

MINUTES OF MEETING
The MAX Academy School Board of Directors

DATE: August 29, 2024

TIME: 3:32 P.M.

PLACE: MAX ACADEMY

Present: Karen Chauvin, Carol “Boo” Broussard, Dr. Cleve Hill, Larry Howell, Melissa Eschette, and Jason Talbot

Also present were Angelic Rodrigue and Angie Berthelot. Teacher Representative: Renee Domangue

Absent: Jake Giardina, Janice Fabregas, J.J. Buquet, Dr. Al Davis, Dr. Scot Rademaker, and Dr. Steve Welsh

AGENDA	RECOMMENDATION	
1. Call to Order	K. Chauvin called the meeting to order at 3:32 P.M.	
2. Roll Call	K. Chauvin called the roll.	
3. Approval of the Minutes	The Minutes of July 25, 2024, were presented.	The Minutes of July 25, 2024, were accepted as presented.
4. Board Training Special Guest Presentation	<p>Dr. C. Hill reported on the following from the Charter Board Leadership Academy (CBLA) held on August 7, 2024 (Session 1 by Melissa Carollo).</p> <ul style="list-style-type: none"> • Charter Schools are invited to ask LAPCS to conduct Board Training at the School Site. • LAPCS has three areas of focus: 1. Academic 2. Financial 3. Legal IT WILL NOT PROVIDE ANY ACADEMIC TRAINING. • The original charter school law listed charters as EXPERIMENTS. That provision in the law allowed anti-charter school opponents to seek legislation to eliminate and make extreme revisions. CHARTERS ARE NO LONGER LISTED AS EXPERIMENTS, WHICH WILL LIMIT THE ATEMPTS TO ELIMINATE AND MODIFY THEM. • Suggestions for Charter School Boards: <ul style="list-style-type: none"> ○ Annually review the approved charter application/contract. Board members need to know what their legal responsibilities are. ○ Board members should review Bulletins 126 and 741. They govern local school board policies which may or may not impact charter schools. • Charter Board Members are required to know the school’s MISSION STATEMENT. • Next CBLA meeting is Wednesday, September 11, 2024. 	K. Chauvin suggested that the MAX Mission Statement be put on the top of the Agenda for each Board meeting.
5. Teacher Representative Report	<p>Renee Domangue, 1st-3rd Grade Science and Social Living Teacher, reported on the following:</p> <p>Upper School:</p> <ul style="list-style-type: none"> • We are continuing to work on RACES. (<u>R</u>estate, <u>A</u>nswer, <u>C</u>ite, <u>E</u>xplain, and <u>S</u>ummarize) This is helping students form a paragraph. • Upper School fundraising will begin on Saturday, September 7, with a carwash scheduled for September 7 and September 21 at Advance Auto Parts in Thibodaux. • ELA is also starting Amplify, and all grades are focusing on narrative writings where they use tons of details. We will also begin to work on making sure the students are able to follow along when reading text for extended periods of time. <p>Middle School:</p> <ul style="list-style-type: none"> • The Middle School Team has been working diligently on the diagnostic testing to establish instructional levels. This is in preparation to begin progress monitoring studies and to ensure maximum growth and retention of academic concepts. • Middle School Teachers are working to create specific reinforcement to ensure motivation on these evaluations. 	

6. Financial Report

Lower School:

- The Lower School Team has begun benchmark testing. They are working to earn an ice cream party!
- Because the school-wide Student of the Month policy was changed, and in order to keep students motivated to live out the MAX Pledge, we are excited to roll out **“Star of the Week.”**
- Students are awarded points for citizenship. Whoever earns the most points at the end of each week will earn the title of **“Class Star.”** Students love to see their weekly progress publicly posted in the hallway!

Financial Report:

A. Berthelot presented the August 2024 financial statements.
 A. Berthelot went over the financials.

**Monthly Recap
 August 29, 2024**

July MFP	\$100,001	
Other Sources	<u>39,568</u>	
Total July Revenue	\$139,569	
Wages and Benefits	\$114,459	61.46%
Retiree Benefits	911	0.49%
Other Expenses	<u>71,777</u>	
Expenses for July	\$186,236	
July Profit/(Loss)	<u><u>(46,667)</u></u>	
YTD Profit/(Loss)	\$ <u><u>(46,667)</u></u>	

3-YEAR COMPARISON

<u>CASH ACCOUNTS:</u>	<u>7/31/2024</u>	<u>7/31/2023</u>	<u>7/31/2022</u>
<u>Operating Account</u>	\$682,458	\$589,541	\$517,384
<u>Payroll Account</u>	\$ 1,756	\$ 1,933	\$ 1,011
<u>Special Account –Students</u>	\$ 1,980	\$ 1,646	\$ 52,741
<u>Special Account –School</u>	<u>\$191,025</u>	<u>\$182,272</u>	<u>\$126,367</u>
	<u><u>\$877,219</u></u>	<u><u>\$775,392</u></u>	<u><u>\$697,503</u></u>

UPDATES:

- Submitted Operating Budget to LDOE on 7/29/2024
- SY 24/25 NSLP application approved on 8/14/2024... This allows for claims for reimbursements to be processed.
- Working on AFR data for SY 23/24... AFR submission portal opens on Thursday, September 5, and is due on Monday, September 30.
- Waiting on Super App Amendment approval to start claiming reimbursements
- Attended Month 2 of Business Manager Academy on Wednesday, August 28.

	<p><u>Grants</u></p> <ul style="list-style-type: none"> Ms. Rodrigue has sent grant applications to the teachers. A. Berthelot and N. Bourgeois are working on local grants like Lorio Foundation and getting paperwork done. <p><u>Building and Sites</u></p> <ul style="list-style-type: none"> Doors have been repaired, and air conditioning work has been done. 	
<p>7. Ad-Hoc Committee/Coordinator Reports/Updates</p> <p>8. Other Reports Principal's Report</p> <p>Transportation</p> <p>Parent Committee</p> <p>9. New Board Business</p> <p>10. Announcements</p>	<p>Update on MAX Accountability Framework Committee (K. Chauvin, C. Hill, L. Howell, J. Talbot, & S. Rademaker)</p> <ul style="list-style-type: none"> K. Chauvin reported that the committee has been at a standstill waiting on MAX scores. J. Talbot reported on a comparison of data from the MAX and other schools. Board members were presented with a prepared sample, K. Chauvin stated now that the scores are in, the committee will meet again to work on the framework. <p><u>Principal's Report</u> Ms. Rodrigue reported on the following:</p> <p><u>Principal's Personal Announcements/Comments:</u></p> <ul style="list-style-type: none"> Professional Development will be on Tuesday, September 3, 2024. Statewide Monitoring of ESSA Consolidated Programs for 2022-2023 On-site monitoring Thursday, September 5, 2024. Ms. Woods from LDOE came for an informal visit. Working on raising funds for CABAS incentives and Field Trips Had a good turnout for Open House PTA Meeting will be Wednesday, September 11, 2024. <p><u>Update on CABAS:</u></p> <ul style="list-style-type: none"> Dr. Gautreaux continues to come weekly. Drs. Weber and Shanman continue video conferencing with teachers weekly. <p><u>Transportation Plan</u> Still no other applicant.</p> <p><u>Parent Committee Report</u></p> <ul style="list-style-type: none"> The first PTA Meeting will be held on Wednesday, September 11, 2024, at 6:00 P.M. PTA is opening up nominations for Board members. Give-Back Nights will be Wednesday, September 11, and in October at Five Guys. <p>None</p> <p><u>Announcements</u></p> <ul style="list-style-type: none"> Our next Monthly Board Meeting: Thursday, September 26, 2024, at 3:30 P.M. Next PTA Meeting: Wednesday, September 11, 2024, at 6:00 P.M. 	

<p>11. Motion to Go Into Executive Session, if Needed</p> <p>12. Adjournment</p>	<ul style="list-style-type: none">• Annual Louisiana Charter School Conference: Thursday, December 12, 2024, Sheraton Hotel, New Orleans, LA• Remember to complete the One Hour Training Course: ETHICS TRAINING FOR PUBLIC SERVANTS. <p>None needed</p> <p>Meeting adjourned at 4:32 P.M.</p>	<p>Motion was made by Dr. C. Hill, seconded by J. Talbot, to adjourn the meeting ... Motion was passed unanimously.</p>
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