID-19. ○ A modified raffle, however, will be held. The PTA is considering increasing the ticket price to \$10 each. 	
9. New Board Business	K. Chauvin suggested The MAX Board consider making plans to bring new people on the Board.	
10. Motion to Go Into Executive Session	None needed...Dr. Rademaker’s matter has been postponed until the September MAX Board meeting.	
11. Announcements	<ul style="list-style-type: none"> • Our next monthly Board meeting: Thursday, September 30, 2021 • Budget Approval meeting: Monday, September 13, 2021 • Remember to get your annual Ethics Training. Go to www.ethics.la.gov. 	
12. Adjournment	The meeting adjourned at 9:40 A.M.	Motion was made by L. Howell, seconded by Dr. A. Davis, to adjourn the meeting... Motion passed unanimously.

MINUTES OF MEETING

The MAX Charter School Board of Directors

https://youtu.be/Gn_yvU8G-dw Recording was not on for Agenda Items 1: Call to Order through Danielle’s Finance Report, Agenda Item #6.

DATE: September 30, 2021

TIME: 9:00 A.M.

PLACE: Virtual Meeting

Present: Jake Giardina, Karen Chauvin, Carol “Boo” Broussard, Janice Fabregas, J.J. Buquet, Dr. Cleve Hill, Dr. Al Davis, Larry Howell, Dr. Scot Rademaker

Also **present were** Angelic Rodrigue, Danielle Hebert, Lacey Crochet, Catherine Jordan, & Michelle Giardina. **Teacher Representative:** Renee Delatte

Absent: Brian Aucoin, Dr. Steve Welsh, and Caitlin Stroud

AGENDA		RECOMMENDATION																																				
1. Call to Order	J. Giardina called the meeting to order at 9:00 A.M.																																					
2. Roll Call	J. Giardina called the roll.																																					
3. Approval of the Minutes	The Minutes of August 26, 2021, were presented.	The Minutes of August 26, 2021, were accepted as presented.																																				
4. Board Training/Special Guest Presentation:	No Report																																					
5. Teacher Representative Report	Renee Delatte, 6 th , 7 th , & 8 th Grade Math Teacher, basically reported that the administrative staff, the teachers, and the students were all happy to be back at school, and things were going well.	Note: No written report...No recording																																				
6. Finance Report	<p>Financial Report and Update on Insurance and Finance Matters</p> <ul style="list-style-type: none"> • D. Hebert presented the August financial statements. • D. Hebert went over the financials. <p>Monthly Recap September 30, 2021</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">August MFP</td> <td style="width: 15%; text-align: right;">\$</td> <td style="width: 25%; text-align: right;">108,626</td> </tr> <tr> <td>Other Sources</td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><u>49,505</u></td> </tr> <tr> <td>Total August Revenue</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">158,131</td> </tr> <tr> <td colspan="3"> </td> </tr> <tr> <td>Expenses for August</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">145,961</td> </tr> <tr> <td>Wages & Benefits</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">125,015 75.90%</td> </tr> <tr> <td>Retiree Benefits</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">782 0.50%</td> </tr> <tr> <td colspan="3"> </td> </tr> <tr> <td>August Profit/Loss</td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><u>12,169</u></td> </tr> <tr> <td>YTD Profit/Loss</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">926</td> </tr> <tr> <td>CY Reimbursable Expenses (CABAS)</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">Undetermined</td> </tr> <tr> <td>Adjusted YTD Profit/Loss</td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><u>926</u></td> </tr> </table>	August MFP	\$	108,626	Other Sources	\$	<u>49,505</u>	Total August Revenue	\$	158,131				Expenses for August	\$	145,961	Wages & Benefits	\$	125,015 75.90%	Retiree Benefits	\$	782 0.50%				August Profit/Loss	\$	<u>12,169</u>	YTD Profit/Loss	\$	926	CY Reimbursable Expenses (CABAS)	\$	Undetermined	Adjusted YTD Profit/Loss	\$	<u>926</u>	
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Operating Account	\$ 582,876
Payroll Account	\$ 455
Special Account - Students	\$ 16,576
Special Account - School	\$ <u>160,100</u>
	\$ 760,007

Reimbursement Receivables Undetermined

(PY Expenses) (Lunch/PERS)

UPDATES:

- Insurance adjuster came to school Monday to assess the hurricane damages.
- We moved back to para pay over 12 months; still part-time hourly.
- We moved payroll date from 25th of the month to 10th of the month to simplify TRSL reporting.
- Due to many unforeseen circumstances (Hurricane Ida included) and a heavy workload, several reports, etc. were filed late, including the budget. Late remittance of money related to these reports may result in minor interest charges.
- We revised Budget timeline:
 - Proposed budget was originally due **August 30, 2021 – Late** due to Hurricane Ida on August 29, 2021. All systems were down.
 - **Revised Public Notice** on budget was posted on MAX website on September 20, 2021, and in paper on September 27, 2021.
 - Budget was available for **public viewing** at school on Monday, October 4, 2021.
 - Finalized Budget would be discussed and adopted/approved by The MAX Board at a Special Meeting on Tuesday, October 19, 2021, and sent to LDOE. The public is invited to attend.
- A few issues from past errors have surfaced over recent months. There will be costs associated with fixing the errors, but the amount is currently unknown. We should have an update at the next board meeting.

DUE TO DO:

- 3rd Quarter payroll reports are due.
- 1st Quarter financials are due.
- 1st Quarter reimbursement requests are due.
- 1st Quarter PERS are due.
- AFR changes as feedback is received/ hopefully completed by 10/30.
- Audit is due.
- Super App amendments for 2021 and 2022 are due.
- Expense reimbursement for May lunches is due.
- Wrap up fiscal year end TRSL reporting.
- Begin planning for SY 22-23 Super App.

Grants Submitted September 2021 (Lacey Crochet)

- **National Comprehensive Center on Improving Literacy for Students with Disabilities.**
 - **Purpose of Program:** The purpose of the National Comprehensive Center of Improving Literacy for Students with Disabilities (Center) is to identify or develop evidence-based literacy assessment tools and professional development activities and identify evidence-based instruction, strategies, and accommodations for students at risk of not attaining full literacy skills due to a disability, including dyslexia impacting reading or writing, or development delay impacting reading, writing, language processing, comprehension, or executive functioning. The Center will also disseminate its products and information on evidence-based literacy to families, State Educational Agencies (SEAs), Local Educational Agencies (LEAs), Regional Educational Agencies (REAs), and schools.
 - **Grant Focus:** Nicholls CABAS Faculty and The Center of Dyslexia are Project Leads with The MAX identified as a key partnering K-12 school within the application.
 - **Grant Funding Request:** \$2,975,000 with \$1,475,000 in Year 1 and the remaining \$1,500,000 spread over Years 2-5 of the award periods.
 - **Grant Submitted:** September 13, 2021

Grant Funding Announcement/Timeline: Grant award decisions are anticipated to be made by September 30, 2021.

PENDING GRANT REQUESTS

- **The Peltier Foundation**
 - **Grant Focus:** To purchase medical equipment and supplies to outfit MAX with potentially lifesaving gear, which includes an Automated External Defibrillator (AED), Stop the Bleed Kits, and various other items. The request also included provision of CPR certification/training for all faculty and staff.
 - **Grant Funding Request:** \$7,260
 - **Grant Funding Announcement/Timeline:** On-going grant opportunity with no timeline specified on their grant application.

OTHER MAX/NICHOLLS UPDATE

- **MAX/Nicholls Partnership Action Committee**
- **MAX Transportation**
 - Bus lease
 - Transportation Plan
 - Insurance
 - Bus Driver

On July 28, 2021, L. Crochet emailed the Foundation for an update on Award Announcements. She is awaiting a response.

	<p><u>FUTURE GRANT OPPORTUNITIES:</u> Ongoing</p> <p>Building & Sites Representative Report: There was minimal storm damage, and all gutters were cleaned of debris. There is a room with dampness. The room is no longer being used. The MAX is getting quotes to clean the room.</p>	
<p>7. Ad-Hoc Committee/Coordinator Reports/Updates</p>	<p>Ad-Hoc Committee/Coordinator Reports/Updates</p> <p>Update/Progress on the Transportation Issue There are still no applicants for the bus driver position.</p> <p>Update/Progress on Personnel Policy Changes</p> <ul style="list-style-type: none"> • Dr. Davis has sent a copy via email to The MAX Board members of the current policy manual with all updates that were approved. The new edition of the policy manual is ready to be posted • The Personnel Policy Committee did not meet as a group, but members are still researching the possibility of removing the term <i>work week</i> for Policy 3.5 Family and Medical Leave. • Update/Progress on Finance/Budget Committee No Report 	
	<p>Public Relations Report No Report/No School</p>	
<p>8. Other Reports</p>	<p>Principal's Report (See Attached Copy) Principal A. Rodrigue reported on the following:</p> <ul style="list-style-type: none"> • Ida Update: <ul style="list-style-type: none"> ○ School has been back in operation as of Monday, September 27, 2021. ○ Fifteen (15) students were absent Monday – Contact was made. Some students are displaced because of the storm. ○ A revised school calendar was discussed. Principal Rodrigue asked that a motion be made to accept the 2021-2022 Revised School Calendar. • Report on New School Counselor, Jennifer Guidry: <ul style="list-style-type: none"> ○ J. Guidry will teach individual students skills and strategies. ○ She will work with small groups to address appropriate peer interaction. ○ She will take on 504 and SBLC duties. • Update on Enrollment for 2021-2022 School Year <ul style="list-style-type: none"> ○ One family was displaced to North Dakota (2 students lost). ○ 1st grade student relocated to The MAX (1 student gained). ○ School enrollment is now at 115 students. 	<p>Note: Principal Rodrigue was locked out the <i>Zoom</i> meeting for a short period of time.</p> <p>A motion was made by Dr. C. Hill, seconded by L. Howell, to accept the revised 2021-2022 School Calendar ...Motion was passed unanimously.</p>

	<ul style="list-style-type: none"> • Update on CABAS Implementation <ul style="list-style-type: none"> ○ Last Observation: All teachers are making progress. ○ Continued support is given in the school day. ○ Weekly <i>PLCs</i> take place on Tuesdays. • Update on Health and Safety <ul style="list-style-type: none"> ○ School is still under a mask mandate. ○ Information was received from Dr. Cade Brumley, Louisiana State Superintendent of Education, regarding close contact by those less than six (6) feet for more than fifteen (15) minutes around someone who tests positive shortly afterward. The parents would have the choice to quarantine their child or not. This matter will be looked into to see if this will be put into place. ○ Monthly fumigation is taking place. The last one was September 23, 2021. ○ Cleaning is done between classes. • Update on Transportation Plan <ul style="list-style-type: none"> ○ There is still no other applicant. <p>L. Crochet advised the Board that Dr. Cade Brumley will be the Guest Speaker at the Thibodaux Chamber meeting on Tuesday, October 5, for breakfast at the Rendezvous Restaurant.</p> <p>Parent Committee Report: B. Broussard reported on behalf of Caitlin Stroud: <ul style="list-style-type: none"> ○ The PTA has not met since Tuesday, August 24, 2021. ○ The PTA still has no president. Cortney Percle has officially resigned. </p>	<p>L. Crochet suggested that it might be a good idea if a Board member or someone from The Max would attend. It would be an excellent opportunity for networking.</p>
9. New Board Business	K. Chauvin commented that Board members need to start thinking about the future of The MAX Board	K. Chauvin suggested the Board consider making plans to bring new people to the Board.
10. Motion to Go Into Executive Session	<p>Executive Session began at 9:50 A.M. as requested by Dr. S. Rademaker. He wished to discuss a confidential matter pertaining to compensation for an individual working with The MAX.</p> <p>Executive Session ended at 10:02 A.M. The MAX Board returned to its remaining agenda.</p>	<p>Motion was made by J.J. Buquet, seconded by L. Howell, to go into Executive Session ... Motion passed unanimously.</p> <p>Motion was made by Dr. Hill, seconded by L. Howell to leave Executive Session Motion passed unanimously.</p>
11. Announcements	<ul style="list-style-type: none"> • MAX Board’s final discussion and adoption of proposed 2021 -2022 Budget with any recommended changes after public viewing: Tuesday, October 19, 2021 • Our next monthly Board meeting: Thursday, October 28, 2021 • Remember to get your annual Ethics Training. Go to www.ethics.la.gov. 	

12. Adjournment	The meeting adjourned at 10:03 A.M.	Motion was made by J.J. Buquet, seconded by L. Howell, to adjourn the meeting... Motion passed unanimously.
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MINUTES OF MEETING
The MAX Charter School Board of Directors
<https://youtu.be/qTQLHL-b1xQ>

DATE: October 28, 2021

TIME: 9:00 A.M.

PLACE: Virtual Meeting

Present: Jake Giardina, Karen Chauvin, Carol “Boo” Broussard, Janice Fabregas, Dr. Al Davis, Dr. Cleve Hill (left around 10:00), Larry Howell, Steve Welsh (left early), Caitlin Stroud, and Ashley Chiasson

Also **present were** Angelic Rodrigue, Danielle Hebert, Lacey Crochet (left around 10:00), Catherine Jordan, Michelle Giardina, & Jason Talbot. **Note:** Teacher Representative Marie C. Ledet

Absent: Brian Aucoin, J.J.Buquet, and Dr. Scot Rademaker

AGENDA		RECOMMENDATION
1. Call to Order	J. Giardina called the meeting to order at 9:00 A.M.	
2. Roll Call	J. Giardina called the roll.	
3. Approval of the Minutes	The Minutes of September 30, 2021, and Minutes of Special Meeting October 19, 2021, were presented.	The Minutes of September 30, 2021, and Minutes of Special Meeting October 19, 2021, were accepted as presented.
4. Board Training/Special Guest Presentation:	<ul style="list-style-type: none"> • C. Stroud introduced the new PTA President Ashley Chiasson to the Board members. • Dr. C. Hill is registered for the LAPCS Conference that will be held on Thursday, December 9, in New Orleans. He plans to give a report at the January meeting. 	
5. Teacher Representative Report	<p>Marie C. Ledet, 4th and 5th Grade Math Teacher, reported on the following:</p> <ul style="list-style-type: none"> • Students are celebrating Red Ribbon Week and are pledging to be Drug Free. <p>Upper School:</p> <ul style="list-style-type: none"> • Students are adjusting well to their new schedules. Teachers have seen an improvement in the 8th grade class since the new schedules were put into place. • Upper School students have been working to attend Halloween events Friday afternoon. Students who earn 2,000 points are allowed to wear costumes on Friday. For an additional 1,000 points, students can purchase a ticket to the Halloween party which will be similar to the Gator Galas students attended in past years. There will be Halloween activities like races and bowling. <p>Middle School:</p> <ul style="list-style-type: none"> • Students are finishing a narrative writing assignment this week in ELA. • Students are working to build their math fluency skills. 	

	<ul style="list-style-type: none"> Middle School students are also cashing in points to wear Halloween costumes on Friday. <p><u>Lower School:</u></p> <ul style="list-style-type: none"> Students are working to build fluency in math and ELA. Data is being taken by the teacher and the students. Students are looking forward to dressing up for Halloween and exchanging treats with each other. 																																																																																																													
<p>6. Finance Report</p>	<p>Financial Report and Update on Insurance and Finance Matters</p> <ul style="list-style-type: none"> Matter Pertaining to the Hiring of a Future Business Manager...<u>Note:</u> Depending on the extent of this discussion, this matter may move into an <u>Executive Session</u> under Agenda Item #10. D. Hebert presented the September financial statements. D. Hebert went over the financials. <table border="0"> <tr> <td>September MFP</td> <td style="text-align: right;">\$ 108,627</td> <td></td> <td></td> </tr> <tr> <td>Other Sources</td> <td style="text-align: right;">\$ 654</td> <td></td> <td></td> </tr> <tr> <td>Total September Revenue</td> <td style="text-align: right;">\$ 109,281</td> <td></td> <td></td> </tr> <tr> <td colspan="4"> </td> </tr> <tr> <td>Expenses for September</td> <td style="text-align: right;">\$ 109,491</td> <td></td> <td></td> </tr> <tr> <td>Wages & Benefits</td> <td style="text-align: right;">\$ 94,623</td> <td style="text-align: right;">78.90%</td> <td style="text-align: right;">*</td> </tr> <tr> <td>Retiree Benefits</td> <td style="text-align: right;">\$ 1,565</td> <td style="text-align: right;">0.80%</td> <td></td> </tr> <tr> <td colspan="4"> </td> </tr> <tr> <td>September Profit/Loss</td> <td style="text-align: right;">\$ -210</td> <td></td> <td></td> </tr> <tr> <td>YTD Profit/Loss</td> <td style="text-align: right;">\$ 716</td> <td></td> <td></td> </tr> <tr> <td colspan="4"> </td> </tr> <tr> <td colspan="4">CY Reimbursable Expenses</td> </tr> <tr> <td>CABAS</td> <td style="text-align: right;">45,156</td> <td></td> <td></td> </tr> <tr> <td>Title I</td> <td style="text-align: right;">5,697</td> <td></td> <td></td> </tr> <tr> <td>CIR Strategy</td> <td style="text-align: right;">10,151</td> <td></td> <td></td> </tr> <tr> <td>IDEAB</td> <td style="text-align: right;">1,623</td> <td></td> <td></td> </tr> <tr> <td>Lunch</td> <td style="text-align: right;">5,450</td> <td></td> <td></td> </tr> <tr> <td>Total Reimbursable Expenses</td> <td style="text-align: right;">68,076</td> <td></td> <td></td> </tr> <tr> <td>Adjusted YTD Profit/Loss</td> <td style="text-align: right;">\$ 68,793</td> <td></td> <td></td> </tr> <tr> <td colspan="4"> </td> </tr> <tr> <td colspan="4">PY Reimbursement Receipts</td> </tr> <tr> <td colspan="4">(July/August)</td> </tr> <tr> <td>EEF</td> <td style="text-align: right;">794</td> <td></td> <td></td> </tr> <tr> <td>Title I</td> <td style="text-align: right;">27,672</td> <td></td> <td></td> </tr> <tr> <td>Title II</td> <td style="text-align: right;">3,925</td> <td></td> <td></td> </tr> <tr> <td>Title IV</td> <td style="text-align: right;">2,928</td> <td></td> <td></td> </tr> <tr> <td>IDEAB</td> <td style="text-align: right;">7,537</td> <td></td> <td></td> </tr> </table>	September MFP	\$ 108,627			Other Sources	\$ 654			Total September Revenue	\$ 109,281							Expenses for September	\$ 109,491			Wages & Benefits	\$ 94,623	78.90%	*	Retiree Benefits	\$ 1,565	0.80%						September Profit/Loss	\$ -210			YTD Profit/Loss	\$ 716							CY Reimbursable Expenses				CABAS	45,156			Title I	5,697			CIR Strategy	10,151			IDEAB	1,623			Lunch	5,450			Total Reimbursable Expenses	68,076			Adjusted YTD Profit/Loss	\$ 68,793							PY Reimbursement Receipts				(July/August)				EEF	794			Title I	27,672			Title II	3,925			Title IV	2,928			IDEAB	7,537			
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Other	2,000
Total PY Reimbursable Receipts	44,856
True YTD Profit/(Loss)	\$ 23,937

***PAYROLL PERCENTAGE**

NOTES:

- \$3,245 of September payroll expenses are related to other funding sources.
- \$43,901 in YTD payroll expenses were related to other funding sources.

CASH ACCOUNTS:

Operating Account	\$ 553,310
Payroll Account	\$ 456
Special Account - Students	\$ 16,576
Special Account - School	\$ 160,110
	<u>\$ 730,452</u>

UPDATES:

- Formal Resignation: Gave notice 10/4/21 ... Last day 12/3/21
 - Gave two (2)-month notice-- hoping someone is hired before 12/3/21 so that I can train...
 - Hoping to find time to create a comprehensive “manual” for the position...
 - Will train Mrs. Rodrigue and Mrs. Berthelot on some aspects...
- TRSL conducted an audit FYE 2019 and 2020 resulting in the following findings:
 - TRSL found seven (7) reporting errors and a correlating expense of **\$1,830.22** plus interest.
 - Annual files have not been submitted in a timely manner for the past few years.
 - MAX does not have procedures in place to comply with **R.S. 17:3997(4)** pertaining to salary reporting for employees earning more than employees at the local school district.
- Workers’ Compensation claim was filed. The MAX is waiting to hear if it is approved.

DUE/TO DO:

- AFR first submission due 9/30/21 (**overdue**)
- 1st Qtr. PERS due 10/15/21 (**overdue**)
- 1st Qtr. Reimbursement requests due 10/15/21 (**overdue**)
- 1st Qtr. Financials due 10/28/21
- CIR Qtr.1 Reporting 10/29/21 (?)
- 3rd Qtr. payroll reports due 11/1/21
- Expense reimbursement for May, August, September lunches
- Wrap up prior year TRSL corrections (2021 and audit)
- Audit – have sent preliminary information; need to pull testing data
- Super APP amendments for 2022
- Begin planning for school year **2022/2023 Super APP**

- The Finance/Budget Committee will look into The MAX Salary Schedule comparison.
- D. Hebert expressed the need for an **Executive Session**.

DONE:

- Operating Budget was submitted to the state on 10/22/21 (was due 9/30/21.)
- Budget of additional *ESSEER II and III* funds have been submitted.
 - CABAS training (stipends, TRSL, + professor camp)
 - Counselor salary/benefits
 - Summer School 2022
 - Sanitation treatments/supplies

Grants

Lacey Crochet reported on the following:

Funded Grant Requests

- **The Peltier Foundation**
 - **Grant Focus:** To purchase medical equipment and supplies to outfit MAX with potentially lifesaving gear, which includes an Automated External Defibrillator (AED), Stop the Bleed Kits, and various other items. The request also included provision of CPR certification/training for all faculty and staff.
 - **Grant Funding Request: \$7,260**
 - **Grant Funding Announcement/Timeline:** This grant was **fully funded** by the Peltier Foundation

Unfunded Grant Request

- **National Comprehensive Center on Improving Literacy for Students with Disabilities.**
 - **Purpose of Program:** The purpose of the National Comprehensive Center of Improving Literacy for Students with Disabilities (Center) is to identify or develop evidence-based literacy assessment tools and professional development activities and identify evidence-based instruction, strategies, and accommodations for students at risk of not attaining full literacy skills due to a disability, including dyslexia impacting reading or writing, or development delay impacting reading, writing, language processing, comprehension, or executive functioning. The Center will also disseminate its products and information on evidence-based literacy to families, State Educational Agencies (SEAs), Local Educational Agencies (LEAs), Regional Educational Agencies (REAs), and schools.
 - **Grant Focus:** Nicholls CABAS faculty and the Center of Dyslexia are Project Leads with MAX identified as a key partnering K-12 school within the application.
 - **Grant Funding Request: \$2,975,000** with **\$1,475,000** in Year 1 and the remaining **\$1,500,000** spread over years two through five of the awards period.

Grant Submitted: September 13, 2021

Grant Funding Announcement/Timeline: **This grant was not funded.**

OTHER MAX/NICHOLLS UPDATES

- **Tuesday, November 9, 2021 – Team of Educators from BESE and LDOE will be visiting MAX Charter School to observe the CABAS Model and Learning Pods.**
 - Visitors include:
 - East Baton Rouge Superintendent, Dr. Sito Narcisse
 - Charter School USA, Louisiana Director, Dr. Lonnie Luce (Former Superintendent of St. James Parish)
 - STAND for Children Director, Ms. Carrie Monica
 - STAND for Children Government and Policy Director, Ms. Bridget Nieland
 - BESE President, Ms. Sandy Holloway.

This grant request was **fully funded** by The Peltier Foundation--**\$7,260.**

This grant request was **not funded.**

Note: The date of the MAX/CABAS Team meetings (Zoom) has been

	<p>Dr. C. Hill asked if the Board members were invited to attend during the visit to the school.</p> <ul style="list-style-type: none"> ➤ L. Crochet replied that due to the lack of space at the school, the Board members would be invited to attend the luncheon that was going to be held at J. Giardina’s home. <p>MAX Transportation</p> <ul style="list-style-type: none"> • Bus Lease • Transportation Plan • Insurance • Bus Driver <p>Future Grant Opportunities: Ongoing</p> <p>Building & Sites Representative Report: No report</p>	<p>changed from Tuesday at 3:30 P.M. to Thursday at 3:30 P.M.</p>
<p>7. Ad-Hoc Committee/Coordinator Reports/Updates</p>	<p>Ad-Hoc Committee/Coordinator Reports/Updates</p> <p>Update/Progress on the Ongoing Transportation Issue No applicants have been received for the bus driver position.</p> <p>Update/Progress on Finance/Budget Committee No report</p> <p>Public Relations Report (See Attached Copy) No Report</p>	
<p>8. Other Reports</p>	<p>Principal’s Report (See Attached Copy)</p> <p>A. Rodrigue reported on the following:</p> <ul style="list-style-type: none"> • Search for Business Manager <ul style="list-style-type: none"> ○ Two (2) applicants were interviewed—one had twenty (20) years of experience; the second one had three (3) years of experience. ○ Neither was willing to join us at the current salary. • Search for 4th/5th Grade Math Teacher <ul style="list-style-type: none"> ○ Ms. Ledet gave her notice on October 23, 2021. ○ Her last day will be October 29, 2021. ○ The MAX is working with Nicholls CEBS first in an attempt to fill the position. • Update on CABAS Implementation <ul style="list-style-type: none"> ○ Parent/School/CABAS meeting is scheduled for Thursday, November 4, 2021, at 6:00 P.M. at Nicholls State University, Room 125 of the CEBS Building to update the parents about CABAS and answer questions. ○ The MAX is working on increased parent communication in Upper School. • Update on Health and Safety <ul style="list-style-type: none"> ○ The MAX continues to quarantine and contact trace so we are allowed to be mask optional as of October 27, 2021. ○ There are dangerous potholes in parent entrance to the parking lot. 	<ul style="list-style-type: none"> • J. Giardina will check this out.

	<ul style="list-style-type: none"> ○ Two (2) estimates were received for cleaning Room 9 with the smell issue: <ul style="list-style-type: none"> ▪ Healthy Air: \$12,000 ▪ Mold Remediation and Testing Experts: \$1,500 ● Update on Transportation Plan <ul style="list-style-type: none"> ○ There are still no other applicants. <p>Parent Committee Report: C. Stroud reported on the following:</p> <ul style="list-style-type: none"> ● PTA Meeting was held on Tuesday, October 5, 2021. <ul style="list-style-type: none"> ○ PTA voted on raffle basket donations for the Race Fundraiser to include: <ul style="list-style-type: none"> ▪ All-Around-Town Basket ▪ BBQ/Tailgating Basket ▪ LA Boiling Pot Basket. ● All information was submitted to the school last week to apply for a gaming permit and to start the raffle process. ● Burger of the Month Fundraiser will be held at Alumni Grill in January. Creating the recipe will be a contest for the 8th graders. ● The next PTA Meeting will be Tuesday, November 2, 2021, at 6 P.M. in a virtual setting. ● Various parent concerns at MAX were voiced. Parents/Guardians had concerns regarding the following: <ul style="list-style-type: none"> ○ The direction of the school, ○ CABAS and its implementation, ○ Grade-level mixing in Upper School, ○ The fact that teachers have not received assessment scores to place students in appropriate Pod Models, ○ The fact that STAR tests have not be done on time, ○ The fact that students are not being taught at grade level or meeting grade-level standards, ○ Discipline. 	<ul style="list-style-type: none"> ● J. Giardina suggested that Mold Remediation and Testing Experts be contacted to do the cleaning. <p>Members of The MAX Board appreciated the frank feedback from the parent representatives and were encouraged by their involvement and engagement. Parents were praised for their honesty and forthrightness.</p>
<p>9. New Board Business</p>	<p>None</p>	
<p>10. Motion to Go Into Executive Session</p>	<p>Dr. Rademaker was not present at the meeting; therefore, his request for an Executive Session had to be postponed.</p> <p>D. Hebert, on the other hand, requested an Emergency Executive Session so that she could continue her Finance Report without divulging confidential information and receive permission/approval from The MAX Board to proceed on matters pertaining to employment/insurance concerns on a teacher’s sudden and unexpected resignation and on a need to place someone in her position before she resigns.</p> <p>Executive Session began at 10:25 A.M.</p>	<p>Motion was made by L. Howell, seconded by Dr. S. Welsh, to go into Executive Session ... Motion passed unanimously.</p>

	<p>Executive Session ended at 11:10 A.M.</p> <p>After going back into regular session, three (3) motions were made to allow the Business Manager to proceed as directed by the Board regarding three (3) emergency financial issues.</p> <p>Before the meeting ended, Principal Rodrigue took the opportunity to extend her apologies to The MAX Board for the confusion and possible negativity that that they may have fielded. She expressed the desire to make things better when it comes to parent communication and information.</p>	<p>Motion was made by B. Broussard, seconded by J. Fabregas, to leave Executive Session Motion passed unanimously.</p> <p>Motion was made by Dr. A. Davis, seconded by B. Broussard, to allow the Business Manager to proceed as directed by the Board with a teacher's continued insurance coverage for a month after resigning ... Motion passed unanimously. The policy will be rectified in the near future.</p> <p>Motion was made by Dr. A. Davis, seconded by B. Broussard, to allow the Business Manager to proceed as directed by the Board with a revised/updated more competitive salary for The MAX Business Manager ... Motion passed unanimously.</p> <p>Motion was made by Dr. A. Davis, seconded by L. Howell, to allow the Business Manager to proceed as directed by the Board in correcting and transferring a Custodian's participation in TRSL to LSERS... Motion passed unanimously.</p>
<p>11. Announcements</p>	<ul style="list-style-type: none"> • Our next Board Meeting: Thursday, November 18, 2021* - Moved up one week due to Thanksgiving • 2021 LAPCS Charter School Conference: New Orleans Marriott, Thursday, December 9, 2021 • 2021 ... Click below for more information and to register for the event. 2021 LAPCS Charter School Conference! • Remember to get your annual Ethics Training. Go to www.ethics.la.gov. 	
<p>12. Adjournment</p>	<p>The meeting adjourned at 11:14 A.M.</p>	<p>Motion was made by L. Howell, seconded by J. Fabregas, to adjourn the meeting... Motion passed unanimously.</p>

For details on **R.S. 17:3997(4)**, press *Ctrl* and click on the following link:

<https://law.justia.com/codes/louisiana/2018/code-revisedstatutes/title-17/rs-17-3997/>

For details on **LSERS**, press *Ctrl* and click on the following link:

<https://lsers.net/members/faq/>

MINUTES OF MEETING
The MAX Charter School Board of Directors

DATE: November 18, 2021

TIME: 9:00 A.M.

PLACE: Virtual Meeting

Present: Jake Giardina, Carol “Boo” Broussard, Janice Fabregas, Dr. Cleve Hill, Dr. Al Davis, Larry Howell, Dr. Scot Rademaker, J.J. Buquet (left early,) and Caitlin Stroud
Also **present were** Angelic Rodrigue, Danielle Hebert, Nicole Theriot, and Catherine Jordan. **Note:** Teacher Representative Renee Domangue

Absent: Karen Chauvin, Brian Aucoin, Dr. Steve Welsh, and Ashley Chiasson **Note:** Lacey Crochet was unable to attend.

AGENDA	RECOMMENDATION	
1. Call to Order	J. Giardina called the meeting to order at 9:00 A.M.	
2. Roll Call	J. Giardina called the roll.	
3. Approval of the Minutes	The Minutes of October 28, 2021, were presented.	The Minutes of October 28, 2021, were accepted as presented.
4. Board Training/Special Guest Presentation:	None	
5. Teacher Representative Report	<p>Teacher Representative Renee Domangue reported on the following:</p> <p>The students are enjoying the point systems that were put in place with CABAS for Upper, Middle, and Lower Schools to achieve educational and behavioral goals. Teachers found multiple reinforcements that are free. The CABAS Team has suggested that students should be involved in the selection process of these reinforcers—whether they be edible, sensory, tangible, or activity-oriented. Students are requesting reinforcers that would require out-of-pocket costs for teachers. Since teachers have already been spending their own money on reinforcements, this increase in reinforcement requests is causing a financial strain. Reinforcements suggested by the CABAS Team include things such as “Snack in Class” or “Prize Out of Box.” Since these are daily trade-ins, purchasing these reinforcements has become a financial burden on the teachers and staff. Teachers are requesting that the MAX Charter School Board put a CABAS fund in place to relieve the financial stress placed on the teachers.</p>	
6. Finance Report	<p>Financial Report and Update on Insurance and Finance Matters</p> <ul style="list-style-type: none"> D. Hebert presented the October financial statements. 	

- D. Hebert went over the financials.

**Monthly Recap
November 18, 2021**

October MFP	\$108,627	
Other Sources	<u>15,020</u>	
Total October Revenue	123,647	
Expenses for October	113,868	
Wages & Benefits	98,254	80.50%
**		
Retiree Benefits	782	0.80%

October Profit/(Loss)	<u>9,779</u>
YTD Profit/(Loss)	<u>10,495</u>

CY Reimbursable Expenses

ESSER - COUNSELOR	2,555	
ESSER - STERIPURE	100	
CABAS	45,156	
Title 1	7,662	
CIR Strategy	10,151	
IDEAB	3,245	
Lunch – SEPTEMBER	<u>1,028</u>	
Total Reimbursable expenses		<u>69,897</u>
Adjusted YTD Profit/(Loss)		<u><u>\$80,392</u></u>

PY Reimbursement Receipts (July/Aug)

EEF	794	
Title 1	27,672	
Title 11	3,925	
Title IV	2,928	
IDEAB	7,537	
OTHER	<u>2,000</u>	
Total PY Reimbursement Receipts		<u>44,856</u>
True YTD Profit/(Loss)		<u><u>\$35,536</u></u>

****PAYROLL PERCENTAGE NOTES:**

\$5,800 of October payroll expenses are related to other funding sources.

\$49,701 in YTD payroll expenses were related to other funding sources.

CASH ACCOUNTS:

Operating Account	<u>\$523,553</u>
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Payroll Account	\$ 457
Special Account -Students	\$ 16,637
Special Account -School	<u>\$160,121</u>
	<u>\$700,768</u>

UPDATES:

- Nicole Theriot hired as new MAX Business Manager
- Starts Monday, November 22
- Coming from Lafourche Parish School Board
- Will have six (6) days together to train
- Update on TRSL vs LSERS situation.
 - Dr. Hill reported that he had spoken with LAPCS Legal and Policy Director Sarah Vandergriff Kelley regarding this subject. Dr. Hill suggested after his conversation with Ms. Vandergriff Kelley that a written memo/statement be given to each teacher stating that excessive salary will not be counted toward retirement by TRSL. All teachers/employees should be made aware of this, and administration should have them sign the memo/statement. A copy should be given to the teacher, TRSL, and a copy should be kept in the school files which would show The MAX is in compliance.
- No update on workers comp claim filed in October
- Latest on LSERS issue: Karen sent in amended charter agreement.

Danielle says she needs to contact LSERS to see if we can send in the minutes and copy of amendment to get ball rolling on MAX's enrollment

DUE/TO DO: (Have not been working extra)

- AFR first submission due 9/30 (overdue)
- 1st Qtr. PERS due 10/15 (overdue)
- 1st Qtr. reimbursement requests due 10/15 (overdue)

- 1st QTR Financials due 10/28 (overdue)
- CIR QTR1 Reporting 10/29 (?)
- Expense reimbursement requests for October/November expenses

- Expense reimbursement for September (due 11/29) & October lunch

- Wrap up prior year TRSL corrections (20.21 and audit)

- Audit - continue to pull testing data
- Super App amendments for 2022
- Begin planning for SY 22-23 Super App
- TRSL Retirement audit - pull data - 2 weeks
- CNP lunch compliance review - December

DONE:

- 3rd QTR payroll reports filed
- Renewed DUNS (needed to receive federal funding) - due 11/19
 - Notarized letter; registered as agent; renewed
- Pulled & submitted some requested docs for audit

Grants

Lacey Crochet was unable to attend the meeting but sent in the following written report which was summarized by B. Broussard on her behalf:

Grant Program: Reimagine School Systems Initiative

Funding Agency: The Louisiana Department of Education

Grant Focus: Restart/Turnover – Work with an existing education organization with a developed model to dramatically improve a low-performance school.

Grant Funding Request: TBD

Phase I: Planning

Up to **\$350,000**

25% of grant award reserved for required technical assistance

Any Phase I money that is not spent by the time Phase I milestones are completed may be used during Phase II.

Phase II: Implementation

- Grants are generally up to **\$1.5 million** each, with even larger grant awards potentially available for particularly bold and compelling Reimagine School Actions.
- The size of the grant award will depend on factors such as the selected Reimagine School Action, the number of students served by the proposed School Action, and whether the school system is entering into a *Memorandum of Understanding* to promote sustainability.
- Up to 15% of grant award is reserved for required technical assistance.

Grand Funding Announcement/Timeline:

- The grant application must be submitted to LDOE by December 16, 2021.
- The LDOE will invite selected applicants to interview.
- Prior to the interview, systems will be provided additional information about the grant's selection criteria.
- Following interviews, the LDOE will notify selected systems that they have received a grant.

OTHER MAX/NICHOLLS UPDATES

	<ul style="list-style-type: none"> • Tuesday, November 9, 2021 – Team of Educators visited MAX Charter School to observe the CABAS Model and Learning Pods. • Visitors included: <ol style="list-style-type: none"> 1. East Baton Rouge Parish School System Superintendent, Dr. Sito Narcisse 2. Charter School USA, Louisiana Director, Dr. Lonnie Luce (former Superintendent of St. James Parish) 3. STAND for Children Louisiana, Executive Director, Ms. Carrie Monica 4. STAND for Children Louisiana, Government Affairs Director, Ms. Brigitte Nieland 5. BESE President, Ms. Sandy Holloway • MAX Transportation <ul style="list-style-type: none"> • Bus Lease • Transportation Plan • Insurance • Bus Driver <p>Building & Sites Representative Report: Principal Angelic Rodrigue reported that the pot holes have been fixed and that the school personnel and the parents were/are extremely happy.</p>	
<p>7. Ad-Hoc Committee/Coordinator Reports/Updates</p>	<p>Ad-Hoc Committee/Coordinator Reports/Updates</p> <ul style="list-style-type: none"> • Update/Progress on the Ongoing Transportation Issue No Report/No Change • Update/Progress on Finance/Budget Committee <ul style="list-style-type: none"> ○ See Dr. Hill’s report above under Agenda Item # 6. ○ The salary for paras will be addressed in 2022. 	
	<p>Public Relations Report (See Attached Copy) B. Broussard reported on the following:</p> <ul style="list-style-type: none"> • Monday, November 8, 2021 ... A picture of The MAX students (dated 2017) appeared in Monday’s <i>Inside Nicholls</i>, a newsletter published weekly by the Office of Marketing and Communications. It was a picture of MAX students attending the Veterans Day Program 2017. The actual publication of the newsletter was sent to Board members via email. 	
<p>8. Other Reports</p>	<p>Principal’s Report (See Attached Copy) A. Rodrigue reported on the following:</p> <ul style="list-style-type: none"> • Principal’s Personal Announcements/Comments: <ul style="list-style-type: none"> ○ The MAX hired a new Business Manager at amended salary approved by The MAX Board of Directors. 	

	<ul style="list-style-type: none"> ○ A 6th-8th Science Teacher has resigned. The MAX is presently looking for a replacement and is basically using Nicholls as a recruiting ground. ● Update on Enrollment Numbers for the 2021-2022 School Year: <ul style="list-style-type: none"> ○ One (1) Withdrawal--7th grader; one (1) returning--7th grader; one (1) addition--2nd grader ● Update on Status of Room 9: <ul style="list-style-type: none"> ○ All remediation of mold has been completed. Room is now being used for Intervention and Counselor's small-group lessons. ● Progress on Continued CABAS Implementation in the School to Include Parent/School/CABAS Meeting on Thursday, November 4, 2021: <ul style="list-style-type: none"> ○ November parent meeting went well. New meeting will be scheduled for beginning of December. ○ The MAX is working on the learning picture to go out weekly—collecting data in teacher-led stations and permanent products. ○ Undergrad students are implementing 1-to-1 interventions. ● Recap on the BESE/LDOE Team's Visit to The MAX on Tuesday, November 9, 2021, to Observe the CABAS Model and Learning Pods: <ul style="list-style-type: none"> ○ This went very well, and the visit garnered MAX a lot of attention. The campus visit opened eyes. ● Update on Transportation Plan: <ul style="list-style-type: none"> ○ Still no other applicant <p>Parent Committee Report: C. Stroud reported on the following:</p> <ul style="list-style-type: none"> ● Feedback on CABAS Parent Meeting : <ul style="list-style-type: none"> ○ Approximately twenty-eight (28) family members attended. Communication from the school and the teachers has improved significantly. Major concerns were addressed at the meeting. Continuing the monthly meetings and updates is essential to communication between the school and the parents. ● Ms. Stroud thanked the Board and school for the fast response to the concerns from parents. ● Next PTA meeting is Tuesday, December 7, 2021. This meeting will be face-to-face at school. 	
9. New Board Business	None	

<p>10. Motion to Go Into Executive Session</p>	<p>Executive Session, pertaining to compensation of an individual working with The MAX and requested by Dr. Rademaker, began at 9:53 A.M.</p> <p>Executive Session ended at 10:04 A.M.</p> <p>The following action items were brought before the Board: The first item was a matter pertaining to compensation of an individual working with The MAX as presented by Dr. Scot Rademaker.</p> <p>The second item was a matter pertaining to Health Insurance Coverage for an employee’s resignation as presented by D. Hebert.</p>	<p>Motion was made by Dr. C. Hill, seconded by L. Howell, to go into Executive Session ... Motion passed unanimously. Motion was made by L. Howell, seconded by Dr. C. Hill, to leave Executive Session ... Motion passed unanimously.</p> <p>Motion was made by Dr. A. Davis, seconded by L. Howell, that we compensate the College of Education faculty according to the adjunct pay scale that exists at Nicholls beginning this semester and future semesters there after... Motion was passed unanimously.</p> <p>Motion was made by Dr. A. Davis, seconded by Dr. C. Hill, to compose a policy and procedures memorandum covering the issue of health insurance that would terminate when an employee officially resigns...Motion was passed unanimously. It was suggested that action items approved by The MAX Board today be placed in an addendum for now but that all teachers/personnel be notified today or as soon as possible.</p>
<p>11. Announcements</p>	<ul style="list-style-type: none"> • Our next Board Meeting: Thursday, December 16, 2021* - Moved up two weeks due to Winter Break • 2021 LAPCS Charter School Conference: New Orleans Marriott, Thursday, December 9, 2021 • 2021 ... Click below for more information and to register for the event. <ul style="list-style-type: none"> ○ 2021 LAPCS Charter School Conference • Remember to get your annual Ethics Training. Go to www.ethics.la.gov. 	
<p>12. Adjournment</p>	<p>The meeting adjourned at 10:08 A. M.</p>	<p>Motion was made by Dr. C. Hill, seconded by L. Howell, to adjourn the meeting... Motion passed unanimously.</p>

MINUTES OF MEETING
The MAX Charter School Board of Directors

 [video1200135373.mp4](#)

DATE: December 16, 2021
TIME: 9:00 A.M.
PLACE: Virtual Meeting

Present: Karen Chauvin, Carol “Boo” Broussard, Janice Fabregas, J.J. Buquet, Dr. Cleve Hill, Dr. Al Davis, Larry Howell, Dr. Scot Rademaker, and Dr. Steve Welsh
Also present were Angelic Rodrigue, Nicole Theriot, Lacey Crochet, Catherine Jordan, and Michelle Giardina. **Teacher Representative** Suzanne Cavalier
Absent: Jake Giardina, Caitlin Stroud, and Ashley Chiasson

AGENDA	RECOMMENDATION																														
1. Call to Order	K. Chauvin called the meeting to order at 9:00 A.M.																														
2. Roll Call	K. Chauvin called the roll.																														
3. Approval of the Minutes	The Minutes of November 18, 2021, were presented. The Minutes of November 18, 2021, were accepted as presented.																														
4. Board Training/Special Guest Presentation:	<p>Dr. C. Hill reported on the 2021 LAPCS Charter School Conference he attended on Thursday, December 9, 2021, in New Orleans:</p> <ul style="list-style-type: none"> • He attended three (3) sessions: Board Governance by Dana Henry, Board Meetings Best Practices by Joe Keeney and Michelle and Type II Annual Meetings by Dr. Cade Brumley and Caroline Roemer. <ul style="list-style-type: none"> ○ He shared Highlights from these sessions with the Board members. 																														
5. Teacher Representative Report	<p>Teacher Representative, Suzanne Cavalier, 4th-5th Grade ELA teacher, reported on the following:</p> <ul style="list-style-type: none"> • Lower School – The MAX had several students and a teacher out with the flu last week, but all are all back and working hard again. • Middle School: Teachers are taking data; students are graphing their own data. School is planning for Incentive Parties for next week. All are ready for Christmas break!! • Upper School: Five more days!!! Data! Data! Data! Excelling through Fluency Station (Delatte) and graphing data daily! 																														
6. Finance Report	<p>Financial Report and Update on Insurance and Finance Matters</p> <ul style="list-style-type: none"> • N. Theriot presented the November financial statements. • N. Theriot went over the financials. <p style="text-align: center;">Monthly Recap December 16, 2021</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">November MFP</td> <td style="width: 20%; text-align: right;">\$108,364</td> <td style="width: 20%;"></td> </tr> <tr> <td>Other Sources</td> <td style="text-align: right;">4,466</td> <td></td> </tr> <tr> <td>Total November Revenue</td> <td style="text-align: right;"><u>112,830</u></td> <td></td> </tr> <tr> <td>Expenses for November</td> <td style="text-align: right;">135,328</td> <td></td> </tr> <tr> <td>Wages & Benefits</td> <td style="text-align: right;">105,021</td> <td style="text-align: right;">77.60% **</td> </tr> <tr> <td>Retiree Benefits</td> <td style="text-align: right;">782</td> <td style="text-align: right;">0.58%</td> </tr> <tr> <td>November Profit/(Loss)</td> <td style="text-align: right;"><u>(22,498)</u></td> <td></td> </tr> <tr> <td>YTD Profit/(Loss)</td> <td style="text-align: right;"><u>(21,782)</u></td> <td></td> </tr> <tr> <td>CY Reimbursable Expenses</td> <td></td> <td></td> </tr> <tr> <td> ESSER – COUNSELOR</td> <td style="text-align: right;">6,305</td> <td></td> </tr> </table>	November MFP	\$108,364		Other Sources	4,466		Total November Revenue	<u>112,830</u>		Expenses for November	135,328		Wages & Benefits	105,021	77.60% **	Retiree Benefits	782	0.58%	November Profit/(Loss)	<u>(22,498)</u>		YTD Profit/(Loss)	<u>(21,782)</u>		CY Reimbursable Expenses			ESSER – COUNSELOR	6,305	
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ESSER – STERIPURE	100	
CABAS	45,156	
Title 1	7,508	
Redesign	6,102	
CIR Strategy	10,151	
IDEAB	7,529	
Lunch – October	<u>5,665</u>	
Total Reimbursable Expenses		<u>88,516</u>
Adjusted YTD Profit/(Loss)		<u>\$66,734</u>
PY Reimbursement Receipts (July/Aug)		
EEF	794	
Title 1	27,672	
Title 11	3,925	
Title IV	2,928	
IDEAB	7,537	
OTHER	<u>2,000</u>	
Total PY Reimbursement Receipts		<u>44,856</u>
True YTD Profit/(Loss)		<u>\$21,878</u>

****PAYROLL PERCENTAGE NOTES:**

\$5,800 of November payroll expenses are related to other funding sources.

\$49,701 in YTD payroll expenses were related to other funding sources.

CASH ACCOUNTS:

Operating Account	\$499,557
Payroll Account	\$ 635
Special Account –Students	\$ 16,688
Special Account –School	<u>\$160,126</u>
	<u>\$677,006</u>

UPDATES:

- There is no update on workers comp claim filed in October
- Latest on **LSERS** issue: Karen sent in amended charter agreement.
- The MAX needs to contact LSERS to see if we can send in the minutes and a copy of amendment to get ball rolling on MAX's enrollment.

DUE/TO DO:

- AFR first submission due 9/30 (overdue) – Working on this... Has to be completed by 12/31/21...
- Amendments to Grants to allocate rollover funds...
- Expense reimbursement for September...Cannot be done until amendment is complete

- Expense reimbursement requests for October/November expenses – Cannot be done until amendment is done...
- 1st Qtr. reimbursement requests due 10/15 (overdue) – Cannot be complete until amendment is done...
- 1st Qtr. PERS due 10/15 (overdue) – Cannot be complete until amendment is done...
- CNP lunch compliance review – Weekly due dates until 1/31/22 – Working on this with Angie...
- CIR QTR. 1 Reporting 10/29 (?)...
- Super APP amendments for 2022...
- Audit – Extension Until 3/21/22...
- Begin planning for SY 22-23 Super App

DONE:

- 1st QTR. Financials
- Lunch reimbursements for October and November...
- TRSL Retirement Audit...

The following action items were brought to the Board for motions:

- **Consideration of Vote to Remove Danielle Hebert’s Name from the Check Accounts and Add Nicole Theriot’s Name As Authorized Signer**
- **Consideration of Vote to Open a Credit Card under Nicole Theriot’s Name (\$12,000 Limit, Same As Previous Cards)**
- **Consideration of Any Other Vote Needed to Ensure Proper Names Are on the Corporate Authorization Resolution As a Signer for The MAX.**
 - B. Aucoin officially resigned as Treasurer of The Max Board of Directors. B. Broussard recommended that The MAX Board consider the nomination of J.J. Buquet as his replacement since J.J. is very familiar with banking matters. J.J. agreed to serve in this capacity if The MAX Board approved.

Grants In Process

L. Crochet reported on the following:

Grant #1

- Motion was made by L. Howell seconded by Dr. S. Welsh, to remove Danielle Hebert’s name from the checking accounts to add Nicole Theriot’s name as authorized signer...Motion passed unanimously.
- Motion was made by J.J. Buquet seconded by L. Howell, to open a credit card under Nicole Theriot’s name with a \$12,000 limit-- same as previous cards... Motion passed unanimously.
- Motion was made by B. Broussard seconded by Dr. S. Welsh, that J.J. Buquet replace B. Aucoin as Treasurer of The MAX Board of Directors...Motion was passed unanimously.

	<p>Funding Agency: The Lorio Foundation Grant Focus: To purchase technology (Chromebooks, etc.) for a schoolwide refresh to accommodate 1:1 and virtual delivery of instruction... Grand Funding Request: TBD – Working with Angelic and her team to determine needs and obtain quotes on the equipment... Funding Announcement/Timeline: The next Lorio Grant submission deadline is January 31, 2022, with funding decisions and announcements made by their Board on or before March 31, 2022.</p> <p>Grant #2 Grant Program: Reimagine School Systems Initiative Funding Agency: The Louisiana Department of Education Grant Focus: Restart/Turnover– Work with an existing education organization with a developed model to dramatically improve a low-performance school. Grant Funding Request: TBD</p> <p>Phase I: Planning Up to \$350,000 25% of grant award is reserved for technical assistance. Any Phase I money that is not spent by the time Phase I milestones are completed may be used during Phase II.</p> <p>Phase II: Implementation</p> <ul style="list-style-type: none"> • Grants are generally up to \$1.5 million each, with even larger grant awards potentially available for particularly bold and compelling Reimagine School Actions. • The size of the grant award will depend on factors such as the selected Reimagine School Action, the number of students served by the proposed School Action, and whether the school system is entering into a <u>Memorandum of Understanding</u> to promote sustainability. • Up to 15% of grant award is reserved for required technical assistance. <p>Grand Funding Announcement/Timeline:</p> <ul style="list-style-type: none"> • The grant application must be submitted to LDOE by December 16, 2021. • The LDOE will invite selected applicants to interview. • Prior to the interview, systems will be provided additional information about the grant’s selection criteria. • Following interviews, the LDOE will notify selected systems that they received a grant. <p>Building & Sites Representative Report Mrs. Rodrigue reported there were some issues in the restroom that needed to be addressed.</p>	<p>J. Giardina will have this fixed.</p>
<p>7. Ad-Hoc Committee/Coordinator Reports/Updates</p>	<p>Ad-Hoc Committee/Coordinator Reports/Updates</p>	

	<p>Follow-up on the Ongoing Transportation Issue As It Pertains to Billing Notices/Payment</p> <ul style="list-style-type: none"> • No payments are due at this time as the bus is not being utilized. • Many concerns were raised about LDOE’s reaction to the school’s inability to provide transportation for the students. Much discussion ensued. It was determined that enough evidence of our attempts to comply could be provided. 	<p>K. Chauvin offered to find the latest contract.</p>
	<p>Public Relations Report No Report</p>	
<p>8. Other Reports</p>	<p>Principal’s Report (See Attached Copy) A. Rodrigue reported on the following:</p> <p>Principal’s Personal Announcements/Comments</p> <ul style="list-style-type: none"> • A 1st/2nd Grade Teacher resigned. • A 6th-8th Grade Science Teacher was hired. • Open House will be held on Tuesday, January 18, 2022. • Application Period for the 2022-2023 School Year is to begin Tuesday, January 19, 2022. <p>Update on Enrollment Numbers for 2021-2022 School Year</p> <ul style="list-style-type: none"> • No change • Working on application for 2022-2023 <p>Update on Status of Room 9</p> <ul style="list-style-type: none"> • Room is being renamed “Tutoring Room.” It will be a multipurpose instructional area for pull out, intervention, BIP, reading, etc. <p>Progress on Continued CABAS Implementation in the School to Include Parent/School/CABAS Meeting on Tuesday, December 7, 2021</p> <ul style="list-style-type: none"> • Parent meeting is scheduled for Tuesday, January 11, 2022, at 6:00 P.M. • Weekly learning picture will go out in the start of 2022. • Interest in The MAX grows through the different courses taught by Dr. Gautreaux and Dr. Shannan. • CABAS Incentive Fund: Four (4) donations - \$510.11 have been made since June Board meeting. <ul style="list-style-type: none"> ○ Checks for donations can be sent to The MAX Charter School, P.O. Box 2072, Thibodaux, LA 70302 <p>Update on Transportation Plan</p> <ul style="list-style-type: none"> • Still no other applicant for bus driver position <p>Parent Committee Report: No representatives from the PTA were at the monthly Board meeting, but Dr. A. Davis did attend the monthly PTA meeting and reported on the following:</p>	

	<ul style="list-style-type: none"> • Fundraisers were discussed. • He will be on the PTA agenda to speak during January. • Alumni Grill will have The MAX Burger of the Month Fundraiser for the month of January. • PTA will be asked to assist with the CABAS fund. 	
9. New Board Business	None	
10. Motion to Go Into Executive Session	No Executive Session needed...	
11. Announcements	<ul style="list-style-type: none"> • Our Next Monthly Board Meeting: Thursday, January 27, 2022 <ul style="list-style-type: none"> ○ Post Meeting: The MAX Charter School Foundation, Inc. Board of Directors • Next PTA Meeting: Tuesday, January 4, 2022 • Alumni Grill “Burger of the Month” Fundraiser: Entire month of January • Remember to Get Your Annual Ethics Training. Go to: www.ethics.la.gov. 	
12. Adjournment	The meeting adjourned at 10:30 A.M.	Motion was made by L. Howell, seconded by Dr. S. Rademaker, to adjourn the meeting... Motion passed unanimously.

MINUTES OF MEETING
The MAX Charter School Board of Directors
[video1593904700.mp4](#)

DATE: January 27, 2022

TIME: 9:00 A.M.

PLACE: Virtual Meeting

Present: J. Giardina (arrived at 9:35 A.M.), Carol “Boo” Broussard, Janice Fabregas, Dr. Al Davis, Dr. Cleve Hill, Larry Howell, and Dr. Scot Rademaker

Also present were Angelic Rodrigue, Nicole Theriot, and Lacey Crochet **Note: Teacher Representative** Sarrah Gore

Absent: Karen Chauvin, J.J. Buquet, Dr. Steve Welsh, Caitlin Stroud, and Ashley Chiasson

AGENDA	RECOMMENDATION								
1. Call to Order	B. Broussard called the meeting to order at 9:00 A.M.								
2. Roll Call	B. Broussard called the roll.								
3. Approval of the Minutes	The Minutes of December 16, 2021, were presented. The Minutes of December 16, 2021, were accepted as presented.								
4. Board Training/Special Guest Presentation:	None								
5. Teacher Representative Report	Teacher Representative, Sarrah Gore, 6 th , 7 th , & 8 th Grade Social Studies teacher, reported on the following: <ul style="list-style-type: none"> • Lower School: The MAX has a new teacher who already understands the CABAS System and is acclimating well to the school. • Middle School: The students are beginning writer immersion in preparation for LEAP, and one classroom has <i>Writing Wednesday</i> where there is no talking--only writing. • Upper School: Students are starting writer immersion in some classrooms and have begun using menus for different stations to help foster self-management and increase independence. <p>B. Broussard asked Sarrah to explain more on writer immersion, and her explanation was excellent.</p>								
6. Finance Report	<p>Financial Report and Update on Insurance and Finance Matters</p> <ul style="list-style-type: none"> • N. Theriot presented the December financial statements. • N. Theriot went over the financials. <p style="text-align: center;">Monthly Recap January 27, 2022</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">December MFP</td> <td style="text-align: right;">\$108,364</td> </tr> <tr> <td>Other Sources</td> <td style="text-align: right;"><u>17,099</u></td> </tr> <tr> <td>Total December Revenue</td> <td style="text-align: right;">125,463</td> </tr> <tr> <td> Expenses for December</td> <td style="text-align: right;"> 120,987</td> </tr> </table>	December MFP	\$108,364	Other Sources	<u>17,099</u>	Total December Revenue	125,463	 Expenses for December	 120,987
December MFP	\$108,364								
Other Sources	<u>17,099</u>								
Total December Revenue	125,463								
 Expenses for December	 120,987								

Wages & Benefits	100,133	82.76%	**
Retiree Benefits	782	0.65%	
December Profit/(Loss)	<u>4,476</u>		
YTD Profit/(Loss)	<u>(7,527)</u>		
CY Reimbursable Expenses			
ESSER – COUNSELOR	24,101		
ESSER – STERIPURE	100		
CABAS	45,156		
Title 1	9,163		
CIR Strategy	10,151		
IDEAB	10,275		
Lunch – October	<u>4,905</u>		
Total Reimbursable expenses	<u>103,852</u>		
Adjusted YTD Profit/(Loss)	<u>\$96,325</u>		
PY Reimbursement Receipts (July/Aug)			
EEF	794		
Title 1	27,672		
Title 11	3,925		
Title IV	2,928		
IDEAB	7,537		
OTHER	<u>2,000</u>		
Total PY Reimbursement Receipts	<u>44,856</u>		
True YTD Profit/(Loss)	<u>\$51,469</u>		

CASH ACCOUNTS:

Operating Account	\$505,810
Payroll Account	\$ 656
Special Account –Students	\$ 55,531
Special Account –School	<u>\$126,284</u>
	<u>\$688,280</u>

UPDATES:

- Workers Comp Claim Closed...paid out
- If the charter has been updated, The MAX needs to call **TRSL & LSRS** to let them know.

Grants In Process

L. Crochet reported on the following:

Grant #1

Funding Agency: The Lorio Foundation

Grant Focus: To purchase technology (Chromebooks, etc.) for a schoolwide refresh to accommodate 1:1 and virtual delivery of instruction.

Grand Funding Request: Requesting **\$40,320 to purchase 120 new Chromebooks** for student use.

Funding Announcement/Timeline: The next Lorio grant submission deadline is January 31, 2022, with funding decisions and announcements made by their Board on or before March 31, 2022.

Grant #2

Grant Program: *Reimagine School Systems Initiative*

Funding Agency: The Louisiana Department of Education

Grant Focus: Restart/Turnaround– Work with an existing education organization with a developed model to dramatically improve a low-performance school.

Phase I: Planning

Up to \$350,000

25% of grant award reserved for technical assistance

Any Phase I money that is not spent by the time Phase I milestones are completed may be used during Phase II.

Phase II: Implementation

- Grants are generally up to **\$1.5 million each**, with even larger grant awards potentially available for particularly bold and compelling *Reimagine School Actions*.
- The size of the grant award will depend on factors such as the selected Reimagine School Action, the number of students served by the proposed School Action, and whether the school system is entering into a **Memorandum of Understanding** to promote sustainability.
- Up to 15% of grant award is reserved for required technical assistance.

Grand Funding Announcement/Timeline:

- On or before February 21, 2022, applicants will be notified of whether or not they will receive grant funds.
- From there, MAX will budget the allocated funds.

Other Updates:

- The CABAS Team is planning to make a presentation likely at the next MAX Board meeting on where they are in terms of implementation and student progression.
- L. Crochet will continue working with Angelic to find grants to provide additional support in areas such as technology, professional development, and student-based initiatives.

Building & Sites Representative Report

None


Update: MAX made it through the application process to Round 2, which is the interview with LDOE. An award decision should be made by the end of February 2022.

B. Broussard will put the CABAS Team presentation on The MAX Agenda for the next Board meeting in February.

<p>7. Ad-Hoc Committee/Coordinator Reports/Updates</p>	<p>Ad-Hoc Committee/Coordinator Reports/Updates Dr. C. Hill reported that the Ad- Hoc Committee was appointed to look at the salary schedule and also pay scales for Paras. This has not been done as of yet due to various incidences (Covid/Ida, CABAS, resignation of Business Manager, etc.)</p>	<ul style="list-style-type: none"> • Dr. Hill suggested that Ms. Rodrigue and N. Theriot look into this with the Ad-Hoc Committee at their earliest convenience. • Ms. Rodrigue suggested a date in May/June as a possible time to get this done. <p>Dr. Hill will email the Ad-Hoc Committee to set up a date.</p>
	<p>Public Relations Report No Report</p>	
<p>8. Other Reports</p>	<p>Principal's Report (See Attached.)</p> <p>Principal A. Rodrigue reported on the following:</p> <p>Principal's Personal Announcements/ Comments:</p> <ul style="list-style-type: none"> • 1st/2nd Grade teacher, Ms. Maddie Benoit, was hired. • 4th/5th Grade Math Teacher, Ms. Destiny Hotard, was hired. <p>L. Howell took this opportunity to mention a program that was in Assumption Parish whereby an internship under a supervising mentor was instituted in lieu of student teaching, a program that allowed teacher recruitment to be almost automatic. The State Department, however, frowned upon this and was not in favor of paying interns until they were certified.</p> <ul style="list-style-type: none"> • Open House will be held on Wednesday, February 2, 2022, from 5:50 P.M. to 7:00 P.M. Lower Level classes will be separated from Upper Level classes. • Dr. Gautreaux and Principal A. Rodrigue completed Round 2 interviews for the <i>Reimagine School Grant</i>. <p>Update on Enrollment:</p> <ul style="list-style-type: none"> • A student in 4th grade withdrew bringing the total number of students to 114. • Application period for the 2022-2023 School Year began on Wednesday, January 5, 2022. • Prospective Students Parent Meeting will be held on Wednesday, February 2, 2022, at 5:00 P.M. <p>Principal Rodrigue, referring back to the June 2021 BESE meeting where our team was basically grilled, expressed a bit of concern about BESE's emphasis on the mission of The MAX being the enrollment of students with dyslexia and not necessarily on the characteristics of dyslexia. She implied that the school would strive to acquire more</p>	

	<p>students who identified as dyslexic or were diagnosed with dyslexia in her outreach to the surrounding communities.</p> <p>Progress on Continued CABAS Implementation in the School:</p> <ul style="list-style-type: none"> • The Quarantine days (1/12/22 to 1/14/22) were used to refresh training. • Dr. Gautreaux shared data connecting teacher training to student outcomes. • MAX/CABAS Parent Meeting is scheduled for Tuesday, February 8, 2022, at 6:00 P.M. • The MAX is still working on getting the Weekly Learning Picture out. • All Paras are participating in a self-paced <i>Registered Behavioral Tech Training</i> online. • Reminder: Alumni Grill Burger of the Month will be available until the end of January. <p>Update on Transportation Plan</p> <ul style="list-style-type: none"> • Still no other applicant for bus driver position <p>➤ L. Howell asked if teachers are getting in contact with parents if a child is on the verge of getting a failing grade at the end of a grading period.</p> <ul style="list-style-type: none"> ▪ Ms. Rodrigue stated that all parents have access to JCampus so that they can go online and check grades. <p>Parent Committee Report: No representative from the PTA was at the meeting, but Caitlin Stroud sent the following email message:</p> <ul style="list-style-type: none"> • The next PTA Meeting is scheduled for Tuesday, February 8, at 6:00 P.M. before the monthly CABAS meeting. • Regarding the PTA being asked to assist with the CABAS fund, I will propose to the PTA that since the school is not having a raffle this year, we vote to use the approximately \$1,100 that the school is holding for the PTA for the CABAS fund. I will report to the Board after the next PTA meeting with an update on this. 	
9. New Board Business	Dr. Davis asked L. Howell to run the Internship Model by BESE President Sandy Holloway the next time he sees her.	
10. Motion to Go Into Executive Session	No Executive Session	
11. Announcements	Our next Board Meeting: Thursday, February 24, 2022 Next PTA Meeting: Tuesday, February 8, 2022 Remember to get your annual Ethics Training. Go to www.ethics.la.gov .	
12. Adjournment	The meeting adjourned at 9:54 A.M.	Motion was made by L. Howell, seconded by Dr. C. Hill to adjourn the meeting... Motion passed unanimously.

MINUTES OF MEETING
The MAX Charter School Board of Directors

 [video1058792487.mp4](#)

DATE: February 24, 2022

TIME: 9:00 A.M.

PLACE: Virtual Meeting

Present: J. Giardina, Karen Chauvin, Carol “Boo” Broussard, Janice Fabregas, JJ Buquet, Dr. Cleve Hill, Dr. Al Davis, Larry Howell, Dr. Scot Rade maker, Dr. Steve Welsh, and Caitlin Stroud
Also present were Angelic Rodrigue, Catherine Jordan, Lacey Crochet, and Michelle Giardina **Teacher Representative:** Jessica Occhionero **Guest Speakers:** Dr. Jennifer Weber and Dr. Derek Shanman

Absent: Ashley Chiasson

AGENDA		RECOMMENDATION
1. Call to Order	J. Giardina called the meeting to order at 9:00 A.M.	
2. Roll Call	J. Giardina called the roll.	
3. Approval of the Minutes	<ul style="list-style-type: none">• The January 27, 2022, Minutes of The MAX Charter School Board of Directors monthly meeting were presented.• The January 27, 2022, Minutes of The MAX Charter School Foundation, Inc. Board of Directors meeting were presented.	<ul style="list-style-type: none">• Minutes of regular monthly meeting were accepted as presented.• Minutes of Foundation meeting were accepted as presented. <p>Motion was made by S. Welsh, seconded by JJ Buquet, to deviate from the Agenda to allow time for the Cabas Team and the Teacher Representative to arrive. Motion was passed unanimously. Board moved to Agenda Item 6...Grants</p>
4. Board Training/Special Guest Presentation: NOTE: DEVIATION	CABAS TEAM PRESENTATION <ul style="list-style-type: none">• Dr. Jennifer Weber reviewed in detail The MAX & CABAS AIL (<u>A</u>ccelerated <u>I</u>ndependent <u>L</u>earner Model) Implementation Timeline with the Board. She presented a slideshow to the Board giving information on the progress of the CABAS AIL.• Dr. Derek Shanman continued to speak on the progress being made with CABAS. He explained what the Learning Picture is, what the plans for it are, where we are, and where we are going.	The presentation received lots of praise from The MAX Board members. The idea of measuring learning became a reality.
5. Teacher Representative Report NOTE: DEVIATION	Teacher Representative, Jessica Occhionero, 6 th , 7 th , & 8 th Grade Science teacher, reported on the following: <ul style="list-style-type: none">• Lower School is working hard doing LEAP practice questions and learning new strategies for the LEAP test.• Middle School is also working hard preparing for the LEAP test. They have increased the volume of writing in the classroom to help in this preparation.• Upper School is preparing for the LEAP tests as well. They have begun implementing writer immersion in every class.<ul style="list-style-type: none">○ A “Kind Words Board” has also been implemented in efforts of fostering kindness among the students. For every kind comment, the class receives a tally mark. Negative marks remove the tallies. The class is required to have five (5) tally marks to participate in Fun Friday activities.	

Across all grades, classes are moving forward taking data and are one step closer to having individual learning pictures.

6. Finance Report

NOTE: DEVIATION

Financial Report and Update on Insurance and Finance Matters

- C. Jordan presented the January financial statements.
- C. Jordan went over the financials.

**Monthly Recap
January 31, 2022**

January MFP	\$108,364	
Other Sources	<u>3,506</u>	
Total January Revenue	111,870	
Expenses for January	112,125	
Wages & Benefits	101,048	90.12%
**		
Retiree Benefits	821	0.73%
January Profit/(Loss)	<u>(255)</u>	
YTD Profit/(Loss)	<u>(7,782)</u>	
CY Reimbursable Expenses		
ESSER – COUNSELOR	-	
ESSER – STERIPURE	-	
CABAS	-	
Title 1	-	
CIR Strategy	-	
IDEAB	-	
Lunch – December	-	
Total Reimbursable expenses	-	
Adjusted YTD Profit/(Loss)	<u>(7,782)</u>	
PY Reimbursement Receipts (July/Aug)		
EEF	-	
Title 1	-	
Title 11	-	
Title IV	-	
IDEAB	-	
OTHER	-	
Total PY Reimbursement Receipts	<u>-</u>	
True YTD Profit/(Loss)	<u>\$7,782</u>	

Note: MAX has not received any reimbursements in the 2nd quarter or in January. Suzette will have updated information for the next Board meeting.

CASH ACCOUNTS:

Operating Account	\$511,239
Payroll Account	\$ 761
Special Account –Students	\$ 51,216
Special Account –School	<u>\$126,294</u>
	<u>\$689,511</u>

UPDATES:

- 2nd Qtr. Financials-Due 1/31/22... (Suzette is sending this week.)
- Amendments to grants to allocate rollover funds... Suzette will be working with Ms. Rodrigue.
- Expense reimbursements for Sept., Oct., Nov., and Dec. 2021... Amendment is to be completed by Suzette.
- Expense reimbursements for Jan. 2022. Amendment is to be completed by Suzette.
- CIR Qtr. 1 Reporting 10/29 (?)
- Super App amendments for 2022 (Suzette)
- Audit – Extension until 3/31/22 (In Process) (Catherine working with LaPorte)
- Begin planning for SY 2022-2023 Super App

DONE:

- AFR Submission 1-3 Complete
- Budgets and 990 sent for Lorio Grant
- AFR explanations on expenditures and revenues
- 4th Qtr. Payroll Returns 1/31/22
- W2's – due 1/31/22
- 1099's – Due 1/31/22
- CNP lunch compliance review – Weekly due dates until 1/31/22

Grants In Process

L. Crochet reported on the following:

Grant #1

Funding Agency: The Lorio Foundation

Grant Focus: To purchase technology (Chromebooks, etc.) for a schoolwide refresh to accommodate 1:1 and virtual delivery of instruction.

Grand Funding Request: Requesting \$40,320 to purchase 120 new Chromebooks for student use.

This agenda item was handled before Agenda Items 4 and 5 above

J. Giardina said he would have to look into what could be “jobbed out” since we can’t seem to be able to keep a business manager.

Congratulations to all to worked on this funding request!

Funding Announcement/Timeline: The Lorio Foundation fully funded the grant request.

Grant #2

Update: MAX made it through the application process to Round 2, which is the interview with LDOE. An award decision should be made by the end of February 2022.

Grant Program: Reimagine School Systems Initiative

Funding Agency: The Louisiana Department of Education

Grant Focus: Restart/Turnaround– Work with an existing education organization with a developed model to dramatically improve a low-performance school.

Phase I: Planning

Up to \$350,000

25% of grant award reserved for technical assistance

Any Phase I money that is not spent by the time Phase I milestones are completed may be used during Phase II.

Phase II: Implementation

- Grants are generally up to \$1.5 million each with even larger grant awards potentially available for particularly bold and compelling Reimagine School Actions.
- The size of the grant award will depend on factors such as the selected Reimagine School Action, the number of students served by the proposed School Action, and whether the school system is entering into a Memorandum of Understanding to promote sustainability.
- Up to 15% of grant award is reserved for required technical assistance.

Funding Announcement/Timeline:

- On or before February 21, 2022, applicants will be notified of whether or not they will receive grant funds.
- From there, The MAX would move forward into budgeting the allocated funds.

Other Updates:

- Assisting the Principal in advertising the Business Manager vacancy...
- Continuing to work with the Principal to find grants to provide additional support in areas such as technology, professional development, and student-based initiatives...
- Continuing to meet bi-weekly with the MAX-Nicholls Partnership Action Committee to support CABAS implementation...

	<p>Building & Sites Representative Report None</p>	
<p>7. Ad-Hoc Committee/Coordinator Reports/Updates</p>	<p>Ad-Hoc Committee/Coordinator Reports/Updates No report</p>	
	<p>Public Relations Report (See Attached Copy) No report! K. Chauvin was congratulated for her recent retirement.</p>	
<p>8. Other Reports</p>	<p>Principal's Report (See Attached) Principal A. Rodrigue reported on the following:</p> <ul style="list-style-type: none"> • Personal Announcements/Comments: <ul style="list-style-type: none"> ○ Open House had a robust turn out. ○ School is in process of replacing Business Manager. ○ School is in process of replacing Revolution Foods. ○ Dr. Gautreaux and I are looking into Summer Program • Update on Enrollment: <ul style="list-style-type: none"> ○ Ninety-one (91) parents had committed to returning for 2022-2023. ○ Application period for the 2022-2023 school year will end Monday, March 28, 2022. ○ The MAX currently has thirteen (13) applicants. <p>***Progress on Continued CABAS Implementation in the School:</p> <ul style="list-style-type: none"> *MAX/CABAS/Parent Meeting is scheduled for Tuesday, March 8, 2022, at 6:00P.M. *MAX is still working on getting Weekly Learning Picture out. *MAX currently has four (4) teachers and one sub from CABAS Graduate Program. *One para completed Registered Behavioral Tech Training and is preparing for the certification exam. <p>***Reminder: School is closed February 28-March 2 (Monday-Wednesday) for Mardi Gras.</p> <p>***Update on Transportation Plan Still no other applicant for bus driver position...</p> <p>Parent Committee Report: Caitlin Stroud reported on the following:</p>	

	<p>***CABAS Fund Update:</p> <ul style="list-style-type: none"> *The PTA voted and approved that the PTA funds totaling \$1,122.47 being held by the school be used for the CABAS Fund. ----Parents were informed that they can personally donate to this fund. <p>***The Burger of the Month Fundraiser made \$1,206.78.</p> <p>***Comments Regarding Parent Contact/JCampus Grades:</p> <ul style="list-style-type: none"> ---Not all grades/subjects are entered after testing occurs. ---The delay of grades being entered at the end of the nine weeks is not keeping parents updated on students' progress during the nine-week period. ---Parents are no longer receiving folders with the progress of the students' work that is counted for a grade the previous week. Parents are requesting increased communication or the "learning picture" graph/information that the CABAS team is working on. <p>***Comments Regarding Bullying at The MAX:</p> <ul style="list-style-type: none"> --- Parents feel bullying is not being addressed. <p>***PTA Officers/Board Representatives Update for the Next School Year:</p> <ul style="list-style-type: none"> --- President (Board Rep), Vice President (Board Rep) and Secretary positions will be open for the next school year. --- PTA discussed inviting incoming parents for next school year to the last PTA meeting of the year to increase parent involvement and try to recruit officers for the next year. --One current parent has said she will run for a position to keep the PTA operational if no one runs for these positions. --- The next PTA meeting will be held before the March CABAS Meeting – tentatively scheduled for Tuesday, March 15th. 	<p>L. Crochet recommended offering incentives to parents and/or students to encourage more participation.</p>
9. New Board Business	None	

10. Motion to Go Into Executive Session	Principal A. Rodrigue requested Executive Session to discuss a medical leave pay issue. Executive Session began at 10:25A.M. Executive Session ended at 10:45 A.M., and the regular meeting resumed.	Motion was made by L. Howell, seconded by Dr. S. Welsh to go into Executive Session as requested by A. Rodrigue. Motion passed unanimously. Motion was made by K. Chauvin, seconded by L. Howell to leave Executive Session... Motion was passed unanimously.
11. Announcements	Our Next MAX Board Meeting: Thursday, March 31, 2022 Next PTA Meeting: Tuesday, March 8, 2022 (Tentative) Mardi Gras Holidays: Monday, February 28 – Ash Wednesday, March 2, 2022 2022-2023 School Year Applications: January 5, 2022-Friday, March 18, 2022 Easter Break: Monday, April 11-Good Friday, April 15, 2022 Remember to get your annual Ethics Training. Go to: www.ethics.la.gov .	
12. Adjournment	The meeting adjourned at 11:00 A.M.	Motion was made by L. Howell, seconded by Dr. C. Hill, to adjourn the meeting... Motion passed unanimously.

MINUTES OF MEETING
The MAX Charter School Board of Directors

[video1567586188.mp4](#)

https://nicholls-edu.zoom.us/rec/share/ZSFjCcoY9EVYU9mRoKizSkRAtYvQ8S3_qTtWVDakM6Udqz4ZKXDrB19AKE_chic.25XkHj58vPaTVmkn?startTime=1648736976000

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DATE: March 31, 2022

TIME: 9:00 A.M.

PLACE: Virtual Meeting

Present: J. Giardina, Karen Chauvin, Carol “Boo” Broussard, Janice Fabregas, J.J. Buquet, Dr. Al Davis, Dr. Cleve Hill, Larry Howell, Dr. Scot Rademaker, and Caitlin Stroud

Also present were Angelic Rodrigue, Catherine Jordan, Lacey Crochet, and Michelle Giardina. **Teacher Representative:** Alexandria Bates

Absent: Dr. Steve Welsh and Ashley Chiasson

AGENDA	RECOMMENDATION	
1. Call to Order	J. Giardina called the meeting to order at 9:00 A.M.	
2. Roll Call	<p>J. Giardina called the roll.</p> <ul style="list-style-type: none"> • Due to a complication, some members were unable to access the <i>Zoom</i> meeting by 9:00, and so the members who were present waited a few minutes for them to join the meeting. • While waiting, L. Crochet announced that she had to leave early to attend a special Groundbreaking Ceremony at 10:00 A.M. in front of the Alumni House. Called the Menard Pedestrian Bike Trail Project, the completed construction will serve as a corridor between Nicholls State University and the downtown Thibodaux area. 	

3. Approval of the Minutes	The February 24, 2022, minutes of The MAX Charter School Board of Directors monthly meeting were presented.	The February 24, 2022, minutes of The MAX Charter School Board of Directors monthly meeting were accepted as presented.																																																												
4. Board Training/Special Guest Presentation:	None																																																													
5. Teacher Representative Report	<p>Teacher Representative, Alexandria Bates, Upper ELA teacher, reported on the following:</p> <ul style="list-style-type: none"> • All classes are getting ready for LEAP. • Students are actively involved in graphing and analyzing data in all classes. <ul style="list-style-type: none"> ○ This skill is used in all core subjects and helps increase comprehension. • Students and teachers are enjoying <i>Fun Fridays</i> each week. • Ms. Judy wants to report that 3rd graders are working on fantastic fractions. • Ms. Maddie reports that her classes are honing their sight words and moving forward. • We are all excited by the beginnings of a beautiful spring and the oncoming Spring Break! 																																																													
6. Finance Report	<p>Financial Report and Update on Insurance and Finance Matters</p> <ul style="list-style-type: none"> • C. Jordan presented the February financial statements. • C. Jordan went over the financials. <p style="text-align: center;">Monthly Recap February 28, 2022</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">February MFP</td> <td style="width: 20%; text-align: right;">\$108,364</td> <td style="width: 20%;"></td> </tr> <tr> <td>Other Sources</td> <td style="text-align: right;">8,662</td> <td></td> </tr> <tr> <td>Total February Revenue</td> <td style="text-align: right;"><u>117,026</u></td> <td></td> </tr> <tr> <td>Expenses for February</td> <td style="text-align: right;">120,914</td> <td></td> </tr> <tr> <td>Wages & Benefits</td> <td style="text-align: right;">104,709</td> <td style="text-align: right;">86.60% **</td> </tr> <tr> <td>Retiree Benefits</td> <td style="text-align: right;">821</td> <td style="text-align: right;">0.68%</td> </tr> <tr> <td>Other Expenses</td> <td style="text-align: right;">15,384</td> <td></td> </tr> <tr> <td>February Profit/(Loss)</td> <td style="text-align: right;">(3,888)</td> <td></td> </tr> <tr> <td>YTD Profit/(Loss)</td> <td style="text-align: right;"><u>(11,670)</u></td> <td></td> </tr> <tr> <td>CY Reimbursable Expenses</td> <td colspan="2">Working on...</td> </tr> <tr> <td> ESSER – COUNSELOR</td> <td style="text-align: center;">-</td> <td></td> </tr> <tr> <td> ESSER – STERIPURE</td> <td style="text-align: center;">-</td> <td></td> </tr> <tr> <td> CABAS</td> <td style="text-align: center;">-</td> <td></td> </tr> <tr> <td> Title 1</td> <td style="text-align: center;">-</td> <td></td> </tr> <tr> <td> CIR Strategy</td> <td style="text-align: center;">-</td> <td></td> </tr> <tr> <td> IDEAB</td> <td style="text-align: center;">-</td> <td></td> </tr> <tr> <td> Lunch – December</td> <td style="text-align: center;">-</td> <td></td> </tr> <tr> <td>Total Reimbursable expenses</td> <td colspan="2">Working on....</td> </tr> <tr> <td>Adjusted YTD Profit/(Loss)</td> <td style="text-align: right;"><u>(11,670)</u></td> <td></td> </tr> <tr> <td>PY Reimbursement Receipts (July/Aug)</td> <td colspan="2">Working on...</td> </tr> </table>	February MFP	\$108,364		Other Sources	8,662		Total February Revenue	<u>117,026</u>		Expenses for February	120,914		Wages & Benefits	104,709	86.60% **	Retiree Benefits	821	0.68%	Other Expenses	15,384		February Profit/(Loss)	(3,888)		YTD Profit/(Loss)	<u>(11,670)</u>		CY Reimbursable Expenses	Working on...		ESSER – COUNSELOR	-		ESSER – STERIPURE	-		CABAS	-		Title 1	-		CIR Strategy	-		IDEAB	-		Lunch – December	-		Total Reimbursable expenses	Working on....		Adjusted YTD Profit/(Loss)	<u>(11,670)</u>		PY Reimbursement Receipts (July/Aug)	Working on...		
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Title 1	-
Title 11	-
Title IV	-
IDEAB	-
OTHER	-
Total PY Reimbursement Receipts	-
True YTD Profit/(Loss)	<u>(11,670)</u>

NOTE: MAX has not received any reimbursements in the 2nd quarter, nor in January and February.

The MAX Finance Group is still working on this. Currently “The MAX Finance Group” consists of Catherine Jordan, Angie Berthelot, and Suzette DeHart.

NOTE: The MAX Burger Fundraiser raised \$1, 206.78.

CASH ACCOUNTS:

Operating Account	\$506,657
Payroll Account	\$ 915
Special Account –Students	\$ 51,232
Special Account –School	<u>\$126,299</u>
	<u>\$685,103</u>

DUE/TO DO:

- Amendments to Grants to allocate rollover funds...
 - Suzette has phone call scheduled with the State Department to determine what needs to be done to complete the AFR, as related to Budget.
- Expense reimbursements for Sept., Oct., Nov., Dec. 2021 and Jan. 2022... Amendment to be completed.
- Super App. Amendments for 2022 (Finance Group)
- Third Qtr. 2022 Payroll Tax Reports Due by 04/30/22

DONE:

- 2nd Qtr. Financials were sent in February.
- The MAX has begun planning for **SY 22-23 Super App**
 - Ms. Rodrigue sent first submission.
- Invoices are being paid, and our Teachers/Employees are receiving their payroll checks.
- Audit has been extended until 3/31/22.
 - Catherine and Angie submitted requested documents to LaPorte and are waiting to hear back from them.
- Lunch Program continues to get refunded monthly through the CNP.
 - Angie is submitting these reimbursement reports.

Grants In Process

L. Crochet reported on the following:

Phase 1: MAX Schoolwide Technology Upgrade

Funding Agency: The Lorio Foundation

Grant Focus: To purchase technology (Chromebooks, etc.) for a schoolwide refresh to accommodate 1:1 and virtual delivery of instruction...

Grand Funding Request: Requesting **\$40,320** to purchase **120** new Chromebooks for student use...

Funding Announcement/Timeline: **The Lorio Foundation fully funded the grant request of 40,320.**

Phase 2: MAX Schoolwide Technology Upgrade

Funding Agency: TBD

Grant Focus: To purchase technology-- nine (9) new mobile charging carts for secure storage of the refreshed Chromebooks for a schoolwide refresh to accommodate 1:1 and virtual delivery of instruction...

Grant Funding Request: Currently this request is at **\$16,151**, but this amount is subject to change with input from Principal Rodrigue on technology needs.

Funding Announcement/Timeline: TBD

**Currently in search of another technology grant to expand and enhance this schoolwide technology upgrade... Below is a grant opportunity to be further explored for filling this need or other high priority needs as identified by The MAX Principal.

The Danos Foundation

Website:

- <https://www.danos.com/userfiles/Foundation%20Forms/Danos%20GIVES%20Sample%20Applicaton.docx>

Application Deadline: August 31, 2022

Other Updates:

- Continuing to meet bi-weekly with the MAX-Nicholls **P**artnership **A**ction **C**ommittee to support CABAS implementation...
- Continuing to work with Principal Rodrigue to find grants to provide additional support in areas such as technology, professional development, and student-based initiatives...

Other Possible Grants

- **The Joe W. and Dorothy Dorsett Brown Foundation**
 - **Summer Camp Program**
 - The deadline to apply for this highly competitive program in 2022 was January 31, 2022. We missed this deadline this year.

	<ul style="list-style-type: none"> ▪ We are likely to run a similar program in 2023 with an application window between December 1, 2022, and January 31, 2023. ▪ We will check back then to download the application if we plan to run a summer camp. <ul style="list-style-type: none"> • Support STEM Program <ul style="list-style-type: none"> ○ This highly competitive program is seeking the best plans for curriculum implementation or STEM instruction (<u>s</u>cience, <u>t</u>echnology, <u>e</u>ngineering, and <u>m</u>ath) for K-12 schools. The deadline for 2022 was March 15, 2022. <p>Also mentioned were the following grant possibilities:</p> <ul style="list-style-type: none"> • Lafourche Education Foundation <ul style="list-style-type: none"> ○ The MAX needs to check into its eligibility to determine if this foundation will allow us to participate since its focus is Lafourche Parish students and teachers. ○ We also need to know the number of Lafourche Parish students and the number of Terrebonne Parish students enrolled at The MAX. • Entergy • No Kid Hungry Grant <ul style="list-style-type: none"> ○ A. Berthelot said she took upon herself to apply for this grant as soon as she heard about it. The due date was the very next day. <p>Building & Sites Representative Report</p> <ul style="list-style-type: none"> • There was no true report, but Principal Rodrigue mentioned that some panels in the front of the building came loose due to the high wind in the area, and the school did not have the tools to fix the damage. <ul style="list-style-type: none"> ○ J. Giardina will speak with Principal Rodrigue after the meeting. 	
7. Ad-Hoc Committee/Coordinator Reports/Updates	<p>Ad-Hoc Committee/Coordinator Reports/Updates No report</p>	
	<p>Public Relations Report No Report</p>	
8. Other Reports	<p>Principal's Report (See Attached)</p> <p><u>Principal's Personal Announcements/Comments</u></p> <p>--- Ms. Angie Berthelot has agreed to meet the requirements and take over the Business Manager position.</p> <p>--- A full-time IT Specialist for Data Management Mr. Cody Guidry has been hired to meet the needs of the school. A. Berthelot will train him.</p> <p>---Principal Rodrigue met with a retired accountant who will pitch in where needed with the payroll and assist A. Berthelot and C. Jordan.</p> <p>---The MAX will start receiving menus from the LPSO Complex Culinary Service on Monday, April 4, 2022.</p>	

	<p><u>Update on Enrollment:</u> --- We have seven (7) acceptance letters going out. --- We are still reviewing applications. --- We have more spots than eligible candidates. --- We will continue to review applications as they come in—making sure applicants meet the scope of our mission.</p> <p><u>Progress on Continued CABAS Implementation in the School:</u> --- MAX/CABAS/Parent Meeting is scheduled for Tuesday, April 19, 2022, at 6:00 P.M. --- Weekly Learning Picture is out in 3rd grade. --- As reported last month, one Para completed <i>Registered Behavioral Tech Training</i> and is preparing for the certification exam. --- One Para is about to complete the course and start the sign off.</p> <p><u>Reminders:</u> --- School will be closed Monday, April 11-Friday, April 15, 2022, for Easter Break --- Testing Window for LEAP is Tuesday, April 26-Friday, May 13. --- Awards and Graduation will be Tuesday, May 24, 2022, at Peltier Auditorium.</p> <p><u>Update on Transportation Plan:</u> --- Still no other applicant...</p> <p>Parent Committee Report: Caitlin Stroud’s report consisted of the following:</p> <p>C. Stroud, whose child will not be returning next school year, wanted to let The MAX Board know that parents still have concerns and/or questions about... ---<u>Behavior problems/issues</u> from some of the same students; the <u>enrichment grade...</u> how it is determined and why physical education or art is not included in the classes; the <u>uniform policy</u> which needs to be revised because it is not practiced by all students in a consistent manner or on a regular basis; <u>rumors/gossip</u> that the mission of The MAX has changed and will be a school for autistic students.</p> <p>The rest of her report involved the following: ---Dr. Davis has requested that PTA and CABAS meetings be recorded and sent out or that the recordings be posted for all parents to view. ---PTA is brainstorming for ideas to increase parent involvement. ---PTA President/Board Representative, Vice President/Board Representative, and Secretary positions will be open for the next school year. ---School will be asked to invite incoming parents for next school year to the last PTA meeting of the year to increase parent involvement and to try to recruit officers for next year so that PTA can continue. ---Next PTA meeting will be held before the April CABAS meeting – tentatively scheduled for April 19, 2022.</p>	<p>All of these concerns were addressed personally by Principal Rodrigue.</p> <p>Several MAX Board members also offered reasons for the behavior problems and issues being experienced at The MAX and many if not most others schools.</p>
9. New Board Business	C. Jordan requested that a motion be made to remove Nicole Theriot’s name and add Angie Berthelot’s name to the Bank Resolutions.	Motion was made by J.J. Buquet, seconded by L. Howell, to remove Nicole Theriot’s name

		from the Bank Resolutions and add Angie Berthelot's name ... Motion was passed unanimously.
10. Motion to Go Into Executive Session	None needed...	
11. Announcements	<ul style="list-style-type: none"> • Our next Board Meeting: Thursday, March 31, 2022...Meeting will be held in person. • Next PTA Meeting: Tuesday, April 19, 2022 • Easter Break: Monday, April 11-Good Friday, April 15, 2022 • Remember to get your annual Ethics Training. Go to: www.ethics.la.gov. • Financial Disclosure Forms are due on Tax Day. 	
12. Adjournment	The meeting adjourned at 10:05 A.M.	Motion was made by L. Howell, seconded by K. Chauvin, to adjourn the meeting... Motion passed unanimously.

MINUTES OF MEETING
The MAX Charter School Foundation Board of Directors

DATE: March 31, 2022

TIME: 10:05 A.M.

PLACE: The MAX Charter School

Present: Jake Giardina, Karen Chauvin, Carol "Boo" Broussard, Janice Fabregas, J.J. Buquet, Dr. Al Davis, Larry Howell, Dr. Scot Rademaker, and Caitlin Stroud

Absent: Dr. Cleveland Hill, Dr. Steve Welsh, and Ashley Chiasson

AGENDA	RECOMMENDATION	
1. Call to Order	J.Giardina called the meeting to order at 10:05 A.M.	
2. Roll Call	J. Giardina called the roll.	
3. Finance Report	C. Jordan presented the February 28, 2022, financials. The balance in The MAX Charter School Foundation, Inc. checking account is \$49,520 . The investment account balance is \$241,452 .	
4. Other Business/Concerns As It Relates to the Foundation	None expressed...	
5. Adjournment	The meeting adjourned at 10:12 A.M.	Motion was made by K. Chauvin, seconded by J.J. Buquet, to adjourn the meeting ... Motion was passed unanimously.

MINUTES OF MEETING
The MAX Charter School Board of Directors

DATE: April 28, 2022

TIME: 4:00 P.M.

PLACE: 918 East First Street, Thibodaux

Present: J. Giardina, Carol “Boo” Broussard, Janice Fabregas, and Dr. Al Davis

Present: Angelic Rodrigue and Catherine Jordan **Teacher Representative:** Judy Domangue **Parent Guest:** Andrea Bergeron

Absent: Karen Chauvin, J.J. Buquet, Dr. C. Hill, Larry Howell, Dr. Scot Rademaker, Dr. Steve Welsh, Caitlin Stroud, and Ashley Chiasson

Note: L. Crochet was unable to attend.

AGENDA		RECOMMENDATION						
1. Call to Order	J. Giardina called the meeting to order at 4:00 P.M.							
2. Roll Call	J. Giardina called the roll.							
3. Approval of the Minutes	The MAX Minutes of March 31, 2022, were presented. The MAX Foundation Minutes of March 31, 2022, were presented.	--The March 31, 2022, Minutes of The MAX monthly meeting were accepted as presented. --The MAX Foundation Minutes of March 31, 2022, were accepted as presented.						
4. Board Training/Special Guest Presentation:	None							
5. Teacher Representative Report	Teacher Representative Judy Domangue, Third Grade Teacher, reported on the following: <ul style="list-style-type: none"> • School is in the process of taking LEAP testing this week for 3rd, 4th, and 8th graders. Next week testing will be for 5th, 6th, and 7th graders. • Third graders are testing on paper. The rest of the students are testing on the computer. • The MAX is preparing for end-of-year activities – Field Day/Fun Day • 8th Graders will have Graduation and Awards Day at Peltier Auditorium on Tuesday, May 24, 2022, at 9:00 A.M. • A breakfast for the graduates will be held and will include two (2) adults per student. • The CABAS teaching model is ongoing, and things are increasingly falling into line as all participants learn more and more. 							
6. Finance Report	Financial Report and Update on Insurance and Finance Matters <ul style="list-style-type: none"> • C. Jordan presented the March financial statements. • C. Jordan went over the financials. <p style="text-align: center;">Monthly Recap March 31, 2022</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">March MFP</td> <td style="text-align: right;">\$104,457</td> </tr> <tr> <td>Other Sources</td> <td style="text-align: right;">69,797</td> </tr> <tr> <td>Total March Revenue</td> <td style="text-align: right; border-top: 1px solid black;">174,254</td> </tr> </table>	March MFP	\$104,457	Other Sources	69,797	Total March Revenue	174,254	
March MFP	\$104,457							
Other Sources	69,797							
Total March Revenue	174,254							

Expenses for March	166,015		
Wages & Benefits	94,195	56.74%	**
Retiree Benefits	1,643	0.99%	
Other Expenses	<u>70,177</u>		
February Profit/(Loss)	8,239		
YTD Profit/(Loss)	<u>(3,431)</u>		
CY Reimbursable Expenses			
ESSER – COUNSELOR	56,630		
ESSER – STERIPURE	1,200		
CABAS	54,515		
Title 1	-		
CIR Strategy	8,525		
IDEAB	-		
Lunch – March	5,581		
Total Reimbursable expenses	<u>126,451</u>		
Adjusted YTD Profit/(Loss)	<u>123,020</u>		
PY Reimbursement Receipts (July/Aug)			
EEF	-		
Title 1	-		
Title 11	-		
Title IV	-		
IDEAB	-		
OTHER	-		
Total Reimbursable Expenses Receipts	<u>-</u>		
True YTD Profit/(Loss)	<u>123,020</u>		

CASH ACCOUNTS:

Operating Account
Payroll Account
Special Account –Students
Special Account –School

UPDATES:

--New IT/Data Manager **Cody Guidry** started on April 5.
--**No Kid Hungry Grant**...MAX applied at end of March for the grant...Was notified on Tuesday that MAX was approved and was awarded **\$11,800.00**. These funds will help offset the cost of materials and supplies needed to move forward with our lunch and breakfast program.

DUE TO DO:

--Amendments to Grants to allocate rollover funds...
--Super App amendments for 2022 (Finance Group)...

	<p>--Catch up on expense reimbursements...</p> <p><u>DONE</u></p> <p>--Planning for SY 22-23 Super App is still underway...Ms. Rodrigue sent first submission...</p> <p>--Audit was completed on April 11, 2022. Hard copies were received on Thursday, April 21, and a copy is available today.</p> <p>--Lunch program continues to get refunded through the CNP claims monthly.</p> <p>****The March Revenue reported for the NSLP is higher than normal because of Supply Chain Assistance (SCA) Funding. These funds (\$7,482.27) were to alleviate supply chain disruptions across the nation in school meal programs.</p> <p>--Third Qtr. 2022 Payroll Tax Reports were completed.</p> <p><u>Grants In Process</u></p> <p>L. Crochet's report consisted of the following:</p> <p><u>The Danos Foundation</u></p> <ul style="list-style-type: none"> • Website: https://www.danos.com/userfiles/Foundation %20Forms/DAnos\$20Sample% 20 Application.docx. • Application Deadline: August 31,2022 • We plan to apply to the Danos Foundation for a grant to support school needs (Carts for computers etc.) I am working with Angelic to identify the school needs that best match this funding opportunity. <p><u>OTHER UPDATES:</u></p> <ul style="list-style-type: none"> • Continuing to meet bi-weekly with the MAX-Nicholls Partnership Acton Committee to support CABAS implementation. • Continuing to work with the Principal to find grants to provide additional support in areas such as technology, professional development and student-based initiatives. <p>Building & Sites Representative Report No report</p>	
<p>7. Ad-Hoc Committee/Coordinator Reports/Updates</p>	<p>Ad-Hoc Committee/Coordinator Reports/Updates No report</p> <p>Public Relations Report No report</p>	
<p>8. Other Reports</p>	<p>Principal's Report (See Attached) Principal A. Rodrigue reported on the following: -----Spring 2022 testing is underway -----The 2022-2023 School Calendar needs to be reviewed and Board approved.</p>	

	<p>-----Ms. Berthelot secured the <i>No Child Hungry Grant (\$11,800)</i> allowing us to obtain equipment and a specialist for our Food Servicer Program.</p> <p>-----We have been receiving food from the LPSO Complex Culinary Servicer. Students have noticed the improvement. We are presently reviewing to make sure this meets government requirements.</p> <p><u>Update on Enrollment:</u></p> <p>-----Sixteen (16) offers for enrollment have been accepted.</p> <p>-----Two (2) with new information are in review.</p> <p>-----Spots in 1st, 3rd, 4th, and 5th grades are open.</p> <p>-----We are looking into having a standalone 2nd grade.</p> <p>-----We will continue to review applications as they come in.</p> <p><u>Progress on Continued CABAS Implementation in the School:</u></p> <p>-----The MAX/CABAS/Parent meeting scheduled for April 19 was cancelled.</p> <p>-----The next meeting will be Tuesday, May 10, 2022, at 6:00 P.M. in Room 125 of CEBS.</p> <p>-----The MAX is working on materials and training needed to ramp up next year.</p> <p><u>Reminders:</u></p> <p>-----Awards and Graduation – Tuesday, May 24, 2022, at Peltier Auditorium at 9:00 A.M.</p> <p>-----May 24 is the last day for students.</p> <p>-----May 25-27 are teacher days.</p> <p><u>Update on Transportation Plan:</u></p> <p>----- Still no other applicant...</p> <p>Parent Committee Report: No Report</p>	
9. New Board Business	<p>Andrea Bergeron, a concerned parent and previous PTA president, requested to speak to the Board.</p> <p>Ms. Bergeron was concerned that for the last two (2) years, “The Race” had been cancelled due to Covid. As this is the school’s largest fundraiser, she asked if the Board was planning on reviving this fundraiser. .</p>	<p>Mr. J. Giardina replied that he understood the fundraiser benefited the school, but at this time with the changing of top personnel and the amount of work ahead to get the school on the right footing to up the grade score, this matter would have to be put on hold for a time.</p> <p>He did say that once things settled down, he would like to see The Race be a yearly event once again. He, along with Board members, thanked Andrea for her concern.</p>
10. Motion to Go Into Executive Session	None needed	

11. Announcements	Our next Board Meeting: Thursday, May 26, 2022. Next PTA Meeting: Tuesday, May 10, 2022 Testing Window for LEAP: Tuesday, April 26-Friday, May 13, 2022 Awards and 8 th Grade Graduation: Tuesday, May 24, 2022, at Peltier Auditorium at 9:00 A.M. Remember to get your annual Ethics Training. Go to: www.ethics.la.gov .	
12. Adjournment	The meeting adjourned at 4:48 P.M.	

MINUTES OF MEETING
The MAX Charter School Board of Directors

DATE: May 26, 2022

TIME: 9:00 A.M.

PLACE: The MAX CHARTER SCHOOL

Present: Carol “Boo” Broussard, Janice Fabregas, J.J. Buquet (left 9:28), Dr. Cleve Hill, Larry Howell, Dr. Scott Rademaker, and Caitlin Stroud

Also **present were** Angelic Rodrigue, Angie Berthelot, Lacey Crochet, Catherine Jordan, and Dr. D. Shanman. **Teacher Representative:** Jennifer Guidry.

Absent: Jake Giardina, Karen Chauvin, Dr. Al Davis, Dr. Steve Welsh, and Ashley Chiasson **Note: J. Giardina and Dr. A. Davis** attempted to join the meeting via *Zoom*.

AGENDA		RECOMMENDATION
1. Call to Order	C. Broussard called the meeting to order at 9:04 A.M.	
2. Roll Call	C. Broussard called the roll.	
3. Approval of the Minutes DEVIATION	The Minutes of April 28, 2022, were presented. The Board deviated from the meeting to allow voting on the Proposed 2022-2023 School Board Calendar before J.J. Buquet’s early departure—insuring a quorum to vote. The Proposed 2022-2023 School Board Calendar was presented to the Board for approval.	The Minutes of April 28, 2022, were accepted as presented. A motion was made by J.J. Buquet, seconded by L. Howell, to approve the Proposed 2022-2023 School Board Calendar as presented... Motion was passed unanimously.
4. Board Training Special Guest Presentation	None	
5. Teacher Representative Report	Jennifer Guidry , School Counselor, reported on behalf of Madelyn Clement, Special Education Teacher: <ul style="list-style-type: none"> • Students ended the year strong with standardized testing as well as <i>Acadience</i> and <i>STAR</i>. • All students earned points and were able to participate in the events of Fun Friday. The event was a huge success-- thanks to the hard work of Ms. Delatte and the 8th graders. • Teachers are attending PLC meetings Wednesday through Friday this week to discuss student growth as well as receiving more training on the <i>CABAS</i> model. • We are preparing for summer school learning and activities. 	

6. Finance Report

Financial Report

- A. Berthelot presented the April financial statements.
- A. Berthelot went over the financials.

**Monthly Recap
April 30, 2022**

April MFP	\$104,457	
Other Sources	<u>9,224</u>	
Total April Revenue	113,681	
Expenses for April	122,823	
Wages & Benefits	100,271	81.64%
Retiree Benefits	1,643	1.34%
Other Expenses	<u>20,909</u>	
April Profit/(Loss)	(9,142)	
YTD Profit/(Loss)	<u><u>(12,571)</u></u>	

CY Reimbursable Expenses

ESSER – COUNSELOR	56,630
ESSER – STERIPURE	1,200
CABAS	54,515
Title 1	-
CIR Strategy	8,525
IDEAB	-
Lunch – April	5,581
Total Reimbursable Expenses	<u>126,451</u>

Adjusted YTD Profit/(Loss) **113,880**

PY Reimbursement Receipts (July/Aug)

EEF	-
Title 1	-
Title 11	-
Title IV	-
IDEAB	-
OTHER	-
Total Reimbursable Expenses Receipts	<u>-</u>
True YTD Profit/(Loss)	<u>113,880</u>

CASH ACCOUNTS:

Operating Account	\$510,569
Payroll Account	\$ 576
Special Account –Students	\$ 52,532
Special Account –School	<u>\$126,310</u>

\$689,987

UPDATES:

--Submitted amendments for grants to LDOE and are making changes as recommended...
--Working on School Lunch Program for **SY 2022/2023**... The funds that we received from the *No Kid Hungry Grant* will be used for equipment related to pickup of breakfasts/lunches.

DUE TO DO:

--Working to catch up on expense reimbursements...
--Super App amendments for 2022 (Finance Group)...

DONE:

--Planning for **SY 22-23**...Super App is still underway. (Ms. Rodrigue sent first submission.)
--Lunch program continues to get refunded through the CNP claims monthly.

GRANTS:

L. Crochet reported on the following:

Grant Opportunity #1

Funding Agency: Office of Elementary and Secondary Education
Program: FY 2022 Supporting Effective Educator Development (SEED) Program Grant

Link: <https://oese.ed.gov/offices/office-of-discretionary-grants-support-services/effective-educator-development-programs/supporting-effective-educator-development-grant-program/applicant-info/>

Grant Funding Request: TBD
Grant Focus: TBD
Submission Deadline: June 3, 2022
Funding Announcement/Timeline: TBD

Grant Opportunity #2

Funding Agency: The Danos Foundation
Link: <https://www.danos.com/foundation/>
Application Deadline: August 31, 2022

We plan to apply to the Danos Foundation for a grant to support school needs (technology resources). I am working with Ms. Rodrigue to identify the school need that best matches this funding opportunity.

OTHER UPDATES:

MAX-Nicholls Partnership Action Committee continues to meet in support of CABAS implementation.

	<p><u>Building & Sites Representative Report:</u></p> <ul style="list-style-type: none"> • Principal A. Rodrigue asked teachers to make a list of things that may need to be fixed in their classrooms. • There are problems with the floors in some areas of the building. 	
7. Ad-Hoc Committee/ Coordinator Reports/Updates	<p>Ad-Hoc Committee/Coordinator Reports/Updates No report</p>	
	<p>Public Relations Report No report... This report may be eliminated unless there is an actual report that has received publication. Media disinterest in publishing school news and Covid restrictions have complicated the submission of publicity items.</p>	
8. Other Reports	<p>Principal's Report (See Attached.) Principal A. Rodrigue reported on the following:</p> <p><u>Principal's Personal Announcements/Comments</u></p> <p>*Calendar – The Proposed 2022-2023 School Board Calendar was brought before the Board earlier in the meeting and was approved.</p> <p>*The Summer Learning Program is to run May 31st – June 23rd. **There will be 22 participants in the Summer Learning Program.</p> <p><u>Update on Enrollment:</u></p> <p>* Currently enrollment is at 107 students. **Eighteen (18) offers for enrollment have been accepted. **There are two (2) with new information in review. **There are spots in 1st, 3rd, 4th, and 5th grades. **MAX will continue to review applications as they come in but will keep an eye on eligibility to the school's mission.</p> <p><u>Progress on Continued CABAS Implementation in the School:</u></p> <p>*Professional Development will be held May 25th – 27th.</p> <p>*New Calendar has five (5) CABAS days built in.</p> <p>*MAX is working on materials and training needed to ramp up next year. Dr. Weber is working with Principal A. Rodrigue on this.</p> <p><u>Recap and Kudos:</u></p> <p>*Fun Day May 20th was a great success. Thanks to Ms. Delatte and the 8th graders and all the teachers that pulled together!</p>	

	<p>* Awards and Graduation on May 24, 2022, went well—thanks to Ms. Theiss, Ms. Guidry, and Ms. Delatte. MAX held an 8th Grade/Parent breakfast, and all students were able to participate in awards.</p> <p><u>Update on Transportation:</u></p> <p>*There are still no other applicants, but MAX is continuing to advertise for this position.</p> <p>A discussion was held on the subject of security at the school.</p> <p>Parent Committee Report: C. Stroud reported on the following:</p> <p>* A discussion was held regarding changing the time of the board meetings to a later time in the day to make it easier for parents to attend the meetings.</p> <p>*There is a possibility there may not be enough participants to have a PTA. It may be necessary to change the organization to be more like a booster club.</p> <p>* A discussion was held about having a raffle and the need to have a gaming permit in order to do this. This is something the Board would have to look into.</p> <p>* A suggestion was made to send out a notice to parents to make them aware of the current situation of the PTA and hopefully get more participation in the PTA.</p> <p>*Parents are still requesting more communication from teachers.</p> <p>*There is a need for school clubs such as Student Council and 4-H, etc.</p> <p>L. Crochet is also looking into an E-sports camp for students during the summer.</p>	
9. New Board Business	C. Broussard asked about the evaluation of the principal. This is something the Board needs to check on.	.
10. Motion to Go Into Executive Session	None needed...	
11. Announcements	<ul style="list-style-type: none"> • Our next Board Meeting: Thursday, June 30, 2022 • Next PTA Meeting: Tuesday, August 23, 2022 • Awards and 8th Grade Graduation: Tuesday, May 24, 2022, at Peltier Auditorium at 9:00 A.M. • Last Day for Students: Tuesday, May 24, 2022 • May 25, 26, and 27: Teacher Days • Remember to get your annual Ethics Training. Go to: www.ethics.la.gov. 	
12. Adjournment	The meeting adjourned at 10:45 A.M.	Motion was made by L. Howell, seconded by Dr. S. Rademaker, to adjourn the meeting... Motion was passed unanimously.

MINUTES OF MEETING
The MAX Charter School Board of Directors

DATE: June 30, 2022
TIME: 9:00 A.M.

PLACE: The MAX CHARTER SCHOOL

Present: Jake Giardina, Carol “Boo” Broussard, Janice Fabregas, Dr. Cleve Hill (left 9:35), Larry Howell, and Jason Talbot (arrived 9:40)

Also present were Angelic Rodrigue, Angie Berthelot, and Catherine Jordan. **Note:** Lacey Crochet was unable to attend.

Absent: Karen Chauvin, Dr. Al Davis, Dr. Steve Welsh, J.J.Buquet, Dr. Scot Rademaker , Caitlin Stroud, and Ashley Chiasson

AGENDA	RECOMMENDATION																																																			
1. Call to Order	J. Giardina called the meeting to order at 9:00 A.M.																																																			
2. Roll Call	C. Broussard called the roll. A quorum of <u>6</u> was needed to deviate from the agenda to discuss the action item up for consideration.																																																			
3. Approval of the Minutes	The Minutes of May 26, 2022, were presented.																																																			
4. Board Training Special Guest Presentation:	None																																																			
5. Teacher Representative Report	None.																																																			
6. Finance Report	<p>Financial Report</p> <ul style="list-style-type: none"> • A. Berthelot presented the May financial statements. • A. Berthelot went over the financials. <p style="text-align: center;">Monthly Recap May 31, 2022</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">May MFP</td> <td style="width: 20%; text-align: right;">\$104,457</td> <td style="width: 20%;"></td> </tr> <tr> <td>Other Sources</td> <td style="text-align: right;">32,040</td> <td></td> </tr> <tr> <td>Total May Revenue</td> <td style="text-align: right; border-top: 1px solid black;">136,497</td> <td></td> </tr> <tr> <td>Expenses for May</td> <td style="text-align: right;">115,346</td> <td></td> </tr> <tr> <td>Wages & Benefits</td> <td style="text-align: right;">100,271</td> <td style="text-align: right;">86.93%</td> </tr> <tr> <td>Retiree Benefits</td> <td style="text-align: right;">-</td> <td style="text-align: right;">0.00%</td> </tr> <tr> <td>Other Expenses</td> <td style="text-align: right; border-top: 1px solid black;">15,075</td> <td></td> </tr> <tr> <td>May Profit/(Loss)</td> <td style="text-align: right;">21,151</td> <td></td> </tr> <tr> <td>YTD Profit/(Loss)</td> <td style="text-align: right; border-top: 1px solid black; border-bottom: 3px double black;">8,589</td> <td></td> </tr> <tr> <td>CY Reimbursable Expenses</td> <td></td> <td></td> </tr> <tr> <td> ESSER – COUNSELOR</td> <td style="text-align: right;">56,630</td> <td></td> </tr> <tr> <td> ESSER – STERIPURE</td> <td style="text-align: right;">1,200</td> <td></td> </tr> <tr> <td> CABAS</td> <td style="text-align: right;">54,515</td> <td></td> </tr> <tr> <td> Title I</td> <td style="text-align: right;">-</td> <td></td> </tr> <tr> <td> CIR Strategy</td> <td style="text-align: right;">8,525</td> <td></td> </tr> <tr> <td> IDEAB</td> <td style="text-align: right;">-</td> <td></td> </tr> <tr> <td> Lunch – May</td> <td style="text-align: right;">4,039</td> <td></td> </tr> </table>	May MFP	\$104,457		Other Sources	32,040		Total May Revenue	136,497		Expenses for May	115,346		Wages & Benefits	100,271	86.93%	Retiree Benefits	-	0.00%	Other Expenses	15,075		May Profit/(Loss)	21,151		YTD Profit/(Loss)	8,589		CY Reimbursable Expenses			ESSER – COUNSELOR	56,630		ESSER – STERIPURE	1,200		CABAS	54,515		Title I	-		CIR Strategy	8,525		IDEAB	-		Lunch – May	4,039	
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Total Reimbursable expenses 124,909

Adjusted YTD Profit/(Loss) 133,498

CASH ACCOUNTS: 5/31/2022 5/31/2021 5/31/2020

Operating Account	\$537,143	\$176,109	\$155,838
Payroll Account	\$ 768	\$ 454	\$ 2,234
Special Account –Students	\$ 52,639	\$ 16,618	\$ 12,759
Special Account –School	<u>\$126,325</u>	<u>\$159,491</u>	<u>\$143,078</u>
	<u>\$716,875</u>	<u>\$352,672</u>	<u>\$313,919</u>

UPDATES:

- Continuing to work on Amendments and Claims for funding in Grants Management...
- Used funds from the *No Kid Hungry Grant* to purchase equipment that *Revolution Foods* left behind ... Three pieces total **\$3,000**.

DUE TO DO:

- Planning for SY 22-23 Super App and Budget is ongoing.
- Lunch program continues to get refunded through the *CNP* claims monthly.
- In May and June, we submitted claims and received **\$19,214** (IDEA Claims.)

DONE:

- Planning for SY 22-23 Super App is still underway. (Ms. Rodrigue sent first submission.)
- Lunch program continues to get refunded through the *CNP* claims monthly.

INSURANCE:

- The insurance on the building has increased by \$10,000 bringing the total from \$33,000 to **\$44,000**.
 - Today is the last day to bind this quote.

GRANTS:

No Report

Building & Sites Representative Report:

- Presently floor repairs are being done.

J. Giardina gave A. Berthelot the approval to go ahead with the quoted price.

<p>7. Ad-Hoc Committee Coordinator Reports/Updates</p>	<p>Ad-Hoc Committee/Coordinator Reports/Updates</p> <ul style="list-style-type: none"> • Consideration of Request to Change The MAX Bylaws to Allow The MAX Board to Invite Another Person on Board After Installing the New Director of the Louisiana Center for Dyslexia and Related Learning Disabilities Jason Talbot to Replace Outgoing Director K. Chauvin as an Ex-Officio Director of The MAX Charter School Board of Directors. <ul style="list-style-type: none"> ○ This would affect Article IV Board of Directors Section B and Section D. ○ The request is to move that the number of Directors be no less than seven (7) and no greater than fourteen (14), the total number to include up to four (4) Ex-Officio Directors. 	<ul style="list-style-type: none"> • Due to not having a quorum, this request will be brought to the Board of Directors at the next Board meeting on July 28, 2022. <ul style="list-style-type: none"> ○ C. Broussard explained what the action item involved and asked the MAX Board to consider making the change.
<p>8. Other Reports</p>	<p>Principal’s Report (See Attached) Principal A. Rodrigue reported on the following: Principal’s Personal Announcements/Comments</p> <ul style="list-style-type: none"> • The Summer Learning Program in June had a total of 24 participants, including 5 newly accepted students. • One paraprofessional was not reappointed, and one resigned. The MAX will be replacing one. • We are recruiting a Meal Tech who will pick up the meals and help prepare for serving the food. • School starts for students on Wednesday, August 3, 2022. • Teachers will be back on Wednesday, July 27, 2022, and paras will be back on Monday, August 1, 2022. • New Student Orientation will be held on Tuesday, August 2, 2022, at 4:00 P.M. <p>Update on Enrollment:</p> <ul style="list-style-type: none"> • Enrollment is currently at 105. • The MAX is continuing to review applications as they are received and is keeping an eye on eligibility and our mission. • The MAX is looking into a process for disenrollment when students do not meet our mission. I have asked Ms. Tippens, Director of Charter Accountability, and she has forwarded it to Legal. We are still waiting on information. <p>Progress on Continued CABAS Implementation in the School:</p> <ul style="list-style-type: none"> • Congratulations to our new BCBA – Ms. Sarah Billiot. • The MAX is working on materials and training needed to ramp up for next year. • We are going to S.P.I.R.E. which is a Tier One Reading and Literacy Intervention. • One para is testing for RBT this month. We are planning to promote this para to Instructional Support Specialist upon completion. 	<ul style="list-style-type: none"> • Dr. Hill suggested that the definition of “other related learning disorders” in our mission statement should be defined and put in writing in clear definitions in legal terms. <p>Financial Interest Topics:</p> <ul style="list-style-type: none"> • Suggestion made that MAX Board put a limit on accrued annual leave.

	<p>Update on Transportation:</p> <ul style="list-style-type: none"> • MAX still has no applicants. • We are continuing to advertise for this position. <p>Parent Committee Report: No report</p>	<ul style="list-style-type: none"> • Longevity Pay – There is already an incremental increase built into the salary schedule. We are requesting clarification on why there is an additional longevity pay.
9. New Board Business	None	.
10. Motion to Go Into Executive Session	None Needed	
11. Announcements	<ul style="list-style-type: none"> • Our next Board Meeting: Thursday, July 28,2022 • Open House is scheduled for Wednesday, August 24, 2022 • Next PTA Meeting: TBA • Remember to get your annual Ethics Training. Go to www.ethics.la.gov. 	
12. Adjournment	The meeting adjourned at 10:01 A.M.	Motion was made by J. Giardina, seconded by B. Broussard, to adjourn the meeting... Motion was passed unanimously.

MINUTES OF MEETING
The MAX Charter School Board of Directors

DATE: July 28, 2022

TIME: 9:00 A.M.

PLACE: The MAX CHARTER SCHOOL

Present: Jake Giardina, Carol “Boo” Broussard, Janice Fabregas, Dr. Al Davis, Dr. Cleve Hill, Larry Howell, Dr. Scot Rademaker (left at 9:25), Jason Talbot, Dr. Steve Welsh
Also **present were** Angelic Rodrigue, Angie Berthelot, and Catherine Jordan.

Absent: Karen Chauvin and J.J.Buquet

AGENDA	RECOMMENDATION	
1. Call to Order	J. Giardina called the meeting to order at 9:06 A.M.	
2. Roll Call	J. Giardina called the roll	
3. Approval of the Minutes	The Minutes of June 30, 2022 were presented.	The Minutes of June 30, 2022, were accepted as presented.
4. Board Training/Special Guest Presentation:	None	
5. Teacher Representative Report	None	
6. Finance Report	Financial Report <ul style="list-style-type: none"> • A. Berthelot presented the May financial statements. • A. Berthelot went over the financials. 	

**Monthly Recap
June 30, 2022**

June MFP	\$ 102,809	
Other Sources	<u>9,906</u>	
Total June Revenue	112,715	
Expenses for June	154,066	
Wages & Benefits	104,411	67.77%
Retiree Benefits	821	0.53%
Other Expenses	<u>48,834</u>	
June Profit/(Loss)	(41,351)	
YTD Profit/(Loss)	<u><u>(32,762)</u></u>	
CY Reimbursable Expenses		
ESSER – COUNSELOR	56,630	
ESSER – STERIPURE	1,200	
CABAS	13,500	
Title I	29,532	
CIR Strategy	33,430	
IDEAB	16,618	
Total Reimbursable Expenses	<u>150,910</u>	
Adjusted YTD Profit/(Loss)	\$ <u>118,148</u>	

CASH ACCOUNTS: 6/30/2022

Operating Account	\$495,472
Payroll Account	\$ 983
Special Account –Students	\$ 52,741
Special Account –School	<u>\$126,346</u>
	<u><u>\$675,542</u></u>

Ms. Berthelot attended the LAPCS training.
Cody Guidry, IT/Data Coordinator, attended some of the technology and accountability sessions virtually.

GRANTS:

L. Crochet sent the following report:

	<p>Grant Opportunity Funding Agency: The Danos Foundation Link: https://www.danos.com/foundation/ Application Deadline: August 31, 2022 We plan to apply to the Danos Foundation for a grant to support school needs. I am working with Angelic to identify the school need that best matches this funding opportunity.</p> <p>Other Updates:</p> <ul style="list-style-type: none"> MAX-Nicholls Partnership Action Committee continues to meet in support of <i>CABAS</i> implementation. <ul style="list-style-type: none"> *The committee is shifting these meetings to once monthly with the first meeting to be held on Thursday, July 14, 2022, at 3:30 P.M. *The committee is continuing to work with MAX administration on identifying grant opportunities to support ongoing initiatives in the school. <p>Building & Sites Representative Report: Flooring and plumbing issues have been resolved.</p>	
<p>7. Ad-Hoc Committee Coordinator Reports/Updates</p>	<p>Ad-Hoc Committee/Coordinator Reports/Updates</p> <ul style="list-style-type: none"> Consideration of Request to Change The MAX Bylaws to Allow The MAX Board to Invite Another Person on Board After Installing the New Director of the Louisiana Center for Dyslexia and Related Learning Disabilities Jason Talbot to Replace Outgoing Director K. Chauvin as an Ex-Officio Director of The MAX Charter School Board of Directors. <ul style="list-style-type: none"> The request is to move that the number of Directors be no less than seven (7) and no greater than fourteen (14), the total number to include up to four (4) Ex-Officio Directors. This would affect Article IV Board of Directors Section B and Section D. Consideration of Request to Approve the 2022-2023 MAX Board of Directors Calendar Dates. 	<ul style="list-style-type: none"> Motion was made by Dr. A. Davis, seconded by L. Howell, to increase the number 13 to 14 for the maximum number of members on the Board ... Motion was passed unanimously. Motion was made by L. Howell, seconded by Dr. S. Welsh, to approve the 2022-2023 MAX Board of Directors Calendar Dates as submitted ... Motion was passed unanimously.
<p>8. Other Reports</p>	<p>Principal's Report (See Attached) Principal A. Rodrigue reported on the following: Principal's Personal Announcements/Comments</p> <ul style="list-style-type: none"> Teachers are back on July 27th, and Paras are back on August 1st. Teachers are doing Professional Development training. School starts August 3rd. Administration has hired upper Math teacher and Social Studies 6th-8th Grade teacher. We are recruiting 4th/5th Grade ELA teacher. We are recruiting a School Counselor. We have hired two Paraprofessionals. New Student Orientation will be on August 2nd at 4:00 P.M. <p>Update on Enrollment:</p>	

	<ul style="list-style-type: none"> • Enrollment is currently at 106. • We now have a stand-alone 1st, 2nd and 3rd Grade. • We are continuing to review applications as they are received. <ul style="list-style-type: none"> ◦ We are keeping an eye on eligibility to our mission. • Dr. Hill feels that we need to clearly define what “other language-related learning differences” are as stated in our mission statement. <ul style="list-style-type: none"> • Regarding dis-enrolling a student who is found to not have characteristics of dyslexia, legal replied that we must complete evaluation and IEP and then decide after gathering data if this is LRE (Least Restricted Environment.) <p>Progress on Continued CABAS Implementation in the School:</p> <ul style="list-style-type: none"> • Congratulations to our new BCBA – Ms. Sarah Billiot. • We are working on materials and training needed to ramp up for next year. • We are going to S.P.I.R.E. which is a Tier One Reading and Literacy Intervention. • One Para is testing for RBT (Registered Behavioral Training) this month. We are planning to promote this Para to Instructional Support Specialist upon completion. <p>Financial Interest Topics:</p> <ul style="list-style-type: none"> • Administration suggests that we put a limit on Accrued Annual Leave. • Longevity Pay – There is already an incremental increase built into the salary schedule. We request clarification on why there is an additional longevity pay. <p>Update on Transportation:</p> <ul style="list-style-type: none"> • Still no other applicant • We are continuing to advertise for this position. <p>Parent Committee Report: No report</p>	<ul style="list-style-type: none"> • C. Broussard recommended that J. Talbot and K. Chauvin be the ones to work on coming up with an appropriate definition. • The Finance Committee will look into these two matters.
9. New Board Business	None	.
10. Motion to Go Into Executive Session	None Needed	
11. Announcements	<ul style="list-style-type: none"> • Our next Board Meeting: Thursday, August 25, 2022 • Next PTA Meeting: TBA • Remember to get your annual Ethics Training. Go to: www.ethics.la.gov. 	
12. Adjournment	The meeting adjourned at 10:35 A.M.	<ul style="list-style-type: none"> • Motion was made by Dr. S. Welsh, seconded by L. Howell, to adjourn the meeting... Motion was passed unanimously.