

MINUTES OF MEETING
The MAX Charter School Board of Directors

DATE: July 28, 2022

TIME: 9:00 A.M.

PLACE: The MAX CHARTER SCHOOL

Present: Jake Giardina, Carol “Boo” Broussard, Janice Fabregas, Dr. Al Davis, Dr. Cleve Hill, Larry Howell, Dr. Scot Rademaker (left at 9:25), Jason Talbot, Dr. Steve Welsh
Also present were Angelic Rodrigue, Angie Berthelot, and Catherine Jordan.

Absent: Karen Chauvin and J.J.Buquet

AGENDA	RECOMMENDATION																																																			
1. Call to Order	J. Giardina called the meeting to order at 9:06 A.M.																																																			
2. Roll Call	J. Giardina called the roll																																																			
3. Approval of the Minutes	The Minutes of June 30, 2022 were presented. The Minutes of June 30, 2022, were accepted as presented.																																																			
4. Board Training/Special Guest Presentation:	None																																																			
5. Teacher Representative Report	None																																																			
6. Finance Report	<p>Financial Report</p> <ul style="list-style-type: none"> • A. Berthelot presented the May financial statements. • A. Berthelot went over the financials. <p style="text-align: center;">Monthly Recap June 30, 2022</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">June MFP</td> <td style="width: 20%; text-align: right;">\$ 102,809</td> <td style="width: 20%;"></td> </tr> <tr> <td>Other Sources</td> <td style="text-align: right;">9,906</td> <td></td> </tr> <tr> <td>Total June Revenue</td> <td style="text-align: right; border-top: 1px solid black;">112,715</td> <td></td> </tr> <tr> <td>Expenses for June</td> <td style="text-align: right;">154,066</td> <td></td> </tr> <tr> <td>Wages & Benefits</td> <td style="text-align: right;">104,411</td> <td style="text-align: right;">67.77%</td> </tr> <tr> <td>Retiree Benefits</td> <td style="text-align: right;">821</td> <td style="text-align: right;">0.53%</td> </tr> <tr> <td>Other Expenses</td> <td style="text-align: right; border-top: 1px solid black;">48,834</td> <td></td> </tr> <tr> <td>June Profit/(Loss)</td> <td style="text-align: right;">(41,351)</td> <td></td> </tr> <tr> <td>YTD Profit/(Loss)</td> <td style="text-align: right; border-top: 3px double black;">(32,762)</td> <td></td> </tr> <tr> <td>CY Reimbursable Expenses</td> <td></td> <td></td> </tr> <tr> <td style="padding-left: 20px;">ESSER – COUNSELOR</td> <td style="text-align: right;">56,630</td> <td></td> </tr> <tr> <td style="padding-left: 20px;">ESSER – STERIPURE</td> <td style="text-align: right;">1,200</td> <td></td> </tr> <tr> <td style="padding-left: 20px;">CABAS</td> <td style="text-align: right;">13,500</td> <td></td> </tr> <tr> <td style="padding-left: 20px;">Title I</td> <td style="text-align: right;">29,532</td> <td></td> </tr> <tr> <td style="padding-left: 20px;">CIR Strategy</td> <td style="text-align: right;">33,430</td> <td></td> </tr> <tr> <td style="padding-left: 20px;">IDEAB</td> <td style="text-align: right;">16,618</td> <td></td> </tr> <tr> <td>Total Reimbursable Expenses</td> <td style="text-align: right; border-top: 1px solid black;">150,910</td> <td></td> </tr> </table>	June MFP	\$ 102,809		Other Sources	9,906		Total June Revenue	112,715		Expenses for June	154,066		Wages & Benefits	104,411	67.77%	Retiree Benefits	821	0.53%	Other Expenses	48,834		June Profit/(Loss)	(41,351)		YTD Profit/(Loss)	(32,762)		CY Reimbursable Expenses			ESSER – COUNSELOR	56,630		ESSER – STERIPURE	1,200		CABAS	13,500		Title I	29,532		CIR Strategy	33,430		IDEAB	16,618		Total Reimbursable Expenses	150,910	
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	<p>Adjusted YTD Profit/(Loss) \$ <u>118,148</u></p> <p><u>CASH ACCOUNTS:</u> <u>6/30/2022</u></p> <p>Operating Account \$495,472 Payroll Account \$ 983 Special Account –Students \$ 52,741 Special Account –School <u>\$126,346</u> <u>\$675,542</u></p> <p>Ms. Berthelot attended the LAPCS training. Cody Guidry, IT/Data Coordinator, attended some of the technology and accountability sessions virtually.</p> <p><u>GRANTS:</u> L. Crochet sent the following report:</p> <p>Grant Opportunity Funding Agency: The Danos Foundation Link: https://www.danos.com/foundation/ Application Deadline: August 31, 2022 We plan to apply to the Danos Foundation for a grant to support school needs. I am working with Angelic to identify the school need that best matches this funding opportunity.</p> <p>Other Updates:</p> <ul style="list-style-type: none"> • MAX-Nicholls Partnership Action Committee continues to meet in support of CABAS implementation. <ul style="list-style-type: none"> *The committee is shifting these meetings to once monthly with the first meeting to be held on Thursday, July 14, 2022, at 3:30 P.M. *The committee is continuing to work with MAX administration on identifying grant opportunities to support ongoing initiatives in the school. <p>Building & Sites Representative Report: Flooring and plumbing issues have been resolved.</p>	
<p>7. Ad-Hoc Committee Coordinator Reports/Updates</p>	<p>Ad-Hoc Committee/Coordinator Reports/Updates</p> <ul style="list-style-type: none"> • Consideration of Request to Change The MAX Bylaws to Allow The MAX Board to Invite Another Person on Board After Installing the New Director of the Louisiana Center for Dyslexia and Related Learning Disabilities Jason Talbot to Replace Outgoing Director K. Chauvin as an Ex-Officio Director of The MAX Charter School Board of Directors. <ul style="list-style-type: none"> ○ The request is to move that the number of Directors be no less than seven (7) and no greater than fourteen (14), the total number to include up to four (4) Ex-Officio Directors. 	<ul style="list-style-type: none"> • Motion was made by Dr. A. Davis, seconded by L. Howell, to increase the number 13 to 14 for the maximum number of members on the Board ... Motion was passed unanimously.

	<ul style="list-style-type: none"> ○ This would affect Article IV Board of Directors Section B and Section D. ● Consideration of Request to Approve the 2022-2023 MAX Board of Directors Calendar Dates. 	<ul style="list-style-type: none"> ● Motion was made by L. Howell, seconded by Dr. S. Welsh, to approve the 2022-2023 MAX Board of Directors Calendar Dates as submitted ... Motion was passed unanimously.
<p>8. Other Reports</p>	<p>Principal’s Report (See Attached) Principal A. Rodrigue reported on the following: Principal’s Personal Announcements/Comments</p> <ul style="list-style-type: none"> ● Teachers are back on July 27th, and Paras are back on August 1st. ● Teachers are doing Professional Development training. ● School starts August 3rd. ● Administration has hired upper Math teacher and Social Studies 6th-8th Grade teacher. ● We are recruiting 4th/5th Grade ELA teacher. ● We are recruiting a School Counselor. ● We have hired two Paraprofessionals. ● New Student Orientation will be on August 2nd at 4:00 P.M. <p>Update on Enrollment:</p> <ul style="list-style-type: none"> ● Enrollment is currently at 106. ● We now have a stand-alone 1st, 2nd and 3rd Grade. ● We are continuing to review applications as they are received. <ul style="list-style-type: none"> ○ We are keeping an eye on eligibility to our mission. ● Dr. Hill feels that we need to clearly define what “other language-related learning differences” are as stated in our mission statement. <p>● Regarding dis-enrolling a student who is found to not have characteristics of dyslexia, legal replied that we must complete evaluation and IEP and then decide after gathering data if this is LRE (Least Restricted Environment.)</p> <p>Progress on Continued CABAS Implementation in the School:</p> <ul style="list-style-type: none"> ● Congratulations to our new BCBA – Ms. Sarah Billiot. ● We are working on materials and training needed to ramp up for next year. ● We are going to S.P.I.R.E. which is a Tier One Reading and Literacy Intervention. ● One Para is testing for RBT (Registered Behavioral Training) this month. We are planning to promote this Para to Instructional Support Specialist upon completion. <p>Financial Interest Topics:</p> <ul style="list-style-type: none"> ● Administration suggests that we put a limit on Accrued Annual Leave. ● Longevity Pay – There is already an incremental increase built into the salary schedule. We request clarification on why there is an additional longevity pay. <p>Update on Transportation:</p> <ul style="list-style-type: none"> ● Still no other applicant ● We are continuing to advertise for this position. <p>Parent Committee Report:</p>	<ul style="list-style-type: none"> ● C. Broussard recommended that J. Talbot and K. Chauvin be the ones to work on coming up with an appropriate definition. ● The Finance Committee will look into these two matters.

	No report	
9. New Board Business	None	.
10. Motion to Go Into Executive Session	None Needed	
11. Announcements	<ul style="list-style-type: none"> • Our next Board Meeting: Thursday, August 25, 2022 • Next PTA Meeting: TBA • Remember to get your annual Ethics Training. Go to: www.ethics.la.gov. 	
12. Adjournment	The meeting adjourned at 10:35 A.M.	<ul style="list-style-type: none"> • Motion was made by Dr. S. Welsh, seconded by L. Howell, to adjourn the meeting... Motion was passed unanimously.