

MINUTES OF MEETING
The MAX Academy School Board of Directors

DATE: July 25, 2024

TIME: 3:30 P.M.

PLACE: MAX Academy

Present: Jake Giardina, Carol “Boo” Broussard, Janice Fabregas, J.J. Buquet, Dr. Cleve Hill, Larry Howell, and Jason Talbot
Also present was Angelic Rodrigue.

Absent: Karen Chauvin, Dr. Al Davis, Dr. Scot Rademaker, Dr. Steve Welsh, & Melissa Eschette

AGENDA	RECOMMENDATION																																													
1. Call to Order	J. Giardina called the meeting to order at 3:30 P.M.																																													
2. Roll Call	J. Giardina called the roll.																																													
3. Approval of the Minutes	The Minutes of June 27, 2024, were presented. The Minutes of June 27, 2024, were accepted as presented.																																													
4. Board Training Special Guest Presentation:	Dr. C. Hill will attend the Charter Board Leadership Academy (CBLA) starting in August & lasting through December. Dr. Hill will report to the Board monthly after each session.																																													
5. Teacher Rep. Report	None																																													
6. Finance Report	<p><u>Financial Report</u></p> <ul style="list-style-type: none"> • J.J. Buquet presented the July 2024 financial statements on behalf of A. Berthelot. • J.J. Buquet went over the financials. <p style="text-align: right;">Monthly Recap July 25, 2024</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">June MFP</td> <td style="width: 20%; text-align: right;">\$ 99,796</td> <td style="width: 20%;"></td> </tr> <tr> <td>Other Sources</td> <td style="text-align: right;">28,835</td> <td></td> </tr> <tr> <td>Total June Revenue</td> <td style="text-align: right; border-top: 1px solid black;">\$128,631</td> <td></td> </tr> <tr> <td>Wages and Benefits</td> <td style="text-align: right;">\$112,224</td> <td style="text-align: right;">85.36%</td> </tr> <tr> <td>Retiree Benefits</td> <td style="text-align: right;">911</td> <td style="text-align: right;">0.69%</td> </tr> <tr> <td>Other Expenses</td> <td style="text-align: right;">18,335</td> <td></td> </tr> <tr> <td>Expenses for June</td> <td style="text-align: right; border-top: 1px solid black;">\$131,470</td> <td></td> </tr> <tr> <td>June Profit/(Loss)</td> <td style="text-align: right; border-top: 1px solid black; border-bottom: 3px double black;">(2,839)</td> <td></td> </tr> <tr> <td>YTD Profit/(Loss)</td> <td style="text-align: right; border-top: 1px solid black; border-bottom: 3px double black;">\$ 13,951</td> <td></td> </tr> <tr> <td>CY Reimbursable Expenses</td> <td></td> <td></td> </tr> <tr> <td>IDEA (June)</td> <td style="text-align: right;">\$ 2,829</td> <td></td> </tr> <tr> <td>Title I (June)</td> <td style="text-align: right;">\$ 2,239</td> <td></td> </tr> <tr> <td>CLSD (June)</td> <td style="text-align: right; border-top: 1px solid black;">\$ 20,038</td> <td></td> </tr> <tr> <td>Total CY Reimbursable Expenses</td> <td style="text-align: right; border-top: 1px solid black;">\$ 25,106</td> <td></td> </tr> <tr> <td>Adjusted YTD Profit/(Loss)</td> <td style="text-align: right; border-top: 1px solid black; border-bottom: 3px double black;">\$ 39,057</td> <td></td> </tr> </table>	June MFP	\$ 99,796		Other Sources	28,835		Total June Revenue	\$128,631		Wages and Benefits	\$112,224	85.36%	Retiree Benefits	911	0.69%	Other Expenses	18,335		Expenses for June	\$131,470		June Profit/(Loss)	(2,839)		YTD Profit/(Loss)	\$ 13,951		CY Reimbursable Expenses			IDEA (June)	\$ 2,829		Title I (June)	\$ 2,239		CLSD (June)	\$ 20,038		Total CY Reimbursable Expenses	\$ 25,106		Adjusted YTD Profit/(Loss)	\$ 39,057	
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	<p style="text-align: center;">3- YEAR COMPARISON</p> <p><u>CASH ACCOUNTS:</u> <u>6/30/2024</u> <u>6/30/2023</u> <u>6/30/2022</u></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 40%;"><u>Operating Account</u></td> <td style="width: 15%;">\$729,196</td> <td style="width: 15%;">\$680,402</td> <td style="width: 15%;">\$495,472</td> </tr> <tr> <td><u>Payroll Account</u></td> <td>\$ 3,491</td> <td>\$ 1,930</td> <td>\$ 983</td> </tr> <tr> <td><u>Special Account –Students</u></td> <td>\$ 1,980</td> <td>\$ 1,613</td> <td>\$ 52,741</td> </tr> <tr> <td><u>Special Account –School</u></td> <td>\$190,308</td> <td>\$181,589</td> <td>\$126,346</td> </tr> <tr> <td></td> <td style="border-top: 1px solid black;"><u>\$924,975</u></td> <td style="border-top: 1px solid black;"><u>\$865,534</u></td> <td style="border-top: 1px solid black;"><u>\$675,542</u></td> </tr> </table> <p><u>UPDATES:</u></p> <ul style="list-style-type: none"> • Awaiting approval for SY 24/25 Super App Amendment • Completed Reimbursement Requests and Periodic Expense Reports in EGMS for SY 23/24 • Completed TRSL Fiscal Year Closeout • Paid for Insurance Policies with Gallagher ... \$50,027.17 (Actual) • SY 24/25 Annual Operating Budget due August 1... Will submit upon Board approval... • ESSER Reimbursements almost complete... \$2,769.00 is obligated and should be claimed by 09/30/24. ○ Will be participating in the Inaugural Business Manager Academy Cohort hosted by LDOE... <p>A motion was requested for Approval to Adopt the SY 24/25 Annual Operating Budget.</p> <p><u>GRANTS</u> Principal Rodrigue is getting quotes on security camera updates and applying for grants for this purchase.</p> <p><u>BUILDING and SITES</u> Ms. Rodrigue reported there were problems with some doors not closing properly.</p>	<u>Operating Account</u>	\$729,196	\$680,402	\$495,472	<u>Payroll Account</u>	\$ 3,491	\$ 1,930	\$ 983	<u>Special Account –Students</u>	\$ 1,980	\$ 1,613	\$ 52,741	<u>Special Account –School</u>	\$190,308	\$181,589	\$126,346		<u>\$924,975</u>	<u>\$865,534</u>	<u>\$675,542</u>	<p>Motion was made by C. Broussard, seconded by Dr. C. Hill, that Annual Operating Budget for fiscal year 2024-2025 be approved as presented Motion passed unanimously.</p> <p>Will call Delta Door...</p>
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<p>7. Ad-Hoc Committee/Coordinator _ Reports/Updates</p>	<p><u>SPECIAL APPOINTMENT</u></p> <ul style="list-style-type: none"> • Principal Rodrigue has been appointed to the Nicholls/MAX PAC Committee. She will be attending meetings and asked the Board what are the expectations with her attending the meetings and what should be accomplished. <p><u>UPDATE ON MAX ACCOUNTABILITY FRAMEWORK COMMITTEE</u></p>	<p>J. Giardina informed those present that a new person has been appointed who will be part of the Nicholls/MAX PAC Committee meetings and suggested Ms. Rodrigue meet with her.</p>																				

8. Other Reports Principal's Report Parent Committee Report	<p><u>Principal's Report</u></p> <p><u>Principal A. Rodrigue reported on the following:</u></p> <p><u>Principal's Personal Announcements/Comments</u></p> <ul style="list-style-type: none">LEAP Scores are in. Ms. Rodrigue reported on the results.MAX hired Raymond Henry as our Social Studies teacher.Safety Care Training will be held July 30 & 31, 2024.Professional Development will be on August 1, 2, and 5.New Parent Orientation will be August 1, 2024, at 6:00 P.M.Open House will be on August 14, 2024, at 6:00 P.M.Statewide Monitoring of ESSA Consolidated Programs for 2022-2023:<ul style="list-style-type: none">Initial Desk Review Due July 25, 2024On-Site Monitoring September 5, 2024 <p><u>Update on CABAS:</u></p> <ul style="list-style-type: none">Dr. Weber and Dr. Shanman will be collaborating with the teachers on Professional Development Days. <p><u>Transportation Plan</u></p> <ul style="list-style-type: none">Still no other applicants... <p><u>Parent Committee Report</u></p> <ul style="list-style-type: none">No report	
9. New Board Business	None	
10. Announcements	<ul style="list-style-type: none">Our next Monthly Board Meeting: Thursday, August 29, 2024, at 3:30 P.M.Next PTA Meeting: To Be AnnouncedAnnual Louisiana Charter School Conference: Thursday, December 12, 2024, Sheraton Hotel, New Orleans, LARemember to complete the One Hour Training Course: ETHICS TRAINING FOR PUBLIC SERVANTS.Please be sure you have reviewed the New Louisiana School Leader Evaluation Rubric sent to you on July 12, 2024. (Second Reminder)	
11. Motion to Go Into Executive Session, if Needed	None Needed	
12. Adjournment	Meeting adjourned at 4:15 P.M.	Motion was made by JJ Buquet, seconded by L. Howell, to adjourn the meeting...Motion was passed unanimously.